



# Chaffey College

## CITIZENS' OVERSIGHT COMMITTEE CHAFFEY COMMUNITY COLLEGE DISTRICT

Tuesday, December 4, 2018

Chaffey College  
Information Services Building  
5885 Haven Avenue  
Rancho Cucamonga, CA 91737

5:00 p.m. – 6:30 p.m. Regular Meeting

### Committee Members Present/Area of Representation:

|                             |                                  |
|-----------------------------|----------------------------------|
| Cook, Ed.....               | Member, Montclair                |
| Harwood, Jamie.....         | Business Organization, Chino     |
| Riley, Richard.....         | Taxpayer Organization, Ontario   |
| Rosales, Moises.....        | Student Member, Colton           |
| Sanchez, Loren.....         | Advisory/Foundation, Upland      |
| Skeers, Aaron.....          | Business Owner, Rancho Cucamonga |
| Vargas Pipersky, Ester..... | Member, Montclair                |
| Voigt, Audrey.....          | Senior Advisory, Upland          |

### Bernards and Chaffey College Personnel Present:

|                       |  |
|-----------------------|--|
| Ament, Troy.....      | Executive Director, Facilities and Construction, Chaffey College |
| Arellano, Myriam..... | Accounting Manager, Chaffey College                              |
| Cabildo, Patrick..... | Internal Auditor, Chaffey College                                |
| Ell, Hope.....        | Executive Assistant, Chaffey College                             |
| Erickson, Kim.....    | Executive Director, Business Services, Chaffey College           |
| Fochtman, Rick.....   | Vice President, Bernards   |
| Riley, Sarah.....     | Manager, Facilities Development, Chaffey College                 |
| Shannon, Henry.....   | Superintendent/President, Chaffey College                        |
| Siddiqi, Melanie..... | Vice President, Administrative Affairs                           |
| Winslow, Bill.....    | Program Manager, Bernards  |

- I. WELCOME and INTRODUCTIONS — The meeting was convened at 5:01 p.m. by Jamie Harwood, chair of the Citizens' Oversight Committee. Ms. Harwood acknowledged the passing of Fran Givens, former Citizens' Oversight Committee member, after a long battle with lung cancer. Ms. Harwood acknowledged new member Audrey Voigt, who is filling the vacancy left by Fran's passing. Ms. Voigt was approved by the Chaffey College Governing Board in October. Ms. Harwood also announced that she, along with Aaron Skeers and Ed Cook, have agreed to serve a third two-year term; these appointments were approved by the Governing Board earlier this year. Ester Vargas Pipersky has also agreed to a third two-year term; her appointment will be presented at the December 13 Governing Board meeting for approval. Self-introductions took place.
- II. PUBLIC COMMENTS – There were no public comments.
- III. APPROVAL OF MINUTES FROM JUNE 5, 2018 – A motion was made by Ester Vargas Pipersky, seconded by Loren Sanchez, to approve the minutes from the June 5, 2018 meeting as presented.

Yeas: Harwood, Riley, Rosales, Sanchez, Skeers, Vargas Pipersky, Voigt (Cook absent for vote)

Nays: None

IV. FACILITIES UPDATE —

- a. District-wide – An estimated 350,000 square feet of new facilities and site improvement projects have been completed through the Measure L program. A partial list was shared showing approximately 75 projects completed since 2002.
- b. Chino Campus – An aerial view of the Chino Campus was shown. Three buildings currently exist at the Chino Campus.
- c. Fontana Campus – An aerial view of the Fontana Campus was shown. Three buildings currently exist at the Fontana Campus.
- d. Rancho Cucamonga Campus – An aerial view of the Rancho Cucamonga campus was shown, which spans approximately 200 acres.
  - i. Projects in Construction
    1. Planetarium Renovation – Construction Phase 1 – Project scope included upgrades to provide modern instructional space with renovations of electrical and lighting, upgrades to HVAC, accessibility improvements, new finishes, and a new digital projection system. The projected budget is \$1,704,758. Budget total includes other funding sources in addition to Measure L funds. This project is now complete and classes are being held.
    2. Museum Renovation – Construction Phase 1 – Project scope included upgrades and renovations to provide modern gallery space and instructional facilities, which includes new HVAC, new patio sun shade structure, and new gallery lighting. The projected budget is \$3,038,235. Budget total includes other funding sources in addition to Measure L funds. This project is near completion and is being prepared for turnover to user groups.
    3. Theatre Wings Renovation-East and West – Construction Phase 2 – The existing Theatre Wings, built in 1958, will be upgraded to provide modern instructional space. Renovations will include electrical, plumbing and HVAC upgrades, and new finishes (paint/flooring). The projected budget is \$4,298,107. Budget total includes other funding sources in addition to Measure L funds.
    4. Campus Center Shade Structure – Construction Phase 2 – This project will include the installation of a steel frame shade structure adjacent to the MACC building to provide additional dining and gathering space for students. The area will include charging stations where students can charge their portable devices. The projected budget is \$4,680,400.
    5. Campus Center East Plaza – Construction Phase 3 – This project will include an exterior gathering location, which will include a new plaza area with landscape and irrigation, and the modification of traffic routes for service vehicles to access several locations. The projected budget is \$1,610,417.
- e. Project Closeout — All of the completed projects in the Measure L Bond Program have been successfully closed and certified with the Division of State Architect.

