



**CLASSIFIED SENATE SUMMARY NOTES**  
**September 4, 2020**  
**9:00 – 10:00am**  
**Zoom Meeting**  
**Teleconference - ext. 6755**

**Members Present:**

Trisha Albertsen ..... President  
Tina Altis ..... Treasurer  
Hope Ell ..... Recording Officer  
Alyssa Kraus ..... Senator, AAll  
Lisa Bruchet ..... Senator  
Susan Bishop ..... Senator, Chino  
Lorie Vasquez ..... Senator  
Sonia Torres ..... Senator  
Joseph Cascio ..... Senator  
Leticia Mowrey ..... Senator  
Christine Martinez ..... Senator

**Members Not Present:**

Theresa Rees ..... Senator, Fontana  
Laura Crespo ..... Senator  
Sarah Schmidt ..... Vice President  
Ashira Murphy ..... Senator, Confidential

**Liaisons:**

Monica Han ..... CSEA Liaison (absent)  
Melanie Siddiqi ..... Management Liaison (absent)  
Anita Whiteside ..... Immediate Past President (absent)

**Guests Present:** N/A

**Others in Attendance:** N/A

- I. **Call to Order** – 9:04 a.m.
- II. **Public Comments** – No public comments.
- III. **Welcome and Introductions** – President Albertsen welcomed everyone to the meeting.
- IV. **Executive Board Reports**
  - a. President – President Albertsen shared that she and Recording Officer Ell created a video that was streamed during convocation to provide information about Caring Campus.
  - b. Vice President – No Report.  
Treasurer – Treasurer Altis shared the balances as of September 1, 2020: District \$29,573.26, Auxiliary \$12,370.75
  - c. Recording Officer – No Report.
- V. **Committee Reports**
  - a. **Fundraising** – Recording Officer Ell shared that the fundraising committee met and discussed a fall opportunity with Popcornopolis and a holiday opportunity with See's Candies. More information to come.
  - b. **Scholarships** – No Report.
  - c. **Constitution & Bylaws** – No Report.
  - d. **Website** – No Report.
  - e. **Procedure Manual** – No Report.
  - f. **Caring Campus** – No Report.

- g. **Newsletter** – Senator Cascio shared that a draft copy of the newsletter is completed and it will be sent out to Senate for review before going out campus wide.

VI. **Consent Agenda**

Treasurer Altis motioned for approval of the consent agenda; Senator Torres seconded. The consent agenda was unanimously approved. Through this action, the following were approved:

- a. Meeting Minutes – August 9, 2020
- b. Hiring & Shared Governance Committee Appointments – N/A
- c. Shared Governance Committee Appointments – N/A

VII. **Old Business**

- a. Liaisons to Senate – President Albertsen shared that she reached out to acting Faculty Senate President, Nicole DeRose, to discuss a liaison between the Faculty and Classified Senates.
- b. Backpack Project Distribution – President Albertsen shared that members of Classified Senate met on August 22 to put together 200 backpacks for distribution to students. The distributions took place the following week at each campus. All but 7 backpacks were distributed and students were extremely happy to receive them. This was a good success for the first distribution and Senate will discuss plans for the next distribution soon.

VIII. **New Business**

- a. Faculty Senate Meeting – President Albertsen shared that she and Recording Officer Eil will be attend a Faculty Senate meeting later this month to discuss Caring Campus.
- b. Backpack Project Distribution – President Albertsen shared that Senate currently has some money set aside to buy more supplies for the next distribution, however, we would like to use additional Senate funds to help stock supplies. Senate would like to try to distribute 250-300 backpacks per semester. Senator Cascio motioned for approval to allocate \$1,000 from the Classified Senate budget to the Backpack Project; Senator Mowrey seconded; motion was unanimously approved.

IX. **Presentations – N/A**

X. **Good of the Order – N/A**

XI. **Adjournment – 9:51am**