



Chaffey College

**CHINO COMMUNITY CENTER  
OVERSIGHT COMMITTEE**

Tuesday, September 16, 2025  
2:00 p.m. - 3:00 p.m.

**In Attendance:**

**City of Chino**

Marc Lucio, Councilmember  
Silvia Avalos, Director of Community Services

**Recorder**

Stephanie Moya, Executive Assistant, Chaffey College

**Chaffey College**

Gloria Negrete-McLeod, Governing Board Member  
Henry Shannon, Superintendent/President

**Guests**

Patrick Cabildo, Executive Director of Business  
Services, Chaffey College  
Margaret Fernandez, Chino Campus Dean, Chaffey  
College  
Lianna Savage, Event Coordinator

**Meeting Locations:**

**Chaffey College Chino Campus**

Main Instructional Building  
Room 102  
5897 College Park Avenue  
Chino, CA 91710

**Chaffey College**

**Rancho Cucamonga Campus**

Technology Services Building  
Room 101  
5885 Haven Avenue  
Rancho Cucamonga, CA 91737

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**S u m m a r y   N o t e s**

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- I. **Welcome and Introductions** – Committee Chair Lee McDougal was unable to attend the meeting. Superintendent/President Henry Shannon served as the committee chair in his place and called the meeting to order at 2:00 p.m.
- II. **Committee Member Virtual Participation Pursuant to AB 2449** – There were no requests by a committee member to join this meeting virtually.
- III. **Public Comments** – None
- IV. **Update from Event Coordinator** – Lianne Savage shared the documents “Chaffey College Chino Community Center Event Schedule” for the months of September 2025 – December 2026 and “Revenue Projection Form” for the months of July 2025 – December 2025.
- V. **Proposal for Deep Cleaning of Courtyard** – Lianna Savage proposed a scheduled monthly and quarterly deep cleaning program for the courtyard to maintain cleanliness, safety, and appearance. The courtyard cleaning will be conducted by an outside vendor to address areas beyond the reach of in-house maintenance, including walls, windows, and the tall double doors. The estimated annual cost is \$6,000–\$7,600, to be offset by a proposed rental fee increase from \$500 to \$675 per event starting in the 2026–2027 fiscal year. Implementation begins with quarterly cleanings in 2025–2026, pending vendor selection and schedule approval.

On a motion by Gloria Negrete-McLeod, seconded by Marc Lucio, the proposal for a deep cleaning of the courtyard was approved.

- VI. **Fall/Winter Venue Open House** - Lianna Savage presented a proposal to host a free Open House to promote public awareness and showcase the facility in an effort to boost bookings. Public vendors would pay \$100–\$200 for booth space, generating an estimated \$1,200 in revenue which will be used to off-set projected expenses of \$1,086. The event is proposed to be held in Fall–Winter 2025.

On a motion by Gloria Negrete-McLeod, seconded by Marc Lucio, the proposal to host an Open House was approved.

- VII. **Capital Equipment Update** – Lianna Savage presented the capital equipment update. Upon reviewing 2025-26 expenses, it was suggested the carpet cleaning go from once annually to twice annually.
- VIII. **Financial Statement Update** – Patrick Cabildo shared the Balance Sheet and Income Statement through June 30, 2025. Operating net income is \$63,701, total capital is \$344,344.
- IX. **2025 – 2026 Adopted Budget** – Patrick Cabildo presented the adopted budget for FY 2025 – 2026. He noted the \$15,000 prior year savings income is from the reserves to cover capital improvements and accounts for increased utility costs, contracted salaries, and contractor rate adjustments.

On a motion by Gloria Negrete-McLeod, seconded by Marc Lucio, the 2025-2026 adopted budget was approved.

- X. **Historical Financial Review as of June 30, 2025** – Patrick presented the historical financial review through June 30, 2025, and briefly reviewed net income compared to prior years. He noted historical data shows steady recovery from COVID-related losses, with net profits stabilizing over the past few years. Rate increases were approved but are expected to impact revenue more significantly in the next fiscal year due to prior bookings at older rates.
- XI. **Update from the City of Chino – Commercial Development and Traffic Circle Fountain** - A new development project is underway near Oaks and Eucalyptus in Chino, involving a land swap where a developer is building a new community church to replace an existing one. In exchange, the old church site will be used to build shipping-container-style restaurants. The new development will feature a two-story food hall with 21 eateries designed to draw in those at Ayala Park and Chaffey students.

Additionally, a decorative fountain (and sculpture) are being funded from leftover developer funds to replace the current fountain in front of the college owned by the housing community. This feature is intended to be a photo-friendly landmark. The city is in early design stages and will involve community input.

- XII. **Comments, Requests, Future Agenda Items** – Margaret Fernandez invited everyone to join the Chino Instructional Building Grand Opening scheduled for Tuesday, September 23 at 12:00 p.m.
- XIII. **Adjourn** – The meeting was adjourned at 2:43 p.m. The next meeting is scheduled to be held on December 16, 2025.