

BUSINESS ADMINISTRATION FOR TRANSFER (AS-T)

PROGRAM DESCRIPTION:

The Associate in Science for Business Administration for Transfer (AS-T) degree provides students with sufficient understanding of basic concepts, skills, and applications to attain upper-division status in Business Administration in the CSU system, and is intended for students who plan to complete a bachelor's degree in Business Administration at a California State University (CSU) campus. Typical Business Administration concentrations at CSU campuses may include – but are not limited to – Accounting, Management, Marketing, Finance, Human Resources, International Business, Entrepreneurship, Risk Management, Operations Management, Real Estate, and Information Management.

Successful completion of the transfer degree in Business Administration guarantees the student acceptance to a California State University, but does not guarantee acceptance to a particular campus or major. Universities and colleges outside of the CSU system may have different requirements for their Business or related programs. Chaffey's Business Department also offers an A.S. degree entitled Business: Applied that is not tailored to the transfer requirements of a CSU business program. That degree may be a more appropriate choice, depending on the student's career or educational plans. Students having a Business Administration AS-T and who are accepted at a particular CSU campus are required to complete no more than 60 additional units after transfer to earn a bachelor's degree. In all cases, students are advised to consult with a counselor for more information on degree requirements, or university admission and transfer requirements.

CAREER AT A GLANCE:

HOW DO I KNOW IF THIS MAJOR IS FOR ME?

- You enjoy working with ideas, searching for facts, and analyzing data
- You like to plan, direct, coordinate the day-to-day operations of an organization or person
- You enjoy making decisions and taking risks
- You are results oriented
- You look for creative and innovative ways to market products or services
- You are organized, detail oriented, and like to solve problems
- You like to recommend changes to policies or procedures to improve operations
- You like using computers and technology
- You want to work abroad and enjoy learning about other cultures

Use Focus2Career on your MyChaffey portal to learn more about careers and majors that fit you best.

WHERE CAN I WORK?

Advertising Services	Public Relation Services
Small Businesses	Arts & Entertainment Industry
Financial Services	Insurance Companies
Foreign/Domestic Businesses	Local & Federal Government
County Offices	Schools & Colleges
Manufacturing	Retail Stores
Wholesale Trade	Research & Development
Hospitals	Trade Associations

For more information visit: www.labormarketinfo.edd.ca.gov/OccGuides

HOW DO I GET STARTED?

- Start introductory Business courses
- Apply for entry level positions with employers where you would like to promote
- Job shadow and network with professionals in a position you wish to obtain
- Practice small group, interpersonal and public speaking skills
- Attend university campus tours and visit the Transfer Center to decide where you want to transfer

WHAT CAN I DO WITH THIS ASSOCIATE DEGREE?

<i>Position Title</i>	<i>CA Median Salary</i>
Administrative Service Manager	\$102,840
First Line Supervisor	\$58,170
Food Service Manager	\$47,140
Office Manager	\$58,170
Sales Manager	\$111,750
Marketing Representative	\$55,440
Advertising Sales Agent	\$54,440
Marketing Consultant	\$70,030

WHAT CAN I DO WITH HIGHER EDUCATION AND ADDITIONAL TRAINING?

<i>Position Title</i>	<i>CA Median Salary</i>
Management Analyst	\$82,670
Business Consultant	\$94,070
Operations Manager	\$111,390
Compensation Analyst	\$70,030
Compliance Manager	\$125,700
Cost Estimators	\$68,550
Financial Manager	\$135,460
Human Resource Specialist	\$69,180
Industrial Production Manager	\$106,460
Loan Officer	\$66,190
Marketing Manger	\$153,080
Risk Management Specialist	\$72,230
Advertising Manager	\$110,110
Logistics Manager	\$93,780

For more information about careers, education and training requirements, salary data, and job outlooks visit www.onetonline.org.

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MAJOR AND COURSE REQUIREMENTS:

To obtain the Business Administration AS-T degree, students must:

- Complete the major requirements listed below with grades of C or better.
- Complete a minimum of 60 semester CSU transferable units with a minimum grade point average (GPA) of 2.0.
- Complete either the California State University General Education Breadth pattern (CSU-GE), or the Intersegmental General Education Transfer Curriculum (IGETC) pattern.

LEGEND: G=Grade IP=In Progress N=Need **Bold: Prerequisites** Plain Text: No Prerequisites

Major Requirements for the Associate in Science for Transfer Degree: (S076A/B)

		Grade	IP	Need	Units
ACCTG 1A	Financial Accounting				4
ACCTG 1B	Managerial Accounting				4
BUSL 28A	Business Law I				3
ECON 2	Principles of Macroeconomics				3
ECON 4	Principles of Microeconomics				3

Student Name: _____

ID#: _____

Date: _____

Counselor: _____

List A: Plus one course from the following:

		Grade	IP	Need	Units
MATH 60	Calculus for Business				4
STAT 10	Elementary Statistics (or SCSCI-10, Statistics for Social Science)				4

List B: Plus two course from the following:

Any from List A not used above or:

		Grade	IP	Need	Units
BUS 10	Introduction to Business (or BUS 88, Business Communication)				3
CIS 1	Introduction to Computer Information Systems				3

Units for the Major: 27-28 units

	IGETC	CSU
General Education	37	39
Total units that may be double counted	9	9
Elective (CSU transferable) units	4-5	2-3
	60	60

COUNSELOR NOTES:

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\$46 per unit for CA Residents