f. Financials

- i. Construction Cost Summary, Completed Projects 2009–2018 – A summary of construction costs for several major projects was reviewed. The change order percent is set at 10% for each project; however, the average on completed projects has been 6%, which means the remaining funds are available to be used for other projects.
- ii. Summary of Funds – A summary of program funds for the Measure L Bond, as well as other funding sources, was reviewed. Other funds include redevelopment funds, city and county funds, etc. The program funds total is \$329,958,491. The Measure L Bond funds total is \$251,070,312.
- iii. Remaining Funds – A summary of remaining funds for the Measure L Bond, as well as other funding sources, was reviewed. The remaining balance is \$4,882,507 (this does not include funds that have been committed or allocated to projects, including the five Measure-L Build Out projects listed above).

- V. PERFORMANCE AUDIT — Patrick Cabildo introduced Heather McGee, auditor from the firm CliftonLarsonAllen (CLA). Ms. McGee addressed the committee detailing the results of the performance audit for the Measure L Bond for fiscal year ending June 30, 2018. Ms. McGee explained that this audit is a requirement of Prop 39 and is a performance audit, as opposed to a financial audit. She added that the purpose of the performance audit is to ensure that bond funds have been expended only for the authorized bond projects. The audit also verifies that the college is following education code requirements, such as the makeup of the oversight committee, information provided on the website, and more. The audit document was distributed and the conclusion reads:

*The results of our test indicated that, in all significant respects, the Chaffey Community College District has properly accounted for the expenditures of the funds held in the Measure L Bond Building Fund and that such expenditures were made for authorized bond projects.*

- VI. MEASURE P – Dr. Shannon introduced Melanie Siddiqi, who provided an overview of Measure P, which was passed by District voters in the November election. Measure P is a \$700 million general obligation bond which will provide the college with the ability to upgrade classrooms, labs, and technology to help prepare students to transfer to four-year colleges and/or acquire the skills needed to earn higher paying jobs. An addendum to Vision 2025 was created in conjunction with College Planning Council (CPC), a District committee representative of all employee groups, and was used as the basis for Measure P. Ms. Siddiqi shared poster boards that visualize the changes to the Rancho, Chino, and Fontana campuses, as well as a new site in Ontario. The Rancho Campus plans include 11 new structures and demolition of 14 existing buildings. The Chino Campus plans include a new instructional building, a new lab building, and a new maintenance building. The Fontana Campus plans include land acquisition along Sierra and Merrill Avenues to allow for a new campus center at that location. In addition, two new instructional buildings would be built along Sierra Avenue and a redesigned front entrance to the campus off Sierra. The existing Fontana Academic Center (FNAC) will be demolished. A new campus is proposed for the city of Ontario. The District has been working with the city of Ontario to locate a site for the new campus. Projects that are eligible for state funds will be identified, which may allow for additional funding. Dr. Shannon reported that the passing percentage for Measure P as of 4:00pm today is 59.01%.

Dr. Shannon shared that one of the challenges of a bond is forming the citizens oversight committee. Since the District already has the Measure L Citizens’ Oversight Committee, there

were questions as to how to proceed with forming the committee for Measure P. The District has received a legal opinion that the Measure L committee can have its bylaws amended to add Measure P to the scope of its work. Current Measure L committee members would be able to stay on the committee and would start new terms. The committee agreed to move forward with this structure. Dr. Shannon will work with committee members individually to determine interest in continuing on the citizens’ oversight committee.

- VII. COLLEGE UPDATE – Dr. Henry Shannon provided an update on college activities.
- a. Report to the Community – Dr. Shannon shared the booklet from the 2018 Report to the Community, which was held on November 1 at the Ontario Airport Hotel.
  - b. Newsletter – A copy of Dr. Shannon’s monthly newsletter was distributed.
  - c. Golf Tournament – Dr. Shannon shared that the Golf Tournament will be held June 24, 2019 at Red Hill Country Club in Rancho Cucamonga.

VIII. QUESTIONS/ANSWERS/DISCUSSION

Dr. Sanchez asked if the District is able to invest bond funds with outside entities for better interest rates. Kim Erickson explained that new bond issuances can no longer be invested without outside entities; they must stay with the treasury office. This legislation was changed about two years ago. The District was allowed to invest with outside entities with Measure L and earned very good interest returns. Some of the Measure L bond funds are still outside of the treasury because that was done before the legislation change. The District will unfortunately not be able to invest with outside entities for Measure P; however, the budgeting office will work with the treasury office to ensure that the District gets the best returns possible through the treasury.

Hope Ell shared that the spring meeting will include a tour of the final five Measure L projects (planetarium, museum, theatre, shade structure, plaza). Details will come at a later date.

ADJOURN – The meeting adjourned at 6:00 p.m.

*Documents referenced in these minutes are available on the Chaffey College Measure L Bond Citizens’ Oversight Committee website: [www.chaffey.edu/coc](http://www.chaffey.edu/coc).*

**The next meeting of the Citizens’ Oversight Committee will take place in spring 2019.**