



Chaffey College

**CHINO COMMUNITY CENTER
OVERSIGHT COMMITTEE**

Tuesday, December 12, 2023
11:00 a.m. - 12:00 p.m.

In Attendance:

City of Chino

Marc Lucio, City of Chino Councilmember
Linda Reich, City Manager
Silvia Avalos, Director of Community Services

Recorder

Eva Ramirez, Executive Assistant,
Chaffey College

Guests

Rita Elias, Event Coordinator
Patrick Cabildo, Executive Director of Business
Services, Chaffey College

Chaffey College

Henry Shannon, Superintendent/President

Absent

Lee McDougal, Governing Board President

Meeting Location:

Chaffey College Chino Campus

Main Instructional Building
Room 102
5897 College Park Avenue
Chino, CA 91710

Summary Notes

- I. **Welcome and Introductions** – Dr. Henry Shannon called the meeting to order at 11:03 a.m.
 - a) **Chino Campus Dean** – Dr. Margaret Fernandez was introduced as the new dean of the Chino Campus for Chaffey College. Self-introductions took place.
- II. **Committee Member Virtual Participation Pursuant to AB 2449** – There were no requests by a committee member to join this meeting virtually.
- III. **Public Comments** – None
- IV. **Update from Event Coordinator** – Rita Elias shared the documents, "Chaffey College Chino Community Center Event Schedule" for the months of December 2023 – February 2024, and "Revenue Projection Form" for the months of December 2023 – May 2024. The Center is averaging 7 rentals per month, and an event has already been booked for 2025.
- V. **Bridal Open House** – Ms. Elias presented a proposal to host a bridal open house at the Chaffey College Chino Community Center. On a motion by Linda Reich, second by Marc Lucio, this item was unanimously approved as presented.
- VI. **Financial Statement Update** – Patrick Cabildo shared the Balance Sheet and Income Statement through September 30, 2023. Total capital is at \$222,789, and total profit year-to-date is \$2,402. Operation expenses are showing high due to the purchase of new tables, otherwise the budget is right on target within 25% with one quarter of the year reporting.

VII. **Comments, Requests, Future Agenda Items** – None

VIII. **Adjourn** – The meeting was adjourned at 11:33 a.m. in honor of Glenn Duncan, former city councilmember for the City of Chino and former member of this committee. The next meeting is scheduled to be held on March 21, 2024.