

## 2024-2025 APPORTIONMENT ATTENDANCE REPORT

Period: Annual

District: Chaffey CCD

### CERTIFICATION

I, the District Chief Executive Officer, hereby certify that, to the best of my knowledge and belief (1) this report is true and correct, and (2) all data have been reported and compiled in accordance with provisions of the Education Code and Title 5 regulations adopted by the Board of Governors and instructions on this form.

I further certify that I have determined through consultation with staff directly responsible that (1) FTES reported on this form for State apportionments includes only courses which had received individual prior approval or were part of programs with prior approval by the governing board of the district and the Chancellor's Office; (2) no attendance has been reported for: (a) courses which do not fully comply with Title 5 Section 58051.5 relative to open enrollment and participation by any person who is otherwise qualified and eligible for admission to the college, except for inmate education courses maintained pursuant to Title 5 Section 58051.6, or (b) courses excluded from State apportionments by Education Code Section 8538 or, (c) indentured apprentices in courses of related and supplemental instruction maintained pursuant to Section 3074 of the Labor Code; and (3) all FTES eligible for State support have been reported whether or not funding is available.

**Chief Executive Officer: Dr. Henry Shannon**

Electronic Certification Date: Monday, July 14, 2025

**District Contact Person: Melissa Christian**

Title: Executive Director, Institutional Research, Policy, and Grants

Phone: (909) 652-6460

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**The Chancellor's Office no longer requires a report to be submitted electronically (PDF) or by mail, as districts certify through the CCFS-320. No further action is required by the district.**

**2024-2025 APPORTIONMENT ATTENDANCE REPORT**

Period: Annual

District: Chaffey CCD

**PART I. FULL-TIME EQUIVALENT STUDENTS**

		<b>State Residents (and Nonresidents Attending Noncredit Courses)</b>	
		<b>Attendance FTES</b>	<b>Factored FTES</b>
<b>Summer Intersession (Summer 2024 Only)</b>			
1. Noncredit (Parts IV.A.1 + VII.A.3)	45.54	45.54	
3. Credit Standardized (Standardized Part A.1 + IV.A.2.)	1,533.34	1,533.34	
<b>Summer Intersession Courses (Summer 2025 Prior to July 1, 2025)</b>			
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00	
3. Credit Standardized (Standardized Part B.1 + IV.B.2.)	102.58	102.58	
<b>Primary Terms (Exclusive of Summer Intersession)</b>			
1. Census Procedure Courses			
(c) Standardized Census Contact Hours (Standardized Part C)	14,095.15	14,095.15	
2. Actual Hours of Attendance Procedure Courses			
(a) Noncredit (Part IV.C)	230.95	232.45	
(b) Credit (Part IV.D)	552.07	553.28	
3. Alternative Attendance Accounting Procedure Courses			
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	40.12	40.16	
<b>Total FTES</b>			
Total Credit FTES	16,283.14	16,284.35	
Total Noncredit FTES	316.61	318.15	
Total FTES	16,599.75	16,602.50	
<b>Supplemental Information</b>		<b>FTES</b>	
Inservice Training Courses		0.00	
Basic Skills Courses and Immigrant Education (Noncredit)		216.21	
Basic Skills Courses and Immigrant Education (Credit)		0.00	

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**PART I. FULL-TIME EQUIVALENT STUDENTS**

Nonresidents		
	Attendance FTES	Factored FTES
<b>Summer Intersession (Summer 2024 Only)</b>		
1. Noncredit (Parts IV.A.1 + VII.A.3)	0.09	0.09
3. Credit Standardized (Standardized Part A.1 + IV.A.2.)	18.17	18.17
<b>Summer Intersession Courses (Summer 2025 Prior to July 1, 2025)</b>		
1. Noncredit (Parts IV.B.1 + VII.B.3)	0.00	0.00
3. Credit Standardized (Standardized Part B.1 + IV.B.2.)	1.03	1.03
<b>Primary Terms (Exclusive of Summer Intersession)</b>		
1. Census Procedure Courses		
(c) Standardized Census Contact Hours (Standardized Part C)	188.18	188.18
2. Actual Hours of Attendance Procedure Courses		
(a) Noncredit (Part IV.C)	6.68	6.72
(b) Credit (Part IV.D)	10.77	10.79
3. Alternative Attendance Accounting Procedure Courses		
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)	0.00	0.00
<b>Total FTES</b>		
Total Credit FTES	218.15	218.17
Total Noncredit FTES	6.77	6.81
Total FTES	224.92	224.98

