

CHAFFEY COMMUNITY COLLEGE DISTRICT



2017-2018 ADOPTED BUDGET

AUGUST 24, 2017

CHAFFEY COMMUNITY COLLEGE DISTRICT

LIST OF PRINCIPAL OFFICIALS

Governing Board

Katherine Roberts	President
Kathleen Brugger	Vice President
Gloria Negrete McLeod	Clerk
Gary C. Ovitt.....	Member
Lee C McDougal.....	Member
Diana L. Contreras	Student Trustee

Administration

Henry D. Shannon, Ph. D.....	Superintendent/President
Lisa Bailey	Associate Superintendent, Business Services and Economic Development
Meridith Randall	Associate Superintendent, Instruction and Institutional Effectiveness
Eric Bishop, Ph.D	Vice President, Student Services
Melanie Siddiqi.....	Vice President, Administrative Affairs

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CHAFFEY COMMUNITY COLLEGE DISTRICT

UNDERSTANDING THE BUDGET DOCUMENT

This budget document provides the public with concise and readable information about the College and displays the College's objectives and budget for Fiscal Year 2017-2018.

The budget document begins with the Superintendent/President's Letter, which provides an overview of the 2017-2018 Fiscal Year Adopted Budget by highlighting major programs and the College's overall financial position and outlook.

The **Total Funds Budget Summary** section contains beginning fund balance, revenue, expenditures and ending fund balance for all district funds.

The **General Fund Budget Summary** section contains beginning fund balance, revenue, expenditures and ending fund balance for unrestricted and restricted funds.

The **General Fund Budget** sections by Campus and Centers, Support Services and Schools & Programs contains expenditures, funding source and personnel full-time equivalents (FTES).

The **Full-Time Student Equivalents** by School section contains credit and non-credit FTES by fiscal year.

The **Capital Projects and Scheduled Maintenance** section contains a schedule of projects and their funding source for each fund.

The **Measure "L"** section contains a description and listing of projects of the General Obligation Bonds for capital improvement.

CHAFFEY COMMUNITY COLLEGE DISTRICT

DATE: August 24, 2017

TO: Governing Board Members

FROM: Henry D. Shannon, Ph.D., Superintendent/President

SUBJECT: Fiscal Year 2017-2018 Operating Budget

The 2017-2018 Chaffey College budget is presented to the Governing Board in this document. The proposed unrestricted general fund budget includes \$105,774,048 in unrestricted general fund income and \$109,702,626 in unrestricted general fund expenditures. A prior year ending balance re-allocation of \$3,928,578 is included in the available funding. The District's budget includes a growth rate of 1.92%, which supports an estimated planned funded enrollment of 16,699.89 full-time equivalent students (FTES) and an estimated annual unduplicated student headcount of 29,715 students.

The annual budget, which includes the general and other funds, is an important planning document approved by the Governing Board each year. The proposed adopted budget supports the goals approved by the Governing Board, including the Board requirement to maintain at least a 7% general fund reserve. The state budget continues to provide stable funding for California Community Colleges. Based on the Chancellors Office's advisory regarding projected economic uncertainties, prudent fiscal measures have been implemented, including planning for future liabilities, such as PERS & STRS increases and funding for other post-employment benefits (OPEB).

The district will continue its commitment to teaching and learning with an emphasis on student access and completion. Examples of institutional goals supported by the budget include:

- Student success and completion through quality learning experiences and holistic student development and support
- Innovative and effective learning environments that engage students towards success and completion
- Meaningful external partnerships with K12 districts, higher education, business and industry, local government agencies and community organizations
- Effective organizational structure and workforce
- Reduction of the student achievement gap
- Responsible management of human, financial, physical, technological and environmental resources

CHAFFEY COMMUNITY COLLEGE DISTRICT

Goal	Evidence in 2017-2018 Budget
<ul style="list-style-type: none"> • Student success and completion through quality learning experiences and holistic student development and support 	<ul style="list-style-type: none"> • Student access will be increased through a comprehensive set of course offerings. The District is offering more than 4,000 sections for the 2017-2018 academic year • The district is on track to earn base apportionment and is on pace to capture all available growth funding from the state in 2017-2018. Class offerings have been substantially increased, including weekend classes (Saturdays at all three campuses and Sundays at the Rancho Cucamonga campus). Additionally, online classes have been significantly expanded and other scheduling options are being piloted. • Eleven (11) full-time, tenure track faculty members have been hired • Robust summer sessions are planned for 2018 on all three campuses • The district will provide services to enhance student life, which includes food, retail and health services
<ul style="list-style-type: none"> • Innovative and effective learning environments that engage students towards success and completion 	<ul style="list-style-type: none"> • Basic Skills Allocations, the Title III STEM Grant and the Title V Hispanic Serving Institution (HSI) Grant provide instructional support for innovative practices such as supplemental instruction, success guides and success centers. Smaller projects such as converting classes to “zero textbook cost” by using free online materials are focused on increasing completion as well • The district is implementing enhanced online technologies through Canvas that facilitate and promote student engagement including online chat, orientation, and a student persistence and completion tool • The college was chosen to participate in a Guided Pathways initiative to increase student retention, success and completion of degrees and certificates

CHAFFEY COMMUNITY COLLEGE DISTRICT

Goal	Evidence in 2017-2018 Budget
<ul style="list-style-type: none"> • Meaningful external partnerships with K12 districts, higher education, business and industry, local government agencies and community organizations 	<ul style="list-style-type: none"> • Online to College program • High school senior early assessment • Partnerships with district adult schools and high schools under a new director • Turning Points inmate education program • Advanced manufacturing training opportunities at the INTECH Center • Implementation of the Strong Workforce Program with a new associate dean • Grants such as: Vocational Education & Training and Employment Training support workforce development • Perkins & CTE Transitions Funding • Center of Excellence Program and state Sector Navigator grants • Contract Education and Community Education programs • CalWORKs & TANF programs • County of San Bernardino: Department of Children and Family Services, Department of Behavioral Health

CHAFFEY COMMUNITY COLLEGE DISTRICT

Goal	Evidence in 2017-2018 Budget
<ul style="list-style-type: none">• Provide an effective organizational structure and workforce	<ul style="list-style-type: none">• Alignment of instructional, student services, and workforce development programs• Full implementation of the Equal Employment Opportunities plan• Expand new employee orientation programs• Enhanced professional development for all employment groups
<ul style="list-style-type: none">• Reduction of the student achievement gap	<ul style="list-style-type: none">• Title V Hispanic Serving Institution (HSI) grant funds provide funding to research and analyze minority male performance indicators and provide strategies to improve student success• State Student Equity funding will be used to provide supportive programming to serve disproportionately impacted students• As the fiscal agent for the state Umoja grant, the District maintains a leadership role in addressing the achievement gap• The District will maintain its partnership with the Community College Equity Assessment Lab (CCEAL) to research student needs, engage in employee professional development and to develop strategic plans• Professional development opportunities focused on success for all student groups

CHAFFEY COMMUNITY COLLEGE DISTRICT

Goal	Evidence in 2017-2018 Budget
<ul style="list-style-type: none"> • Responsible management of human, financial, physical, technological and environmental resources 	<p>To improve the physical and environmental infrastructure of the District, the following projects will be initiated and/or completed:</p> <ul style="list-style-type: none"> • Campus Center shade structure • Theatre Arts Wings renovation • Development of a plaza east of the Bookstore • Renovation of the Planetarium • Renovation of the Wignall Museum/Gallery • Physical Plant/Instructional Support Block Grant • Prop 39 Energy Efficiency projects • Parking lot improvements • Solar implementation • Food Service and retail facilities at the Chino and Fontana Campuses <p>To maintain robust technological resources, the district will:</p> <ul style="list-style-type: none"> • Improve the college's website • Complete scheduled technology upgrades and replacements <p>To manage financial resources:</p> <ul style="list-style-type: none"> • Continue to contribute to trust accounts for future obligations such as Other Post-Employment Benefits (OPEB) and future PERS/STRS liabilities

CHAFFEY COMMUNITY COLLEGE DISTRICT
MISSION STATEMENT

“Chaffey College inspires hope and success by improving lives and our community in a dynamic, supportive, and engaging environment of educational excellence where our diverse students learn and benefit from foundation, career, and transfer programs.”

-Adopted by the Governing Board on November 18, 2015

CHAFFEY COMMUNITY COLLEGE DISTRICT

BUDGET RESOLUTION OF GOVERNING BOARD

RESOLUTION 82417

A RESOLUTION OF THE GOVERNING BOARD OF CHAFFEY COMMUNITY COLLEGE ADOPTING THE OPERATING BUDGET OF SAID COLLEGE FOR THE FISCAL YEAR 2017-2018

WHEREAS, the General Fund group is comprised of the Unrestricted Fund and Restricted Fund;

WHEREAS, the Capital Projects Funds Group is comprised of the following funds: Capital Projects Fund, Scheduled Maintenance Fund and Measure L Fund;

WHEREAS, the Enterprise Funds Group is comprised of the following funds: Bookstore, Food Services and Chaffey College Chino Community Center;

WHEREAS, the Internal Services Funds Group is comprised of the following funds: Self Insurance and Vacation Liability;

WHEREAS, the Special Revenue Funds Group is comprised of the following fund: Child Development Center;

WHEREAS, the Trust Funds Group is comprised of the following funds: Associated Students of Chaffey College and Auxiliary Donation Accounts;

NOW THEREFORE, be it resolved, determined and ordered by the Governing Board of Chaffey Community College District that, the College's Operating Budget for the Fiscal Year 2017-2018, submitted by the President to the Governing Board, is herewith adopted for the Chaffey Community College District for the Fiscal Year 2017-2018.

CHAFFEY COMMUNITY COLLEGE DISTRICT

BUDGET PROCESS

Title 5 of the California Code of Regulations, Section 58300, requires the district to adopt its annual budget on or before September 15, 2017. All budgets have been prepared in accordance with state and county guidelines. The adopted budget is based on the Governor's approved state budget.

Budget development and related requests are also linked to the planning processes of the district, including the Mission Statement, Institutional Goals, Board Policies, Strategic Technology Plan, and the Program and Services Review Process. Additional sources for budget development are research office data (both external and internal), budget trends, curriculum changes and accreditation report recommendations.

Institutional Goals

1. Chaffey College will provide quality learning experiences that promote holistic student development and support success and completion in a timely manner.
2. Chaffey College will create, maintain, and support innovative and effective learning environments that engage students toward success and completion.
3. Chaffey College will provide an effective organizational structure and workforce through strategic hiring practices in which all employees are given the encouragement and resources needed to achieve excellence.
4. Chaffey College will support the needs of the communities through meaningful external relations, workforce development, outreach, partnerships, and linkages.
5. Chaffey College will decrease the achievement gap.
6. Chaffey College will responsibly manage financial, physical, technological, and environmental resources through effective planning, decision-making, and implementation.

CHAFFEY COMMUNITY COLLEGE DISTRICT

BUDGET PROCESS (CONTINUED)

Board Policy and Administrative Procedures

Board policy is the voice of the Governing Board and defines the general goals and acceptable practices for the operation of the District. Administrative procedures implement board policy, laws, and regulations. They address how the general goals of the District are achieved and define operations of the District.

- Board Policy **6200 Budget Preparation** – provides specific criteria for Chaffey College’s budget development process.
- Board Policy **6250 Budget Management** – provides general information related to budget management and budget revisions.

Approved Board Policies and Administrative Procedures are posted on the following website:

<http://www.chaffey.edu/policies/>

CHAFFEY COMMUNITY COLLEGE DISTRICT

BUDGET DEVELOPMENT CALENDAR

- Friday, December 9 Budget calendar presented to College Planning Council.
- Tuesday, December 13 Budget calendar presented to President's Cabinet.
- Tuesday, January 10 Governor Brown releases the proposed 2017-2018 State budget.
- Wednesday, January 18 ACCCA/ACBO Governor's Proposed State Budget Workshop.
- Thursday, January 26 Budget calendar presented to Governing Board.
- Wednesday, February 1 District Budget Forum.
- Wednesday, March 1 & Thursday, March 2 Budget workshops for faculty, staff, and managers (Wednesday morning & Thursday afternoon). Senior budget managers receive budget work documents, including first run of budget.
- Friday, March 24 Senior budget managers' deadline to submit budget confirmations and/or changes to Budgeting & Fiscal Services.
- Friday, April 7 Budgeting & Fiscal Services office returns second run of budget to senior budget managers for review.
- Friday, April 14 Senior budget managers' deadline to submit any corrections and/or additional changes to the second run of the budget to Budgeting & Fiscal Services.
- Friday, May 26 Budgeting & Fiscal Services completes tentative budget draft.
- Thursday, June 22 Governing Board reviews and approves tentative budget.
- Friday, June 30 Tentative budget due to the County of San Bernardino.
- Thursday, August 24 Proposed budget presented to Governing Board for approval.
- Friday, September 29 Adopted budget submitted to the County of San Bernardino.
- Tuesday, October 10 Adopted budget submitted to the California Community Colleges Chancellor's Office.

**Dates not mandated are subject to change.*

Reviewed by College Planning Council – December 9, 2016 meeting

Reviewed by President's Cabinet – December 13, 2016 meeting

Reviewed by the Governing Board – January 26, 2017 Board meeting.

CHAFFEY COMMUNITY COLLEGE DISTRICT

DESCRIPTION OF FUNDS BY TYPE

General Funds

The General Fund is the primary operating fund of the district. It is used to account for those transactions that, in general cover the full scope of operations of the district (instruction, administration, student services, maintenance, operations, etc.). This fund is divided into two Sub funds – **Unrestricted and Restricted**.

The **Unrestricted** Sub fund is used to account for resources available for the general purpose of district operations and support of its educational programs. The **Restricted** Sub fund is used to account for resources available for the operation and support of the educational programs that are specifically restricted by laws, regulations, donors or other outside agencies as to their expenditure.

Capital Projects Funds

The Capital Projects Funds are to account for financial resources to be used for the acquisition or construction of capital outlay items, such as sites, site improvement, buildings, and equipment. By state definition, this fund includes **Capital Projects, Scheduled Maintenance and Measure “L”**. These funds may require District match from the general fund or some other specified source of funds.

Enterprise Funds

The Enterprise Funds are used to account for those ongoing activities that, because of their revenue producing character, are similar to those found in the private sector. Generally accepted accounting principles are similar to those employed in private sector accounting. The measurement focus is on determination of net income, financial position and changes in financial position. The **Bookstore, Chino Community Center and Food Services** are in this fund.

CHAFFEY COMMUNITY COLLEGE DISTRICT

DESCRIPTION OF FUNDS BY TYPE (CONTINUED)

Internal Services Funds

The Internal Services Funds are accounts for the long-term liability and risk related issues of the district. These areas are generally mandated by the Governmental Accounting Standards Board (GASB) and require the district to address future debts on current year financial statements. **Self Insurance** and **Vacation Liability** are in this fund.

Special Revenue Funds

The Special Revenue Funds account for the proceeds of specific revenue sources whose expenditures are legally restricted. These funds encompass activities directly related to the educational program of the college, but that provide a service to students. Such activities may provide non-classroom instructional or laboratory experience to students. Any general fund money used to support these services must be transferred to the fund so all expenditures are accounted for within that fund. The **Child Development Center** is in this fund.

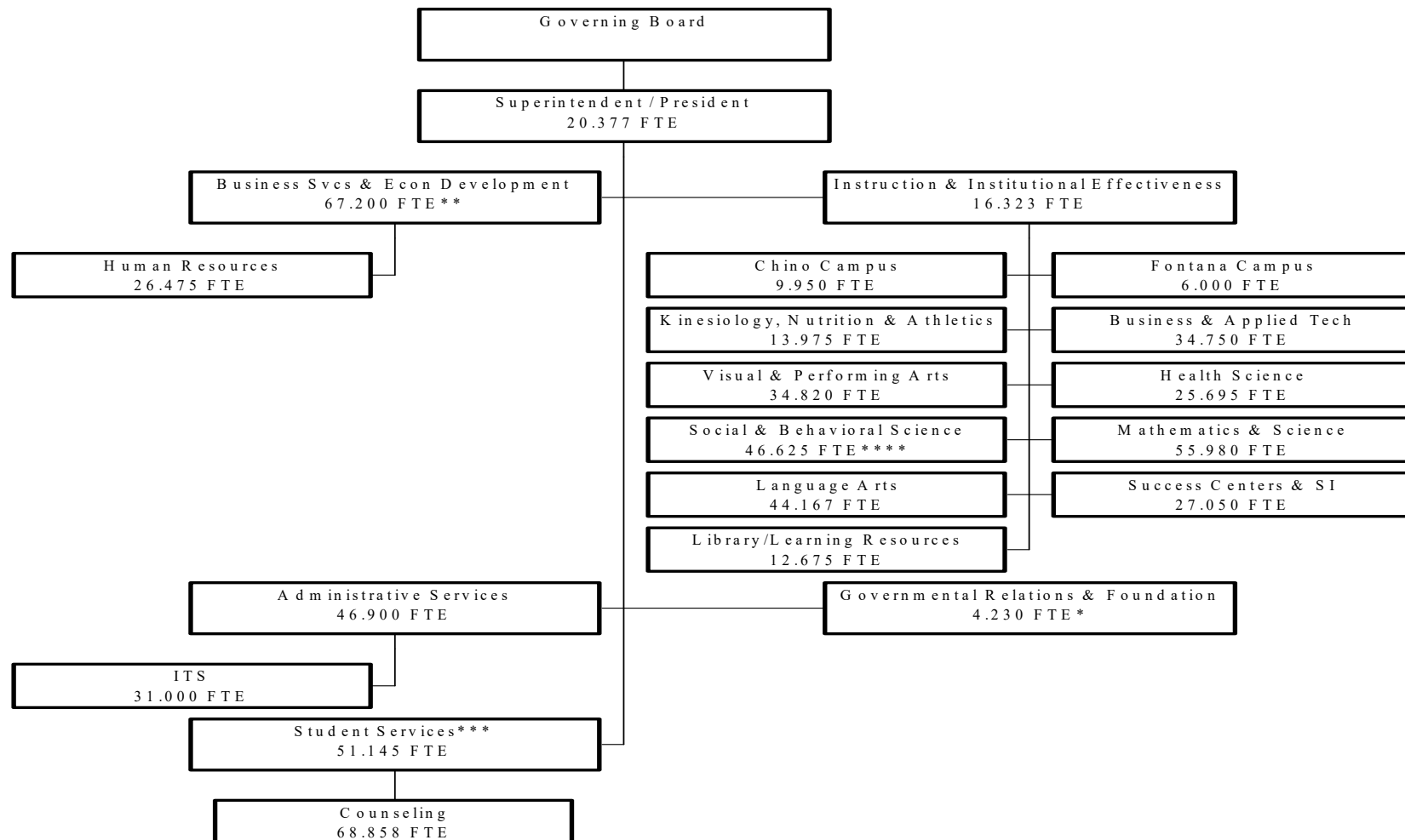
Trust Funds

The Trust Funds are used to account for assets held by the district in a trustee or agency capacity for individuals, private organization or other governmental units. The district may exercise some discretion in the disbursement or expenditures of the moneys in trust funds, although some components may need to be treated similar to agency funds. **Associated Students of Chaffey College** and **Auxiliary Donation Accounts** are in this fund.

CHAFFEY COMMUNITY COLLEGE DISTRICT

ORGANIZATIONAL CHART

JULY 1, 2017



*Includes Foundation funding 0.500 FTE

**Includes Auxiliary Services & Bookstore funding 17.875 FTE

***Includes ASCC (Student Activities) funding 1.000 FTE

****Includes Child Development Center funding 12.250 FTE

NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

SUMMARY OF PERSONNEL CHANGES BY SUPPORT SERVICES AND INSTRUCTIONAL SCHOOLS/PROGRAMS

AS OF JULY 1, 2017

	2015-2016 Adopted Budget	2016-2017 Adopted Budget	2017-2018 Adopted Budget	2017-2018 Authorized Positions
Support Services				
Superintendent/President	17.180	19.655	20.377	21.377
Foundation & Governmental Relations *	3.730	3.730	3.730	3.730
Business Services & Economic Development *	65.970	68.775	75.800	76.800
Instruction & Institutional Effectiveness	6.783	7.283	16.323	16.323
Chino Campus	8.950	8.450	9.950	9.950
Fontana Center	5.000	6.000	6.000	6.000
Student Services *	48.620	49.145	51.145	52.145
Counseling and Student Success and Support Programs	58.933	65.633	68.858	69.358
Administrative Affairs	72.425	74.425	77.900	81.900
Total Support Services	287.591	303.096	330.083	337.583
Instructional Schools / Services				
Kinesiology, Nutrition & Athletics	13.475	14.475	13.975	14.475
Business & Applied Technology	30.347	30.547	34.750	33.350
Health Sciences	26.475	28.475	25.695	26.475
Success Centers and Supplemental Instruction	32.140	33.740	27.050	26.900
Language Arts	38.967	41.067	44.167	46.000
Library & Learning Resources	11.425	11.425	12.675	13.425
Mathematics & Science	47.758	50.392	55.980	57.475
Social & Behavioral Sciences *	33.225	32.425	34.375	34.475
Visual & Performing Arts	33.145	34.795	34.820	37.800
Total Instructional Schools/Services	266.957	277.341	283.487	290.375
Total General Fund Personnel	554.548	580.437	613.570	627.958
* Other Funds				
Foundation	0.500	0.500	0.500	0.500
Auxiliary Services & Bookstore	16.350	17.350	17.875	19.350
ASCC (Student Activities)	1.000	0.000	0.000	1.000
Child Development Center	11.186	12.250	12.250	13.250
	29.036	30.100	30.625	34.100
Total Personnel	583.584	610.537	644.195	662.058

NOTE: This list includes all budgeted permanent contract positions.

Placement of positions within areas may be subject to change.

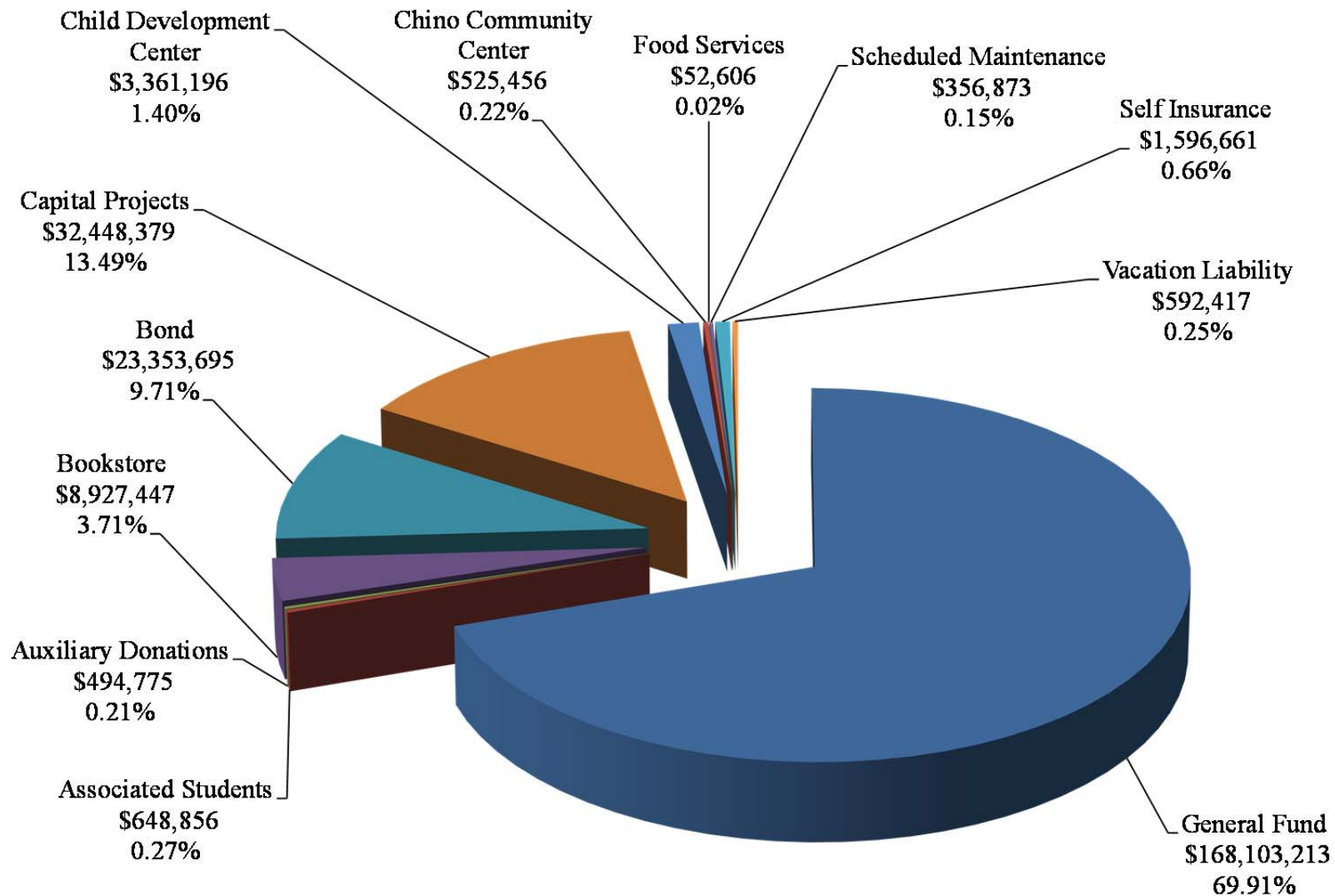
Authorized Positions Not Budgeted

-17.863

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

TOTAL FUNDS SUMMARY



CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 ADOPTED BUDGET
TOTAL FUNDS SUMMARY

FUND	2016-2017 Actual Fund Total	2017-2018				
		Actual Beg Balance	Adopted Revenue	Adopted Expenditures	Adopted End Balance	Adopted Fund Total
General Fund -Unrestricted	\$120,672,675	\$20,707,936	\$105,774,048	\$109,702,626	\$16,779,358	\$126,481,984
General Fund - Restricted	27,573,192	2,734,023	38,887,206	41,621,229	0	41,621,229
Total General Fund	148,245,867	23,441,959	144,661,254	151,323,855	16,779,358	168,103,213
Associated Students	642,792	242,356	406,500	423,061	225,795	648,856
Auxiliary Donations	415,834	243,475	251,300	251,000	243,775	494,775
Bookstore	8,321,146	2,959,447	5,968,000	5,968,000	2,959,447	8,927,447
Bond	24,027,398	22,458,695	895,000	22,925,848	427,847	23,353,695
Capital Projects	14,075,901	11,570,479	20,877,900	28,649,956	3,798,423	32,448,379
Child Development Center	3,125,833	1,785,729	1,575,467	1,664,198	1,696,998	3,361,196
Chino Community Center	462,310	200,981	324,475	324,475	200,981	525,456
Food Services	41,669	32,606	20,000	20,000	32,606	52,606
Scheduled Maintenance	428,022	133,873	223,000	331,978	24,895	356,873
Self Insurance	1,574,597	860,061	736,600	725,000	871,661	1,596,661
Vacation Liability	610,246	587,317	5,100	50,000	542,417	592,417
GRAND TOTAL	\$201,971,615	\$64,516,978	\$175,944,596	\$212,657,371	\$27,804,203	\$240,461,574

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 BUDGET ASSUMPTIONS

UNRESTRICTED FUNDS

I. State Revenue

A. Funded FTES base of 16,385

Year	Base	Actual	Funded	Allowable Growth	Unfunded
2005-06	13,924	12,901	12,901	5.43%	0.00 Decline of 7.34%;
2006-07	12,901	14,132	14,132	4.20%	0.00 Restored 05/06 plus growth of 1%.
2007-08	14,063	14,320	14,287	2.63%	33.00 Deficit to 1.83%
2008-09	14,287	14,841	14,834	3.58%	0.00 Actual funded 3.74%
2009-10	14,283	14,848	14,209	0.00%	639.00 FTES workload reduction
2010-11	14,209	14,528	14,528	2.21%	0.00 2.21% enrollment growth
2011-12	13,417	13,408	13,401	0.00%	6.92 FTES workload reduction estimate 7.43%
2012-13	13,401	12,267	13,401	1.67%	(1,133.62) Stability
2013-14	13,401	14,319	14,019	1.63%	300.00 12/13 Stability restoration; 09/10& 11/12 FTES Restoration
2014-15	14,019	14,679	14,678	0.00%	1.00 4.71% for 11/12 restoration
2015-16	14,678	15,849	15,849	7.94%	0.00 7.98% growth
2016-17	15,849	16,385	16,385	4.34%	0.00 Actual growth 3.38%
2017-18	16,385	16,699	16,699	1.92%	0.00 Targeted growth at 1.92%

B. Growth budgeted at 1.92%; target 16,699 FTES

\$1,605,384

C. COLA 1.56% proposed

1,398,208

D. One-time base increase estimate

2,493,036

E. One-time block grant funding (prior year)

(1,459,087)

F. One-time block grant funding (budget year)

0

II. Local Revenue

A. Enrollment fee (remains \$46 per unit)

6,100,000

B. Non-resident/International Tuition

1,600,000

C. Interest earnings

350,000

D. Property taxes

34,841,659

E. Other local

2,517,038

III. Expenditure Adjustments

A. Reductions from 16/17 budget (estimates)

Operating costs:

