PROGRAM DESCRIPTION:
The Associate in Science for Business Administration for Transfer (AS-T) degree provides students with sufficient understanding of basic concepts, skills, and applications to attain upper-division status in Business Administration in the CSU system, and is intended for students who plan to complete a bachelor’s degree in Business Administration at a California State University (CSU) campus. Typical Business Administration concentrations at CSU campuses may include – but are not limited to – Accounting, Management, Marketing, Finance, Human Resources, International Business, Entrepreneurship, Risk Management, Operations Management, Real Estate, and Information Management.

Successful completion of the transfer degree in Business Administration guarantees the student acceptance to a California State University, but does not guarantee acceptance to a particular campus or major. Universities and colleges outside of the CSU system may have different requirements for their Business or related programs. Chaffey’s Business Department also offers an A.S. degree entitled Business: Applied that is not tailored to the transfer requirements of a CSU business program. That degree may be a more appropriate choice, depending on the student’s career or educational plans. Students having a Business Administration AS-T and who are accepted at a particular CSU campus are required to complete no more than 60 additional units after transfer to earn a bachelor’s degree. In all cases, students are advised to consult with a counselor for more information on degree requirements, or university admission and transfer requirements.

HOW DO I KNOW THIS MAJOR IS FOR ME?
- You enjoy managing your own time and the time of others
- You enjoy motivating, developing, and directing people as they work
- You like to bring others together and identifying the best people for the job
- You consider the costs and benefits of potential actions to choose the most appropriate one
- You enjoy directing or coordinating departments and activities
- You like to make decisions and take risks
- You enjoy setting goals and deadlines
- You are organized, detail-orientated, and like to solve problems
- You enjoy working with data and details
- You like to start up and carry out projects

WHAT CAN I DO WITH THIS ASSOCIATE DEGREE?
- Administrative Services Managers
- First-Line Supervisors
- Food Service Managers
- Quality Control Technician

WHERE CAN I WORK?
This pathway provides you with a choice of various work environments including:
- Warehouses and Manufacturing
- Automobile Dealers
- Retail Stores
- Colleges and Universities
- Community Centers
- Entertainment and Recreation
- Food Service Restaurants
- Insurance Companies
- Local Government
- Consulting Services
- Medical and Health Services
- Spas and Hospitality
- Small Businesses
- Non-Profit Organizations

WHAT IS THE POTENTIAL WAGE OUTLOOK?
This associate degree may lead to a position as an Administrative Service Manager, which according to the EDD/LMID Occupational Employment Statistics Survey, 2018 the median wage in California was $50.46 per hour. For more information, visit www.labormarketinfo.edd.ca.gov/OccGuides.

The job and wage outlook will vary based on the position selected within this major. To review current salary information and job outlook for other occupational titles, visit www.onetonline.org.

WHAT CAN I DO IN THE FUTURE WITH MORE EDUCATION?
The positions below require at least a bachelor’s degree in Business Administration. According to O*NetOnline, the median salary in 2018 for Operations Managers in California was $111,390 annually.
- Accountants and Auditors
- Budget Analysts
- Management Consultants
- Computer Systems Analysts
- Cost Estimators
- Financial Managers
- Operations Managers
- Human Resources Managers
- Industrial/Production Managers
- Logisticians
- Management Analysts
- Manufacturing Managers
- Marketing Managers/Analysts
- Plant Managers
- Production Control Managers
- Production Supervisors
- Property Managers
- Purchasing Managers
- Sales Manager/Directors
- Store Managers
- Training and Development Specialists
- Transportation, Storage, and Distribution Managers

For additional information about career pathways and to find out if this major is a good fit for you visit the Career Center located in MACC 203. Career information was collected from www.onetonline.org and www.bls.gov.
MAJOR AND COURSE REQUIREMENTS:
To obtain the Business Administration AS-T degree, students must:
• Complete the major requirements listed below with grades of C or better.
• Complete a minimum of 60 semester CSU transferable units with a minimum grade point average (GPA) of 2.0.
• Complete either the California State University General Education Breadth pattern (CSU-GE), or the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

LEGEND: G=Grade  IP=In Progress  N=Need  Bold: Prerequisites  Plain Text: No Prerequisites

Major Requirements for the Associate in Science for Transfer Degree: (S076A/B)  

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Grade</th>
<th>IP</th>
<th>Need</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCTG 1A</td>
<td>Financial Accounting</td>
<td></td>
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<tr>
<td>ACCTG 1B</td>
<td>Managerial Accounting</td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
<tr>
<td>BUSL 28A</td>
<td>Business Law I</td>
<td></td>
<td></td>
<td></td>
<td>3</td>
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<tr>
<td>ECON 2</td>
<td>Principles of Macroeconomics</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>ECON 4</td>
<td>Principles of Microeconomics</td>
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<td>3</td>
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</tbody>
</table>

List A: Plus one course from the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Grade</th>
<th>IP</th>
<th>Need</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 60</td>
<td>Calculus for Business</td>
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<td></td>
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<tr>
<td>STAT 10</td>
<td>Elementary Statistics (or SCSCI-10, Statistics for Social Science)</td>
<td></td>
<td></td>
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List B: Plus two course from the following:
Any from List A not used above or:

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Grade</th>
<th>IP</th>
<th>Need</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 10</td>
<td>Introduction to Business (or BUS 88, Business Communication)</td>
<td></td>
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</tr>
<tr>
<td>CIS 1</td>
<td>Introduction to Computer Information Systems</td>
<td></td>
<td></td>
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Units for the Major: 27-28 units

<table>
<thead>
<tr>
<th>IGETC</th>
<th>CSU</th>
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<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>General Education</td>
<td>37</td>
</tr>
<tr>
<td>Total units that may be double counted</td>
<td>9</td>
</tr>
<tr>
<td>Elective (CSU transferable) units</td>
<td>4-5</td>
</tr>
<tr>
<td></td>
<td>60</td>
</tr>
</tbody>
</table>

COUNSELOR NOTES:

Student Name: ____________________________
ID#: ____________________________
Date: ____________________________
Counselor: ____________________________

$46 per unit for CA Residents