February 2016

Dear Student:

Based upon your overall academic performance through fall 2015, you have continued to be on probation status at Chaffey College. As a result, you have advanced to dismissal standing for one or both of the following reasons:

- You have earned a cumulative grade point average of less than 2.0 in all units attempted in each of three consecutive semesters, excluding summer session.
- You have recorded grades of W, I, and/or NC grades in 50% or more of all enrolled units earned during three consecutive semesters, excluding summer. (*Chaffey College Catalog, 2015-2016, page 30*).

You may view your academic record by logging on to MyChaffey Portal, on the right hand side under “Self-Service QuickLinks,” click on “My Grades.”

We want you to be a successful student and, although you may have received notification of your standing previously, you have not improved sufficiently to achieve good standing. Please note that due to your dismissed standing you will be blocked from summer and fall 2016 registration. You may appeal this action by filing a Petition for Readmission. Enclosed is a Petition for Readmission with instructions on how to complete the form. This petition will be reviewed by the Scholastic Standards Committee. Please allow 2-3 weeks for a reply from the committee.

You have until **Friday, March 11th at 12:00 pm (Noon)**, to submit your Petition for Readmission to the Counseling Department at the Rancho Campus to be considered for re-enrollment for summer and fall 2016. Otherwise, you will be blocked and not be eligible to apply for readmission until November 2016 for the spring 2017 semester. If you choose to sit out and return in spring 2017, you must reapply online to Chaffey at [www.chaffey.edu](http://www.chaffey.edu) and attend a Readmission Contract Workshop. After you reapply call (909) 652-6201 to make an appointment for a workshop.

Sincerely,

Ricardo Diaz  
Coordinator, Opening Doors to Excellence/Counseling  
(909) 652-6201