- Reverse 16/17 one-time expenses

(\$1,587,508)

- Other reductions

(971,191)

Total Operating costs reductions

(\$2,558,699)

B. Increases from 15/16 budget (estimates)

Operating costs:

- Additional positions
- Step/column/changes (FT employees) estimated
- Benefit increases
- Augmentations
- One-time carryovers
- Other adjustments

2,384,191

591,419

1,775,375

579,087

224,870

351,540

Total Operating costs increases

\$5,906,482

C. Changes-Other commitments, designations & considerations (estimates)

- Elections
- STRS on-behalf (offset by income)

\$650,000

611,600

Total Other commitments, etc increase

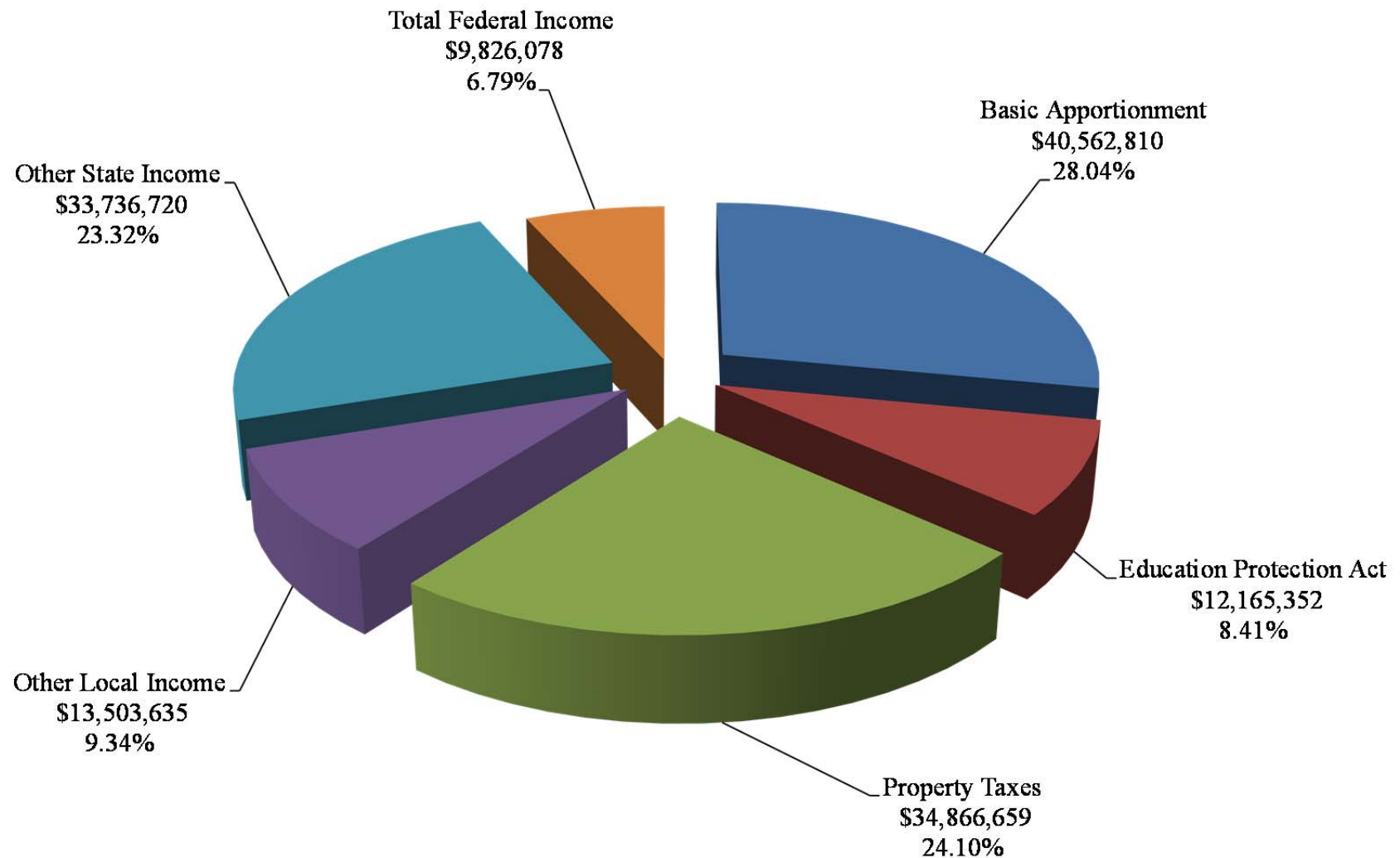
\$1,261,600

Total Expenditure Adjustments

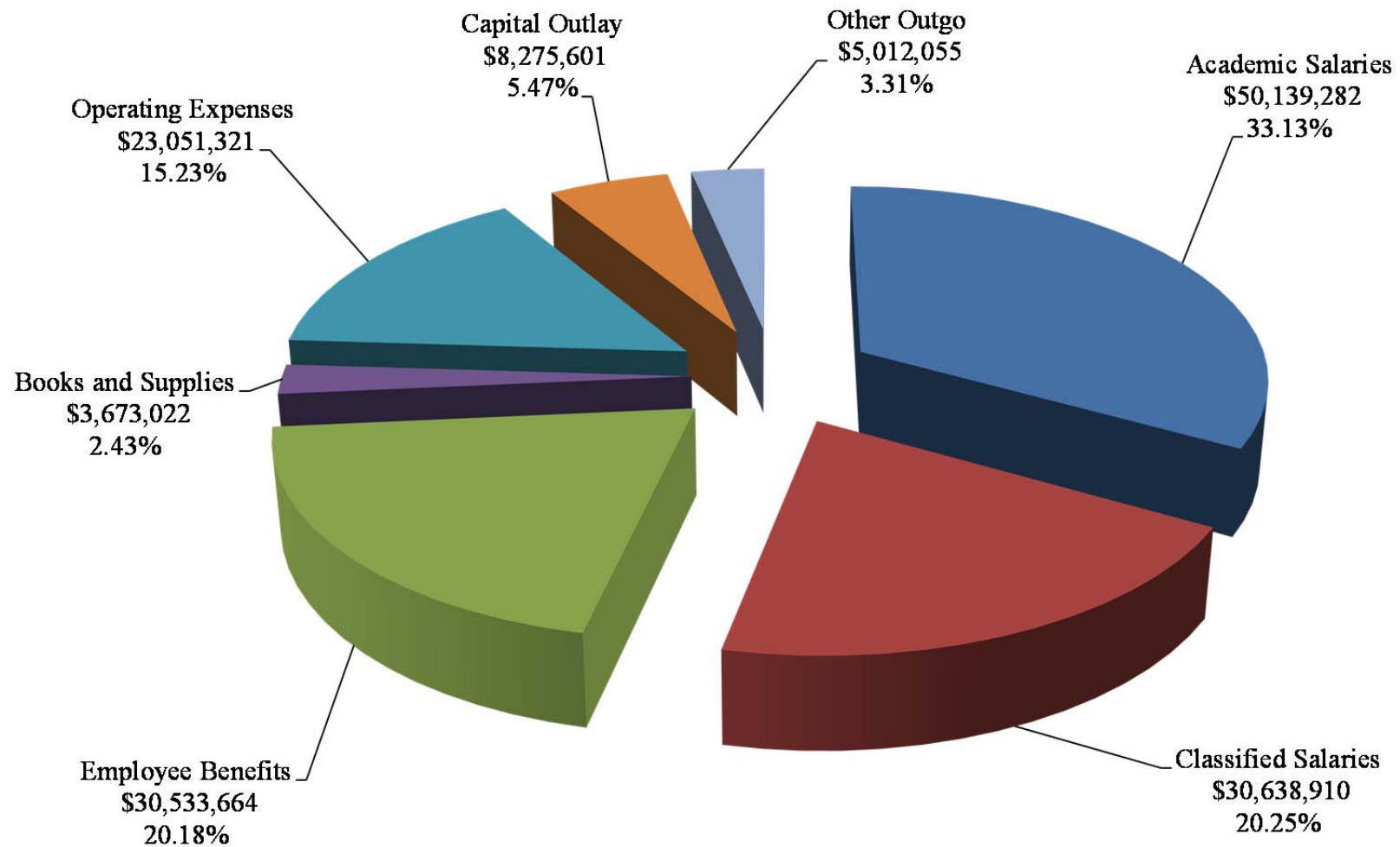
\$4,609,383

Assumptions are subject to change.

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
REVENUES – COMBINED UNRESTRICTED & RESTRICTED



CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
EXPENDITURES – COMBINED UNRESTRICTED & RESTRICTED



CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 GENERAL FUND ADOPTED BUDGET

REVENUES – COMBINED UNRESTRICTED & RESTRICTED - DETAIL

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Unrestricted Prior Year Ending Balance Re-allocation	\$3,677,289	\$0	\$3,928,578	\$251,289	6.8%
Restricted Beginning Balance	1,996,910	1,996,910	2,734,023	\$737,113	36.9%
REVENUE					
Federal Income					
Student Financial Aid/Federal Work Study	571,429	554,577	571,429	0	0.0%
Vocational Education	700,997	677,969	768,461	67,464	9.6%
FWS Administrative Allowance	25,000	27,729	25,000	0	0.0%
SEOG Grant Administrative Allowance	18,000	26,480	26,480	8,480	47.1%
Pell Grant Administrative Allowance	44,000	43,020	44,000	0	0.0%
Forest Reserve	32,000	38,483	38,483	6,483	20.3%
Other Federal Income	12,298,614	5,820,496	8,352,225	(3,946,389)	-32.1%
Total Federal Income	13,690,040	7,188,754	9,826,078	(3,863,962)	-28.2%
State Income					
Basic Apportionment	34,103,214	34,000,263	38,069,774	3,966,560	11.6%
Base Increase	1,130,954	1,130,954	2,493,036	1,362,082	120.4%
Education Protection Act	13,114,000	12,798,639	12,165,352	(948,648)	-7.2%
Prior Year Adjustment	0	1,046,767	0	0	0.0%
Disabled Programs & Services	1,511,671	1,445,562	1,408,551	(103,120)	-6.8%
Extended Opportunity Programs and Services	1,139,088	1,285,634	1,221,122	82,034	7.2%
Staff Development and Diversity	72,498	18,093	105,046	32,548	44.9%
Student Success and Support Program/Student Equity	9,412,698	5,714,759	7,358,473	(2,054,225)	-21.8%
State Block Grant	6,140,302	2,761,750	7,710,722	1,570,420	25.6%
Homeowners Property Tax Exemption	320,000	304,806	305,000	(15,000)	-4.7%
Mandated Costs Block Grant	443,641	443,641	470,175	26,534	6.0%
Mandated Reimbursements One-Time Funds	1,459,087	1,459,085	0	(1,459,087)	-100.0%
Lottery	2,992,992	3,341,073	3,211,474	218,482	7.3%
Full-Time Faculty Hiring	871,403	920,558	910,398	38,995	4.5%
Part-Time Faculty Parity	325,104	326,803	342,456	17,352	5.3%
Workforce and Welfare Reform	773,749	680,143	6,706,976	5,933,227	766.8%
Center of Excellence	430,000	430,000	200,000	(230,000)	-53.5%
STRS On-behalf Income	2,375,000	3,017,975	3,017,975	642,975	27.1%
Other State Income	2,203,509	3,033,394	1,073,352	(1,130,157)	-51.3%
Total State Income	78,818,910	74,159,899	86,769,882	7,950,972	10.1%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
REVENUES – COMBINED UNRESTRICTED & RESTRICTED – DETAIL (CONTINUED)

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Local Income					
Property Taxes	20,980,996	24,119,659	24,119,659	3,138,663	15.0%
Property Taxes - RDA Residual & Asset Liquidation	13,839,719	10,416,894	10,417,000	(3,422,719)	-24.7%
Contract Instruction	417,730	143,117	362,317	(55,413)	-13.3%
Personal Property Sales	20,000	43,467	25,000	5,000	25.0%
Rental fees	160,000	119,663	125,000	(35,000)	-21.9%
Interest	175,000	347,830	350,000	175,000	100.0%
International/Non-resident Student Tuition	1,538,000	1,573,939	1,600,000	62,000	4.0%
Enrollment Fees	5,400,000	5,944,689	6,100,000	700,000	13.0%
Community Education Fees	548,178	278,576	422,897	(125,281)	-22.9%
Materials Fees	212,000	189,255	200,000	(12,000)	-5.7%
Technology Fees	824,123	394,361	746,824	(77,299)	-9.4%
Transportation Fees	313,000	321,163	465,000	152,000	48.6%
Student Health Fees	855,839	864,389	880,324	24,485	2.9%
Parking Fees	1,328,025	1,281,593	1,300,000	(28,025)	-2.1%
Center of Excellence	292,170	43,092	177,445	(114,725)	-39.3%
Other Student Fees	155,793	123,525	125,000	(30,793)	-19.8%
Miscellaneous Income	342,160	471,428	648,828	306,668	89.6%
Total Local Income	47,402,733	46,676,640	48,065,294	662,561	1.4%
Total Revenue	\$139,911,683	\$128,025,293	\$144,661,254	\$4,749,571	3.4%
Total Revenue and Net Beginning Balance	\$145,585,882	\$130,022,203	\$151,323,855	\$5,737,973	3.9%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 GENERAL FUND ADOPTED BUDGET

EXPENDITURES – COMBINED UNRESTRICTED & RESTRICTED – DETAIL

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Academic Salaries					
Instructors Contract	\$18,430,046	\$17,728,946	\$19,078,043	\$647,997	3.5%
Non-Instructional Contract	6,047,719	5,166,348	6,752,076	704,357	11.6%
Non-Instructional Management	4,301,662	4,152,798	4,245,947	(55,715)	-1.3%
Instructional Hourly	16,480,960	16,149,409	16,914,706	433,746	2.6%
Non-Instructional Hourly	2,633,630	2,543,805	3,148,510	514,880	19.6%
Total Academic Salaries	47,894,017	45,741,306	50,139,282	2,245,265	4.7%
Classified Salaries					
Non-Instructional Contract	16,935,918	15,379,298	18,017,996	1,082,078	6.4%
Non-Instructional Management	4,943,275	4,166,063	5,438,229	494,954	10.0%
Instructional Aides, Contract	2,008,093	1,799,915	2,355,776	347,683	17.3%
Non-Instructional Hourly	3,211,519	3,098,722	3,103,178	(108,341)	-3.4%
Instructional Hourly	1,872,916	1,779,417	1,723,731	(149,185)	-8.0%
Total Classified Salaries	28,971,721	26,223,415	30,638,910	1,667,189	5.8%
Employee Benefits					
State Teachers Retirement	5,939,236	5,219,800	7,409,676	1,470,440	24.8%
STRS On-behalf Payments	2,375,000	3,017,975	3,017,975	642,975	27.1%
Public Employees Retirement	3,547,034	3,303,868	4,251,424	704,390	19.9%
FICA/Medicare	2,875,624	2,808,078	3,027,631	152,007	5.3%
Health and Welfare Insurance	10,609,388	10,812,160	11,256,111	646,723	6.1%
Unemployment Insurance	106,026	85,055	104,754	(1,272)	-1.2%
Worker's Compensation Insurance	1,655,583	1,576,537	1,466,093	(189,490)	-11.4%
Total Employee Benefits	27,107,891	26,823,473	30,533,664	3,425,773	12.6%
Books and Supplies					
Books	198,582	162,793	227,167	28,585	14.4%
Supplies	3,324,402	2,057,643	3,445,855	121,453	3.7%
Total Books and Supplies	3,522,984	2,220,436	3,673,022	150,038	4.3%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 GENERAL FUND ADOPTED BUDGET

EXPENDITURES – COMBINED UNRESTRICTED & RESTRICTED – DETAIL (CONTINUED)

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Operating Expenses					
Personal Service Contracts	3,064,513	2,048,865	3,183,897	119,384	3.9%
Travel/Conference/Training	944,175	668,569	920,568	(23,607)	-2.5%
Dues and Memberships	174,301	169,546	230,453	56,152	32.2%
Postage	168,605	126,093	153,105	(15,500)	-9.2%
Property and Liability Insurance	930,886	945,921	946,133	15,247	1.6%
Utilities	3,759,877	2,858,002	3,651,392	(108,485)	-2.9%
Repairs and Maintenance	1,475,049	977,522	1,072,149	(402,900)	-27.3%
Legal, Election, and Audit Expenses	460,000	588,977	1,170,000	710,000	154.3%
Other Operating Expenses	14,987,692	8,008,940	11,723,624	(3,264,068)	-21.8%
Total Operating Expenses	25,965,098	16,392,435	23,051,321	(2,913,777)	-11.2%
Capital Outlay					
Site Improvement	382,875	0	1,363,357	980,482	256.1%
Building Improvement	3,801,021	197,008	2,684,161	(1,116,860)	-29.4%
Library Books	67,100	62,201	67,146	46	0.1%
Computer Equipment	404,505	523,290	89,821	(314,684)	-77.8%
Equipment (Computer Technology)	201,268	226,965	105,529	(95,739)	-47.6%
Student Technology Plan	699,123	473,957	620,824	(78,299)	-11.2%
Technology Plan	600,000	598,477	600,000	0	0.0%
Equipment	1,645,952	1,973,375	2,395,958	750,006	45.6%
Vehicle Replacement	100,000	159,463	100,000	0	0.0%
Lease/Purchase Agreements	194,667	190,888	248,805	54,138	27.8%
Total Capital Outlay	8,096,511	4,405,624	8,275,601	179,090	2.2%
Other Outgo					
Student Financial Aid	1,386,964	1,652,513	1,709,921	322,957	23.3%
Other Uses	100,000	87,612	100,000	0	0.0%
One-Time Funding Contingency/Growth Initiative	600,000	0	500,000	(100,000)	-16.7%
Designated Contingency (Restricted General Fund)	702,648	0	1,442,864	740,216	105.3%
InterFund Transfers	1,238,048	1,257,095	1,259,270	21,222	1.7%
Total Other Outgo	4,027,660	2,997,220	5,012,055	984,395	24.4%
Total Expenditures/Appropriations	\$145,585,882	\$124,803,909	\$151,323,855	\$5,737,973	3.9%

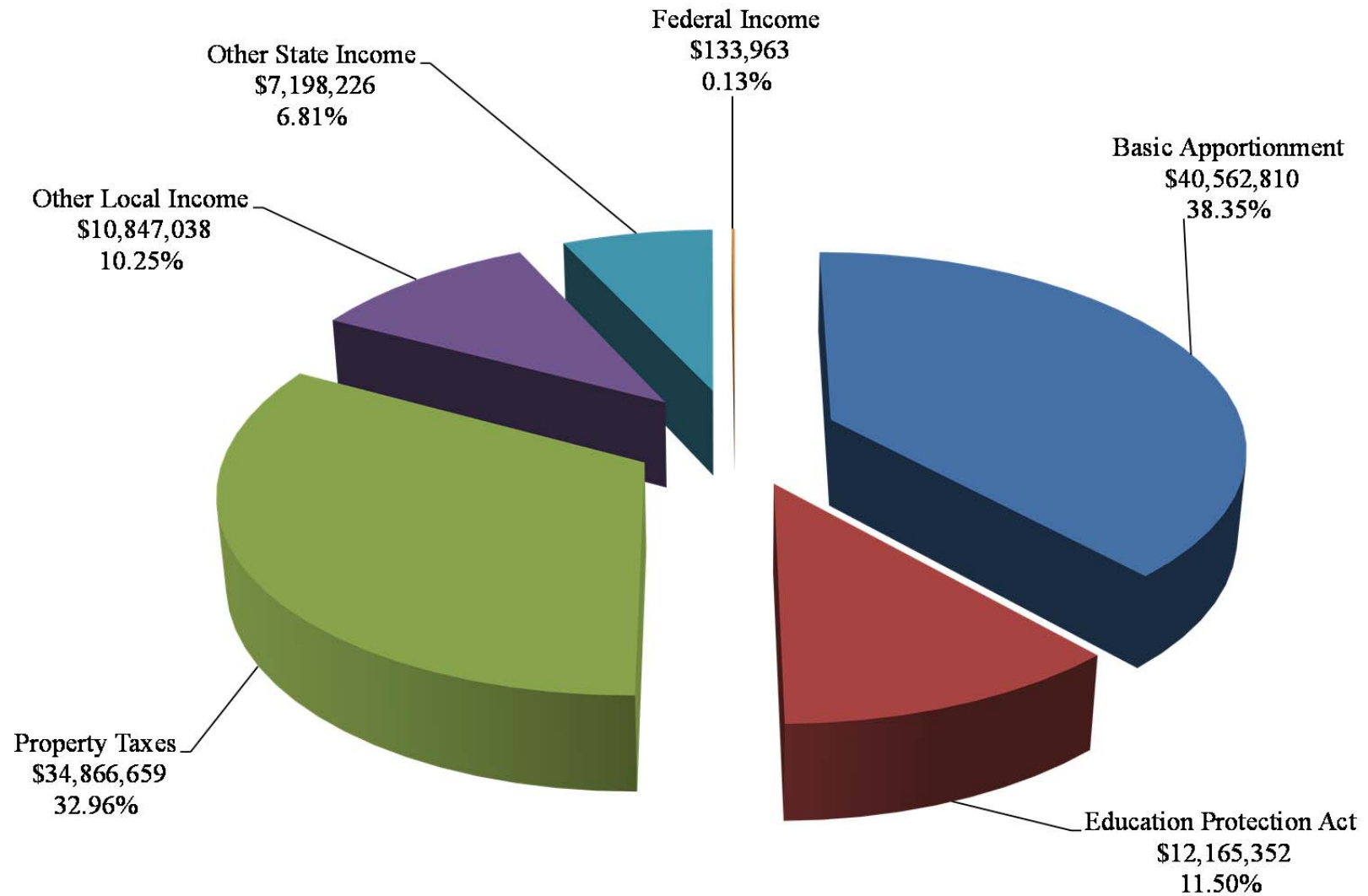
*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
EXPENDITURES – COMBINED UNRESTRICTED & RESTRICTED – DETAIL (CONTINUED)

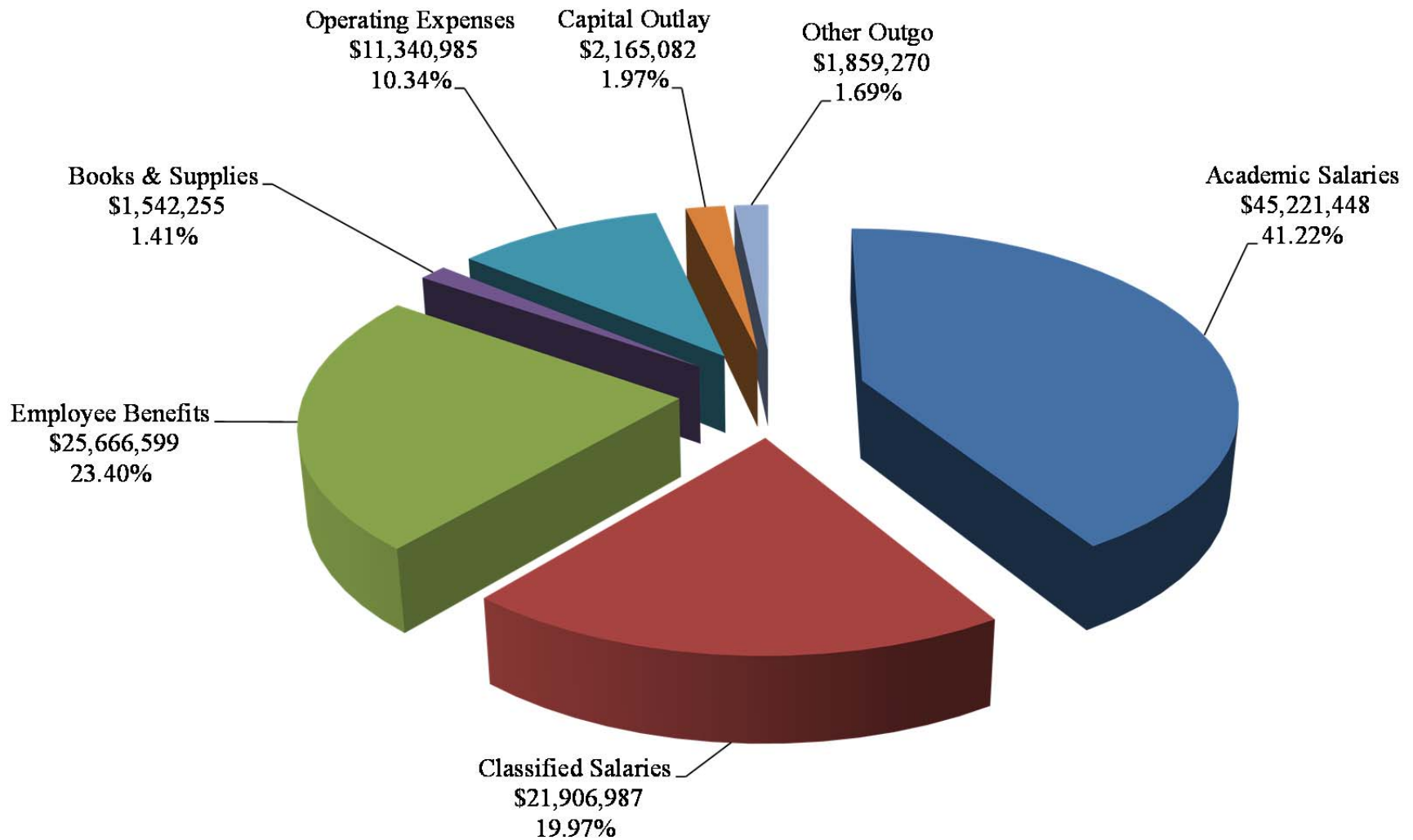
DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Surplus/(Deficit)	0	2,484,271	0	0	0.0%
Reserves and Ending Balance					
Board Designated Reserves (7%)	7,356,527	6,997,532	7,679,184	322,657	4.4%
Board Designated Project Reserves					
Revolving Cash	40,000	40,000	40,000	0	0.0%
GASB 45 Reserve	500,000	500,000	500,000	0	0.0%
Technology Reserve	600,000	600,000	600,000	0	0.0%
Vehicle Replacement Plan Reserve	100,000	100,000	100,000	0	0.0%
Resource Allocation Committee (RAC) Reserve	500,000	500,000	500,000	0	0.0%
Capital Outlay Replacement Reserve	200,000	200,000	200,000	0	0.0%
PERS/STRS Reserve	1,343,999	1,343,999	1,343,999	0	0.0%
One-Time Funding Reserve	2,661,425	2,661,425	2,661,425	0	0.0%
Undesignated Reserve	1,244,424	7,764,979	3,154,750	1,910,326	153.5%
Restricted Designated Reserve / Ending Balance	0	2,734,023	0	0	0.0%
Total Reserves and Ending Balance	14,546,375	23,441,958	16,779,358	2,232,983	15.4%
Total Expenditures/Appropriations & Reserves and Ending Balance	\$160,132,257	\$148,245,867	\$168,103,213	\$7,970,956	5.0%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
REVENUES UNRESTRICTED



**CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
EXPENDITURES UNRESTRICTED**



CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 GENERAL FUND ADOPTED BUDGET

REVENUES – UNRESTRICTED DETAIL

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
REVENUE					
Prior Year Ending Balance Re-allocation	\$3,677,289	\$0	\$3,928,578	\$251,289	6.8%
Federal Income					
FWS Administrative Allowance	25,000	27,729	25,000	0	0.0%
SEOG Grant Administrative Allowance	18,000	26,480	26,480	8,480	47.1%
Pell Grant Administrative Allowance	44,000	43,020	44,000	0	0.0%
Forest Reserve	32,000	38,483	38,483	6,483	20.3%
Total Federal Income	119,000	135,712	133,963	14,963	12.6%
State Income					
Basic Apportionment	34,103,214	34,000,263	38,069,774	3,966,560	11.6%
Base Increase	1,130,954	1,130,954	2,493,036	1,362,082	120.4%
Education Protection Act	13,114,000	12,798,639	12,165,352	(948,648)	-7.2%
Prior Year Adjustment	0	1,046,767	0	0	0.0%
Homeowners Property Tax Exemption	320,000	304,806	305,000	(15,000)	-4.7%
Mandated Costs Block Grant	443,641	443,641	470,175	26,534	6.0%
Mandated Reimbursements One-Time Funds	1,459,087	1,459,085	0	(1,459,087)	-100.0%
Lottery	2,315,180	2,507,263	2,424,980	109,800	4.7%
Full-Time Faculty Hiring	871,403	920,558	910,398	38,995	4.5%
Part-Time Faculty Parity	325,104	326,803	342,456	17,352	5.3%
STRS On-behalf Income	2,175,000	2,786,600	2,786,600	611,600	28.1%
Other State Income	254,832	256,980	263,617	8,785	3.4%
Total State Income	56,512,415	57,982,359	60,231,388	3,718,973	6.6%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
REVENUES – UNRESTRICTED DETAIL (CONTINUED)

