

## Preparing for the fall 2022 semester August 1, 2022

Dear Campus Community:

As we prepare to enter the fall 2022 semester, excitement is growing on campus. With increasing numbers working now in person, an energy is building to welcome more of our students to Chaffey College, or embrace their return.

For the fall 2022 semester, employees and managers will work a minimum of four-days-a-week in person and one day remotely. Many departments are already back to 100 percent in-person attendance, which has helped provide continuity of services and a special place for students to experience college life.

We will have roughly 40 percent of our students in face-to-face or hybrid courses this fall. All other classes will be offered online. The COVID-19 vaccine mandate for both employees and students is still in effect with religious and medical exemptions/accommodations offered. Additionally, the District will continue its face covering mandate through the fall term to help keep our campus community safe.

**As we prepare for fall, many questions have been raised. The following information addresses the key changes for the semester:**

- Chaffey College will be serving students face-to-face in instruction and student services. If a student is able to enroll in a class, that means they have either provided proof of vaccination or have filed a medical/religious exemption and been provided a District-approved accommodation. Any employee, student, or visiting guest is required to wear a face covering, regardless of vaccination status, when physically inside a common area or classroom on campus.
- Employees will not ask anyone their vaccination status (students or staff) and may not request that an individual provide proof of vaccination or accommodation. As a public entity, we are an open access institution and our community members must be courteously and promptly served. This presumption of service and good will is similar to what many of us expect when we go into a grocery store or restaurant.
- To ensure we are protecting the privacy of our students and employees, the District will not release any COVID-19 vaccination status or accommodation information to employees or areas requesting it. Employees serving students also are not authorized to query this information. The only mandate in place that can be requested by an employee to a student is for them to wear a face covering. Managers, however, are aware of vaccination status and respective accommodation plans for any individuals that they supervise.
- The only mandate in place that involves employee response is the expectation that all individuals wear a face covering. Employees are authorized to either directly request an individual wear a face covering or alert their manager that assistance is required regarding the communication to wear a face covering.
- For the fall semester, students are not permitted to bring guests with them to any in-person support services appointments (counseling, tutoring, health care appointments, etc.). If a family

member (minors included) joins a student for an appointment, staff should let them know the student will need to seek remote services to continue. When a student chooses to attend, in-person, inviting their family or guests to wait outside is appropriate. Employees should seek assistance from their manager if the direction is refused. Starting in fall, walk-in counseling appointments will be permitted in addition to making appointments in advance. The Success Centers and Library/Cybraries will support students with walk-in participation as well.

- Starting in the fall, Student Life activities and meetings will return in-person for meetings and activities. Tours of the campus will also return to in-person offerings.
- All in-person or online counseling appointments will be available to all students. The College will no longer be confirming COVID-19 vaccination status prior to offering student or academic support services (the Library/Cybraries, Success Centers, GPS, etc.).

All of these decisions have been made to help our students further thrive this semester. The College believes our slow, safe, and sustainable practices throughout the pandemic have allowed us to safely return to offering more in-person learning, support, and resources to our students. We will continue to monitor the number of COVID-19 cases in our area and will be prepared to pivot if needed. Thank you for your commitment to Chaffey College.

Sincerely,

Henry D. Shannon, Ph.D.  
Superintendent/President

Lisa Bailey

Associate Superintendent of Business Services and Economic Development

Laura Hope

Associate Superintendent of Instruction & Institutional Effectiveness

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