**2024-2025 APPORTIONMENT ATTENDANCE REPORT**

Period: Annual

College: Chaffey College

**PART I. FULL-TIME EQUIVALENT STUDENTS**

		<b>State Residents (and Nonresidents Attending Noncredit Courses)</b>	
		<b>Attendance FTES</b>	<b>Factored FTES</b>
<b>Summer Intersession (Summer 2024 Only)</b>			
1. Noncredit (Parts IV.A.1 + VII.A.3)		45.54	45.54
3. Credit Standardized (Standardized Part A.1 + IV.A.2.)		1,533.34	1,533.34
<b>Summer Intersession Courses (Summer 2025 Prior to July 1, 2025)</b>			
1. Noncredit (Parts IV.B.1 + VII.B.3)		0.00	0.00
3. Credit Standardized (Standardized Part B.1 + IV.B.2.)		102.58	102.58
<b>Primary Terms (Exclusive of Summer Intersession)</b>			
1. Census Procedure Courses			
(c) Standardized Census Contact Hours (Standardized Part C)		14,095.15	14,095.15
2. Actual Hours of Attendance Procedure Courses			
(a) Noncredit (Part IV.C)		230.95	232.45
(b) Credit (Part IV.D)		552.07	553.28
3. Alternative Attendance Accounting Procedure Courses			
(c) Noncredit Independent Study/Distance Education Courses (Part VII.C)		40.12	40.16
<b>Total FTES</b>			
Total Credit FTES		16,283.14	16,284.35
Total Noncredit FTES		316.61	318.15
Total FTES		16,599.75	16,602.50
<b>Supplemental Information</b>	<b>FTES</b>		
Inservice Training Courses	0.00		
Basic Skills Courses and Immigrant Education (Noncredit)	216.21		
Basic Skills Courses and Immigrant Education (Credit)	0.00		



## 2024-2025 APPORTIONMENT ATTENDANCE REPORT

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## ADJUSTMENT TO FULL-TIME EQUIVALENT STUDENTS (FTES)

Reference: Education Code Section 84890 Title 5 Sections 55700ff, 55720ff	Total Faculty Contact Hours of Instruction Released for Flex-Time Activities (see Instructions 2 & 3)	Total Faculty Contact Hours of Instruction (Actual Teaching Hours) of All Instructors in the Academic Year Exclusive of any Intersession (see Instructions 5)	F Factor
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## A. Credit Courses

2. Standardized Census Procedure Courses			
3. Positive Attendance Credit Courses	58.92	27,190.00	1.0022

## B. Noncredit Courses

1. Positive Attendance	45.92	7,056.00	1.0065
2. Noncredit Distance Education	1.83	1,602.00	1.0011

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**PART IX. AB 540 Headcount, Special Admit FTES, Inmate FTES, and Apprenticeship FTES****AB 540 Headcount Report**

In the space provided below, for the District as a whole, please provide the total number of students who received the Nonresident tuition fee exemption under AB 540 for the Fiscal Year. This total should include any student that was considered to be an AB 540 student during any part of a term/session and should be an unduplicated student headcount (e.g. please count each student only once, regardless of how many terms/sessions they attended). This data collection will be considered to be a limited survey instrument and not tied or associated with FTES counts. Supporting documentation does not need to be submitted with this report.

Headcount	625
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**Special Admit (Full-Time and Part-Time) P.E. Credit FTES Report**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of special "admit" part-time and full-time students eligible to attend the Colleges of the District pursuant to Education Code Section 48800 or 48800.5. Please refer to Legal Advisory 05-01 and the Contracted District Audit Manual for the Fiscal Year, State Compliance Item No. 427.