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Local Income					
Property Taxes	20,980,996	24,119,659	24,119,659	3,138,663	15.0%
Property Taxes - RDA Residual & Asset Liquidation	13,839,719	10,416,894	10,417,000	(3,422,719)	-24.7%
Contract Instruction	417,730	143,117	362,317	(55,413)	-13.3%
Personal Property Sales	20,000	43,467	25,000	5,000	25.0%
Rental fees	160,000	119,663	125,000	(35,000)	-21.9%
Interest	175,000	347,830	350,000	175,000	100.0%
International/Non-Resident Student Tuition	1,538,000	1,573,939	1,600,000	62,000	4.0%
Enrollment Fees	5,400,000	5,944,689	6,100,000	700,000	13.0%
Community Education Fees	548,178	278,576	422,897	(125,281)	-22.9%
Other Student Fees	155,793	123,525	125,000	(30,793)	-19.8%
Materials Fees	212,000	189,255	200,000	(12,000)	-5.7%
Technology Fees	824,123	394,361	746,824	(77,299)	-9.4%
Transportation Fees	313,000	321,163	465,000	152,000	48.6%
Miscellaneous Income	200,000	314,802	350,000	150,000	75.0%
Total Local Income	44,784,539	44,330,940	45,408,697	624,158	1.4%
Subtotal Income	\$101,415,954	\$102,449,011	\$105,774,048	\$4,358,094	4.3%
Total Available Revenue	<u>\$105,093,243</u>	<u>\$102,449,011</u>	<u>\$109,702,626</u>	<u>\$4,609,383</u>	<u>4.4%</u>

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 GENERAL FUND ADOPTED BUDGET

EXPENDITURES – UNRESTRICTED DETAIL

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Academic Salaries					
Instructors, Contract	\$18,256,414	\$17,672,344	\$18,997,896	\$741,482	4.1%
Non-Instructional Contract	4,400,625	4,058,127	4,646,729	246,104	5.6%
Non-Instructional Management	3,937,375	3,784,974	3,905,316	(32,059)	-0.8%
Instructional Hourly	16,240,008	16,007,003	16,702,887	462,879	2.9%
Non-Instructional Hourly	994,589	635,491	968,620	(25,969)	-2.6%
Total Academic Salaries	43,829,011	42,157,939	45,221,448	1,392,437	3.2%
Classified Salaries					
Non-Instructional Contract	14,117,840	13,554,020	14,336,695	218,855	1.6%
Non-Instructional Management	3,122,306	2,917,709	3,409,145	286,839	9.2%
Instructional Aides, Contract	1,901,022	1,702,864	2,027,231	126,209	6.6%
Non-Instructional Hourly	1,008,840	867,178	983,824	(25,016)	-2.5%
Instructional Hourly	1,150,492	1,200,965	1,150,092	(400)	0.0%
Total Classified Salaries	21,300,500	20,242,736	21,906,987	606,487	2.8%
Employee Benefits					
State Teachers Retirement	5,443,871	4,840,798	6,778,909	1,335,038	24.5%
STRS On-behalf Payments	2,175,000	2,786,600	2,786,600	611,600	28.1%
Public Employees Retirement	2,915,310	2,833,336	3,352,833	437,523	15.0%
FICA/Medicare	2,264,675	2,347,640	2,330,849	66,174	2.9%
Health and Welfare Insurance	8,959,529	9,726,574	9,113,713	154,184	1.7%
Unemployment Insurance	97,254	80,737	98,347	1,093	1.1%
Worker's Compensation Insurance	1,423,985	1,378,869	1,205,348	(218,637)	-15.4%
Total Employee Benefits	23,279,624	23,994,554	25,666,599	2,386,975	10.3%
Books and Supplies					
Books	60,708	27,529	62,112	1,404	2.3%
Supplies	1,527,777	1,363,724	1,480,143	(47,634)	-3.1%
Total Books and Supplies	1,588,485	1,391,253	1,542,255	(46,230)	-2.9%
Operating Expenses					
Personal Service Contracts	668,353	321,502	595,773	(72,580)	-10.9%
Travel/Conference/Training	372,551	306,691	349,549	(23,002)	-6.2%
Dues and Memberships	167,231	161,997	181,883	14,652	8.8%
Postage	168,250	125,908	151,250	(17,000)	-10.1%
Property and Liability Insurance	920,886	938,593	936,133	15,247	1.7%
Utilities	3,731,277	2,853,975	3,642,942	(88,335)	-2.4%
Repairs and Maintenance	781,651	534,377	803,815	22,164	2.8%
Legal, Election, and Audit Expenses	460,000	588,977	1,170,000	710,000	154.3%
Other Operating Expenses	3,091,535	2,822,085	3,509,640	418,105	13.5%
Total Operating Expenses	10,361,734	8,654,105	11,340,985	979,251	9.5%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

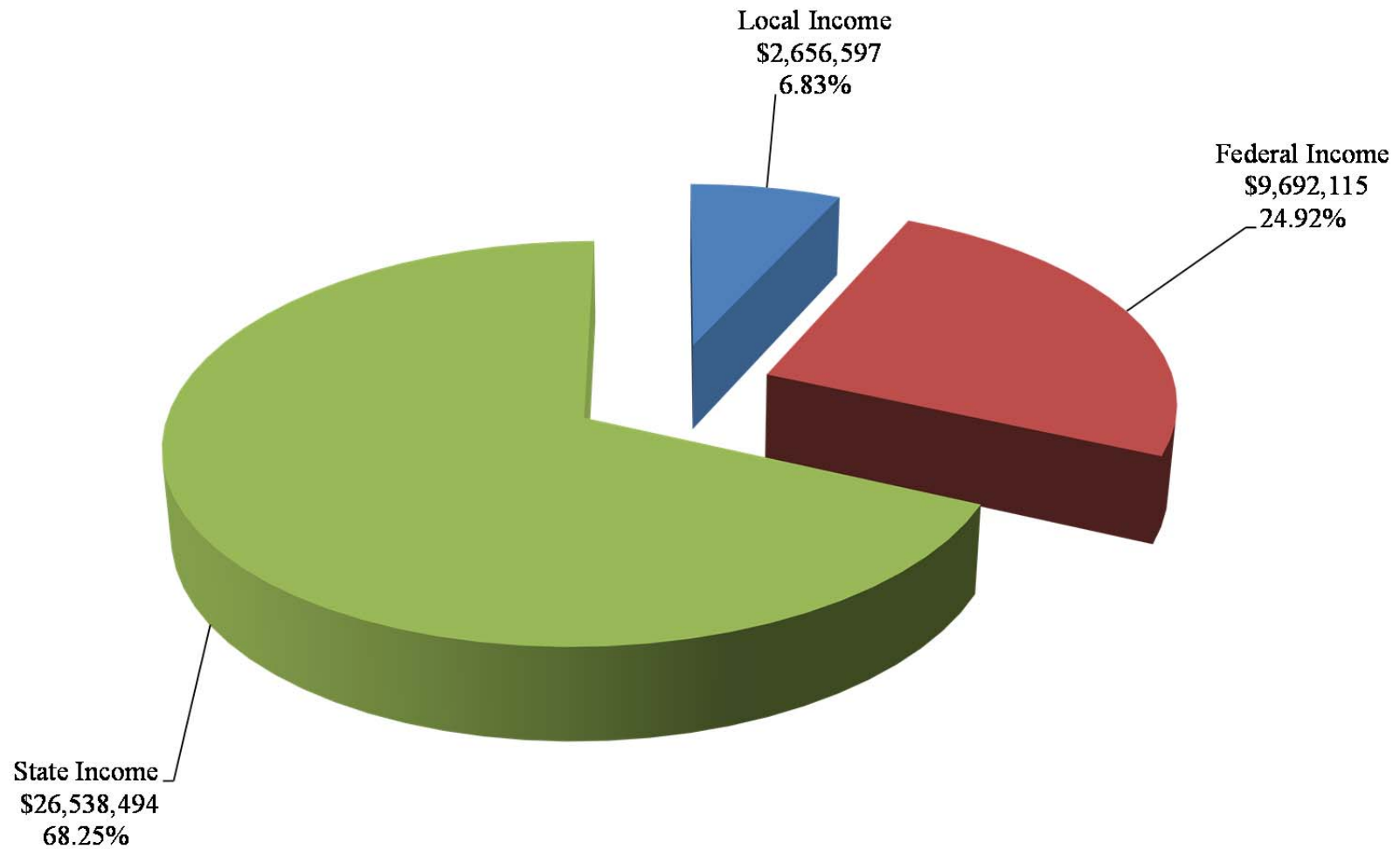
2017-2018 GENERAL FUND ADOPTED BUDGET

EXPENDITURES – UNRESTRICTED DETAIL (CONTINUED)

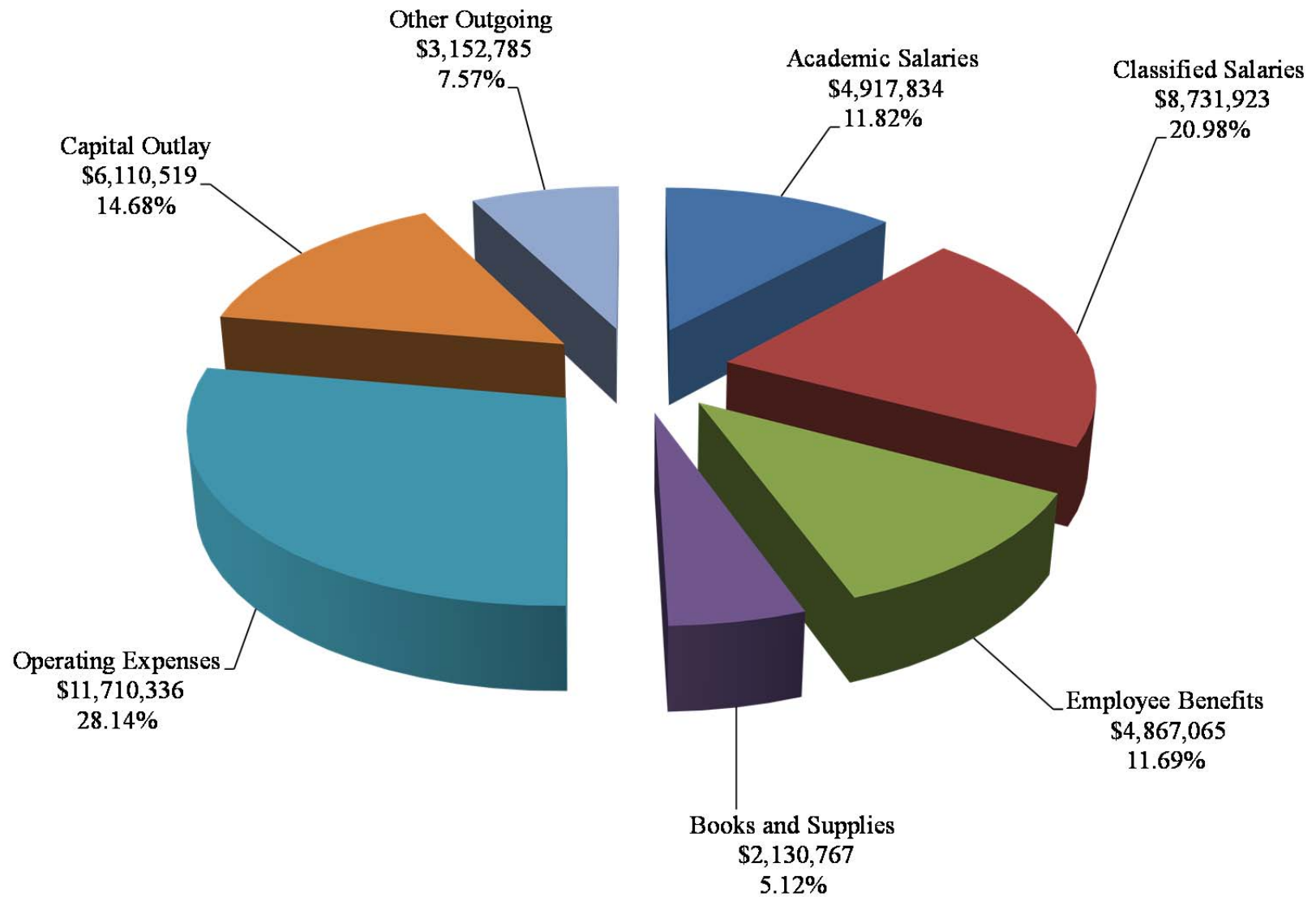
DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Capital Outlay					
Site Improvement	59,125	0	9,000	(50,125)	-84.8%
Building Improvement	105,812	92,454	34,012	(71,800)	-67.9%
Library Books	3,000	0	3,000	0	0.0%
Equipment (Computer Technology)	201,268	226,965	105,529	(95,739)	-47.6%
Student Technology Plan	699,123	473,957	620,824	(78,299)	-11.2%
Technology Plan	600,000	598,477	600,000	0	0.0%
Equipment	835,546	462,750	500,750	(334,796)	-40.1%
Vehicle Replacement	100,000	159,463	100,000	0	0.0%
Lease/Purchase Agreements	191,967	165,380	191,967	0	0.0%
Total Capital Outlay	2,795,841	2,179,446	2,165,082	(630,759)	-22.6%
Other Outgo					
Other Uses	100,000	87,612	100,000	0	0.0%
One-Time Funding Contingency/Growth Initiative	600,000	0	500,000	(100,000)	-16.7%
InterFund Transfers	1,238,048	1,257,095	1,259,270	21,222	1.7%
Total Other Outgo	1,938,048	1,344,707	1,859,270	(78,778)	-4.1%
Total Expenditures/Appropriations	\$105,093,243	\$99,964,740	\$109,702,626	\$4,609,383	4.4%
Current Year Surplus/(Deficit)	0	2,484,271	0	0	0.0%
Reserves and Ending Balance					
Board Designated Reserve (7%)	7,356,527	6,997,532	7,679,184	322,657	4.4%
Board Designated Project Reserves					
Revolving Cash	40,000	40,000	40,000	0	0.0%
GASB 45 Reserve	500,000	500,000	500,000	0	0.0%
Technology Reserve	600,000	600,000	600,000	0	0.0%
Vehicle Replacement Plan Reserve	100,000	100,000	100,000	0	0.0%
Resource Allocation Committee (RAC) Reserve	500,000	500,000	500,000	0	0.0%
Capital Outlay Replacement Reserve	200,000	200,000	200,000	0	0.0%
PERS/STRS Reserve	1,343,999	1,343,999	1,343,999	0	0.0%
One-Time Funding Reserve	2,661,425	2,661,425	2,661,425	0	0.0%
Undesignated Reserve	1,244,424	7,764,979	3,154,750	1,910,326	153.5%
Total Reserves and Ending Balance	\$14,546,375	\$20,707,935	\$16,779,358	\$2,232,983	15.4%
Percent Reserves and Ending Balance	13.84%	20.72%	15.30%		10.5%
Total Expenditures/Appropriations & Reserves and Ending Balance	\$119,639,618	\$120,672,675	\$126,481,984	\$6,842,366	5.7%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
REVENUES - RESTRICTED



CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 GENERAL FUND ADOPTED BUDGET
EXPENDITURES - RESTRICTED



CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 GENERAL FUND ADOPTED BUDGET

REVENUES – RESTRICTED DETAIL

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Beginning Balance					
Beginning Balance	\$1,996,910	\$1,996,910	\$2,734,023	\$737,113	36.9%
Net Beginning Balance	1,996,910	1,996,910	2,734,023	737,113	36.9%
Federal Income					
Student Financial Aid/Federal Work Study	571,429	554,577	571,429	0	0.0%
Vocational Education	700,997	677,969	768,461	67,464	9.6%
Other Federal Income	12,298,614	5,820,496	8,352,225	(3,946,389)	-32.1%
Total Federal Income	13,571,040	7,053,042	9,692,115	(3,878,925)	-28.6%
State Income					
Disabled Programs and Services	1,511,671	1,445,562	1,408,551	(103,120)	-6.8%
Extended Opportunity Programs and Services	1,139,088	1,285,634	1,221,122	82,034	7.2%
Staff Development and Diversity	72,498	18,093	105,046	32,548	44.9%
Student Success and Support Program/Student Equity	9,412,698	5,714,759	7,358,473	(2,054,225)	-21.8%
State Block Grant	6,140,302	2,761,750	7,710,722	1,570,420	25.6%
Workforce and Welfare Reform	773,749	680,143	6,706,976	5,933,227	766.8%
Center of Excellence	430,000	430,000	200,000	(230,000)	-53.5%
Lottery	677,812	833,810	786,494	108,682	16.0%
STRS On-behalf Income	200,000	231,375	231,375	31,375	15.7%
Other State Income	1,948,677	2,776,414	809,735	(1,138,942)	-58.4%
Total State Income	22,306,495	16,177,540	26,538,494	4,231,999	19.0%
Local Income					
Student Health Fees	855,839	864,389	880,324	24,485	2.9%
Parking Fees	1,328,025	1,281,593	1,300,000	(28,025)	-2.1%
Center of Excellence	292,170	43,092	177,445	(114,725)	-39.3%
Miscellaneous Income	142,160	156,626	298,828	156,668	110.2%
Total Local Income	2,618,194	2,345,700	2,656,597	38,403	1.5%
Total Income	\$38,495,729	\$25,576,282	\$38,887,206	\$391,477	1.0%
Total Income and Net Beginning Balance	\$40,492,639	\$27,573,192	\$41,621,229	\$1,128,590	2.8%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 GENERAL FUND ADOPTED BUDGET

EXPENDITURES – RESTRICTED DETAIL

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Academic Salaries					
Instructors, Contract	\$173,632	\$56,602	\$80,147	(\$93,485)	-53.8%
Non-Instructional Contract	1,647,094	1,108,221	2,105,347	458,253	27.8%
Non-Instructional Management	364,287	367,824	340,631	(23,656)	-6.5%
Instructional Hourly	240,952	142,406	211,819	(29,133)	-12.1%
Non-Instructional Hourly	1,639,041	1,908,314	2,179,890	540,849	33.0%
Total Academic Salaries	4,065,006	3,583,367	4,917,834	852,828	21.0%
Classified Salaries					
Non-Instructional Contract	2,818,078	1,825,278	3,681,301	863,223	30.6%
Non-Instructional Management	1,820,969	1,248,354	2,029,084	208,115	11.4%
Instructional Aides, Contract	107,071	97,051	328,545	221,474	206.8%
Non-Instructional Hourly	2,202,679	2,231,544	2,119,354	(83,325)	-3.8%
Instructional Hourly	722,424	578,452	573,639	(148,785)	-20.6%
Total Classified Salaries	7,671,221	5,980,679	8,731,923	1,060,702	13.8%
Employee Benefits					
State Teachers Retirement	495,365	379,002	630,767	135,402	27.3%
STRS On-behalf Payments	200,000	231,375	231,375	31,375	15.7%
Public Employees Retirement	631,724	470,532	898,591	266,867	42.2%
FICA/Medicare	610,949	460,438	696,782	85,833	14.0%
Health and Welfare Insurance	1,649,859	1,085,586	2,142,398	492,539	29.9%
Unemployment Insurance	8,772	4,318	6,407	(2,365)	-27.0%
Worker's Compensation Insurance	231,598	197,668	260,745	29,147	12.6%
Total Employee Benefits	3,828,267	2,828,919	4,867,065	1,038,798	27.1%
Books and Supplies					
Books	137,874	135,264	165,055	27,181	19.7%
Supplies	1,796,625	693,919	1,965,712	169,087	9.4%
Total Books and Supplies	1,934,499	829,183	2,130,767	196,268	10.1%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 GENERAL FUND ADOPTED BUDGET

EXPENDITURES – RESTRICTED DETAIL (CONTINUED)

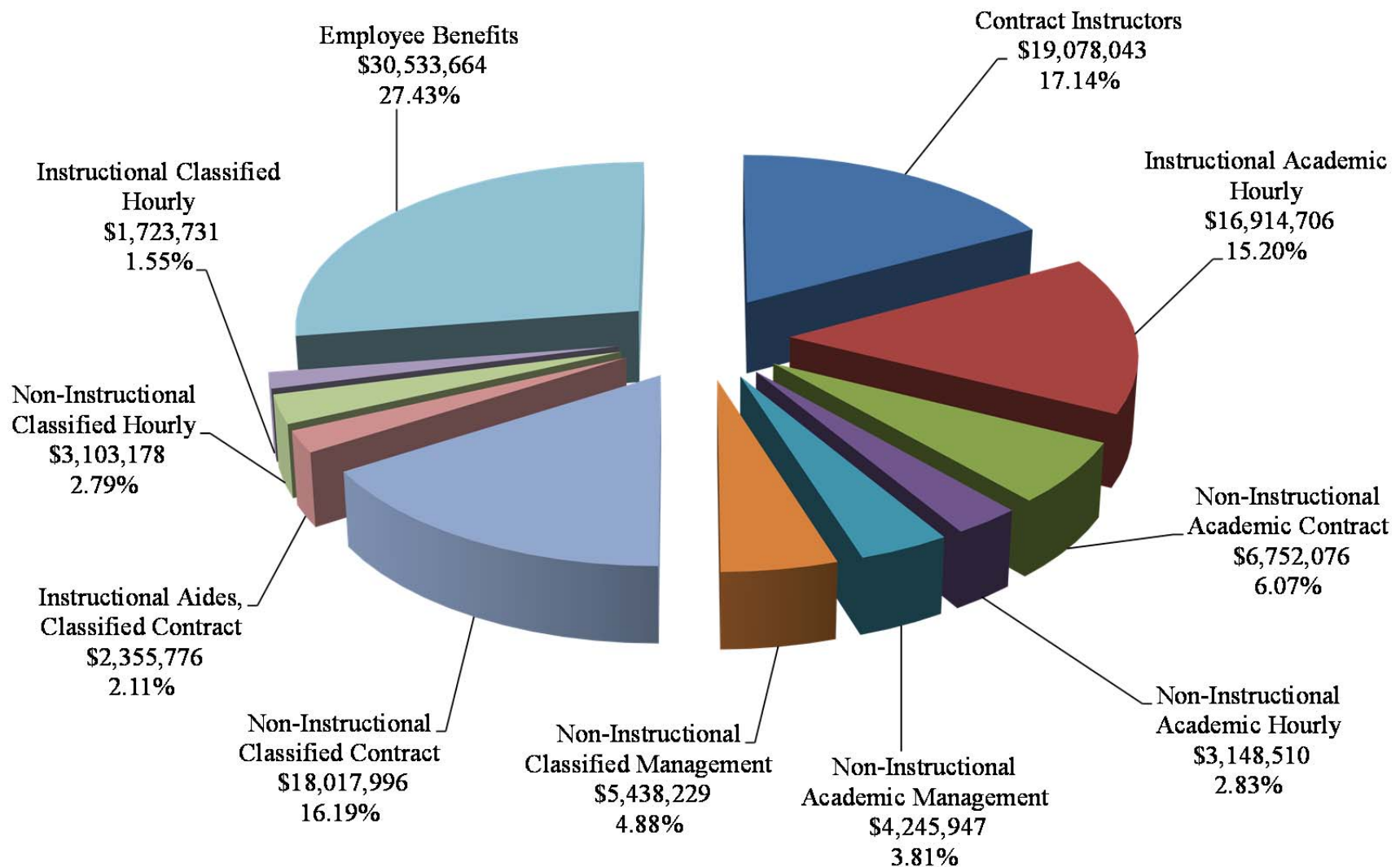
DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Operating Expenses					
Personal Service Contracts	2,396,160	1,727,363	2,588,124	191,964	8.0%
Travel/Conference/Training	571,624	361,878	571,019	(605)	-0.1%
Dues and Memberships	7,070	7,549	48,570	41,500	587.0%
Postage	355	185	1,855	1,500	422.5%
Property and Liability Insurance	10,000	7,328	10,000	0	0.0%
Utilities	28,600	4,027	8,450	(20,150)	-70.5%
Repairs and Maintenance	693,398	443,145	268,334	(425,064)	-61.3%
Other Operating Expenses	11,896,157	5,186,855	8,213,984	(3,682,173)	-31.0%
Total Operating Expenses	15,603,364	7,738,330	11,710,336	(3,893,028)	-24.9%
Capital Outlay					
Site Improvement	323,750	0	1,354,357	1,030,607	318.3%
Building Improvement	3,695,209	104,554	2,650,149	(1,045,060)	-28.3%
Library Books	64,100	62,201	64,146	46	0.1%
Computer Equipment	404,505	523,290	89,821	(314,684)	-77.8%
Equipment	810,406	1,510,625	1,895,208	1,084,802	133.9%
Lease/Purchase Agreements	2,700	25,508	56,838	54,138	2005.1%
Total Capital Outlay	5,300,670	2,226,178	6,110,519	809,849	15.3%
Other Outgo					
Student Financial Aid	1,386,964	1,652,513	1,709,921	322,957	23.3%
Designated Contingency	702,648	0	1,442,864	740,216	105.3%
Total Other Outgo	2,089,612	1,652,513	3,152,785	1,063,173	50.9%
Total Expenditures/Appropriations	\$40,492,639	\$24,839,169	\$41,621,229	\$1,128,590	2.8%
Reserves and Ending Balance					
Designated Reserve / Ending Balance	0	2,734,023	0	0	0.0%
Total Reserves and Ending Balance	0	2,734,023	0	0	0.0%
Total Expenditures/Appropriations & Reserves and Ending Balance	\$40,492,639	\$27,573,192	\$41,621,229	\$1,128,590	2.8%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET STAFFING COSTS

GENERAL FUND – UNRESTRICTED AND RESTRICTED FUNDS



CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 ADOPTED BUDGET
COMBINED UNRESTRICTED & RESTRICTED
BUDGET SUMMARY BY CAMPUS AND CENTERS

	Rancho Cucamonga Campus	Chino Campus	Fontana Campus	Other	Total
Adopted Budget					
Personnel Costs	94,925,345	8,225,608	5,524,288	2,636,615	111,311,856
Operating Costs	24,485,951	1,752,007	600,814	4,897,626	31,736,398
Capital Outlay	7,808,098	109,133	3,976	354,394	8,275,601
Total Expenditures	\$ 127,219,394	\$ 10,086,748	\$ 6,129,078	\$ 7,888,635	\$ 151,323,855
Full Time Equivalent Students (Projected) 2017-2018					
FTE'S - Credit	10,549.94	1,774.12	1,672.02	2,252.49	16,248.57
FTE'S - Non-Credit	207.85	3.18	20.45	148.86	380.34
Total FTES*	10,757.79	1,777.30	1,692.47	2,401.35	16,628.91

*The total FTES in 2016-2017 (16,315.65) and projected FTES in 2017-2018 (16,628.91) reflect unfactored FTES. For both years, a 0.4268907% f-factor has been applied to correct for any potential loss of FTES in daily census procedure, independent daily census procedure, or positive attendance sections as a result of flex day scheduling. Applying the f-factor, corrected FTES for 2016-2017 is 16,385.30 (the amount reported on the 2016-2017 annual apportionment attendance report) and projected at 16,699.90 for 2017-2018. The 2017-2018 projection is based upon the adopted budget assumption developed by the Chaffey College Office of Budgeting & Fiscal Services and assumes that an additional 1.92% FTES (313.26) will need to be generated to capture potential growth funding in 2017-18.

