



CLASSIFIED SENATE SUMMARY NOTES
September 10, 2021
9:00 – 10:00am
Zoom Meeting

Members Present:

Sarah Schmidt President
Tina Altis Treasurer
Alyssa Kraus Senator, AAll
Lisa Bruchet Senator
Hope Ell..... Vice President
Sonia Torres..... Senator
Joseph Cascio Senator

Members Not Present:

Lorie Vasquez Senator

Liaisons:

Corinthia Crawford CSEA Liaison (absent)
Lisa Bailey Management Liaison (absent)
Robin Witt..... Academic Senate Liaison
Trisha Albertsen Immediate Past President

Guests Present: N/A

Others in Attendance: Robin Witt, Faculty Senate Liaison

- I. **Call to Order** – 9:11 a.m.
- II. **Public Comments** – No public comments.
- III. **Welcome and Introductions** – Vice President Ell welcomed everyone to the meeting.
- IV. **Executive Board Reports**
 - a. President – President Schmidt shared that she attended an emergency meeting regarding vaccine mandates. She also attended an Academic Senate meeting to introduce herself.
 - b. Vice President – Vice President Ell shared that there is currently a bot issue happening with enrollment. This has been discovered and it is being handled.
 - c. Treasurer – Treasurer Altis shared the balances as of September 1, 2021: District \$31,820.52 Auxiliary \$7,716.20
 - d. Recording Officer – No Report.
- V. **Committee Reports**
 - a. **Fundraising** – Vice President Ell shared that we are currently working on discussing the See's Candies fundraiser for the Holiday's.
 - b. **Scholarships** – No Report.
 - c. **Constitution & Bylaws** – No Report.
 - d. **Website** – Senator Cascio shared that everything is up to date on the website.
 - e. **Procedure Manual** – No Report.
 - f. **Caring Campus** – No Report.
 - g. **Newsletter** – No Report.
 - h. **Academic Senate Liaison** – Robin shared that Academic Senate is currently working on putting together a workgroup to create an Ethnic Studies Department within the college. She will keep us updated on this.

VI. **Consent Agenda**

Treasurer Altis motioned for approval of the consent agenda; Senator Bruchet seconded. The consent agenda was unanimously approved. Through this action, the following were approved:

- a. Meeting Minutes – 08/18/2021
- b. Financial Report Update as of August 31, 2021
- c. Confirmation of Appointments: Treasurer Altis motioned for approval of the confirmation of appointments. Senator Kraus seconded. This was approved.
 - Deborah Corrales, Accounting to Senator position
- d. Hiring Committee Appointments –
 - Human Resources Generalist
 - i. Denise Parker – Human Resources
 - ii. Olympia Olaluwoye – Math & Science
 - Graphic Artist – Marketing
 - i. Rachel Galindo – Marketing
 - ii. Roman Stollenwerk – Museum/Gallery
- e. Shared Governance Committee Appointment – N/A
- f. Sunshining of Policies and Procedures – N/A

VII. **Old Business**

- a. Backpack Drive – Distribution and put together – Senator Kraus shared that all the items have arrived from our large purchase of backpack supplies. A date will be setup for arranging to put the backpacks together

VIII. **New Business**

- a. Classified Senate 2021–2022 Budget – Treasurer Altis shared that the budget was sent out to all Classified Senate Members via email. No requests for change was made.
- b. Committee Reassignments – Senator Kraus shared that we will need to reorganize the committees for the new fiscal year soon. We are hoping to get a few more Senators to join before doing this.

IX. **Presentations – N/A**

X. **Good of the Order – N/A**

XI. **Adjournment – 9:36am**