

**FACULTY SENATE MINUTES  
OCTOBER 27, 2020**

Nicole DeRose	President	2020-2021	P
Robin Witt	Vice President	2020-2021	P
Mark Gutierrez	Secretary/Treasurer	2020-2021	P
Angela Burk – Herrick	Curriculum Chair	2019-2021	P
Tracy Kocher	Business & Applied Technology	2020-2022	P
Karin Nelson	Business & Applied Technology	2020-2021	P
Daniel Bentum	Chino/Fontana	2020-2022	P
Manar Hijaz	Chino/Fontana	2019-2021	A
Lisa Doget	Health Sciences	2020-2022	A
Jayne Clark	Health Sciences	2019-2021	A
Christina Holdiness	Instructional Support	2020-2022	P
Mary Jane Ross	Instructional Support	2019-2021	P
Jeff Harlow	Kinesiology, Nutrition & Athletics	2020-2022	P
Vacant	Kinesiology, Nutrition & Athletics	2019-2021	
Elizabeth Encarnacion	Language Arts	2020-2022	P
Steve Shelton	Language Arts	2019-2021	P
Mark Gutierrez	Mathematics & Science	2020-2022	P
Nicole DeRose	Mathematics & Science	2019-2021	P
Dan Kern	Social & Behavioral Sciences	2020-2022	A
Angela Sadowski	Social & Behavioral Sciences	2019-2021	A
Jackie Boboye	Student Services	2020-2022	P
Jean Oh	Student Services	2019-2021	P
Vacant	Visual & Performing Arts	2020-2022	
Patrick Aranda	Visual & Performing Arts	2019-2021	P
Tamari Jenkins	Senator-At-Large	2020-2023	P
Robin Witt	Senator-At-Large	2019-2022	P
Garrett Kenehan	Senator-At-Large	2018-2021	A
Luke Gunderson	Adjunct Senator-At-Large	2020-2022	P
Gail Keith-Gibson	Adjunct Senator-At-Large	2019-2021	P

**Alternates**

David Karp	Business & Applied Technology	2020-2021	A
Robert “Ian“ Jones	Chino/Fontana	2019-2021	A
Shelley Eckvahl	Health Sciences	2019-2021	A
Shelley Marcus	Instructional Support	2019-2021	P
Vacant	Kinesiology, Nutrition, & Athletics	2019-2021	
Leona Fisher	Language Arts	2020-2022	A
Diana Cosand	Mathematics & Science	2019-2021	A
Sergio Gomez	Social & Behavioral Sciences	2020-2022	A
Donna Colondres	Student Services	2019-2021	A
Stan Hunter	Visual & Performing Arts	2019-2021	P
Stephen Villasenor	Adjunct Alternate Senator	2020-2021	A

**Guests:**

Lissa Napoli, Administrative Assistant, Faculty Senate

Alisha Rosas, Vice President Student Services, Executive Director of Equity, Outreach and Communications

Dr. Henry Shannon, Superintendent/President

**1. P.E. (12:30 P.M.)****2. CALL TO ORDER (12:38 P.M.)****2.1 Remote Attendee Identification****3. PUBLIC COMMENT** (Reserved for Guests only and limited to two minutes.)**4. APPROVAL OF AGENDA****4.1** October 27, 2020

- **Motion for Approval** - Senator Boboye moved to approve the Agenda. Senator Keith-Gibson seconded the motion. The motion was approved. 10.27.20, 18/0.

**5. APPROVAL OF MINUTES****5.1** October 20, 2020

- **Motion for Approval** - Senator Witt moved to approve the 10.20.20 Minutes. Senator Gunderson seconded the motion. The motion was approved. 10.27.20, 15/0/3.