CHAFFEY COMMUNITY COLLEGE DISTRICT

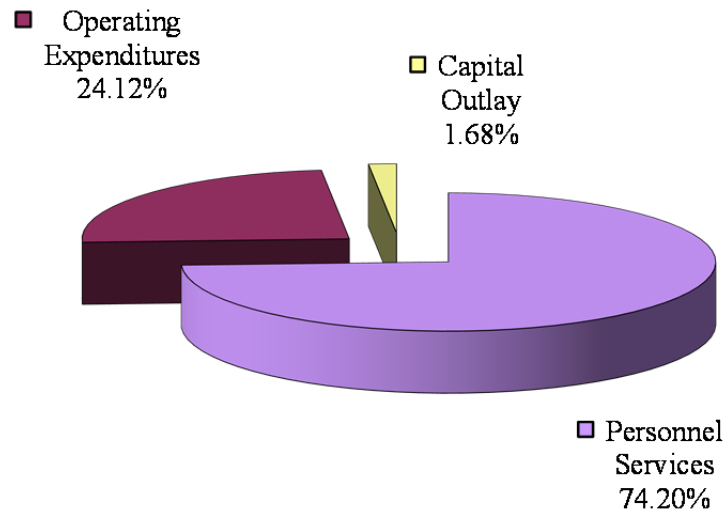
SUMMARY FOR FISCAL YEAR 2017-2018

SUPERINTENDENT / PRESIDENT'S OFFICE

Visionary Improvement Plan Goals

- Achieve 4,000 degrees and certificates conferred annually by 2017-18.
- Finalize the Measure L Build Out Plan.
- Installation of solar carports at the Rancho, Chino, and Fontana campuses.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$2,441,542
Operating Expenditures	793,675
Capital Outlay	55,100
Total Expenditures	\$3,290,317
Personnel FTE	20.377

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

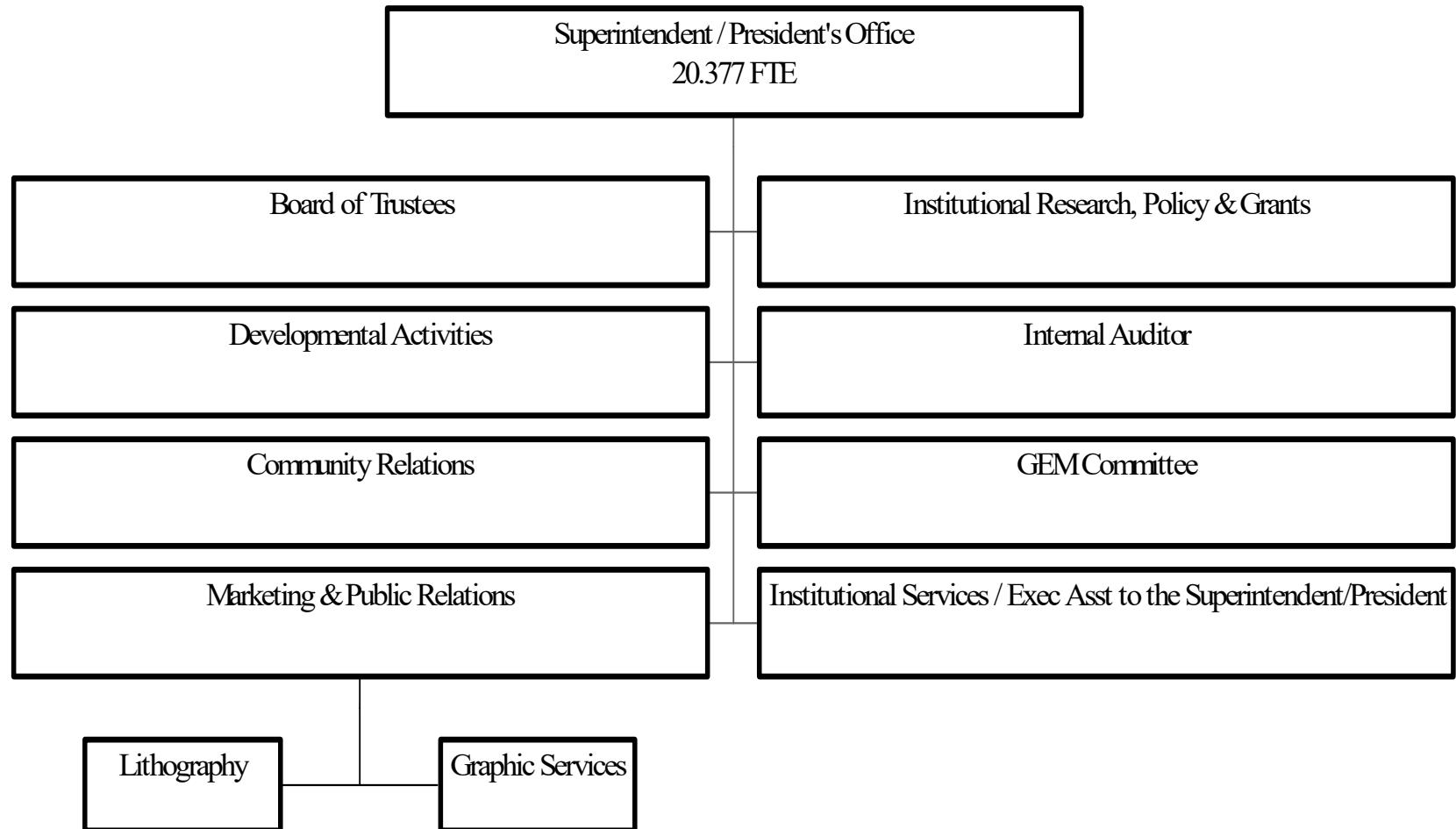
NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR
SUPERINTENDENT / PRESIDENT'S OFFICE

Accomplishments - FY16-17 Program Goals

- The goal for 2017-18 degrees and certificates conferred was met and exceeded in 2015-16. The goal for 2015-16 was to confer 3,649 degrees and certificates, 176 more than in the previous year. However, with continued efforts that support success and completion, in 2015-16 the college far exceeded this goal by conferring 4,396 degrees and certificates.
- The goal was to continue adding 176 degrees and certificates each year; however, once again in 2016-2017, the goal was far exceeded with 5,126 degrees and certificates conferred, which amounts to 730 over the previous year.
- The goal to accomplish successful reaffirmation of accreditation in fall 2016 was achieved. The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, took action to reaffirm Chaffey College's accreditation for seven years at its January 11-13, 2017 meeting.
- A list of projects and construction schedule has been established, including the following projects: Theatre Wings Renovation, Museum Renovation, Planetarium Renovation, Campus Center Shade Structure, and Campus Center East Plaza. The college is awaiting approval from the Division of State Architect on the five build-out projects, and construction is expected to start in October 2017.
- Information regarding the Measure L Build-Out Plan was presented to the Measure L Citizen's Oversight Committee on June 14, 2017, and to the Governing Board at their annual retreat on February 10, 2017.
- Chaffey College was named one of the top ten finalists for the 2017 Aspen Prize for Community College Excellence.
- The Governing Board approved a contract with Borrego Solar at the May 25, 2017 board meeting. Construction is set to begin on August 28, 2017, with substantial completion expected by December 31, 2017.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
SUPERINTENDENT / PRESIDENT'S OFFICE



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

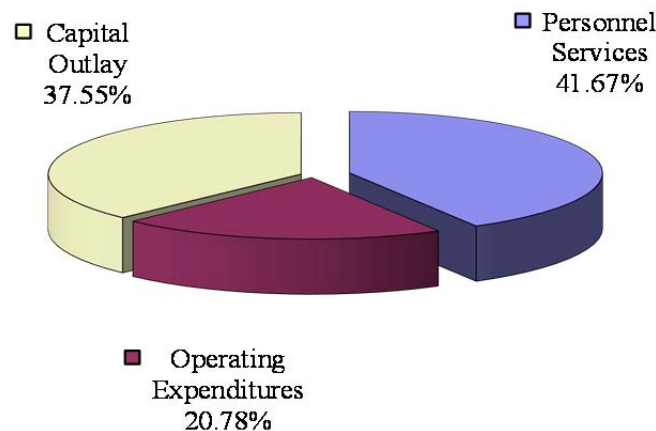
SUMMARY FOR FISCAL YEAR 2017-2018

ADMINISTRATIVE AFFAIRS

Visionary Improvement Plan Goals

- Complete implementation of the Measure L buildout plan, which consists of the following:
 - Campus Center Shade Structure
 - Campus Center East Plaza (Lot 7 Repurposing)
 - Theatre Wings Renovation (East & West)
 - Planetarium Renovation
 - Wignall Museum Gallery Renovation
- Complete the construction of solar carports at all three campuses to reduce costs, energy consumption, and the college's carbon footprint.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$6,041,604
Operating Expenditures	3,013,681
Capital Outlay	5,444,413
Total Expenditures	\$14,499,698
Personnel FTE	77.900

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

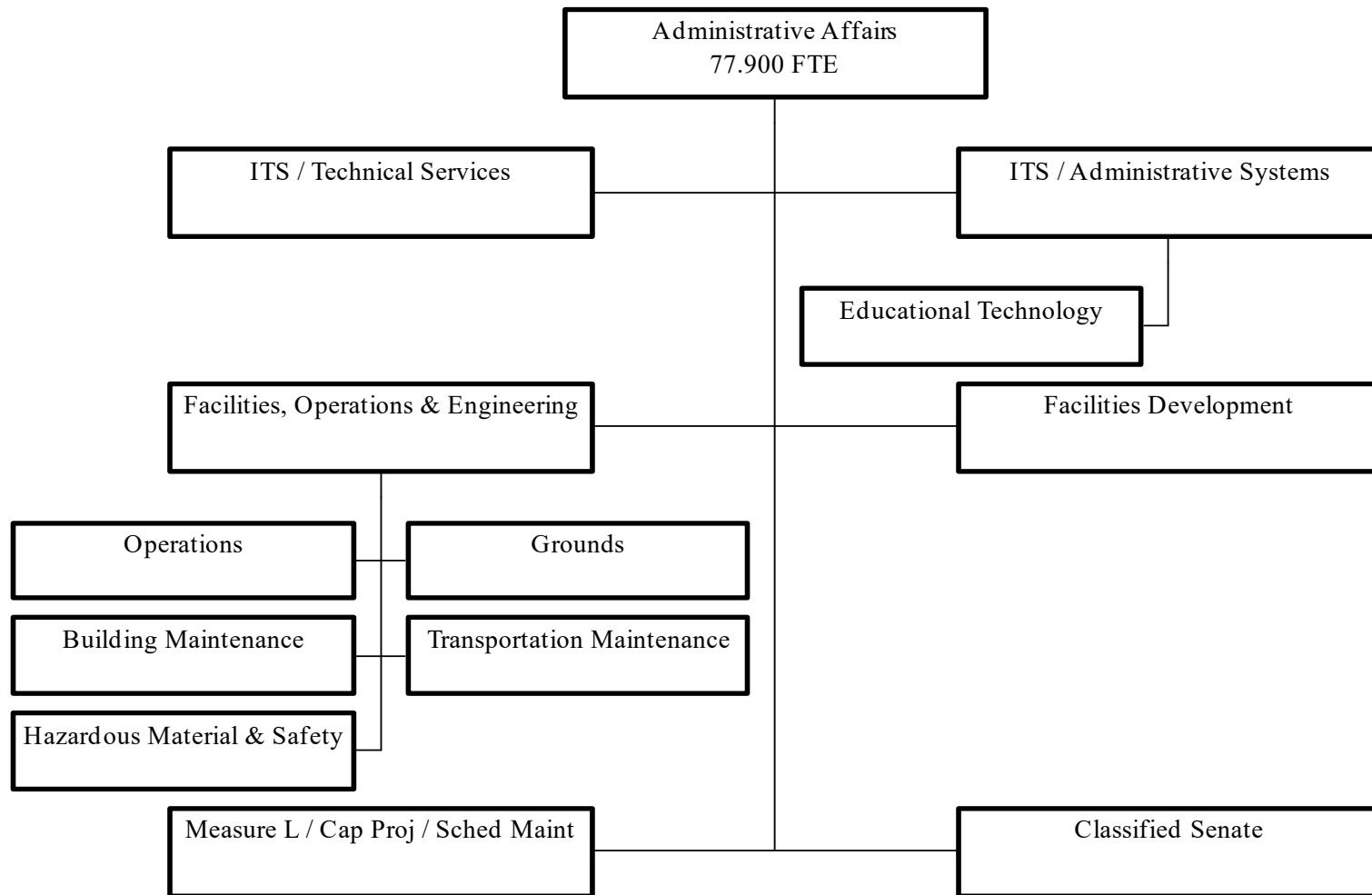
NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR
ADMINISTRATIVE AFFAIRS

Accomplishments - FY16-17 Program Goals

- The Measure L buildout plan is progressing. This last year, architects completed the design development (DD) phase and finalized the construction drawing phase for all five Measure L projects. These plans were reviewed during various college stakeholder meetings, which included faculty, staff, and student representation. In December, the finalized plans were submitted to the Department of State Architect (DSA) and the college is currently awaiting final approval to proceed. The college is on schedule to bid these projects over the summer of 2017 and commence construction in early fall of 2017.
- At the May 25, 2017 board meeting, the Governing Board adopted a resolution authorizing the execution of an energy services contract with Borrego Solar to construct solar carports at all three campuses. Work on this project has commenced and is moving forward. The anticipated date for substantial completion is December 31, 2017.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
ADMINISTRATIVE AFFAIRS



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

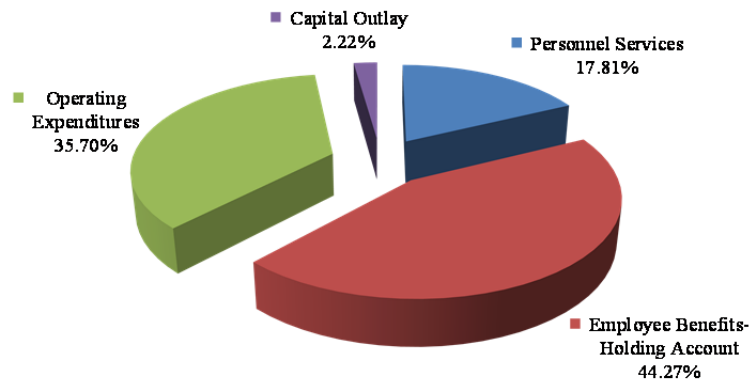
SUMMARY FOR FISCAL YEAR 2017-2018

BUSINESS SERVICES AND ECONOMIC DEVELOPMENT

Visionary Improvement Plan Goals

- Implement a paperless method for Leave Balance reporting and the record keeping process.
- Develop and implement selection committee training focused on increased commitment to the principles of diversity and cultural proficiency with a particular emphasis on recognizing and eliminating bias.
- Deter and reduce criminal and disturbance activity by providing police, faculty and staff training; receiving input from students regarding quality of life and safety issues; and by ensuring appropriate resources are accessible and used appropriately.
- Identify expanded and complementary internship strategies and implement employability skills objectives included in the Strong Workforce Plan.
- Update and document fiscal services planning, strategies, and duties.
- Identify and employ operational practices to improve processes and increase efficiencies.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$9,834,028
Employee Benefits-Holding Account*	24,447,064
Operating Expenditures	19,714,938
Capital Outlay-Holding Account	232,805
Capital Outlay	996,712
Total Expenditures	\$55,225,547
 Personnel FTE**	 93.675

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

**Includes Auxiliary Services & Bookstore Funds.

NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

BUSINESS SERVICES AND ECONOMIC DEVELOPMENT

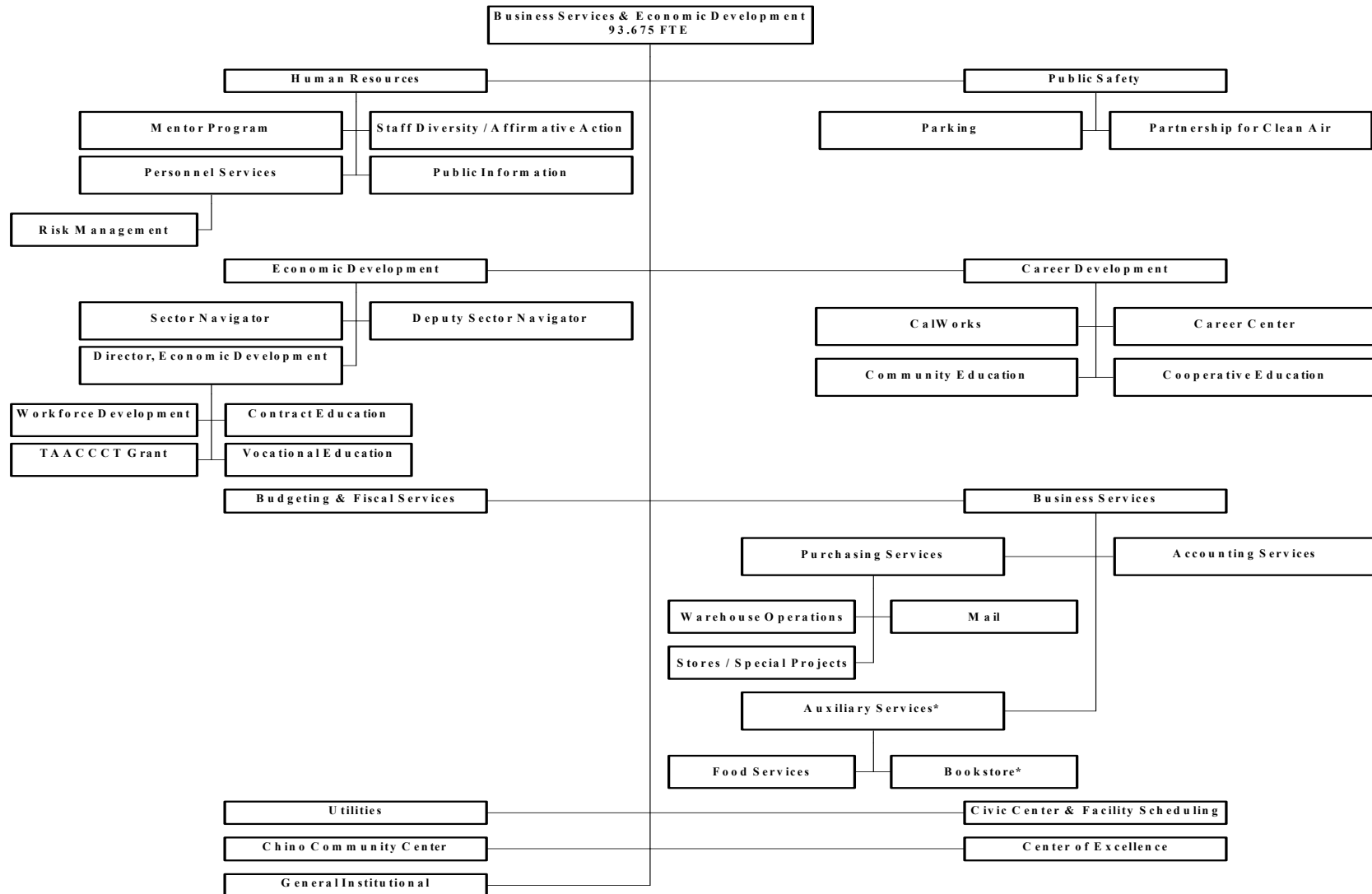
Accomplishments - FY16-17 Program Goals

- Chaffey Bookstore's renovation was followed by a rebranding to the Chaffey College Campus Store; the Campus Store partnered with the nursing program to roll out the "Uniform Shop" a one-stop shop for scrubs, uniforms, textbooks and medical supplies.
- The textbook rental program was expanded so that 42 percent of all textbooks are now available via rental; students selected the Campus Store for approximately 86 percent of their textbook purchases.
- Implemented SciQuest contract management system for electronic signature processing and online workflow.
- Two full implementations of online employment applications have resulted in larger applicant pools, improved service to applicants, and greater access to information for selection committees.
- The negotiation, selection, and implementation of improved health care programs were completed resulting in increased choice and lower premium costs to employees.
- Service to students in the Career Center increased from 1,670 to 2,551.
- Working with Financial Aid and ITS, implemented Pell Second Chance accounting. Funds for the first round of inmate education participants were implemented in June.

CHAFFEY COMMUNITY COLLEGE DISTRICT

DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018

BUSINESS SERVICES AND ECONOMIC DEVELOPMENT



*Includes Auxiliary Services & Bookstore Funds.

NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

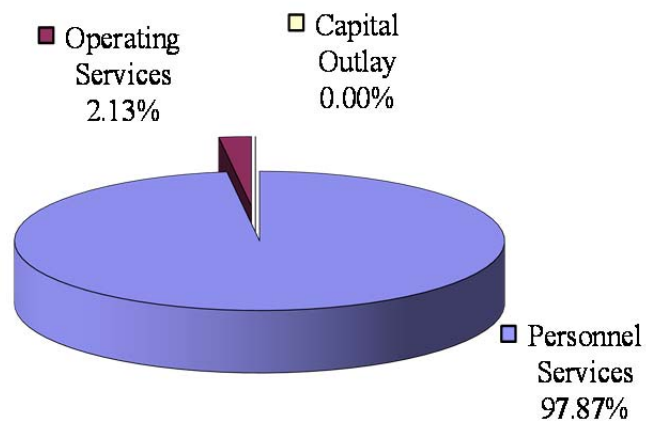
SUMMARY FOR FISCAL YEAR 2017-2018

FOUNDATION AND GOVERNMENTAL RELATIONS

Visionary Improvement Plan Goals

- Continue to assess district needs and secure funding and support for College programs and services.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$448,222
Operating Expenditures	9,737
Capital Outlay	0
Total Expenditures	\$457,959
Personnel FTE**	4.230

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

**Includes Foundation Fund.

NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

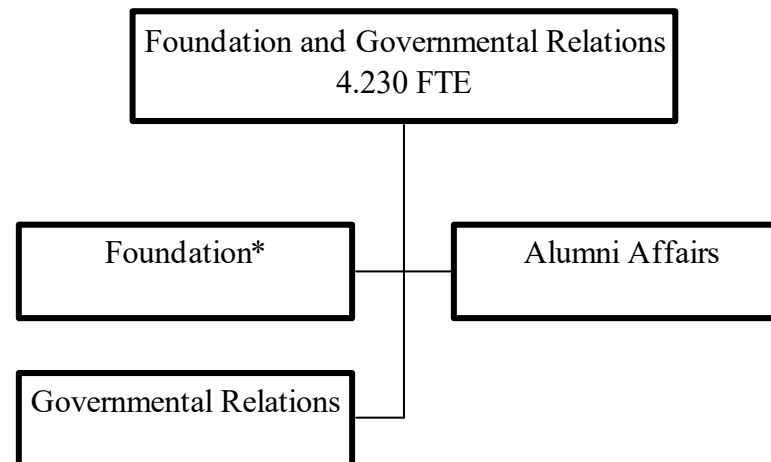
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

FOUNDATION AND GOVERNMENTAL RELATIONS

Accomplishments - FY16-17 Program Goals

- The 2017 golf tournament grossed \$94,492, almost \$11,000 more than the 2016 tournament.
- The Foundation managed and distributed \$545,544.93 in scholarship funds for the 2016-2017 fiscal year – 1,011 awards for an average award of \$540.
- The annual Foundation Board retreat was held and developed new goals for 2017-18.
- The Foundation partners with Student Services, Marketing, Economic Development and Community Education to increase support of the College with \$1,235,000 in proposals submitted; \$625,000 received to date (\$500,000 committed for 2017-18).
- On-campus activities assist in increasing awareness of the Chaffey College Alumni Association, including Tailgate, Grad Fest, Alumni panel at the Career Closet, Convocation and Commencement.
- The Foundation Alumni Affairs Office increases constituent engagement with affiliate groups including alumni and college retirees.
- Attendance at Community events including State of the City throughout Chaffey's seven cities, the Chamber's and community partner lunch/reception/dinners.
- Continuing to build partnerships with local community agencies to benefit students with scholarships and program support including: City of Montclair, Ontario-Montclair Promise Scholars and City of Ontario Community College Promise, Soroptimist International of Ontario Montclair, Growing Inland Achievement, Rotary clubs of Ontario and other regional rotary clubs (Rancho de Chino – anchor).
- The Government Relations Office monitored legislation and advocated on behalf of the District at the local, state, and federal level.
- Coordinated advocacy initiatives to promote, oppose, and/or influence legislation with the American Association of Community Colleges, the Association of Community College Trustees, the California Community Colleges Chancellor's Office, and the Community College League of California.
- Represented Chaffey College at events organized by local congress members, assembly members and senators; including meetings with SANBAG, Board of Supervisors, city councils and various special community events, such as the National Innovative Communities Conference, the Interagency Council on Homelessness and the San Bernardino County Superintendent's West End Advisory Group.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
FOUNDATION AND GOVERNMENTAL RELATIONS



*Includes Foundation Fund.

NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

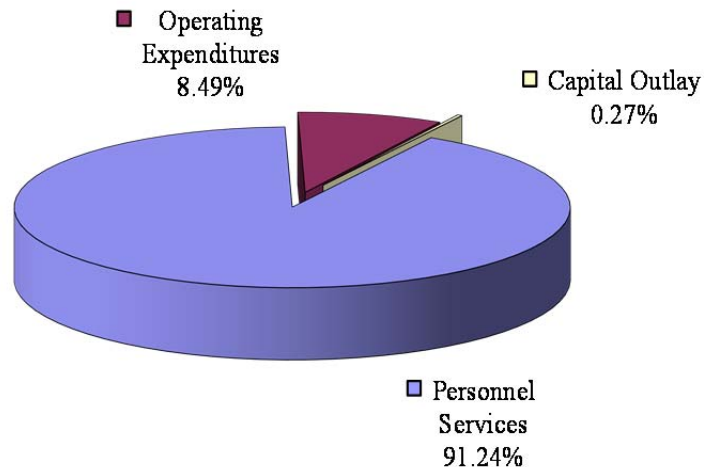
SUMMARY FOR FISCAL YEAR 2017-2018

INSTRUCTION AND INSTITUTIONAL EFFECTIVENESS

Visionary Improvement Plan Goals

- Support the Chino and Fontana campuses in defining their roles to the community.
- Revise the three-year plan to focus on programs, as an element of Guided Pathways.
- Continue to work with the deans on creating an efficient class schedule that meets growth targets, including identifying an enrollment management software.
- Effectively manage costs in all instructional areas.

Adopted Budget



Expenditures Category

	2017-2018** <u>Adopted Budget</u>
Personnel Services*	\$5,843,715
Operating Expenditures	543,392
Capital Outlay	17,523
Total Expenditures	\$6,404,630
 Personnel FTE	 16.323

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

**Budget includes instruction holding account.

NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

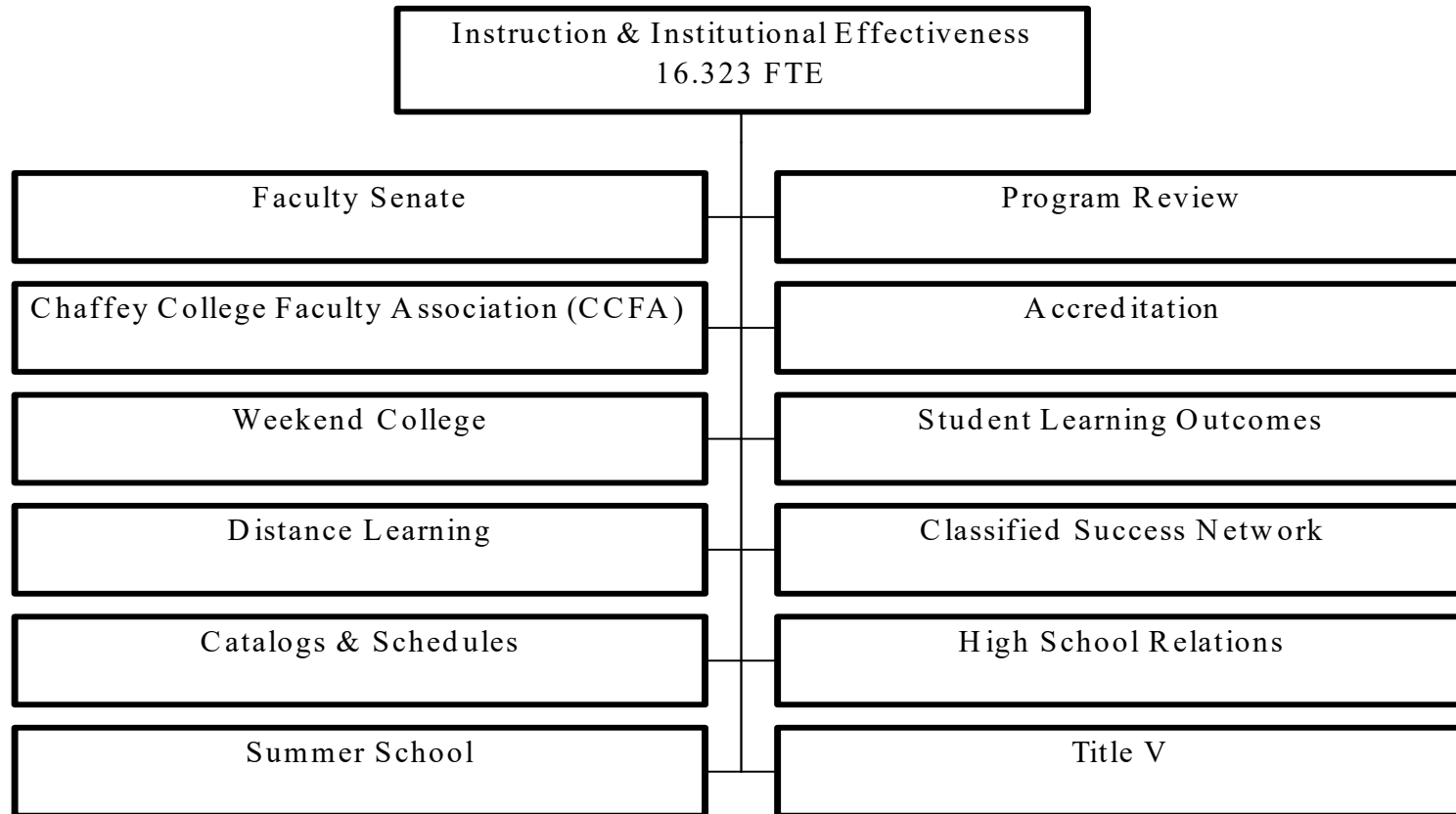
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

INSTRUCTION AND INSTITUTIONAL EFFECTIVENESS

Accomplishments - FY16-17 Program Goals

- Both the Chino and Fontana campus deans have increased community contacts and Fontana held two job fairs on campus during the year. The campuses are also re-examining their class offerings, working with school coordinators, and re-thinking the degrees that can be completed at each location.
- With the advent of Guided Pathways and our participation as one of 20 colleges chosen in the state, we expect to make more progress in revising the three-year plan over the coming year.
- The deans reviewed some software solutions demonstrations, but did not find any appropriate for their needs. We are continuing to get demonstrations from vendors such as EAB. Over the last year, class cancellations declined, fill rates stayed fairly steady and the District as a whole grew approximately 3.5% (less than the state-set target). Growth was concentrated in distance education as well as the general education areas.
- All areas reviewed budgets prior to creating 2017-18 budgets and moved resources to cover needs. Some augments were received to pay for Taskstream, instructional supply costs and other initiatives. In the coming year, all areas will focus on reducing short-term worker / apprentice costs.
- Established and staffed Director of Adult Education and High School Partnerships position; hired 11 new full-time faculty; hired dedicated Health Sciences Dean; increased relationships with high schools and adult schools; worked on streamlining curriculum approval; and collaborated with Economic Development in creating new CTE programs and projects.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
INSTRUCTION AND INSTITUTIONAL EFFECTIVENESS



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

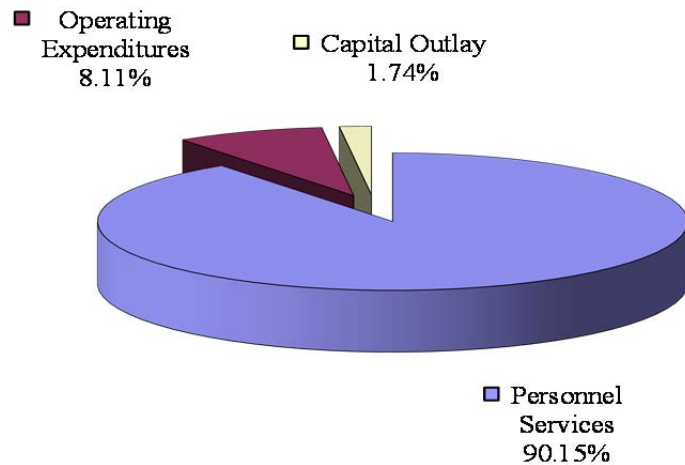
SUMMARY FOR FISCAL YEAR 2017-2018

CHINO CAMPUS

Visionary Improvement Plan Goals

- Collect and assess enrollment and completion data regarding students in Hospitality Management, Interior Design, Fashion Design, and Fashion Merchandising (CHC programs) and assist programs with completion strategies which will lead to increase in the number of documented award earners in each program.
- Create an AS degree in Culinary Arts to meet the demand of our students and as recommended by the Hospitality Advisory Board. This degree will be beneficial to students who are not considering transfer and want to achieve a degree for the workforce. The degree would also act as a springboard for students to continue onto a four-year college.

