CHAFFEY COLLEGE CLASSIFIED SENATE
MEETING MINUTES
APRIL 9, 2015
10:30 A.M. – 11:30 A.M.

I. CALL TO ORDER- The meeting was called to order at 10:30 A.M.

II. PUBLIC COMMENT-None.

III. CONSENT AGENDA – Julie motioned for approval and Jill seconded the motion to approve the consent agenda. Approval was 16-0 as amended.
   a. Meeting Minutes: None to approve.
   b. Committees:
      i. Shared Governance Committees
      ii. College Planning Council
         1. Tim McLaury, IT (Tri-Chair)
         2. Areli Rodriguez, Visual & Performing Arts
         3. Danielle Pearson, Institutional Research
      c. Hiring Committees
      d. Policy/Procedures: None discussed
      e. Funding: None discussed

IV. REPORTS
   a. President- Ashira shared that a condolence card was sent out to Kim Erickson for the loss of her mother.
   b. Vice President- No report.
   c. Treasurer- Ashira reported the Classified Senate account balances as follows: District $784.72, Foundation Regular Account $12,705.39, and Foundation Scholarship Account $557.57 for a total account balance of $14,047.68. Ashira reported that so far she has collected three scholarship applications for the Men of Color. Programs & Services review will be meeting in May to go over VIP#2. Ashira shared the Classified Senate Website and informed senate that a form was submitted to be entered into the Classified Leadership Institute website competition. Senate was notified that headshots will be taken at the next meeting on April 23.
   d. Recording Officer- No report.
   e. Committees (outside of senate) -
      i. Newsletter- Tina reported that the next newsletter will be sent out during the first week of May.
      ii. Accreditation- Corrie reported that she sent out the final draft of our standards and how Classified Senate meets. The committee is currently reviewing the draft. Once senate agrees the actual activities that meet those standards will be included.
      iii. Survey’s- Donna reported that she will have the tally’s for the Classified Appreciation Week at the next meeting.

OLD BUSINESS-
   i. Grad Fest 2015 Opportunity Drawing scheduled for Tuesday, April 14. Ashira distributed the sign-up sheet for this event and asked senate members to volunteer at least a half hour of their time to staff the booth.
   ii. Quakes Night is scheduled for July. Senate is considering contributions toward the cost of the tickets. Once the number is determined a vote will be taken.
   iii. Classified Leadership Institute- June 4-6, 2015- Website competition is on
the calendar.

iv. Goodwill Collection Drive, June 13, 2015- Tina reported that Shred-it is set for 10:00 AM to noon; Goodwill will be there from 10:00 AM- 4:00 PM. A sign-up sheet will be distributed at a later date.

VI. NEW BUSINESS-
   a. Community Outreach Partnership- Collection of donations during legal week. Senate agreed to advertise Legal Week for Professor Chen. Senate agreed to announce collection sites and arrange to have Professor Chen pick up at a designated time.
   b. Professional development definition- Senators to send suggested changes to Ashira via email.

VII. SPECIAL GUEST-Professor Abel Chen/Community Outreach Partnership-Professor Chen asked Senate to help in promoting Legal Week. During the first three days topics such as Family Law, Immigration Law, and Criminal Law will be discussed. This is a great opportunity to get your questions answered by 36 attorneys in a one-to-one consultation. This is also an opportunity for his paralegal students to practice their skills in client interview skills, networking with attorneys, taking notes and many more benefits. These events will take place in Wargin Hall. Professor Chen shared that last year this legal week raised $1,800.00 to benefit the Breast Cancer Foundation. This year the fundraising efforts will be to benefit a school in Uganda. You can register for this event on the Chaffey College website. Professor Chen asked senate to put collection boxes in their designated offices and agreed to collect them on a specified date.

VIII. FLOOR ITEMS- None.

IX. ADJOURNMENT- Meeting adjourned at 11:20 A.M.