**6. CONSENT AGENDA****6.1 Faculty representatives that have been requested to serve:****6.1.1** Career Education Advisory Committee, Shelley Eckvahl, HS**6.2 Faculty representatives that are unable to serve:****6.2.1** Senator-At-Large, Faculty Senate (2020-2021), Garrett Kenehan, Music, VPA**6.2.2** Career Education Advisory Committee, Lisa Doget, HS

- **Motion for Approval** - Senator Witt moved to approve the Consent Agenda. Senator Ross seconded the motion. The motion was approved. 10.27.20, 18/0.

**7. GUEST(S)/PRESENTATION(S) - Superintendent/President, Dr. Henry Shannon** will discuss and answer questions with regard to Measure P, College Goals, Budget, and the Organizational Chart.

- Dr. Shannon expressed gratitude toward all faculty for working so hard to serve our students during these difficult times.

Senate asked questions of Dr. Shannon and Vice President Rosas that included:

Q: Has the executive committee decided to renovate the current ATL building or build a new ATL building?

A: The decision was made by the entire Measure P committee, not just the executive team. After looking at renovation costs, the group decided to build a new ATL building.

Q: Has moving most of our instruction online impacted our building plans with Measure P?

A: Yes, it has impacted our plans to some extent. We were looking at purchasing property in Ontario and have currently halted this purchase. Under Measure P, we have made a commitment to have college presence in Ontario. Hence, we're looking at purchasing a smaller site to reduce our environmental footprint. As far as the Fontana campus, the current location of the campus presents expansion problems because the neighboring properties have required too high of a price. We have bought land south of the 10 freeway and are in the early stages of the master plan for this site.

Dr. Shannon offered that the original plans were to build out on to the current Fontana campus, but the land surrounding that area is beyond the budget. The District purchased land just south of the 10 freeway at Sierra and Juniper. The District met with the City of Fontana manager to work out some small issues, but it will serve all the surrounding cities.

Q: Will the Fontana campus have a unique programmatic focus?

A: We are still working on which programs should be specific to Fontana. While we are grateful for Interim Dean Chevalier, we will eventually hire a permanent dean for the Fontana campus.

Q: Will faculty have the opportunity to provide input for the new fontana campus?

A: Yes! We will be seeking input from faculty and staff. The master plan is still in an embryonic stage.

Q: What are your thoughts and possible projections about returning to face-to-face instruction in the near future?

A: While I don't see Chaffey being fully online, I do see our face-to-face instruction being enhanced with technology upon our return to campus. Some of our student populations need face-to-face instruction. Specifically, the transition to online instruction is especially difficult for our first-generation students. We will be primarily online for Spring and Summer 2021. We will make a decision on Fall 2021 in late December or early January.

Q: What is the thought process for transitioning back to face-to-face instruction?

A: Our motto is “Slow, safe and sustainable”. We are looking at Covid-19 numbers in San Bernardino county. Until the numbers begin going down, we will be required to follow the state and county guidelines for social distancing and continue to teach most of our classes in an online environment.

Q: What does our budget look like and what implications does it have?

A: We have a decent reserve that will carry us for about 5-6 months. We have asked our current deans to pick up more responsibility to allow us to save funds on hiring new deans. We were recognized as being one of the top Hispanic serving institutions across the country. The Jay Pritzker Foundation has issued a \$100 million grant to California community colleges and Chaffey College is one of 34 colleges chosen to receive funds.

Q: Is it possible to have lower caps for face-to-face classes when returning to campus to allow for social distancing or will that negatively impact the budget?

A: Lowering the caps will negatively affect the budget. If we offer a combination of students learning from home and learning face-to-face, we still need to reasonably meet the caps to make sure the budget is adequate. The solution is not to lower the cap but to expand ways to increase the amount of students to meet the cap. The College will do its best to offer online and face-to-face classes to the FON and the 50% law so as to not get penalized. Lowering the cap will not be an option.

Q: Will we still be asked to go through the prioritization process?

A: Although it looks like hiring full-time faculty will be minimal, we will still go through the prioritization process so that we’re prepared.

- Dr. Shannon asked how might faculty want to stay engaged with all of these projects that are currently underway. He inquired as to how to keep faculty in the loop.