Adopted Budget



<u>Expenditures Category</u>	<u>2017-2018 Adopted Budget</u>
Personnel Services*	\$986,303
Operating Expenditures	88,682
Capital Outlay	19,022
Total Expenditures	\$1,094,007
 Personnel FTE	 9.950

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

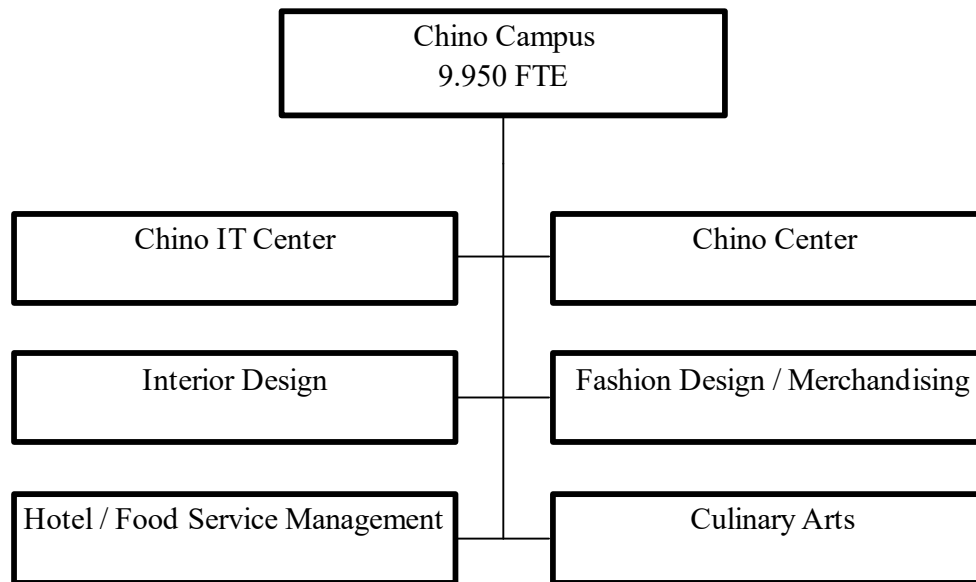
NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR
CHINO CAMPUS

Accomplishments - FY16-17 Program Goals

- A full time faculty member in Interior Design was hired and will begin teaching in fall 2017.
- A comprehensive student life, engagement plan and calendar of events was created and disseminated to students and faculty.
- CHMB 161 will be a HD Cinema classroom beginning fall 2017.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
CHINO CAMPUS



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

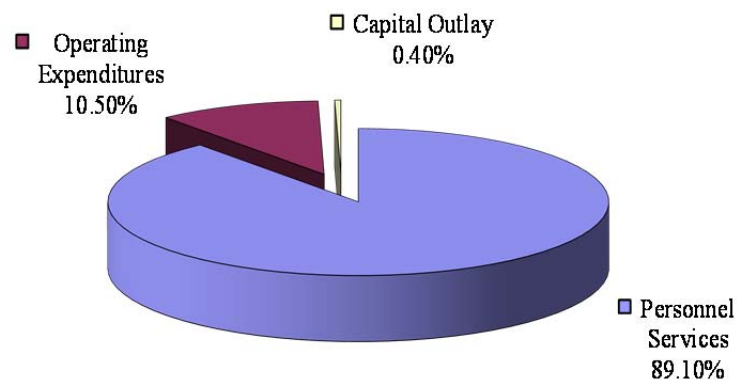
SUMMARY FOR FISCAL YEAR 2017-2018

FONTANA CAMPUS

Visionary Improvement Plan Goals

- Increase the amount of instructional and collaborative spaces at the Fontana Campus.

Adopted Budget



<u>Expenditures Category</u>	<u>2017-2018 Adopted Budget</u>
Personnel Services*	\$643,365
Operating Expenditures	75,811
Capital Outlay	2,876
Total Expenditures	\$722,052
Personnel FTE	6.000

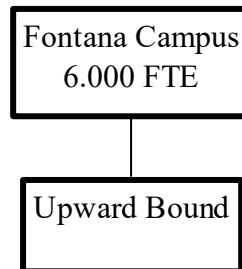
*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.
 NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR
FONTANA CAMPUS

Accomplishments - FY16-17 Program Goals

- The goal to increase the amount of instructional and collaborative spaces at the Fontana Campus is still in progress through the repurposed shipping container project at the Fontana Campus.
- The campus is moving forward with creating space for more student collaboration and space for Supplemental Instruction.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
FONTANA CAMPUS



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

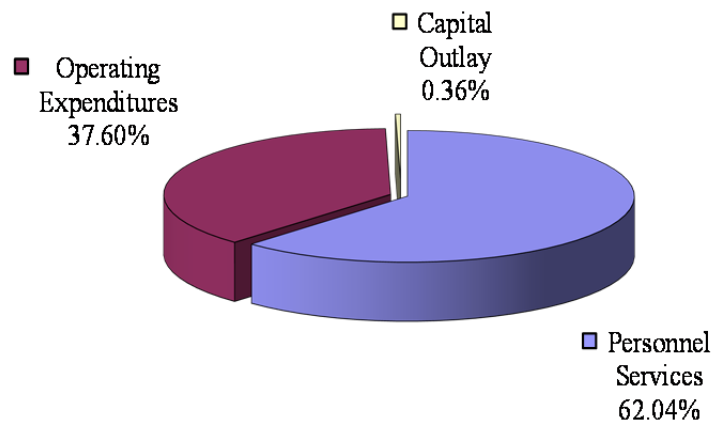
SUMMARY FOR FISCAL YEAR 2017-2018

STUDENT SERVICES

Visionary Improvement Plan Goals

- Increase access and enrollment to feeder high school students, particularly those underperforming and at risk.
- Implement a systematic and institutionalized student retention process.
- Implement a comprehensive Title IX training system.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$5,784,425
Operating Expenditures	3,505,530
Capital Outlay	34,000
Total Expenditures	\$9,323,955
Personnel FTE**	51.145

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

**Includes ASCC (Student Activities) Fund.

NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

STUDENT SERVICES

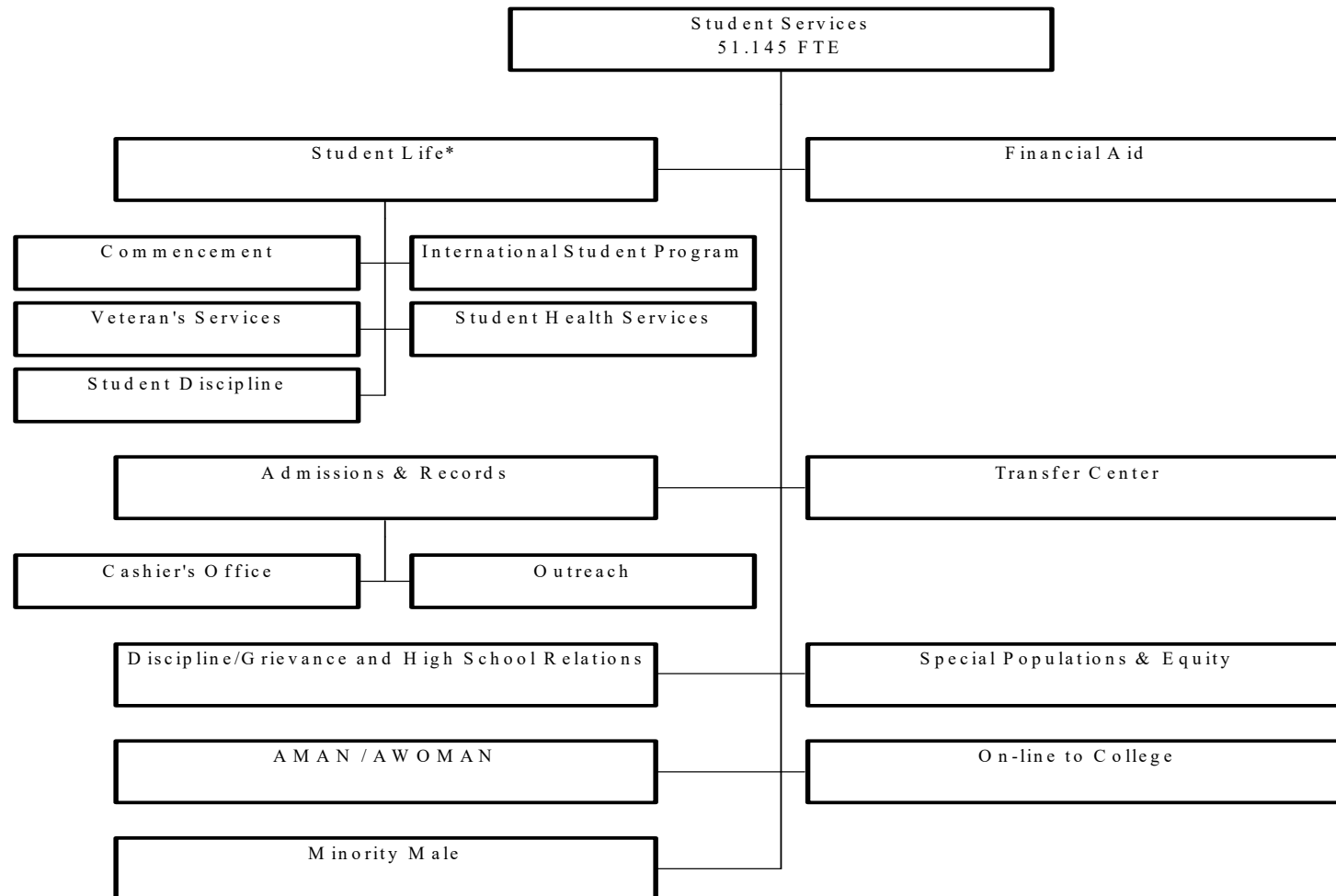
Accomplishments - FY16-17 Program Goals

- Established modules for Visions/Equity training of faculty, staff, and managers. Facilitated several modules of the training throughout the year.
- Established an office and staffing to support underrepresented students.
- Coordinated the 100th Commencement ceremony at Citizens Business Bank Arena (CBBA) hosting the largest student and guest attendance.
- Facilitated a new ten-year Go Smart Agreement to provide Omnitrans services to all eligible students.
- Coordinated the first Region IX Equity Summit with over 120 attendees from the 13 colleges in our region.

CHAFFEY COMMUNITY COLLEGE DISTRICT

DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018

STUDENT SERVICES



*Includes ASCC (Student Activities) Fund.

NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

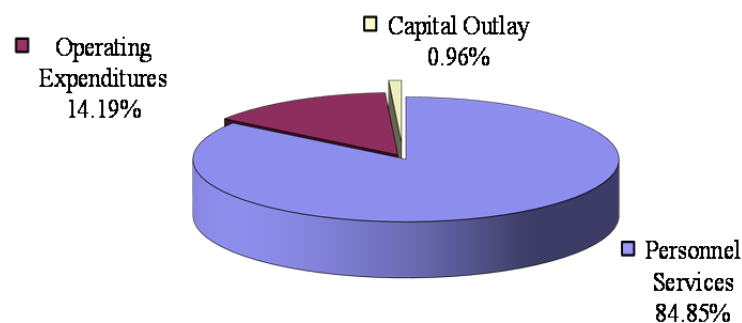
SUMMARY FOR FISCAL YEAR 2017-2018

COUNSELING AND STUDENT SUCCESS AND SUPPORT PROGRAMS

Visionary Improvement Plan Goals

- The School of Counseling will develop a plan to implement live online counseling for students in two stages. Year 1, online counseling service will be offered to students participating in Distance Education.
- The School of Counseling will develop a plan to implement online counseling to students who can verify their inability to access counseling services in person.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$10,993,591
Operating Expenditures	1,838,176
Capital Outlay	124,273
Total Expenditures	\$12,956,040
Personnel FTE	68.858

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

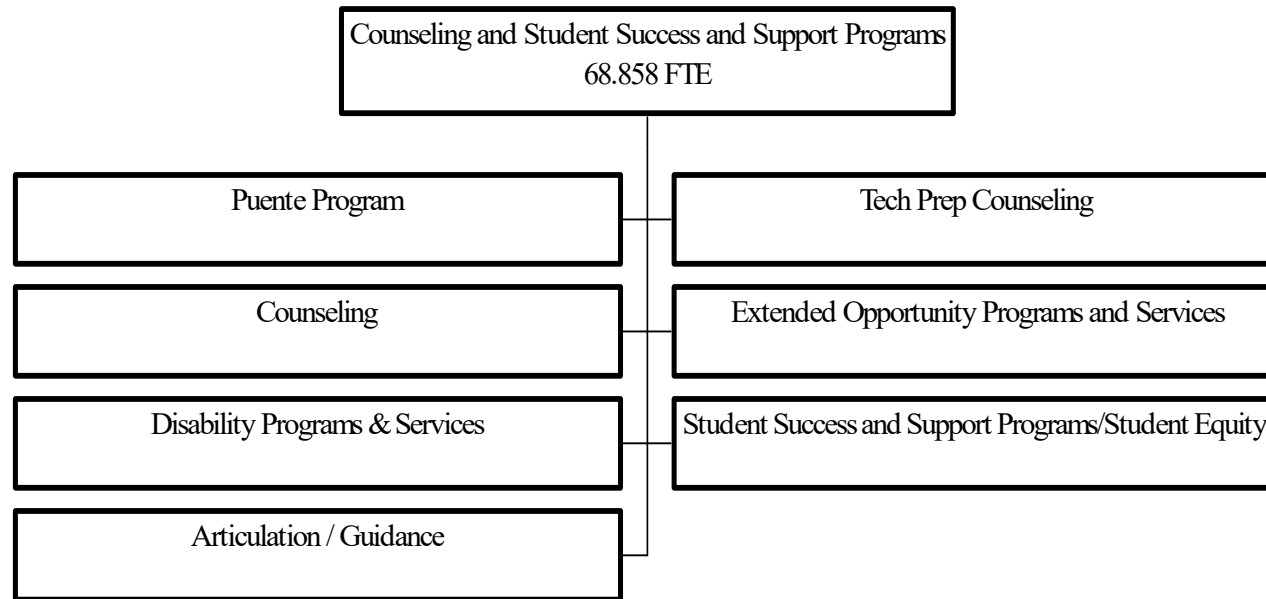
NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR
COUNSELING AND STUDENT SUCCESS AND SUPPORT PROGRAMS (CONTINUED)

Accomplishments - FY16-17 Program Goals

- The School of Counseling faculty and staff have made significant progress on developing a plan to implement live online counseling for students. A model has been developed and piloted internally by key counseling faculty members. Lead faculty members will be participating in online counseling training in fall 2017. Required technology has been acquired by the institution and is already being used in other areas.
- The School of Counseling successfully accomplished launching Guidance 2 and Guidance 3 fully online.
- Collectively, the department decided that comprehensive educational planning was best delivered in a traditional appointment or walk-in counseling through the counseling department. The GPS centers will continue to operate as the primary source of completing the abbreviated educational plan for new and returning students that had not previously completed an educational plan.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
COUNSELING AND STUDENT SUCCESS AND SUPPORT PROGRAMS



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

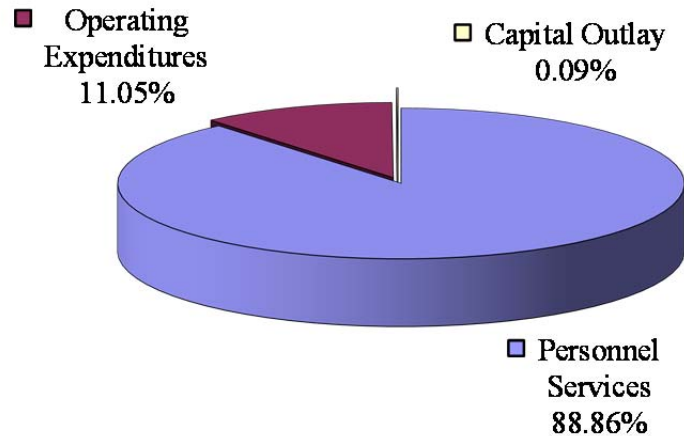
SUMMARY FOR FISCAL YEAR 2017-2018

KINESIOLOGY, NUTRITION AND ATHLETICS

Visionary Improvement Plan Goals

- Continue to assist the departmental faculty in its program diversification and growth by providing necessary information and support for access and completion.
- Continue to assist athletic coaches and sport programs in seamless transitions for student athletes.
- Continue to provide professionally run events (contests).

Adopted Budget



<u>Expenditures Category</u>	<u>2017-2018 Adopted Budget</u>
Personnel Services*	\$2,894,943
Operating Expenditures	360,057
Capital Outlay	2,912
Total Expenditures	\$3,257,912
Personnel FTE	13.975

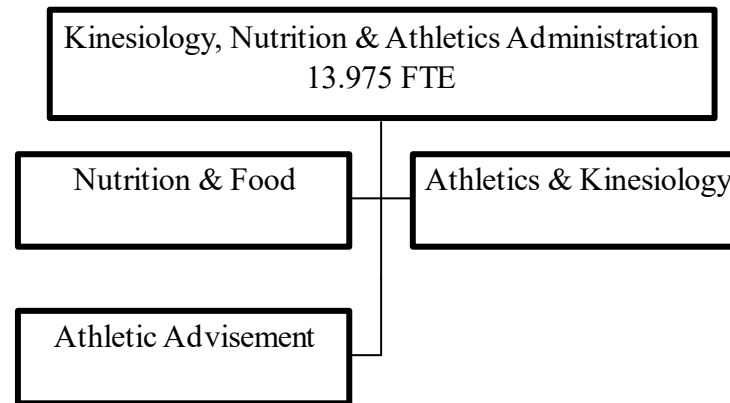
*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.
 NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR
KINESIOLOGY, NUTRITION AND ATHLETICS

Accomplishments - FY16-17 Program Goals

- Obtained state approval to continue to offer a state approved Dietary Site Supervisor (DSS) Certificate.
- Continued working on offering additional certificates to enhance the opportunities for more students toward completion and transfer.
- Provided additional classes at the Chino campus for increased opportunities toward completion of the degree at Chino.
- Created a pathway toward completion of the Nutrition and Food degree at the Chino Adult School.
- Acquired a full-time Assistant Athletic Trainer to provide needed coverage and care for student athletes.
- Hired a temporary short-term employee to assist in seamless professionally run athletic sporting events.
- Created a new Athletic website.
- Acquired additional assistant coaches to provide needed assistance to Head Coaches and student athletes.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
KINESIOLOGY, NUTRITION AND ATHLETICS



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

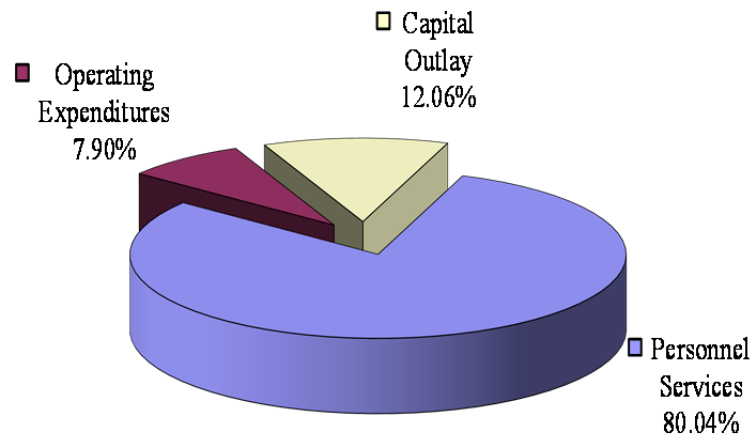
SUMMARY FOR FISCAL YEAR 2017-2018

BUSINESS AND APPLIED TECHNOLOGY

Visionary Improvement Plan Goals

- Through work with economic development and the Career Technology Education (CTE) advisory committees, engage more local area employers to create and update demand-driven curriculum for CTE programs.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$5,535,857
Operating Expenditures	546,407
Capital Outlay	834,268
Total Expenditures	<u>\$6,916,532</u>
Personnel FTE	<u>34.750</u>

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.
NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

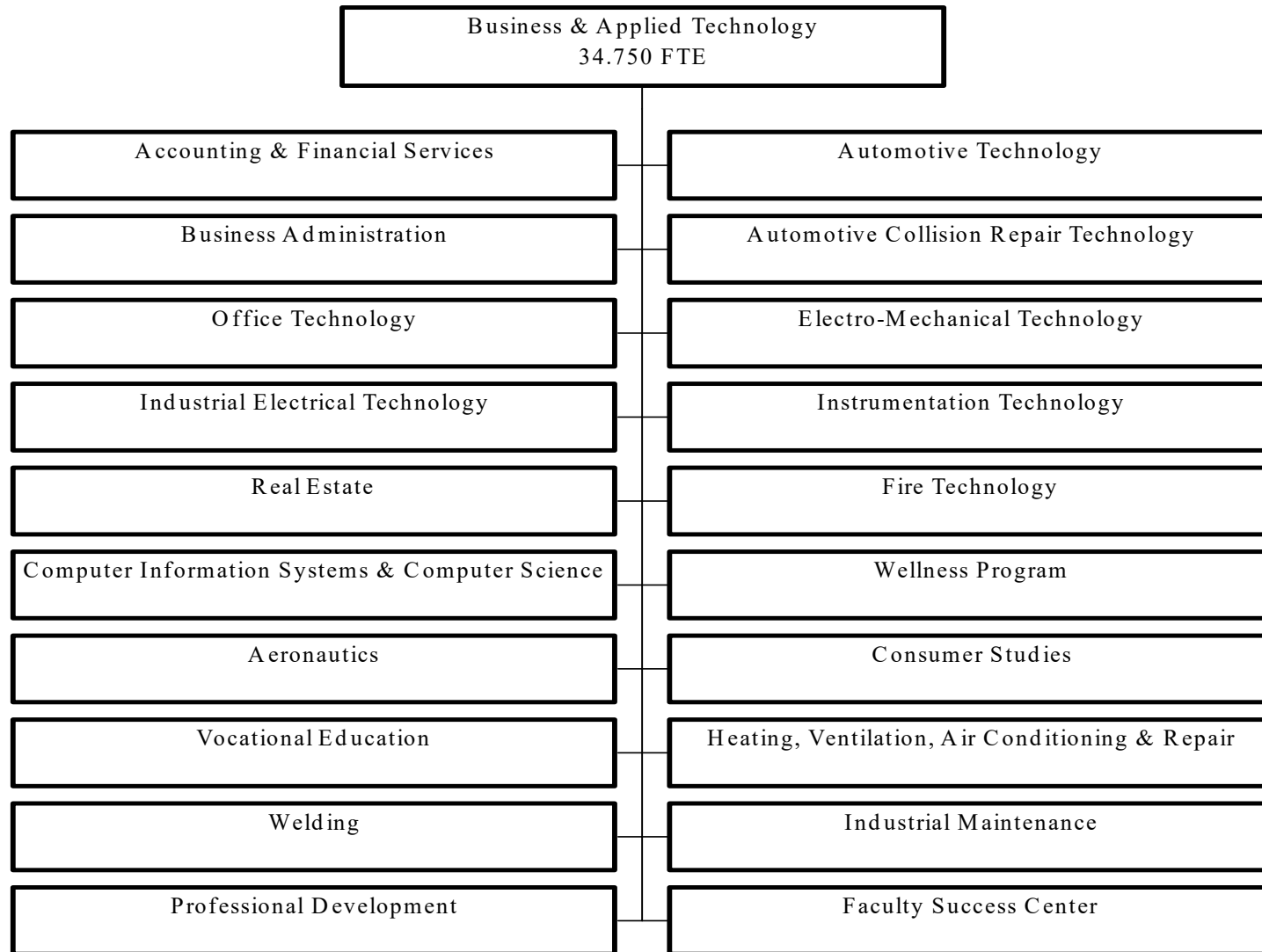
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

BUSINESS AND APPLIED TECHNOLOGY

Accomplishments - FY16-17 Program Goals

- Perkins funded CTE counselors were placed at all campuses.
- The Dean of Business and Applied Technology, along with department Coordinators, Small Department Grant Recipients, and Faculty worked closely with CTE counselors to complete educational plans and apply for certificates and degrees.
- The School of Business and Applied Technology (BAT) has worked closely with all campuses to offer courses in sequences specifically designed to facilitate program completion within two years.
- BAT has collected data and received much feedback from all involved. Results reveal that the school has been very successful on the Rancho Cucamonga campus, but has not been as successful on the Chino and Fontana campuses due to lack of available rooms.
- BAT is offering more online courses. As well, the Dean of the Fontana Campus is working with BAT to schedule sequential courses back-to-back in time blocks that serve CTE students. BAT will continue to hold regular meetings with CTE Counselors, Deans of the off-site centers, and Coordinators from other areas to ensure that the BAT program requisite courses from other schools (i.e. Mathematics and Sciences, etc.) are taught at times and with enough frequency that the students complete the programs.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
BUSINESS AND APPLIED TECHNOLOGY



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

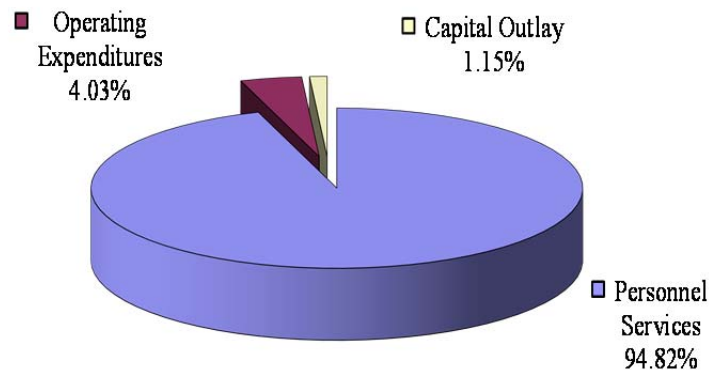
SUMMARY FOR FISCAL YEAR 2017-2018

HEALTH SCIENCES

Visionary Improvement Plan Goals

- School-wide emphasis on embracing and implementing the Hope and Mindset construct to increase student success, retention and completion.
- Continue to coordinate successful program accreditations for ADN and LVN and corresponding site visits to ensure that Health Sciences programs are in compliance.
- Improve programs and student learning by updating equipment and providing current training for health care professionals.
- Identify sustainable clinical sites for the LVN program, and increase student success in the LVN program through developing rigorous curriculum and methods of assessment, faculty support, administrative support, and accreditation alignment.
- Ensure program viability for the dental assistant program through rigorous curriculum, faculty training, and accreditation alignment.
- Cultivate community partnerships and collaborations to facilitate program success.
- Explore new program offerings to serve the community and student's goals of attaining productive, sustainable careers in healthcare.
- Work with educational partners to build pathways to health science careers from high school to college to university or workforce.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$3,784,647
Operating Expenditures	160,829
Capital Outlay	45,749
Total Expenditures	\$3,991,225
Personnel FTE	25.695

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

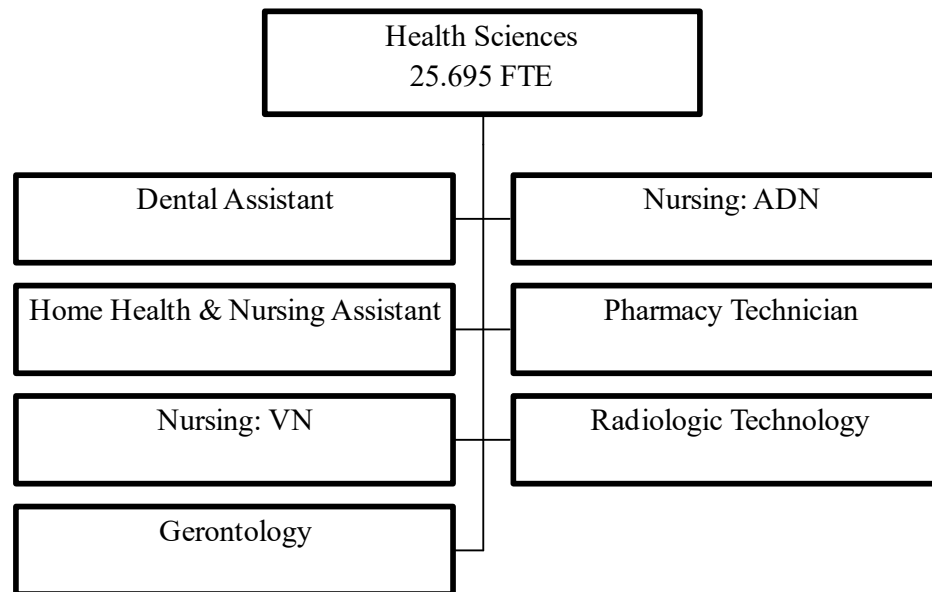
NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR
HEALTH SCIENCES

Accomplishments - FY16-17 Program Goals

- The School of Health Sciences offers a variety of allied health programs that serve a diverse range of students. There are three main purposes of the School: first, to prepare students who wish to attain a degree or certificate in an occupational area; second, to prepare students to upgrade their existing skills or to teach them new skills so they can maintain their current job or promote to a new job; and third, to prepare students to successfully transfer to a four-year institution.
- ADN program has completed their ACEN self-study for program accreditation; the program's site visit is scheduled for September 2017.
- VN self-study submitted April 2016, and was granted accreditation.
- CNA program was granted accreditation in August 2015.
- Faculty continues to work on team building strategies.
- LVN has funding to explore opportunities in building clinical sites to ensure student placement.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
HEALTH SCIENCES



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

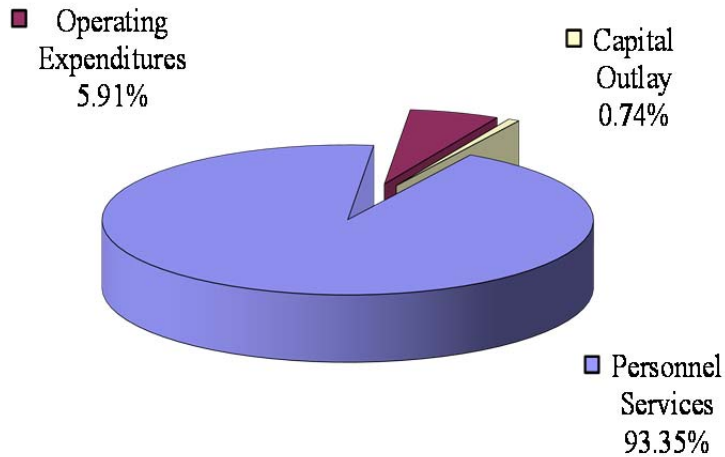
SUMMARY FOR FISCAL YEAR 2017-2018

SUCCESS CENTERS AND SUPPLEMENTAL INSTRUCTION

Visionary Improvement Plan Goals

- Expand services to meet increased student demand resulting from institutional growth targets.
- Implement advanced technology to improve student engagement in Success Centers and Supplemental Instruction (SI).