Credit FTES of Special Part-time and Full-time Students (Column 1)	Noncredit FTES of Special Part-time and Full-time Students (Column 2)	Total FTES of Special Part-Time and Full-Time Students (Column 3)	Total FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 4)	Total Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 5)	Percent of Reported* FTES of Special Part-Time and Full-Time Students in P.E. Courses (Column 5/Column 3)
1,220.01	0.00	1,220.01	410.40	11.60	0.95 %

**Inmates in Correctional Facilities FTES**

In the spaces provided below, please provide the requested districtwide Fiscal Year FTES information of incarcerated students eligible to attend the Colleges of the District pursuant to Education Code Section 84810.5(a).

Credit FTES of Incarcerated Students (Column 1)	Noncredit FTES of Incarcerated Students (Column 2)	Total FTES of Incarcerated Students (Column 3)
106.81	0.00	106.81

**Apprenticeship FTES**

In the spaces provided below, please provide the total FTES generated by apprenticeship students enrolled in community college apprenticeship courses pursuant to Education Code section 79149.1.

Credit FTES of apprentices enrolled in apprenticeship courses (Column 1)	Noncredit FTES of apprentices enrolled in apprenticeship courses (Column 2)	Total FTES of apprentices enrolled in apprenticeship courses (Column 3)
0.00	0.00	0.00

\* Reported FTES amounts should represent amounts that are subsets of FTES data certified and reported in the Annual CCFS-320 - Resident FTES, Part I, A through D. FTES shall be computed and rounded to two decimal places. Supporting documentation does not need to be submitted with this report, but should be retained by the District as records back to audit pursuant to Title 5 Section 59025.

California Community Colleges

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**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000611750	EMP600	Adaptability on the Job	0.00	0
CCC000611751	EMP601	Self-Awareness on the Job	0.00	0
CCC000611752	EMP602	Digital Fluency on the Job	0.00	0
CCC000611753	EMP603	Communication on the Job	0.00	0
CCC000611754	EMP604	Collaboration on the Job	0.00	0
CCC000611755	EMP605	Empathy on the Job	0.00	0
CCC000611756	EMP606	Analysis/Solution Mindset on the Job	0.00	0
CCC000611757	EMP607	Resilience on the Job	0.00	0
CCC000611758	EMP608	Entrepreneurial Mindset on the Job	0.00	0
CCC000611759	EMP609	Social/Diversity Awareness on the Job	0.00	0
CCC000611050	ESL608	Pronunciation of American English	17.79	13
CCC000611053	ESL632	English as a Second Language III	32.17	16
CCC000636308	ESL632A	English as a Second Language IIIA	0.72	2
CCC000636309	ESL632B	English as a Second Language IIIB	0.84	2
CCC000611054	ESL642	English as a Second Language IV	20.65	13
CCC000611055	ESL652	English as a Second Language V	15.72	9
CCC000601102	GERO600	Principles of Caregiving: Older Adults and Their Care	0.00	0
CCC000601103	GERO655	Resources and Services for Older Adults	0.00	0
CCC000634812	GERO655	Resources and Services for Older Adults	0.00	0
CCC000592682	HVACR600	Introduction to Heating Ventilation and Air Conditioning	0.00	0
CCC000634392	HVACR600	Introduction to Heating, Ventilation, and Air Conditioning	1.76	1
CCC000592683	HVACR601	HVAC Piping Practices	0.00	0
CCC000634393	HVACR601	HVACR Piping Practices, Brazing, and HVACR tools	1.72	1
CCC000634394	HVACR602	HVAC Electrical Systems	0.00	0