Senate responded that faculty can stay in the loop by receiving consistent information through important committees like the Measure P Workgroup, President’s Cabinet, and others. It would also be great to receive regular communication about our current standing with student success metrics that may help guide our conversations in Senate.

Vice President Rosas shared that the college website is a work in progress. Her team will send out campus communication when updates are being made to the website. We are currently focusing on two areas as it pertains to the program pages.

1. Navigation on the home page for new students and returning students
2. Program templates that provide consistency for the user experience

## **8. UNFINISHED BUSINESS**

## **9. NEW BUSINESS**

**9.1 Action Item:** Faculty Lecturer of the Year - Proposal: Postpone the Faculty Lecturer presentation and election of the next Faculty Lecturer until a future spring semester when this event can be held in person.

- Discussion included:

Release time for this academic year may be returned back to the district and be redistributed to fund something else, like an additional sabbatical.

We may also ask for another round of release time for Michelle Dowd when we can hold the presentation in person.

While we may postpone Michelle's presentation, we may hold an election for a faculty lecturer that will be comfortable presenting virtually.

Due to time constraint, Senate will postpone this decision to our next scheduled meeting on Tuesday, November 3, 2020.

## **9.2 Discussion Item:** ASCCC Resolutions

ASCCC uses resolutions to determine the actions taken by ASCCC. The current resolutions draft is now available at the link below, and the 10 day comment period is now open. Local Senates are encouraged to discuss resolutions prior to plenary. Voting will take place on Saturday November 7, 2020 on the last day of plenary. **Review the resolutions and be prepared to discuss resolutions at the October 27 and November 3 meetings.**

<https://drive.google.com/file/d/1eMLskGFve2IVw9WUoQshDIh9vPb8POPb/view>

## **9.3 Discussion Item:** 2021-2022 Sabbatical Leave Applications (Review Timeline 11/3-12/8)

- **Sean Connelly:**
- **Jin Liu:**

## **9.4 Discussion Item:** Faculty Senate selection criteria to serve on the Faculty Hiring Practices Workgroup

- Five additional faculty spots are available. The interest list is larger than five. Participation on this workgroup is directly related to the 10+2, number 12 which states "Hiring criteria, policies, procedures, and equivalencies for new faculty members shall be developed, updated, and agreed upon jointly by representatives of the Governing Board and Faculty Senate. (Unique to Chaffey and is not included as the statewide 10 +1)."

## **10. REPORTS**

### **10.1 President**

### **10.2 Vice President**

### **10.3 Secretary/Treasurer**

### **10.4 Curriculum**

### **10.5 Committees**

#### **10.5.1 Constitution Work Group**

## **11. ANNOUNCEMENTS**

### **11.1 Other**

#### **11.1.1 Faculty Senate October Newsletter**

**11.1.2 Faculty Senate Needs Your Help!** - Please consider making a monthly contribution to our accounts by clicking on this link: <https://chaffey.kindful.com/>

- **Faculty Senate Membership Dues**, which support activities such as Faculty Lecturer of the Year, New Hire & Tenure Receptions, Service Recognition Awards, Congratulatory and Sympathy cards, and the Meritorious Service Awards.
- **Faculty Senate Scholarship Account**, which provides funds for the Faculty Senate Student Scholarships

**Contributions are tax deductible!!**

**11.1.3 Call for Representation:** Are you interested in committee work? Faculty Senate is seeking representatives to serve on campus committees. We are calling upon you to volunteer or identify a faculty member who would be willing to participate on committees. Most committees meet monthly, however, others may meet weekly, or bi-weekly for an hour to an hour and a half. Please be on the lookout for emails from the Faculty Senate regarding participation on committees.