Adopted Budget



<u>Expenditures Category</u>	<u>2017-2018 Adopted Budget</u>
Personnel Services* / **	\$3,739,085
Operating Expenditures	236,767
Capital Outlay	29,433
Total Expenditures	\$4,005,285
Personnel FTE	27.050

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

**Includes Summer School Holding.

NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

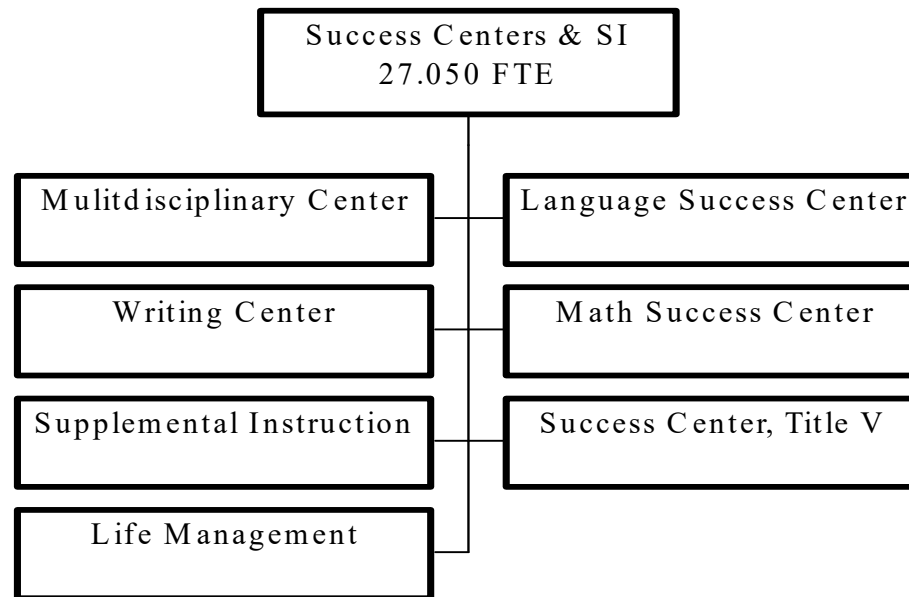
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

SUCCESS CENTERS AND SUPPLEMENTAL INSTRUCTION

Accomplishments - FY16-17 Program Goals

- In order to increase service capacity to meet increased demands brought on by section growth experienced at Rancho, Chino, Fontana, and Distance Education, the Success Centers continue to rely on budget support through Equity, Title V, and Basic Skills grants. In addition to District funds, all resources provide free learning experiences that lead to improved success, retention, and completion rates. In order to maximize these resources, all Success Centers are working on increasing efficiency through expanded group offerings and connecting students to personnel available at other Chaffey locations through Cranium Café. Although these efforts have allowed the Success Centers to maintain a high level of service, heavily increased demand resulting from new supplemental learning requirements in Math is anticipated in 2018/2019. In addition, apprentice compensation is also anticipated to increase in order to adjust to changes in minimum wage rates.
- Supplemental Instruction (SI) support has expanded to serve more disciplines as restrictions from previous grant funding sources no longer limit courses that can be supported through SI. At the Rancho campus, the SI program is being re-located to the Library, with new SI rooms and workspaces being designated to aid in program expansion. At Chino and Fontana, “shipping container” structures are being explored to provide dedicated space for SI and other student services. The ability to relay on dedicated space will undoubtedly allow the program to expand and run more efficiently.
- In order to provide more strategic engagement in the metacognitive development of students, Success Centers and SI are implementing iPad technology and learning apps in one-on-one and small group deliveries. During 2016-2017, iPads were purchased for the Chino, Fontana, Math, and Language Success Centers. Professional learning opportunities as well as new policies and procedures will allow wide-scale implementation to take place in 2017-2018. Additional resources are being explored to provide iPads and related technology for the Rancho Multidisciplinary Success Center and SI. In the meantime, available units are being loaned within the network to best serve students.
- In order to best serve online students as well as virtually connect students to resources available at another physical academic support site, the Success Centers and SI are creating points of access through the network via Cranium Café; a virtual environment that offers a visual/audio interface and easy desktop sharing of websites, documents, and other resources. Since it is not always possible to hire personnel for every discipline at each support location, students can access tutors that may only be physically available at another location through Cranium Café. The service is free and can be utilized through any computer station with a webcam at one of the Success Centers and SI to remotely access one-on-one and/or small group learning experiences.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
SUCCESS CENTERS AND SUPPLEMENTAL INSTRUCTION



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

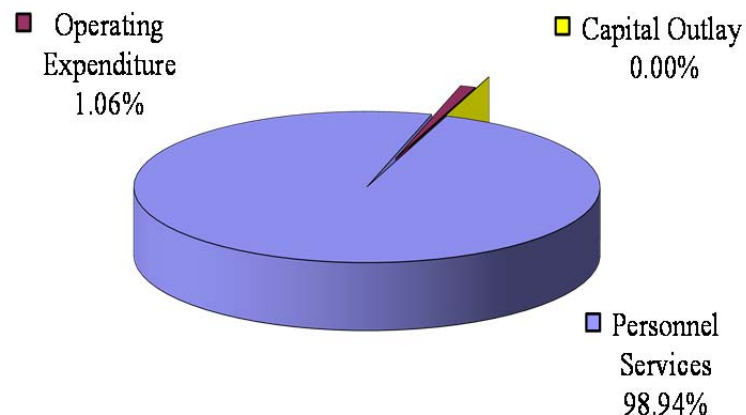
SUMMARY FOR FISCAL YEAR 2017-2018

LANGUAGE ARTS

Visionary Improvement Plan Goals

- Continue to offer strategically balanced schedule of course offerings at all campuses with a strong focus on student need while maintaining FTES targets; continue to streamline, integrate, and accelerate curriculum to facilitate student completion and success.
- Continue to improve classroom facilities and environment to foster student learning.

Adopted Budget



<u>Expenditures Category</u>	<u>2017-2018 Adopted Budget</u>
Personnel Services*	\$6,916,921
Operating Expenditures	74,396
Capital Outlay	0
Total Expenditures	\$6,991,317
 Personnel FTE	 44.167

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.
 NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

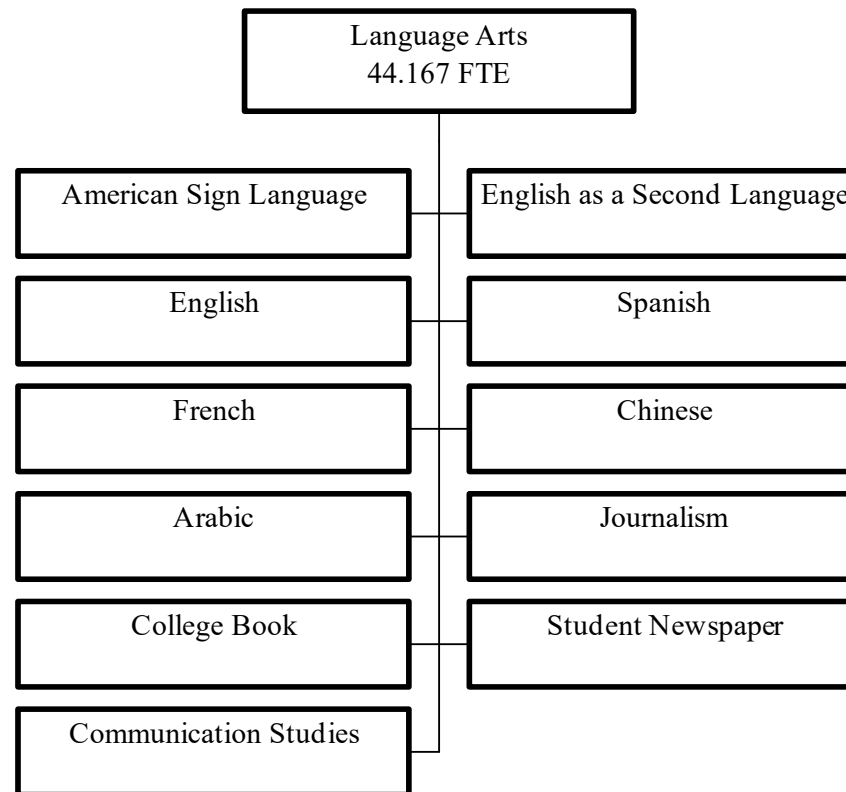
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

LANGUAGE ARTS

Accomplishments - FY16-17 Program Goals

- The School of Language Arts offers various courses of study leading to certificates and associate degrees and provides transfer curriculum for those who plan to attend a university and earn a baccalaureate degree. Additionally, Language Arts includes foundation studies that prepare students for their transfer-level curricula. The school faculty and staff provide excellent instructional programs and services in a student-centered environment. Furthermore, the School of Language Arts believes in nurturing a campus environment that encourages creativity and innovation and one that welcomes differences and diversity.
- Efficiency rates in Language Arts enrollment have increased with the completion of the update of classroom furniture and general condition of Language Arts classrooms.
- Faculty and staff have participated in professional development workshops geared toward student completion, connectivity, and success.
- In 2016-17, faculty have updated and completed Outcomes and Assessment Plans for all courses in Language Arts.
- Success Center collaboration continued and will now feature Supplemental Instruction (SI) for students in several pre-collegiate writing courses.
- Increased fast track and high demand courses with the goal of accelerating student completion at all campuses; online offerings continue to increase.
- Spanish Heritage Speaker program now features an online assessment to streamline and increase enrollment. Enrollment has increased resulting in fewer class cancellations.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
LANGUAGE ARTS



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

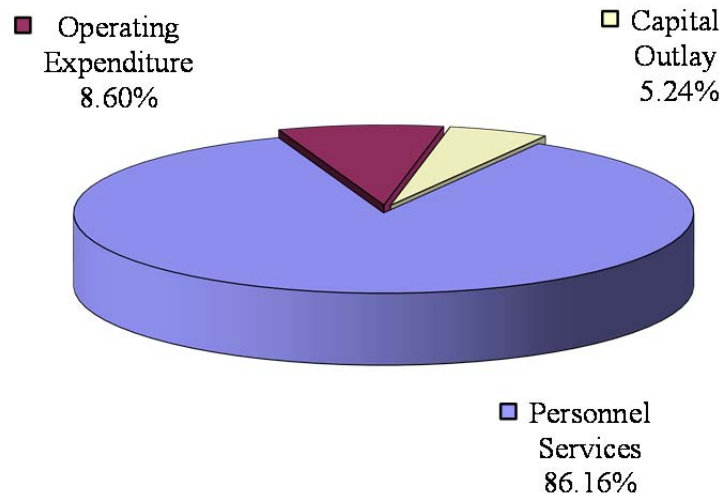
SUMMARY FOR FISCAL YEAR 2017-2018

LIBRARY AND LEARNING RESOURCES

Visionary Improvement Plan Goals

- Extend equity of access to Library services to better meet the needs of the Chino, Fontana, and Distance Education communities.
- Formulate collection management strategy to improve suitability of Library resources for current Chaffey College programs.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$1,103,416
Operating Expenditures	110,116
Capital Outlay	67,146
Total Expenditures	\$1,280,678
Personnel FTE	12.675

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

LIBRARY AND LEARNING RESOURCES

Accomplishments - FY16-17 Program Goals

- Since the Library and Learning Resources collection cycle ends May 31, the comparison of data from FY2015-2016 to FY2016-2017 is slated for summer and early fall 2017. Analysis as to the success of outreach to improve usage rates of Library services at the Chino and Fontana locations will occur after data comparison is complete.
- During the spring 2017 semester, the Library and Learning Resources program has added a more robust online embedded librarian program, called “Ask a Librarian.” During this semester, the Library and Learning Resources has grown to serve approximately 400% more students online than in the fall 2016 – from 282 to 1,057 students. The Library and Learning Resources are also increasing services to the way the department serves online students, from previously posting one post, which would be an introduction/invitation for students to ask questions, to now posting 7-9 posts per term. These posts are customized and scheduled at the exact moment of student need, and focus on various information literacy topics, including how to pick a topic, database demonstrations, scholarly vs. popular sources, fake news, citation and plagiarism, and more. The Library also started utilizing Cranium Café, offering students online office hours.
- Library faculty continues to make progress on deselection assessment of Rancho campus print collection. Over 8,400 titles to date have been analyzed for possible withdrawal. The process of sending lists of titles slated for deselection to instructional faculty in the subject area for final input has started with lists going out to astronomy, math, and art faculty in spring 2017. With the planned construction of study rooms upstairs in the west wing of the Rancho Library, Library faculty also analyzed remaining periodicals in print for deselection to make room for compaction of print collection. Lists of titles and issues slated for withdrawal are in the process of being sent to instructional faculty for their input before final deselection. In one case, for *Life Magazine*, the Library was able to purchase perpetual electronic access for said title. A solution for disposal of deselected materials has been implemented.
- In regards to online video collections, the Library sent out a survey to the faculty in fall 2016 to assess current usage and perceived need for digital media and video resources. Data collected was analyzed to prioritize trials to video streaming collections. In spring 2017, the Library arranged for two institutional trials to two providers of academic video collections, *Alexander Street Press* and *Films on Demand*. A survey was also sent out to Chaffey faculty and staff for their input on the two products. Due to the very positive feedback from the surveys regarding *Films on Demand*, the department is adding a subscription to their Master Academic Package this coming year. One other area that still needs to be addressed is feature films and media to support the Cinema classes. The Library has outreached to Cinema faculty and has obtained syllabi and film lists for CINEMA 25 and 26. The Library plans to investigate the cost and feasibility of subscription access to the titles this summer and fall. An assessment of the department’s current VHS and DVD collection at the Rancho site is slated for 2017-18.
- The Library has contacted and interviewed faculty in two additional departments this year but have some remaining with which to connect regarding Outreach to CTE programs. The department has started to develop collection priorities for the departments contacted and have purchased or subscribed to new resources based on information collected and in further consultation with the department. Resources include online books, encyclopedias and two online serial subscriptions that include access to back file of issues.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
LIBRARY AND LEARNING RESOURCES

Library & Learning Resources
12.675 FTE

CHAFFEY COMMUNITY COLLEGE DISTRICT

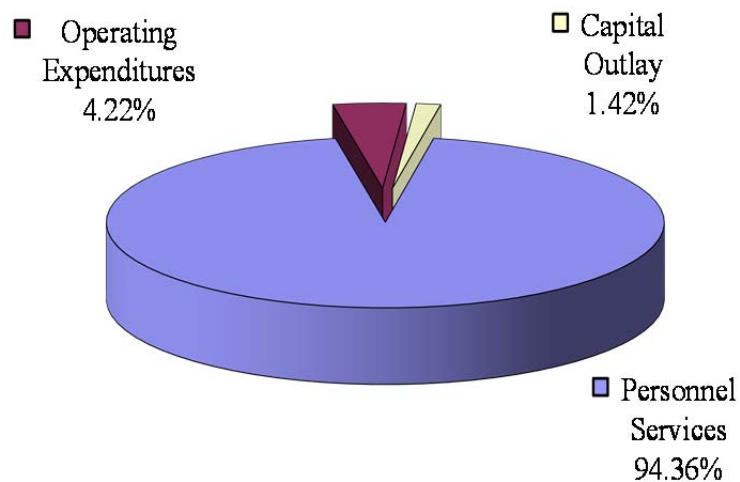
SUMMARY FOR FISCAL YEAR 2017-2018

MATHEMATICS AND SCIENCES

Visionary Improvement Plan Goals

- Increase student success, persistence, and transfer rates in STEM courses through improved resource management and modernization of lab equipment and optimization of instructional support materials.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$9,624,686
Operating Expenditures	430,826
Capital Outlay	144,516
Total Expenditures	\$10,200,028
Personnel FTE	55.980

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

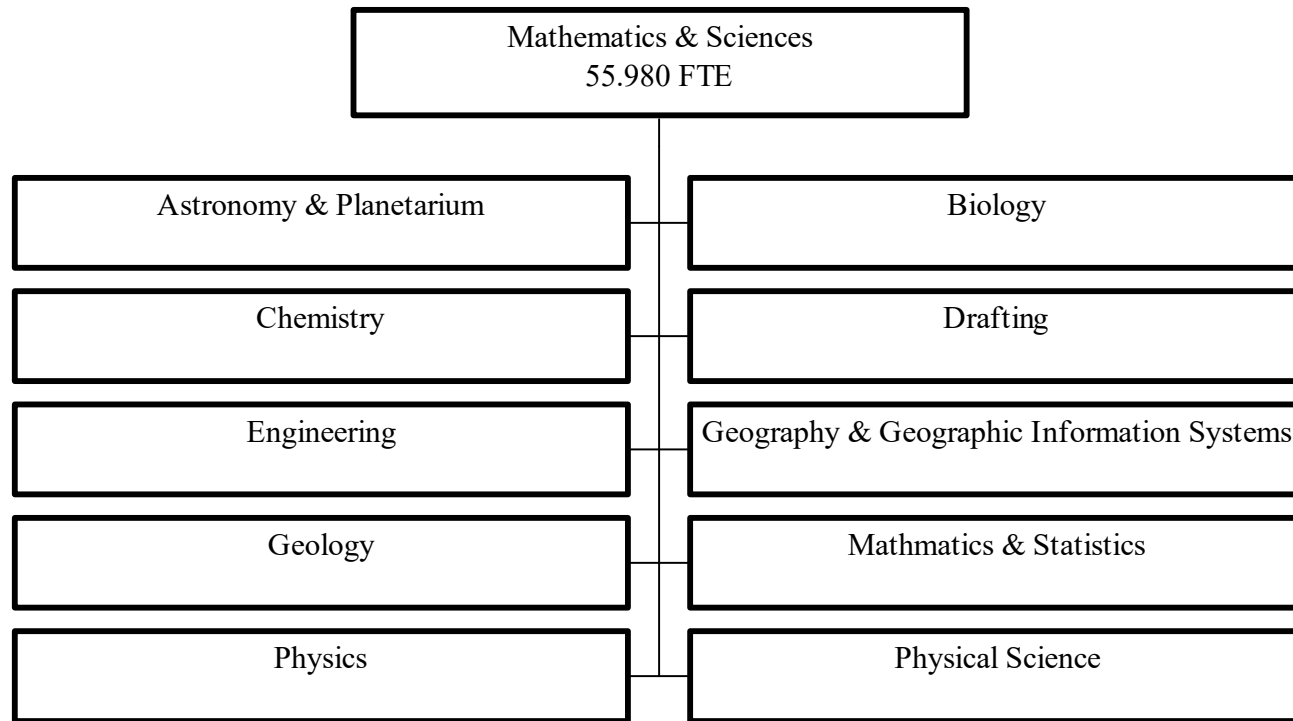
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

MATHEMATICS AND SCIENCES

Accomplishments - FY16-17 Program Goals

- Lab programs in Math and Science received budget augmentations in FY2016-2017 and PSR allocations to support recent growth with the purchase of additional instructional supplies and equipment at all three campuses.
- Instructional Assistant positions in Biology and Physical Science were approved and funded. This will allow better coordination of storage, transportation, and maintenance of lab instruction materials on all three campuses.
- An Instructional Assistant III was hired for Physical Science. The hiring process is currently under way for the Instructional Assistant IV in Biology, and the Instructional Assistant III position in Biology will be posted relatively soon.
- The Instructional Assistant III vacancy in Chemistry has been filled and the department is working with Administration to fill the newly vacated Instructional Assistant II in Chemistry.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
MATHEMATICS AND SCIENCES



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

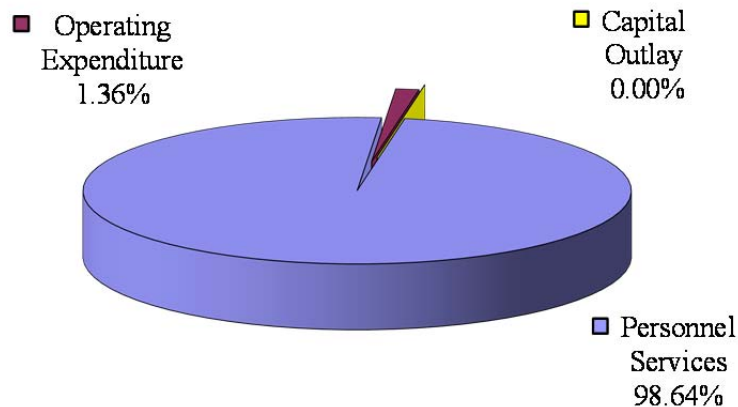
SUMMARY FOR FISCAL YEAR 2017-2018

SOCIAL AND BEHAVIORAL SCIENCES

Visionary Improvement Plan Goals

- Continue to assist the department faculty in their program diversification and growth by increasing access through the School of Social and Behavioral Sciences course offerings to better meet the needs of faculty and students, and to better meet the needs of the Fontana, Chino, Rancho Cucamonga, the Chino Valley Adult School, the CIM and CIW programs and the high school partnership communities.
- Continue to increase the number of Fast Track courses, 6 week course offerings and/or online course offerings based on district data to best meet the needs of students for increased access, success, completion and transfer.
- To increase efficiency of all offerings using data to guide course offerings, modalities and at various locations to better serve student needs.
- To continue to provide means to alleviate “bottle neck” courses for student completion and transfer.

Adopted Budget



<u>Expenditures Category</u>	<u>2017-2018 Adopted Budget</u>
Personnel Services*	\$5,901,713
Operating Expenditures	81,578
Capital Outlay	0
Total Expenditures	\$5,983,291
Personnel FTE**	46.625

*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.

**Includes Child Development Center Fund.

NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT

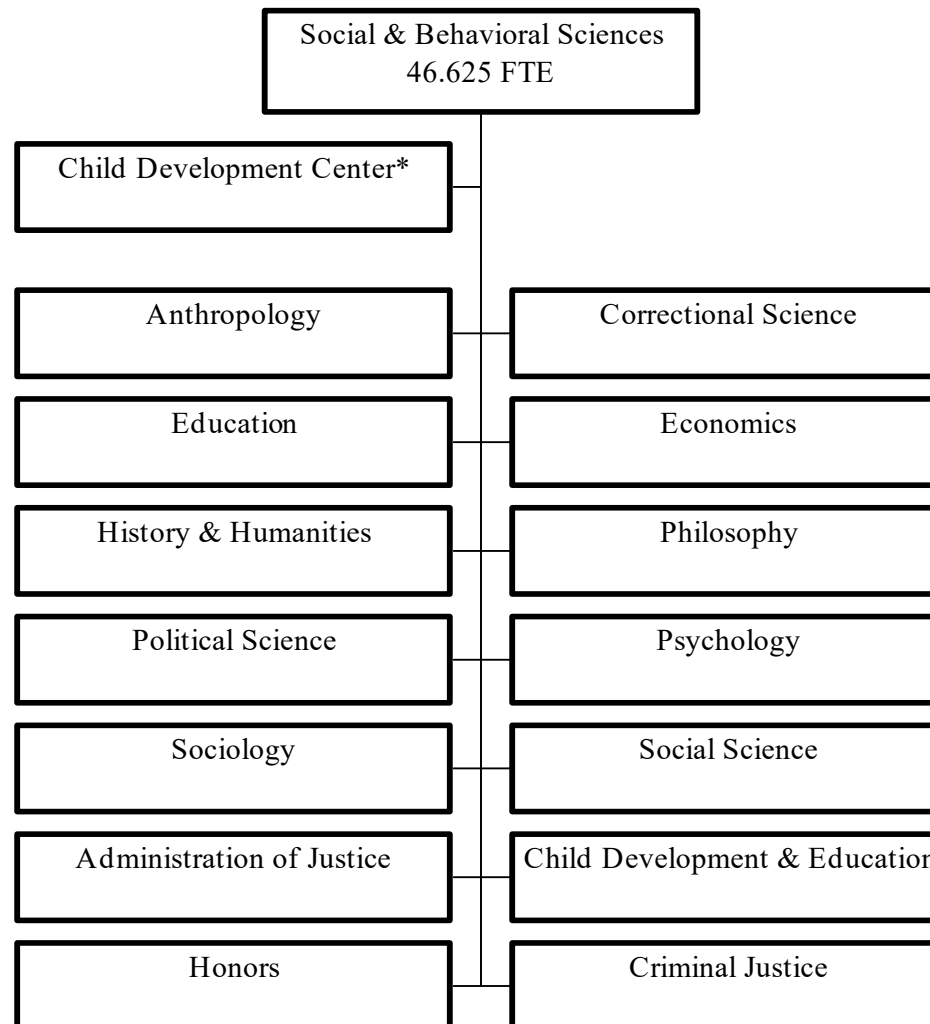
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR

SOCIAL AND BEHAVIORAL SCIENCES

Accomplishments - FY16-17 Program Goals

- Held regular staff and coordinator meetings to review data, discuss data and plan scheduling to best meet the needs of the college, students, and the community.
- Increased the number of course offerings in the fall of 2016 and increasing the number of course offerings in the spring of 2017 to meet the needs of students.
- Offered courses on weekends at all three District locations.
- Offered courses on Sunday's in different time blocks.
- Offered course in the new 14 week modality.
- Continued to offer additional 6 week online courses to meet student demand.
- Hired two (2) additional full-time tenure track faculty and over 30 new part-time faculty members to serve student need.
- Continued to teach at the adult school and at the Chino prisons.
- Received state approval for additional transfer degrees to assist student access to four year institutions.
- Consolidated the Administration of Justice program and the Correctional Science program into the new Criminal Justice program.
- Received approval to begin the Homeland National Security certificate and degree programs.
- Created a new Anthropology lab at the Chino campus.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
SOCIAL AND BEHAVIORAL SCIENCES



*Includes Child Development Center Fund.

NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

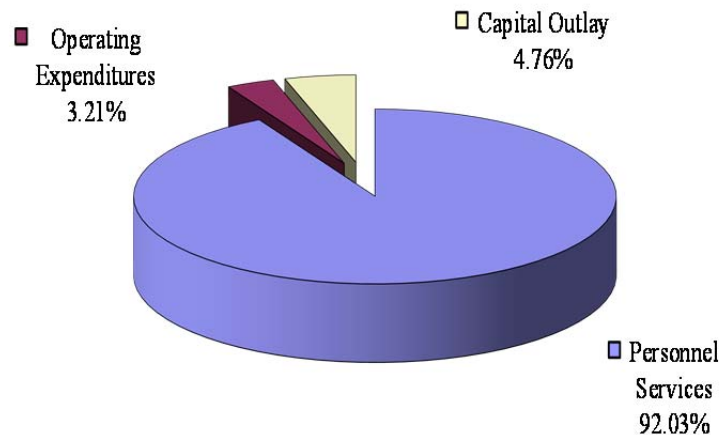
SUMMARY FOR FISCAL YEAR 2017-2018

VISUAL & PERFORMING ARTS

Visionary Improvement Plan Goals

- Develop a plan in coordination with faculty, coordinators, and staff that identifies outreach practices and strengthens student success, completion, and satisfaction.

Adopted Budget



Expenditures Category

	2017-2018 Adopted Budget
Personnel Services*	\$4,346,729
Operating Expenditures	151,800
Capital Outlay	224,853
Total Expenditures	\$4,723,382
Personnel FTE	34.820

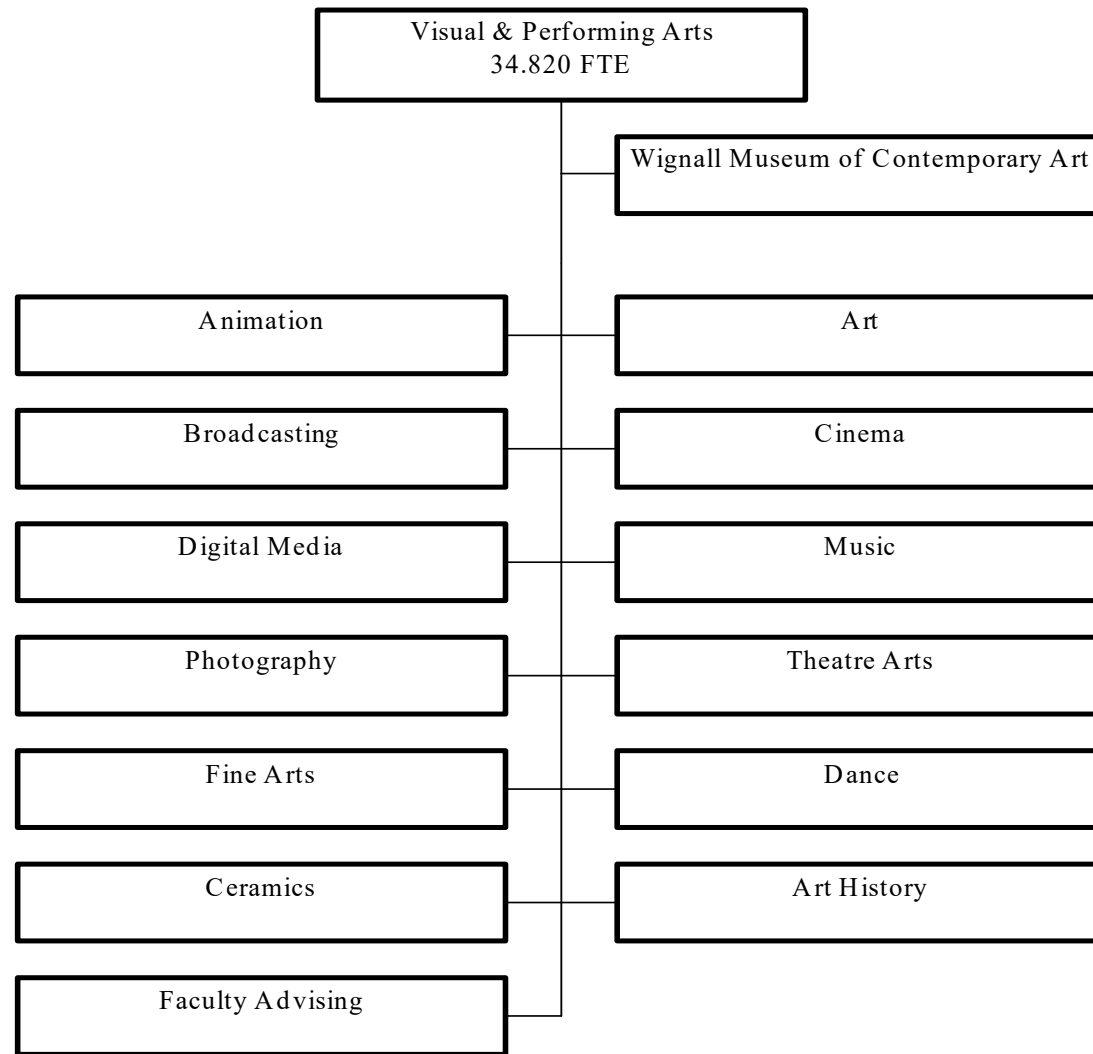
*Benefits are budgeted under the institutional budget and then distributed at yearend based on actual expenses.
 NOTE: Expenses include unrestricted and restricted general fund budgets.

CHAFFEY COMMUNITY COLLEGE DISTRICT
VISIONARY IMPROVEMENT PLAN GOALS ACCOMPLISHMENTS FOR THE 2017-2018 FISCAL YEAR
VISUAL & PERFORMING ARTS

Accomplishments - FY16-17 Program Goals

- Improved pathways – Visual and Performing Arts (VPA) has established new articulation agreements and continued high school visitations.
- Maintained relationships with the college community, through ongoing programming, outstanding events, and the VPA resource center.
- Connected students to support services through trainings, faculty advisors, and resource information.

CHAFFEY COMMUNITY COLLEGE DISTRICT
DEPARTMENTAL ORGANIZATION STRUCTURE 2017-2018
VISUAL & PERFORMING ARTS



NOTE: This chart includes all budgeted permanent contract positions.

CHAFFEY COMMUNITY COLLEGE DISTRICT

FULL TIME STUDENT EQUIVALENTS BY SCHOOL

2017-2018 FISCAL YEAR

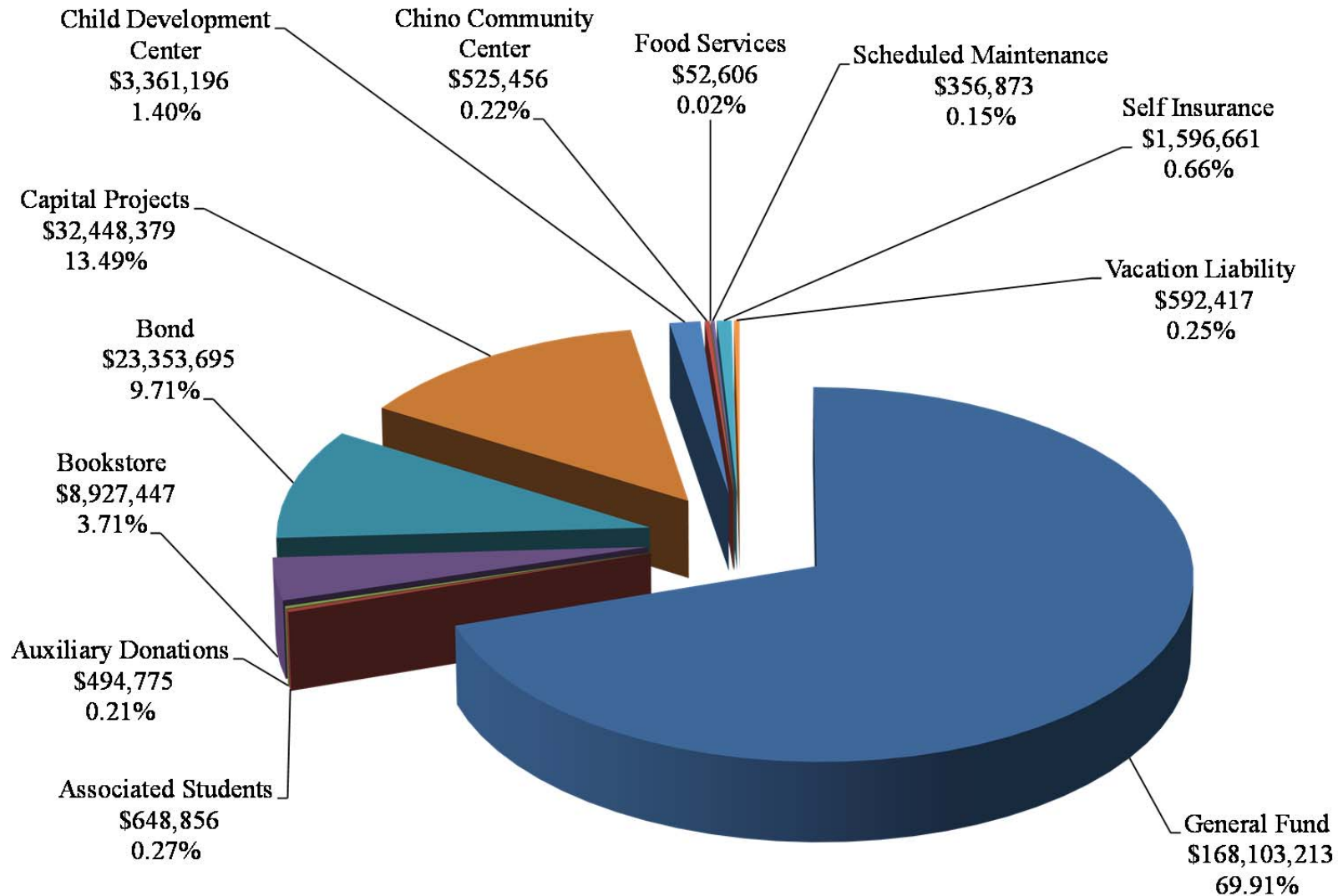
Instructional Schools/Departments	2017-18 Projected										
	Credit FTES by School					Non-Credit FTES by School					Total FTES
	Rancho Campus	Fontana Campus	Chino Campus	Distance Learning	Other	Rancho Campus	Fontana Campus	Chino Campus	Distance Learning	Other	
Business & Applied Technology	1,033.41	95.46	152.97	268.54	44.35	0.00	0.00	0.00	0.00	0.00	1,594.72
Chino Campus Programs	0.00	0.00	155.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	155.06
Counseling & Student Success & Support Programs	163.89	17.05	15.38	19.51	25.69	0.00	0.00	0.00	0.00	148.86	390.38
Health Science	184.63	0.00	66.30	69.51	295.89	0.00	0.00	0.00	0.00	0.00	616.33
Kinesiology, Nutrition, and Athletics	552.65	29.32	31.29	138.26	4.27	0.00	0.00	0.00	0.00	0.00	755.80
Language Arts	2,071.49	469.89	405.33	291.55	23.35	21.39	15.35	0.00	0.00	0.00	3,298.36
Mathematics & Science	3,388.85	490.44	537.14	79.65	28.67	54.80	5.10	3.18	0.00	0.00	4,587.83
Social & Behavioral Sciences	1,984.27	402.47	342.50	745.06	35.13	0.00	0.00	0.00	0.00	0.00	3,509.43
Visual & Performing Arts	1,170.76	167.38	68.15	163.19	19.86	0.00	0.00	0.00	0.00	0.00	1,589.35
Success Centers and Supplemental Instruction	0.00	0.00	0.00	0.00	0.00	131.65	0.00	0.00	0.00	0.00	131.65
Total Instructional Schools/Departments	10,549.94	1,672.02	1,774.12	1,775.27	477.22	207.85	20.45	3.18	0.00	148.86	16,628.91
Instructional Schools/Departments	2016-17 Actual										
	Credit FTES by School					Non-Credit FTES by School					Total FTES
	Rancho Campus	Fontana Campus	Chino Campus	Distance Learning	Other	Rancho Campus	Fontana Campus	Chino Campus	Distance Learning	Other	
Business & Applied Technology	1,013.94	93.66	150.09	263.48	43.51	0.00	0.00	0.00	0.00	0.00	1,564.68
Chino Campus Programs	0.00	0.00	152.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	152.14
Counseling & Student Success & Support Programs	160.80	16.73	15.09	19.14	25.21	0.00	0.00	0.00	0.00	146.06	383.03
Health Science	181.15	0.00	65.05	68.20	290.32	0.00	0.00	0.00	0.00	0.00	604.72
Kinesiology, Nutrition, and Athletics	542.24	28.77	30.70	135.66	4.19	0.00	0.00	0.00	0.00	0.00	741.56
Language Arts	2,032.47	461.04	397.69	286.06	22.91	20.99	15.06	0.00	0.00	0.00	3,236.22
Mathematics & Science	3,325.01	481.20	527.02	78.15	28.13	53.77	5.00	3.12	0.00	0.00	4,501.40
Social & Behavioral Sciences	1,946.89	394.89	336.05	731.02	34.47	0.00	0.00	0.00	0.00	0.00	3,443.32
Visual & Performing Arts	1,148.70	164.23	66.87	160.12	19.49	0.00	0.00	0.00	0.00	0.00	1,559.41
Success Centers and Supplemental Instruction	0.00	0.00	0.00	0.00	0.00	129.17	0.00	0.00	0.00	0.00	129.17
Total Instructional Schools/Departments	10,351.20	1,640.52	1,740.70	1,741.83	468.23	203.93	20.06	3.12	0.00	146.06	16,315.65

The total FTES in 2016-2017 (16,315.65) and projected FTES in 2017-2018 (16,628.91) reflect unfactored FTES. For both years, a 0.4268907% f-factor has been applied to correct for any potential loss of FTES in daily census procedure, independent daily census procedure, or positive attendance sections as a result of flex day scheduling. Applying the f-factor, corrected FTES for 2016-2017 is 16,385.30 (the amount reported on the 2016-2017 annual apportionment attendance report) and projected at 16,699.90 for 2017-2018. The 2017-2018 projection is based upon the adopted budget assumption developed by the Chaffey College Office of Budgeting & Fiscal Services and assumes that an additional 1.92% FTES (313.26) will need to be generated to capture potential growth funding in 2017-18.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

TOTAL FUNDS SUMMARY



CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 ADOPTED BUDGET
TOTAL FUNDS SUMMARY

FUND	2016-2017 Actual Fund Total	2017-2018				
		Actual Beg Balance	Adopted Revenue	Adopted Expenditures	Adopted End Balance	Adopted Fund Total
General Fund -Unrestricted	\$120,672,675	\$20,707,936	\$105,774,048	\$109,702,626	\$16,779,358	\$126,481,984
General Fund - Restricted	27,573,192	2,734,023	38,887,206	41,621,229	0	41,621,229
Total General Fund	148,245,867	23,441,959	144,661,254	151,323,855	16,779,358	168,103,213
Associated Students	642,792	242,356	406,500	423,061	225,795	648,856
Auxiliary Donations	415,834	243,475	251,300	251,000	243,775	494,775
Bookstore	8,321,146	2,959,447	5,968,000	5,968,000	2,959,447	8,927,447
Bond	24,027,398	22,458,695	895,000	22,925,848	427,847	23,353,695
Capital Projects	14,075,901	11,570,479	20,877,900	28,649,956	3,798,423	32,448,379
Child Development Center	3,125,833	1,785,729	1,575,467	1,664,198	1,696,998	3,361,196
Chino Community Center	462,310	200,981	324,475	324,475	200,981	525,456
Food Services	41,669	32,606	20,000	20,000	32,606	52,606
Scheduled Maintenance	428,022	133,873	223,000	331,978	24,895	356,873
Self Insurance	1,574,597	860,061	736,600	725,000	871,661	1,596,661
Vacation Liability	610,246	587,317	5,100	50,000	542,417	592,417
GRAND TOTAL	\$201,971,615	\$64,516,978	\$175,944,596	\$212,657,371	\$27,804,203	\$240,461,574

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

ASSOCIATED STUDENTS OF CHAFFEY COLLEGE

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance					
ASCC	\$127,440	\$127,440	\$171,423	\$43,983	34.5%
Prior Year Ending Balance Re-allocation	44,431	44,431	16,561	(27,870)	-62.7%
Individual Club Accounts	45,367	45,367	54,372	9,005	19.8%
Total Beginning Balance	217,238	217,238	242,356	25,118	11.6%
Income					
Interest	500	520	500	0	0.0%
College Services Fee	367,000	391,656	365,000	(2,000)	-0.5%
Individual Club Income	40,000	33,378	41,000	1,000	2.5%
Total Income	407,500	425,554	406,500	(1,000)	-0.2%
Total Beginning Balance and Income	\$624,738	\$642,792	\$648,856	\$24,118	3.9%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
ASCC Expenses	34,798	12,572	31,728	(3,070)	-8.8%
ASCC Salaries	68,008	68,008	68,008	0	0.0%
ASCC Expenses - Equipment	600	0	1,300	700	116.7%
ASCC Sponsored Activities	73,500	79,841	95,125	21,625	29.4%
Club Support	8,000	6,665	7,900	(100)	-1.3%
District Donations	26,000	13,500	18,000	(8,000)	-30.8%
Student Grants	85,000	81,746	50,000	(35,000)	-41.2%
Hospitality	1,025	2,731	0	(1,025)	-100.0%
ASCC Scholarships	115,000	111,000	110,000	(5,000)	-4.3%
Individual Club Expenses	40,000	24,373	41,000	1,000	2.5%
Total Expenditures/Appropriations	451,931	400,436	423,061	(28,870)	-6.4%
Ending Balance/Reserves					
ASCC	114,244	175,971	158,731	44,487	38.9%
ASCC 3% Reserve	13,196	12,013	12,692	(504)	-3.8%
Individual Club Accounts	45,367	54,372	54,372	9,005	19.8%
Total Ending Balance/Reserves	172,807	242,356	225,795	52,988	30.7%
Expenditures/Appropriations & Ending Balance/Reserves	\$624,738	\$642,792	\$648,856	\$24,118	3.9%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

AUXILIARY DONATION ACCOUNTS

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance					
Donation Accounts	\$227,491	\$227,491	\$243,475	\$15,984	7.0%
Total Beginning Balance	227,491	227,491	243,475	15,984	7.0%
Income					
Interest	300	264	300	0	0.0%
Local Income	240,000	188,079	251,000	11,000	4.6%
Total Income	240,300	188,343	251,300	11,000	4.6%
Total Beginning Balance and Income	\$467,791	\$415,834	\$494,775	\$26,984	5.8%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Salaries	12,000	2,819	14,000	2,000	16.7%
Supplies	96,300	52,816	98,700	2,400	2.5%
Operating Expenses	100,200	99,503	104,600	4,400	4.4%
Capital Outlay	3,000	6,904	3,000	0	0.0%
Scholarships	18,500	10,317	17,000	(1,500)	-8.1%
Contingency	10,000	0	13,700	3,700	37.0%
Total Expenditures/Appropriations	240,000	172,359	251,000	11,000	4.6%
Ending Balance/Reserves					
Donation Accounts	227,791	243,475	243,775	15,984	7.0%
Total Ending Balance/Reserves	227,791	243,475	243,775	300	0.1%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$467,791	\$415,834	\$494,775	\$26,984	5.8%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

BOOKSTORE

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance					
Cash	\$1,192,342	\$1,192,342	\$756,528	(\$435,814)	-36.6%
Inventory	1,176,779	1,176,779	1,736,432	559,653	47.6%
Accounts Receivable	134,034	134,034	466,487	332,453	248.0%
Total Beginning Balance	2,503,155	2,503,155	2,959,447	456,292	18.2%
Income					
InterFund Transfer	0	0	5,000	5,000	0.0%
Sales	6,143,000	5,817,991	5,963,000	(180,000)	-2.9%
Total Income	6,143,000	5,817,991	5,968,000	(175,000)	-2.8%
Total Beginning Balance and Income	\$8,646,155	\$8,321,146	\$8,927,447	\$281,292	3.3%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Operational Expenses					
Salaries & Benefits	1,354,001	1,177,403	1,355,081	1,080	0.1%
Banking Related Charges	122,000	129,843	130,000	8,000	6.6%
Supplies	30,750	29,285	30,750	0	0.0%
Utilities	20,000	19,393	20,000	0	0.0%
Accounting Costs	53,484	56,155	57,284	3,800	7.1%
Custodial	12,216	12,215	12,368	152	1.2%
Conference and Travel	9,000	8,022	10,000	1,000	11.1%
Maintenance and Repair	50,000	56,340	65,000	15,000	30.0%
Dues and Memberships	5,000	4,466	5,000	0	0.0%
Administrative Costs	1,000	0	1,000	0	0.0%
Other Operational Expense	16,500	19,815	21,500	5,000	30.3%
Total Operational Expenses	1,673,951	1,512,937	1,707,983	34,032	2.0%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

BOOKSTORE (CONTINUED)

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Expenditures/Appropriations & Ending Balance/Reserves					
Merchandise					
Books	3,109,000	2,622,430	2,886,000	(223,000)	-7.2%
Other	1,142,000	1,110,899	1,120,000	(22,000)	-1.9%
Total Merchandise	4,251,000	3,733,329	4,006,000	(245,000)	-5.8%
Other Expenses					
Commission	18,000	18,114	18,200	200	1.1%
Bad Debt Expense	500	1,837	2,000	1,500	300.0%
Donations to District Activities	98,549	86,781	94,402	(4,147)	-4.2%
Equipment	25,000	8,701	80,000	55,000	220.0%
Other Expenses	1,000	0	1,000	0	0.0%
Contingency	75,000	0	58,415	(16,585)	-22.1%
Total Other Expenses	218,049	115,433	254,017	35,968	16.5%
Total Expenditures	\$6,143,000	\$5,361,699	\$5,968,000	(\$175,000)	-2.85%
Inventory					
Perpetual Inventory	1,166,279	1,725,932	1,725,932	559,653	48.0%
Petty Cash	10,500	10,500	10,500	0	0.0%
Total Inventory	1,176,779	1,736,432	1,736,432	559,653	47.6%
Reserves					
Future Expansion	100,000	100,000	100,000	0	0.0%
Operational Cash Flow	1,226,376	1,123,015	1,123,015	(103,361)	-8.4%
Total Reserves	1,326,376	1,223,015	1,223,015	(103,361)	-7.8%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$8,646,155	\$8,321,146	\$8,927,447	\$281,292	3.3%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

CHILD DEVELOPMENT CENTER

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance	\$1,720,026	\$1,720,026	\$1,785,729	\$65,703	3.8%
Income					
Federal Income	567,340	451,446	603,906	36,566	6.4%
State Income	966,639	626,970	640,596	(326,043)	-33.7%
Local Income	297,295	327,391	330,965	33,670	11.3%
Total Income	1,831,274	1,405,807	1,575,467	(255,807)	-14.0%
Total Beginning Balance and Income	\$3,551,300	\$3,125,833	\$3,361,196	(\$190,104)	-5.4%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Academic Salaries	456,007	367,366	447,037	(8,970)	-2.0%
Classified Salaries	610,150	519,634	604,202	(5,948)	-1.0%
Benefits	412,322	361,331	416,562	4,240	1.0%
Materials and Supplies	277,570	62,590	111,013	(166,557)	-60.0%
Operating Expenses	73,525	14,890	85,384	11,859	16.1%
Capital Outlay	13,200	14,293	0	(13,200)	-100.0%
Total Expenditures/Appropriations	1,842,774	1,340,104	1,664,198	(178,576)	-9.7%
Ending Balance/Reserves					
Undesignated Reserve	1,708,526	0	1,696,998	(11,528)	-0.7%
Ending Balance	0	1,785,729	0	0	0.0%
Total Ending Balance/Reserves	1,708,526	1,785,729	1,696,998	(11,528)	-0.7%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$3,551,300	\$3,125,833	\$3,361,196	(\$190,104)	-5.4%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

CHINO COMMUNITY CENTER

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance	\$155,892	\$155,892	\$200,981	\$45,089	28.9%
Income					
Rental Fees	242,000	231,252	245,000	3,000	1.2%
Outside Support	69,040	62,117	66,475	(2,565)	-3.7%
Sales	9,500	13,049	13,000	3,500	36.8%
Total Income	320,540	306,418	324,475	3,935	1.2%
Total Beginning Balance and Income	\$476,432	\$462,310	\$525,456	\$49,024	10.3%
Expenditures/Appropriations & Ending Balance/Reserves					
Chino Community Center General Operational Expenses					
Salaries & Benefits	7,559	7,552	8,002	443	5.9%
Supplies	2,265	2,265	2,265	0	0.0%
Utilities	58,000	52,648	55,000	(3,000)	-5.2%
Maintenance and Repair	1,008	0	1,000	(8)	-0.8%
Other Operational Expenses	208	208	208	0	0.0%
Total Operational Expenses	69,040	62,673	66,475	(2,565)	-3.7%
Chino Community Center Rental Operational Expenses					
Salaries & Benefits	24,782	14,968	19,217	(5,565)	-22.5%
Supplies	5,000	2,512	3,000	(2,000)	-40.0%
Outside Services	78,000	76,978	98,658	20,658	26.5%
Fixed Cost	3,000	3,532	4,000	1,000	33.3%
Other Operational Expenses	108,000	100,666	108,000	0	0.0%
Total Operational Expenses	218,782	198,656	232,875	14,093	6.4%
Other Expenses					
Equipment	10,000	0	10,000	0	0.0%
Contingency	22,718	0	15,125	(7,593)	-33.4%
Total Other Expenses	32,718	0	25,125	(7,593)	-23.2%
Total Chino Community Center General and Rental Expenditures	\$320,540	\$261,329	\$324,475	\$3,935	1.2%
Reserves					
Operational Cash Flow	155,892	200,981	200,981	45,089	28.9%
Total Reserves	155,892	200,981	200,981	45,089	28.9%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$476,432	\$462,310	\$525,456	\$49,024	10.3%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

FOOD SERVICES

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance	\$29,669	\$29,669	\$32,606	\$2,937	9.9%
Income					
Commission on Sales	12,000	12,000	20,000	8,000	66.7%
Total Income	12,000	12,000	20,000	8,000	66.7%
Total Beginning Balance and Income	\$41,669	\$41,669	\$52,606	\$10,937	26.2%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Operational Expenses					
Utilities	9,100	9,063	9,100	0	0.0%
Total Operational Expenses	9,100	9,063	9,100	0	0.0%
Other Expenses					
Equipment	0	0	0	0	100.0%
Maintenance/Repairs	1,400	0	2,000	600	42.9%
Other Services	1,000	0	1,000	0	0.0%
InterFund Transfer	0	0	5,000	5,000	100.0%
Contingency	500	0	2,900	2,400	480.0%
Total Other Expenses	2,900	0	10,900	8,000	275.9%
Total Expenditures	\$12,000	\$9,063	\$20,000	\$8,000	66.7%
Reserves					
Operational Cash Flow	29,669	32,606	32,606	2,937	9.9%
Total Reserves	29,669	32,606	32,606	2,937	9.9%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$41,669	\$41,669	\$52,606	\$10,937	26.2%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

SELF INSURANCE

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance	\$838,085	\$838,085	\$860,061	\$21,976	2.6%
Income					
Interest	6,000	9,512	9,600	3,600	60.0%
InterFund Transfer	727,000	727,000	727,000	0	0.0%
Total Income	733,000	736,512	736,600	3,600	0.5%
Total Beginning Balance and Income	\$1,571,085	\$1,574,597	\$1,596,661	\$25,576	1.6%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Retiree Benefits	750,000	714,536	725,000	(25,000)	-3.3%
Total Expenditures/Appropriations	750,000	714,536	725,000	(25,000)	-3.3%
Ending Balance/Reserves					
Undesignated Reserve	821,085	0	871,661	50,576	6.2%
Ending Balance	0	860,061	0	0	0.0%
Total Ending Balance/Reserves	821,085	860,061	871,661	50,576	6.2%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$1,571,085	\$1,574,597	\$1,596,661	\$25,576	1.6%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

