ARE YOU IN??
UPDATE YOUR PROFILE TO RECEIVE EMERGENCY NOTIFICATIONS

During emergencies and critical events it is crucial that students have several ways to receive information about the situation and how to respond. Chaffey College has an emergency mass notification system.

**Please make sure to update your information on MyChaffey Portal in order to receive emergency notifications.**
Please follow the directions below and update your student personal profile.

<table>
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<tr>
<th><strong>Instructions:</strong></th>
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<td>Access MyChaffey portal at: <a href="http://www.chaffey.edu">www.chaffey.edu</a></td>
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1. Log in to the Portal
2. Under LAUNCHPAD click on *MyChaffeyVIEW*
3. Click on the *Students* tab
4. Under *User Account* click on *Address Change*
5. Under *Phone Number* update to designate a Cell Phone Number and select ‘CEL’ as the Type. If ‘CEL’ Type is not selected the system will not be able to send you future notifications.
6. Click *SUBMIT*