## **12. FLOOR ITEMS**

## **13. ADJOURNMENT (1:54 P.M.)**

**The next Faculty Senate meeting is scheduled for Tuesday, November 3, 2020.**

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**Lissa A. Napoli, Recording Secretary**

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**Mark Gutierrez, Secretary - Treasurer**

Senators		Present	Approval of Agenda 10.27.20	Approval of 10.20.20 Minutes	Approval of Consent Agenda 10.13.20		
Alternate Senators Italicized							
Representation	Name						
President	Nicole DeRose	Y					
Vice President	Robin Witt	Y	Y	Y	Y		
Secretary/Treasurer	Mark Gutierrez	Y	Y	Y	Y		
Curriculum Chair	Angela Burk-Herrick	Y	Y	Y	Y		
Business & Applied Technology	Tracy Kocher	Y	Y	Y	Y		
Business & Applied Technology	Karin Nelson	Y	Y	Y	Y		
<i>*Business &amp; Applied Technology Alternate</i>	<i>David Karp</i>						
Chino/Fontana	Daniel Bentum	Y	Y	Y	Y		
Chino/Fontana	Manar Hijaz						
<i>*Chino/Fontana Alternate</i>	<i>Robert "Ian" Jones</i>						
Health Sciences	Lisa Doget						
Health Sciences	Jayne Clark						
<i>*Health Sciences Alternate</i>	<i>Shelley Eckvahl</i>						
Instructional Support	Christina Holdiness	Y	Y	Y	Y		
Instructional Support	Mary Jane Ross	Y	Y	Y	Y		
<i>Instructional Support Alternate</i>	<i>Shelley Marcus</i>	Y					
Kinesiology, Nutrition, & Athletics	Jeff Harlow	Y	Y	Y	Y		
Kinesiology, Nutrition, & Athletics	Vacant						
<i>Kinesiology, Nutrition, &amp; Athletics Alternate</i>	<i>Vacant</i>						
Language Arts	Elizabeth Encarnacion	Y	Y	Y	Y		
Language Arts	Steve Shelton	Y	Y	Y	Y		
<i>*Language Arts Alternate</i>	<i>Leona Fisher</i>						
Mathematics & Science	Mark Gutierrez						
Mathematics & Science	Nicole DeRose						
<i>Mathematics &amp; Science Alternate</i>	<i>Diana Cosand</i>						
Social & Behavioral Sciences	Dan Kern						
Social & Behavioral Sciences	Angela Sadowski						
<i>*Social &amp; Behavioral Sciences Alternate</i>	<i>Sergio Gomez</i>						
Student Services	Jackie Boboye	Y	Y	Y	Y		
Student Services	Jean Oh	Y	Y	A	Y		
<i>*Student Services Alternate</i>	<i>Donna Colondres</i>						
Visual and Performing Arts	Vacant						
Visual and Performing Arts	Patrick Aranda	Y	Y	Y	Y		
<i>*Visual and Performing Arts Alternate</i>	<i>Stan Hunter</i>	Y	Y	A	Y		
Senator-At-Large	Tamari Jenkins	Y	Y	A	Y		
Senator-At-Large	Robin Witt						
Senator-At-Large	Garrett Kenehan						
Adjunct Senator-at-Large	Luke Gunderson	Y	Y	Y	Y		
Adjunct Senator-at-Large	Gail Keith-Gibson	Y	Y	Y	Y		
<i>*Adjunct Alternate Senator</i>	<i>Stephen Villasenor</i>						
<b>RED indicates reported absence</b>							
<b>Total Yes Votes</b>		<b>20</b>	<b>18</b>	<b>15</b>	<b>18</b>	<b>0</b>	<b>0</b>
<b>Total No Votes</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Abstentions</b>			<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>

- = Not available during meeting to vote

**34 members total - up to 25 voting at any given time. The President is a non-voting member. Curriculum Chair now votes per 8.25.20 n**

President ONLY votes to break a tie.

A quorum shall consist of two-thirds of the voting members of the Faculty Senate

17 members are needed for QUORUM

23 Present at this meeting = 20 members, 3 visitors

**10.27.20 Faculty Senate Meeting**