



## CLASSIFIED SENATE SUMMARY NOTES

October 2, 2020

9:00 – 10:00am

Zoom Meeting

Teleconference - ext. 6755

### Members Present:

Trisha Albertsen..... President  
Tina Altis ..... Treasurer  
Hope Ell..... Recording Officer  
Alyssa Kraus ..... Senator, AAll  
Lisa Bruchet ..... Senator  
Susan Bishop ..... Senator, Chino  
Lorie Vasquez..... Senator  
Sonia Torres..... Senator  
Leticia Mowrey..... Senator  
Christine Martinez..... Senator  
Laura Crespo..... Senator  
Sarah Schmidt..... Vice President

Ashira Murphy .....Senator, Confidential

### Members Not Present:

Theresa Rees ..... Senator, Fontana  
Joseph Cascio..... Senator

### Liaisons:

Monica Han..... CSEA Liaison (absent)  
Melanie Siddiqi.....Management Liaison (absent)  
Anita Whiteside ..... Immediate Past President (absent)

**Guests Present:** N/A

**Others in Attendance:** N/A

- I. **Call to Order** – 9:02 a.m.
- II. **Public Comments** – No public comments.
- III. **Welcome and Introductions** – President Albertsen welcomed everyone to the meeting.
- IV. **Executive Board Reports**
  - a. President – President Albertsen shared that she attended the Pathways to Equity Conference. This conference was held virtually and focused on how colleges are embedding anti-racist strategies in equity minded Guided Pathways works. There were multiple different workshops held. President Albertsen attended four sessions.
  - b. Vice President – No Report.  
Treasurer – Treasurer Altis shared the balances as of October 1, 2020: District \$27,213.17 Auxiliary \$12,602.91
  - c. Recording Officer – Recording Officer Ell shared that she also attended the Pathways to Equity Conference.
- V. **Committee Reports**
  - a. **Fundraising** – Recording Officer Ell shared that Classified Senate will no longer be participating in the Popcornopolis fundraiser, due to the fact that they only offers high priced packages via online fundraising. Classified Senate will move its focus to the See's Candies fundraiser in partnership with Panther Care.
  - b. **Scholarships** – Senator Torres shared that the committee for scholarships met and has put together a plan for what the scholarships will be. More information will be emailed out to Classified Senate for next steps.

- c. **Constitution & Bylaws** – No Report.
- d. **Website** – Senator Murphy shared that the committee met and completed training for the website. General website updates will be start to be completed.
- e. **Procedure Manual** – No Report.
- f. **Caring Campus** – No Report.
- g. **Newsletter** – President Albertsen shared that there has been great feedback received from the first newsletter release.

VI. **Consent Agenda**

Vice President Schmidt motioned for approval of the consent agenda; Recording Officer Ell seconded. The consent agenda was unanimously approved. Through this action, the following were approved:

- a. Meeting Minutes – September 7, 2020
- b. Hiring Committee Appointments –
  - Interim Dean of Math & Science
    - i. Sira Palerm: Science Lab Coordinator
    - ii. Nicole Holderness: EPA Math & Science
- c. Shared Governance Committee Appointments –
  - Career Education Advisory Committee
    - Classified Tri-chair: Dulce Spencer, AAll, Strong Workforce
  - Professional Development Committee
    - i. Member: Yubel Svensson, EPA, VPA
- d. Sunshining of Policies & Procedures – All sunshining was completed. Any changes were sent to Jim Fillpot.

VII. **Old Business**

- a. Liaisons to Senate – President Albertsen shared that she spoke with acting Faculty Senate President, Nicole DeRose, Nicole would like someone from Classified Senate to also sit in as a Liaison for Faculty Senate.
- b. Faculty Senate Meeting – President Albertsen and Recording Officer Ell both attended the Faculty Senate Meeting to discuss Caring Campus.
- c. Backpack Project Distribution – President Albertsen shared that a list of needed supplies was created and Senate is working on purchasing everything to prepare for another distribution in January.

VIII. **New Business**

- a. Black Minds Matter Scholarship – Foundation – President Albertsen shared that the Foundation has put together this scholarship, more information will be discussed next meeting about Classified Senate putting together a donation.
- b. Committee's – Senator Crespo asked to discuss how committees are formed and what the process is.

IX. **Presentations** – Troy Ament shared the safe reopening guidelines document with Classified Senate and talked about the many ways the college is working to ensure safety of anyone who steps foot on campus. The document can be found on the Chaffey website.

X. **Good of the Order** – N/A

XI. **Adjournment** – 10:03am