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**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000592684	HVACR602	HVAC Electrical Systems	4.05	1
CCC000592685	HVACR603	Environmental Protection Agency Certification	0.00	0
CCC000634395	HVACR603	Environmental Protection Agency Certification	1.17	1
CCC000592686	HVACR604	HVAC Compressors and Refrigerants	0.00	0
CCC000634813	HVACR604	Refrigerants, Recovery, Vacuum, and Charging	2.48	1
CCC000637625	HVACR605	HVAC Heat Pumps and Basic Troubleshooting	0.00	0
CCC000592687	HVACR605	HVAC Metering Devices, Heat Pumps and Basic Maintenance	2.19	1
CCC000599329	HVACR606	HVAC Flues and Ducts	1.68	1
CCC000599463	HVACR607	HVAC Commercial Applications	1.85	1
CCC000599464	HVACR608	HVAC Troubleshooting	1.72	1
CCC000599465	HVACR609	Advanced Commercial HVAC Systems	2.29	1
CCC000599466	HVACR610	Building Automation Control Systems	0.00	0
CCC000601106	HVACR611	HVAC Management Topics	0.00	0
CCC000621263	HVACR612	Intermediate Refrigeration	1.16	1
CCC000592101	INDMM600	Intro to Construction Safety, Trade Math, Rigging, and Tools	0.00	0
CCC000599330	INDMM601	Basic Communication and Employability Skills, and Core Testing	0.00	0
CCC000599467	INDMM602	Fundamentals of Industrial Maintenance, Oxyfuel, and Craft Skills	0.00	0
CCC000599468	INDMM603	Trade Math and Drawings, Material Handling, and Mobile Equipment	0.00	0
CCC000582694	INDMM604	Industrial Mechanical Math and Precision Tools	0.00	0
CCC000582691	INDMM605	Introduction to Industrial Piping	0.00	0
CCC000582693	INDMM606	Introduction to Valves, Bearings and Testing	0.00	0
CCC000582692	INDMM607	Installation of Bearings, Couplings, Seals, and Drives	0.00	0
CCC000586771	INDMM608	Setting Baseplates and Alignment	0.00	0
CCC000592229	INDMM609	Advanced Alignment	0.00	0
CCC000586770	INDMM610	Fundamentals of Pressure, Heating & Cooling Systems	0.00	0
CCC000586772	INDMM611	Troubleshooting Pumps and Gearboxes	0.00	0

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**CAREER DEVELOPMENT AND COLLEGE PREPARATION Noncredit FTES**

Control Number	Course ID	Course Title	Total FTES	Number of Sections
CCC000586767	INDMM612	Advanced Blueprint Reading and Introduction to Supervisory Skills	0.00	0
CCC000586768	INDMM613	Advanced Mechanical Topics I	0.00	0
CCC000586769	INDMM614	Advanced Mechanical Topics II	0.00	0
CCC000623791	NURAST600	Nursing Assistant	11.36	4
CCC000623792	NURAST600L	Nursing Assistant Laboratory	14.40	8
CCC000623793	NURAST605L	Nursing Skills Laboratory	7.84	8
CCC000650870	NURAST605L	Nursing Skills Laboratory	0.00	0
CCC000625192	NURAST615	Professional Development for the Nursing Assistant	0.00	0
CCC000623794	NURAST620	Home Health Aide	0.00	0
CCC000623795	NURAST620L	Home Health Aide Laboratory	0.00	0
CCC000637754	PHLEB600	Phlebotomy Technician Theory	3.90	2
CCC000637755	PHLEB600L	Phlebotomy Technician Clinical	5.78	6
CCC000637756	PHLEB605	Phlebotomy Technician Skills Lab	0.00	0
CCC000640323	PHLEB605	Phlebotomy Technician Skills Lab	2.27	2
CCC000637757	RE600	Leasing Basics I	0.00	0
CCC000637758	RE601	Leasing Basics II	0.00	0
CCC000637759	RE602	Intermediate Leasing and Property Management I	0.00	0
CCC000637760	RE603	Intermediate Leasing and Property Management II	0.00	0
CCC000637761	RE604	Advanced Leasing and Property Management I	0.00	0
CCC000637762	RE605	Advanced Leasing and Property Management II	0.00	0
<b>Total</b>			<b>155.51</b>	<b>96</b>

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**CENTERS FTES**

Center	Credit FTES	Noncredit FTES	Total FTES
Chino Center	1,223.13	10.57	1,233.70

Fontana Learning Center	1,054.31	93.48	1,147.79
<b>Total</b>	<b>2,277.44</b>	<b>104.05</b>	<b>2,381.49</b>