VACATION LIABILITY

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance	\$605,078	\$605,078	\$587,317	(\$17,761)	-2.9%
Income					
Interest	3,500	5,168	5,100	1,600	45.7%
Total Income	3,500	5,168	5,100	1,600	45.7%
Total Beginning Balance and Income	\$608,578	\$610,246	\$592,417	(\$16,161)	-2.7%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Salaries	50,000	22,929	50,000	0	0.0%
Total Expenditures/Appropriations	50,000	22,929	50,000	0	0.0%
Ending Balance/Reserves					
Undesignated Reserve	558,578	0	542,417	(16,161)	-2.9%
Ending Balance	0	587,317	0	0	0.0%
Total Ending Balance/Reserves	558,578	587,317	542,417	(16,161)	-2.9%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$608,578	\$610,246	\$592,417	(\$16,161)	-2.7%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

CAPITAL PROJECTS

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE/INCOME					
Beginning Balance	\$11,404,422	\$11,404,422	\$11,570,479	\$166,057	1.5%
Income					
State Income	579,135	579,135	567,608	(11,527)	-2.0%
InterFund Transfer	100,000	100,000	100,000		
Redevelopment Income					
Chino	300,000	349,406	350,000	50,000	16.7%
County of San Bernardino, San Sevaine	146,000	144,032	144,000	(2,000)	-1.4%
Fontana	600,000	751,568	750,000	150,000	25.0%
Montclair	65,000	72,032	65,000	0	0.0%
Ontario	49,000	58,439	55,000	6,000	12.2%
Rialto	20,000	26,044	26,000	6,000	30.0%
Rancho Cucamonga	432,000	454,980	450,000	18,000	4.2%
Upland	64,000	68,155	70,000	6,000	9.4%
Solar LRB	0	0	18,175,000	18,175,000	0.0%
Interest Income					
General	4,000	4,026	3,500	(500)	-12.5%
Chino RDA	6,000	27,409	25,000	19,000	316.7%
Chino Health Science	750	17	18	(732)	-97.6%
County of San Bernardino, San Sevaine	900	8,717	7,000	6,100	677.8%
Fontana - RDA	6,200	2,502	2,500	(3,700)	-59.7%
Fontana - Lease Revenue II	10,000	6,412	6,400	(3,600)	-36.0%
Montclair RDA	1,000	2,367	1,100	100	10.0%
Ontario RDA	400	2,713	2,500	2,100	525.0%
Rialto RDA	150	1,341	1,300	1,150	766.7%
Rancho Cucamonga RDA	4,600	7,627	6,000	1,400	30.4%
Upland RDA	350	4,558	4,000	3,650	1042.9%
Solar LRB	0	0	65,974	65,974	0.0%
Total Income	2,389,485	2,671,480	20,877,900	18,488,415	773.7%
Total Beginning Balance and Income	\$13,793,907	\$14,075,902	\$32,448,379	\$18,654,472	135.2%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

CAPITAL PROJECTS (CONTINUED)

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Buildings	1,356,611	207,257	4,210,681	2,854,070	210.4%
Architects/Consultants	235,378	31,441	1,273,527	1,038,149	441.1%
Sites	428,308	1,106,784	15,049,047	14,620,739	3413.6%
Salaries & Benefits	5,487	5,592	7,084	1,597	29.1%
Equipment, Materials, Other Services	1,357,494	324,298	3,667,802	2,310,308	170.2%
Project Contingencies	3,833,996	0	2,659,920	(1,174,076)	-30.6%
Fontana - Redevelopment	140,000	140,000	140,000	0	0.0%
Fontana - Lease Revenue	690,051	690,050	1,641,895	951,844	137.9%
Total Expenditures/Appropriations	8,047,325	2,505,422	28,649,956	20,602,631	256.0%
Ending Balance/Reserves					
Undesignated Reserve	325,688	325,120	421,535	95,847	29.4%
Other					
Prop 39 Energy Efficiency	0	294,097	0	0	0.0%
Chino Health Science	1,587	163,456	18	(1,569)	-98.9%
Fontana - Lease Revenue	107,469	3,619,190	120,472	13,003	12.1%
Central Plant Project	44,799	118,113	45,286	487	1.1%
Redevelopment					
Chino RDA	2,522,306	2,993,009	948,009	(1,574,297)	-62.4%
County of San Bernardino, San Sevaine	802,157	858,006	247,712	(554,445)	-69.1%
Fontana RDA	230,292	403,248	371,356	141,064	61.3%
Montclair RDA	217,854	283,642	284,302	66,448	30.5%
Ontario RDA	249,721	390,701	298,201	48,480	19.4%
Rialto RDA	123,382	130,617	157,917	34,535	28.0%
Rancho Cucamonga RDA	701,903	1,563,493	335,854	(366,049)	-52.2%
Upland RDA	419,424	427,787	501,787	82,363	19.6%
Solar LRB	0	0	65,974	65,974	0.0%
Total Ending Balance/Reserves	5,746,582	11,570,479	3,798,423	(1,948,159)	-33.9%
Expenditures/Appropriations & Ending Balance/Reserves	\$13,793,907	\$14,075,901	\$32,448,379	\$18,654,472	135.2%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

SCHEDULED MAINTENANCE

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE AND INCOME					
Beginning Balance	\$204,627	\$204,627	\$133,873	(\$70,754)	-34.6%
Income					
Interest	1,500	2,395	2,000	500	33.3%
InterFund Transfer	221,000	221,000	221,000	0	0.0%
Total Income	222,500	223,395	223,000	500	0.2%
Total Beginning Balance and Income	\$427,127	\$428,022	\$356,873	(\$70,254)	-16.4%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Architect Fees	24,438	0	24,438	0	0.0%
Salaries and Benefits	126,117	125,961	126,093	(24)	0.0%
Operating Expenses	222,547	168,188	181,447	(41,100)	-18.5%
Total Expenditures/Appropriations	373,102	294,149	331,978	(41,124)	-11.0%
Ending Balance/Reserves					
Undesignated Reserve	54,025	0	24,895	(29,130)	-53.9%
Ending Balance	0	133,873	0	0	0.0%
Total Ending Balance/Reserves	54,025	133,873	24,895	(29,130)	-53.9%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$427,127	\$428,022	\$356,873	(\$70,254)	-16.4%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

SCHEDULE OF PROJECTS

I. Capital Projects

<u>Project</u>	<u>2017-2018 Adopted Budget</u>	<u>Funding Source</u>
3000 General	\$7,085	Local Funds
3330 Chino Health Sciences Building	163,456	Local Funds
3350 Energy Efficiency Project	72,827	Local Funds
3415 Prop 39 Energy Efficiency 14/15	21,518	State Funds
3425 Prop 39 Energy Efficiency 15/16	272,579	State Funds
3435 Prop 39 Energy Efficiency 17/18	567,608	State Funds
3905 Chino Redevelopment	2,420,000	Local Funds
3911 Fontana Lease Revenue Bond II	3,505,118	Local Funds
3913 Solar Project	18,175,000	Local Funds
3915 Fontana Redevelopment	784,392	Local Funds
3925 Monclair Redevelopment	65,440	Local Funds
3935 Ontario Redevelopment	150,000	Local Funds
3955 Rancho Cucamonga Redevelopment	1,683,639	Local Funds
3975 County of San Bernardino, San Sevaïne RDA	761,294	Local Funds
Total Capital Projects	<u>\$28,649,956</u>	

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 ADOPTED BUDGET
SCHEDULE OF PROJECTS (CONTINUED)

II. Scheduled Maintenance Fund

<u>Project</u>	<u>2017-2018 Adopted Budget</u>	<u>Funding Source</u>
2370 Other Maintenance Projects	\$50,000	Local Funds
2371 Landscaping/Irrigation	6,332	Local Funds
2372 Central Plant Maintenance	116,603	Local Funds
2378 Energy Efficiency Project	32,950	Local Funds
2000 General	126,093	Local Funds
Total Scheduled Maintenance Projects	<u>\$331,978</u>	
Total All Projects	<u><u>\$28,981,934</u></u>	

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

MEASURE “L” BOND

Chaffey College provides educational opportunities to the diverse communities of Rancho Cucamonga, Ontario, Fontana, Upland, Montclair, Chino and Chino Hills. Academic and job training programs provide students excellent preparation for continuing higher education or better career opportunities. Specialized programs in nursing, public safety, radiology and teacher training are well-regarded.

Chaffey College has programs for every individual; superior academic and occupational education prepares them for transfer, earn an associate degree or career enhancement. Chaffey College offers more than 35 vocational programs including aeronautics, teaching, music, nursing, information technology and much more if they are seeking vocational training.

The college moved to the Rancho Cucamonga campus in 1960. Since this time students needs have changed and the facilities have been used extensively. The campus was constructed to serve 5,200 students; today, college enrollment is over 18,000 and is expected to reach approximately 25,000 in the next ten years. The lack of adequate instructional facilities resulted in challenges to our students and faculty.

In 2002, the residents of the Chaffey Community College District passed Measure “L,” a general obligation bond, providing the college \$230 million. Measure “L” provides funds for construction of a new campus in Chino, construction of several new buildings on the Rancho Cucamonga campus, upgrade to the infrastructure and many facilities and the expansion of the Fontana Campus.

Measure “L” will:

- Rehabilitate classrooms, science labs and deteriorating infrastructure
- Upgrade electrical capacity and wiring for technology
- Construct classrooms to accommodate student enrollment
- Expand opportunities for nursing, radiology, teaching, and other job training programs
- Advance youth and senior programming
- Promote economic and job development

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 ADOPTED BUDGET
MEASURE “L” BOND (CONTINUED)

In 2002, the first series (series A) of bond funds were issued for \$47.5 million. Through the outstanding efforts of college officials and financial experts, the college secured a high AAA rating and low interest rate, thus saving public funds. The tax rate increment for 2002-2003 was projected at \$14.01 per \$100,000 assessed value, yet the residents were only responsible for \$10.80. In 2002-2003 the projected tax rate was \$18.17 yet the actual rate was \$13.90.

In 2005, the second series (series B) of bond funds was issued in the amount of \$75 million. Standard & Poor gave the college an AA rating. This rating has only been received by five other community colleges. Through the outstanding efforts of college officials and financial experts, the college secured this top rating and low interest rate, thus saving public funds.

During 2006, the College took occupancy of seven new buildings on the Rancho Cucamonga campus and one on the Fontana Campus.

The third series (series C) of bond funds was issued in June 2007 in the amount of \$80 million and the college again received a superior AA rating, resulting in the property taxpayers of the district continuing to pay less than projected property taxes for the college's outstanding bond issue.

During 2008 and 2009, the College took occupancy of the first three buildings to be constructed on the new campus in Chino.

Six out of the seven major Measure “L” projects completed in FY2010-2011 were completed under budget for a savings of over \$1.8 million.

All six major Measure “L” projects completed in FY2011-2012 were completed under budget for a savings of over \$3.7 million. This does not include the Fontana Academic Building, which is only partially funded by Measure “L”, and had a project savings total of \$3.9 million.

In fiscal year 2012-2013, Series D and E were issued simultaneously and both with Standard & Poor AA ratings; Series D in the amount of \$12.1 million and Series E in the amount of \$15.3 million. Also with Series D, a refunding bond was issued in the amount of \$47 million to refund the remaining balance of Series A and a portion of Series B. By doing this the taxpayers' interest rate will be reduced and will realize a savings of approximately \$4 million.

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 ADOPTED BUDGET
MEASURE “L” BOND (CONTINUED)

Completed Projects 2002 – 2016: Renovate/paint Auto Tech Lab; Infrastructure/Campus Theme; Environmental Impact Report; Renovate Athletics Office; Scoreboards; Snack Bar; Track & Field Timer; Stadium Flag Pole; Rad Tech Retrofit; San Antonio Comm. Hosp./CNA; Master Plan (Chino); Vocational Education-Phase I; Wargin Hall-Phase I; Visitor’s Restroom/ADA Access; Science Complex Site work; Theatre Fire Alarm; Bookstore Loading Dock; North Parking Lot Irrigation; North Parking Lot Landscaping; ATL Landscaping; Nature Preserve Fence; Central Plant, Phase I; College Drive; Softball Field; Ralph M. Lewis Center (Fontana); Wilson/College Dr. Intersection; Marie Kane Center for Student Services/Administration; Theatre-Phase I; North Parking Lot; Science Complex; Don Berz Excellence Building; College Drive Landscaping; Maintenance Yard Drainage; Agricultural Demonstration Area; Skills Road Extension; Fire Lane/Science Site Lighting; New Marquee; Physical, Health, and Life Science; Health and Life Science Re-Roof; Main Instructional Bldg. (Chino); New Elevator Tower; Parking Lot 12; Health Sciences Bldg. (Chino); Community Center Bldg. (Chino); Data and Telecom Cabling; Fontana Landscaping and Irrigation; Fontana Parking Lot Upgrades; Library Lawn Landscaping; Physical Science Complex Roof Replacement; Language Arts Building – Energy Upgrades; Visual and Performing Arts Complex; Sports Center; Visual and Performing Arts Complex Fire Lane Extension; Physical Science Renovation & Math Success Center; Omnitrans Transit Center; Physical Education Facility Gym Renovation; Visual and Performing Arts Landscape Addition; Central Plant Build Out – Phase 1C Hot Water Upgrades; Aviary Landscape; Fontana Academic Building; Michael Alexander Campus Center; Business Education Renovation; Fire Alarm Upgrades – Campus Center East, IT, & Planetarium; SSA East Entrance Doors; Greenhouse; Health Science Pathway; North Parking Lot – Catch Basin Addition; Physical Education Athletics – Parking Lot Flagpole; Business Education Re-Roofing; Physical Science Renovation; Business Education Renovation; Central Plant Build Out-Phase 1C TES Tank System; Library Security Cameras;

Measure “L” Projects Completed in 2016-2017: Division of State Architects closeout construction for access improvements to the original College Drive – Amber Lane Project. All of the completed projects in the Measure “L” Bond Program have been successfully closed and certified with the Division of State Architect now.

Measure “L” Projects in Construction: N/A

Measure “L” Projects in Planning & Design: Theatre Wings Renovation, Museum Renovation, Campus Center East Plaza (Lot 7 re-purpose), Planetarium Renovation, and Campus Center Shade Structure.

Since its inception, Measure “L” has provided over 350,000 square feet of new facilities and a multitude of completed site improvement projects that have made a significant contribution towards improving the physical learning environment at Chaffey College on all three campuses.

CHAFFEY COMMUNITY COLLEGE DISTRICT

2017-2018 ADOPTED BUDGET

BOND FUND

DESCRIPTION	2016-2017 Adopted Budget	2016-2017 Actual	2017-2018 Adopted Budget	Variance	Percent* Change
BEGINNING BALANCE/INCOME					
Beginning Balance	\$23,356,128	\$23,356,128	\$22,458,695	(\$897,433)	-4%
Income					
Interest & Realized Gain or Loss in Investments	600,000	671,270	895,000	295,000	49%
Dividend	10	0	0	(10)	-100%
Total Income	600,010	671,270	895,000	294,990	49%
Total Beginning Balance and Income	\$23,956,138	\$24,027,398	\$23,353,695	(\$602,443)	-3%
Expenditures/Appropriations & Ending Balance/Reserves					
Expenditures/Appropriations					
Architect Fees	1,638,299	540,834	1,132,469	(505,830)	-31%
Operating Expenses	1,032,735	404,996	984,914	(47,821)	-5%
Equipment	1,468,643	312,912	1,236,528	(232,115)	-16%
Site Improvement	1,127,002	261,873	863,757	(263,245)	-23%
Building Improvement	13,417,986	4,095	14,987,871	1,569,885	12%
Financing Fees	40,000	43,993	40,000	0	0%
Project Contingencies	4,085,893	0	3,680,309	(405,584)	-10%
Total Expenditures/Appropriations	22,810,558	1,568,703	22,925,848	115,290	1%
Ending Balance/Reserves					
Ending Balance	1,145,580	22,458,695	427,847	(717,733)	-63%
Total Ending Balance/Reserves	1,145,580	22,458,695	427,847	(717,733)	-63%
Total Expenditures/Appropriations & Ending Balance/Reserves	\$23,956,138	\$24,027,398	\$23,353,695	(\$602,443)	-3%

*Percent change is budget to budget.

CHAFFEY COMMUNITY COLLEGE DISTRICT
2017-2018 ADOPTED BUDGET
MEASURE “L” BOND PROJECTS BUDGETED

Projects	2017-2018 Adopted Budget
3.4.6 Theatre Wings Renovation	\$2,475,858
3.8.2 Museum Renovation	1,324,603
4.24 Renovation/Special Projects-Career Tech	232,374
4.8.1 Planetarium Renovation	937,997
5.8 Site Signage	195,347
5.9.1 Central Plant/Phase 1C	948,784
5.9.5 Irrigation & Landscaping/Community Trail	155,448
6.5 Instructional Equipment	54,892
6.7 ADA Master Plan	139,496
8.4 Chino Instructional Building	546,390
8.4.1 Chino Community Center	757,172
8.4.4 Chino Health Sciences Parking Lot	130,974
8.9 Campus Center East, West, Quad	2,809,949
8.9.5 Campus Center Shade Structure	2,817,454
8.9.6 Campus Center East Plaza	1,707,339
9.0 Unallocated Reserves	7,691,771
	<hr/>
	\$22,925,848

CHAFFEY COMMUNITY COLLEGE DISTRICT

GLOSSARY OF TERMS

GENERAL FUND – UNRESTRICTED

REVENUES

PRIOR-YEAR ENDING BALANCE RE-ALLOCATION

Prior-year ending balance funds may be included in funds available to cover current year expenses.

FEDERAL INCOME

Veterans Education – Based on the number of applications processed for veterans applying for GI benefits.

FWS, SEOG, & Pell Administrative Allowances – A percentage of funds distributed or the number of students receiving grants. The numbers change each year because the number and types of grants our students receive varies each year.

Forest Reserve – Based on a percentage of the federally protected forests within the San Bernardino County and number of Chaffey College students residing in forest areas.

STATE INCOME

Basic Apportionment – The portion of the allocation formula calculated by the base FTES generated and provided by the State General Fund.

Education Protection Account (EPA) – EPA funds are part of the state allocation funding formula that is based on FTES earned. The EPA was created in the state general fund to receive and disburse temporary tax revenues from the implementation of Proposition 30 approved by voters in November, 2012. This proposition temporarily raises the sales and use tax by .25 cents for four years and raises the income tax rate for high income earners for seven years to provide continuing funding for local school districts and community colleges. In November 2016, voters approved Proposition 55, which extended increased income taxes for high income earners but not the sales tax income, which expired in January 2017.

Homeowners Property Tax Exemption – Based on prior year income, the state controller's office and the projections provided by the County Assessor's office.

Trailer Coach Fees – Based on prior year income, the state controller's office and the projections provided by the County Assessor's office.

Mandated Costs – Regulations require the District to provide some services that may be partially reimbursed by the state (for example, health services and collective bargaining costs). Districts may opt-in to the State Mandate Programs Block Grant rather than filing a reimbursement claim and be reimbursed \$28 per prior year FTES, if state funds are available.

STRS On-behalf Income – To recognize the state’s STRS contribution for district employees, as required by GASB 68. This income is offset by a corresponding STRS On-behalf expense entry.

Lottery – Based on a projected dollar amount provided by the State Chancellor’s Office. The California Lottery funds are dispersed, by law, at the following percentages:

- 1) 50% must be returned to winners,
- 2) 16% is maintained for overhead costs of the lottery commission,
- 3) 34% is distributed to K-14 schools in California.

Other State Income – This account is for other state revenues.

LOCAL INCOME

Property Taxes – Based on information provided by the San Bernardino County Assessor’s Office, the Chancellor’s Office, and the State Department of Finance.

Contract Education – Based on the projected contracts with organizations in the county. Expenditures for contract education are covered by the income the District receives.

Personal Property Sales – Based on the determination of equipment obsolescence and the sale of the equipment.

Rental Fees – Based on the usage of District facilities by outside entities.

Interest – Income is projected conservatively since it is dependent on the fluctuation of interest rates and amount of funds held at the county.

Non-Resident Tuition Fee – Title 5 requires a review of this fee annually, in January, for the subsequent year. A formula is utilized to determine the cost of education related to non-resident students since the FTES generated is not included in the allocation formula. This rate must also be comparable with contiguous districts.

Enrollment Fees – For the 2017-2018 Fiscal Year, the per unit enrollment fee is \$46.

Student Transportation Fees – Student approved fee for Omnitrans bus passes. Current student transportation fees for Fall 2017 are \$7.50 for students with six units or more and \$7 for students with less than six units. Effective with the Spring 2018 term, students with 6 units or more will be charged \$9 per primary term (fall and spring). Students with fewer than 6 units will be charged \$8 per primary term (fall and spring). Effective with summer 2018 term, students with 6 units or more will be charged \$6 per summer term. Students with fewer than 6 units will be charged \$5 per summer term.

Technology Fees – Student approved fee for supporting the cost of providing student access to college technology. This fee is optional. Current technology fees are \$8 per term in the fall and spring and \$5 in the summer.

Community Education Fees – Based on projected classes to be offered by Community Education.

Other Student Fees – Examples of the fees charged are, lab fees, transcript fees, duplicate cards, etc.

Miscellaneous Income – The District receives income for tax penalties received by the county, a percentage of long distance calls made on the pay phones, reimbursement by the JPA if minimal claims were paid, etc.

EXPENDITURES

ACADEMIC SALARIES

Instructors Contract – All teaching faculty positions.

Non-Instructional Contract – Non-instructional academic positions, such as counselors, librarians, coordinators and reassignments.

Non-Instructional Management – Academic management positions.

Instructional Hourly – Adjunct faculty for the regular terms as well as the summer term and substitutes. The projected expenditures are based on proposed courses.

Non-Instructional Hourly – Hourly non-instructional staff, such as counseling, the library, instructional faculty assigned additional time for non-instructional functions, etc.

CLASSIFIED SALARIES

Non-Instructional Contract – Classified service oriented positions, such as clerical and custodial positions.

Instructional Aides Contract – Instructionally oriented positions, such as instructional assistants.

Non-Instructional Management – Classified management and supervisory positions.

Non-Instructional Hourly – All hourly, short-term, service oriented positions, including student employees and

substitutes for clerical and custodial positions. Projections are based on prior year utilization and projected needs.

Instructional Hourly – All instructionally oriented positions, including student employees and substitutes, such as instructional assistant positions. Projections are based on prior year instructional needs and utilization, as well as, projected instructional usage. This account also includes Community Services instructors. Contract Education agreements requiring instructional assistants may be included in this line item with offsetting included in the revenue appropriate income line item.

EMPLOYEE BENEFITS

State Teachers Retirement – Calculation is based on a percentage of projected employee salaries as regulated by the agency. The employer paid portion for STRS for 2017-2018 is 14.43%.

STRS On-behalf Payments – To recognize the state's STRS contribution for district employees, as required by GASB 68. This expense is offset by a corresponding STRS On-behalf income entry.

Public Employees Retirement – Calculation is based on a percentage of projected employee salaries as regulated by the agency. The employer paid portion of PERS for 2017-2018 is 15.531%.

FICA/Medicare – Calculation is based on a percentage of projected employee salaries as regulated by the agency and is 6.2% and 1.45%.

Health & Welfare Insurance – These benefits are projected for each contract employee based on the rates provided by the insurance carrier.

Unemployment Insurance – Calculation is based on a percentage of projected employee salaries as regulated by the agency and is 0.05% for 2017-2018.

Workers' Compensation Insurance – Calculation is based on a percentage of projected employee salaries as regulated by the agency and is 1.80% for 2017-2018.

BOOKS AND SUPPLIES

Books – Expenditures for books in division office libraries, and periodicals in the library. Library books are not accounted for in this line item; the state accounting manual considers them a capital expense.

Supplies – Instructional supplies, office supplies, etc.

OPERATING EXPENSES

Personal Service Contracts – Contracts with individuals or companies for services provided such as consultants and lecturers.

Travel and Conference Expenses – Travel and conference attendance, mileage for attendance at meetings, and training.

Dues and Memberships – District membership in organizations and associations that are required or will benefit the District.

Postage – All mailings such as office correspondence, bulk mailings, and the mailing of the schedule and catalogs.

Property and Liability Insurance – Costs for the District's property and liability insurance, such as fire, theft, injury, etc.

Utilities – All utilities such as water, electric, gas, waste disposal and telephone.

Repairs and Maintenance – Costs for repair of District equipment, lease of computer hardware and software, lease of facilities, and maintenance of equipment.

Legal, Election and Audit Expenses – Expenses for independent legal consultants, governing board elections, and annual fiscal audit.

Other Operating Expenses – Expenses for advertising, printing, typesetting and printing of catalogs as well as county administrative fees.

CAPITAL OUTLAY

Site Improvement – Expenditures for improving or repairing District facilities. Such costs include resurfacing of parking lots, roofing, etc.

Building Improvements – Expenditures for repairing and modifying the buildings on the campus.

Library Books – New and replacement books maintained in the library.

Technology Plan – To purchase technical equipment including computers.

Vehicle Replacement – To purchase district vehicles pursuant to the approved vehicle replacement plan.

Equipment – Purchase of new or replacement equipment. This includes the Equipment Replacement Fund of \$20,000, and the Stolen Equipment Fund of \$10,000.

Lease/Purchase Agreements – Equipment which is leased or on a lease purchase option. Such items include copiers and some maintenance equipment.

OTHER OUTGO

Interfund Transfers – Transfers from the Unrestricted General Fund to other funds of the District. This may include transfers to the Self Insurance Fund recognizing potential future indebtedness and Board approved support of the Children's Center teaching staff.

RESERVES AND ENDING BALANCE

Board Designated Reserve – Reserve of 7% as required by Governing Board Policy 6305.

Board Designated Project Reserves – Planned projects approved by the Board but not line-itemed yet.

GASB 45 Reserve – Set aside for implementation of GASB 45-post employment retiree benefits.

Ending Balance – Funds unexpended at the end of a fiscal year that become the beginning balance in the subsequent year.

Undesignated Reserve – Funds from the prior ending balance over and above the Board Mandated Reserve. These are one-time funds and should not be used for on-going expenses.

Revolving Cash – \$40,000 authorized by the Governing Board to be used for emergency purchases. This fund is periodically reimbursed through properly documenting expenditures, which are summarized and charged to the proper account classification.

Technology Replacement Plan Reserve – Set aside for future planned replacement of technology pursuant to the technology replacement plan.

Vehicle Replacement Plan Reserve – Set aside for future planned replacement of district vehicles pursuant to the vehicle replacement plan.

Resource Allocation Committee (RAC) Reserve – Reserve for funding approved program services review items, after review by the RAC.

PERS/STRS Reserve – Reserve for funding future PERS/STRS liabilities.

One-Time Funding Reserve – 15/16 one-time state funding.

CHAFFEY COMMUNITY COLLEGE DISTRICT

GLOSSARY OF TERMS

GENERAL FUND – RESTRICTED

REVENUE

FEDERAL INCOME

Student Financial Aid/Federal Work Study – The amount is allocated by the Federal Government to be dispersed to eligible students working within the District. These funds are restricted and must be dispersed directly to students through payroll.

Vocational Education – Allocation based on Carl D. Perkins Act guidelines and student demographics of the District. Expenditures must meet specific federal guidelines.

Other Federal Grants – Grants acquired through a competitive application process with specific federal objectives and guidelines. Examples include the Title 5 Hispanic Serving Institution (HSI) grant and Upward Bound.

STATE INCOME

Disability Programs & Services – Based on prior year unduplicated disabled student count. Actual allocation will not be known until later in the fall.

Extended Opportunity Programs & Services – Based on the number of students served in the prior year. Actual allocation will not be known until later in the fall.

Staff Diversity – State funds to enhance diversity on campus. Actual allocation will not be known until later in the fall.

Student Success & Support Program (Matriculation) – State allocation based on student enrollment data. This program began in 1991. Actual allocation will not be known until later in the fall.

Instructional Equipment – State allocation for instructional equipment.

Economic Development – Funds provided for statewide sponsored Economic Development programs, including the Strong Workforce Program.

State Block Grant – State allocated dollars for instructional equipment, library material replacement, technology infrastructure, scheduled maintenance, special repairs, hazardous substance abatement and the removal of architectural barriers with no district match. It can be used or district match for scheduled maintenance and instructional equipment.

Telecommunications and Technology Infrastructure Program – Funds for the advancement of technology and telecommunications.

Welfare Reform (TANF) & CALWORKS – This funding is provided for support services or instruction of AFDC recipients served by the district, through an annual application process.

Other State Income – This income is for projects applied for by District staff, such as grants and specialized projects.

LOCAL INCOME

Student Health Fees – The current fee is \$17 per regular semester and \$14 for summer sessions. Bog A students are \$8.50 per regular semester and \$7 per summer session.

Parking Fees – Based on prior year revenue with an amount added for growth. Current parking fees are \$50 per regular semester and \$25 for summer session. Bog students are \$30 per regular semester and \$25 for summer session. These fees are within the limits allowed by the Education Code. These funds are restricted by the Education Code to parking related expenditures.

Miscellaneous Income – This income is from grants that are offered by agencies not affiliated with the state and in most cases must be applied for on a Request for Proposal basis.

EXPENDITURES

Restricted Expenditures Glossary Terms – are the same as Unrestricted Expenditures Glossary Terms.