I. CALL TO ORDER - The meeting was called to order at 10:35 A.M.

II. PUBLIC COMMENT - None.

III. CONSENT AGENDA – Tina motioned for approval and Donna seconded the motion to approve the consent agenda. Approval was 12-0 as amended.
   b. Committees:
      Shared Governance Committees
      i. Classified Success Network
         1. Elisa Lewis, Institutional Research
      ii. Community Education Advisory
         1. Angie Horton, Economic Development

   Committees: (approved via email)
   i. Community Education Advisory
      1. Debbie Christensen, Chino Campus
      2. Rachel Galindo, Marketing & Public Relations
   ii. Classified Success Network
      3. Laura Rodes, Veteran’s Resource Center

   Hiring Committees
   i. EPA - Social & Behavioral Sciences
      1. Sherry Ortiz, KNA
      2. Corrie Verhagen, Business & Applied Technology
      3. Lindy Mercante, Financial Aid

   Hiring Committees (approved via email)
   i. Program Assistant, Admissions & Records
      4. Ann Perez, Admissions & Records
      5. Claire Reinschmidt, Admission & Records
      6. Therese Coming, Admissions & Records
      7. Angie Horton, Economic Development
   ii. Program Assistant, Financial Aid
      1. Anita Fletcher, Financial Aid
      2. Angela Arciniega, Financial Aid
      3. Ruth Ann Laboy, Financial Aid
      4. Brian Stone, Admissions & Records
      5. Dale Ann Davidson, Maintenance & Operations

   c. Policy/Procedures: None discussed
   d. Funding:
      i. Quakes Funding, not to exceed $600.00 (seats 51-100)
      ii. Quakes Funding, not to exceed $600.00 (seats 1-50)

IV. REPORTS
   a. President - Trisha shared the following:
      i. Program Services and Review (PSR) - VIP #1 Update: The subcommittee met and they are working on an orientation handbook that will be distributed to each new employee during orientation. They are also working on creating an evaluation form that will be given at the end of the two-day orientation and a
second evaluation that will be sent out six months later to see how the information they received helped them get acclimated as a classified member. A mentor program is also being worked on. The goal is to have drafts for review completed by end of June 2015.

ii. Trisha reported that the newly established Chaffeyan group asked permission for the link to their webpage be placed on the front page of the Classified Senate webpage. All members agreed that would be a great idea.

iii. Grad Fest Wrap-up—$605.00 was fundraised during the opportunity drawing that was shared by Classified Senate and the Automotive Technology Skills USA program. These raised funds will be shared and used for student scholarships.

iv. Trisha submitted the combined Professional Development definition to California Community Colleges Classified Senate (4CS), where they will take into consideration all recommendations and create a survey where all classified members can make recommendations. 4CS was given a seat on the new state-wide professional development committee that will support the budget with accountability.

v. Trisha asked senate if they are interested in providing an in-kind basket for the silent auction that will be held at the Classified Leadership Institute in June. Senate members agreed to donate up to $5.00 each to purchase items for a basket and Lissa agreed to put the basket together for presentation.

b. Vice-President- Jill shared that her and Donna are working diligently on the (PSR) VIP#3. They are scheduled to meet next week and will give an update at that time.

c. Treasurer- Ashira reported the Classified Senate account balances as follows: District $664.72, Foundation Regular Account $13,073.26, and Foundation Scholarship Account $883.07 for a total account balance of $14,621.05. Ashira also shared that the scholarship sub-committee met on Monday (4/20) and selected four scholarship recipients for the Men of Color scholarship. Ashira asked senate for $200.00 to assist in the funding of the awards, this would bring the scholarship award amount to $500.00 and senate would be able to disburse the four recipients with a scholarship at $125.00 each. Trisha motioned for the approval of $200.00 and Julie seconded, all Ayes. Ashira shared with senate that they would like to hold a dessert reception for the recipients and their families. Trisha motioned for approval of $150.00 to fund the dessert reception and Denise seconded, all Ayes. The dessert reception is tentatively scheduled for Thursday, May 7 from noon to 1:00 PM. Location will be determined at a later time. Ashira reported that the next meeting for (PSR) VIP#2 is scheduled for May 1st and will have an update at that time. Ashira shared that the Classified Senate website is currently being worked on, and she added the Code of Ethics. Ashira will send an email to all senate members to review the website, she is asking for recommendations and suggestions.

d. Recording Officer- Lissa reported that all meetings and event locations have been submitted to Adastra and should receive confirmation soon.

e. Committees (outside of senate) -

i. Newsletter- Tina reported that the next newsletter will be sent out during the first week of May. Tina asked for pictures from the Quakes event on May 2nd. She would like to include those pictures in the newsletter.

ii. Accreditation- Ruth reported that the committee is currently reviewing the standards draft and will have it confirmed by the end of May.

iii. Survey’s- Donna shared with senate the comments and suggestions that were submitted regarding Classified Senate’s Appreciation Week.
V. OLD BUSINESS-
   i. Quakes Night is scheduled for Saturday, May 2\textsuperscript{nd}. Senate originally purchased 50 tickets, but soon ordered more due to the amount of interest. As of today, 85 tickets have been sold and all reservations must be in by Friday, April 24\textsuperscript{th} at 4:00 PM. Trisha asked senate if they were interested in doing a 50/50 drawing to help recover the cost of purchasing half of the admissions tickets. Senate agreed.
   ii. Classified Leadership Institute- June 4-6, 2015- Trisha shared that Dr. Shannon will be announcing her new position as the southeast, area 3 representative with 4CS. Dr. Shannon supports Trisha’s idea of the use of the Chino Community Center for quarterly meetings.
   iii. Goodwill Collection Drive, June 13, 2015- Tina reported that Shred-it is set for 10:00 AM to noon; Goodwill will be there from 10:00 AM- 4:00 PM. Tina is working on getting the event on Chaffey’s social media. Tina will be getting donation slips to distribute to donors. Tina asked senate for volunteers with trucks to help pick up items from yard sales.

VI. NEW BUSINESS-
   a. Graduation Snack Bar- Trisha shared the duties and responsibilities of the commencement snack bar. Jared asked that senate help and he will give us a percentage of the sales. Trisha asked for volunteers and Donna will request a meeting with Jared to go over details.
   b. Policies and Procedures for Sunshining—Senators volunteered to review the following BPs/APs and provide recommendations by the May 15, 2015 deadline:
      • BP & AP 3600, (Auxiliary Organizations)—Eva
      • BP & AP 4300, (Fieldtrips and excursions)—Hope
      • BP & AP 6365, (Information Technology)—Julie

VII. SPECIAL GUEST-None.

I. FLOOR ITEMS- Bill shared that the DPS Program is holding a special event, The Alternative Transportation Expo, on Monday, April 27\textsuperscript{th}. He also shared that the week before finals the therapy dogs will be visiting the campus. Ruth shared that EOPS will begin accepting applications for Fall on Thursday 4/30. Ruth also shared that [the EOPS program will be having a Summer Readiness Program, which is a bridge program within EOPS for students in high school. The program is expecting 60 students to participate--the program helps students prepare for college.

II. ADJOURNMENT- Meeting adjourned at 11:21 A.M.