Accreditation Oversight Committee Meeting Summary Notes
Friday, January 15, 2016
1:00pm-4:00pm, HS-143

Present:  
- Alisha Rosas
- Amy Nevarez
- Angela BurkHerrick
- Anita Undercoffer
- Areli Rodriguez
- Carol Hutte
- Christa El-Said
- Cindy Walker
- Cory Schwartz
- Danielle Pearson
- David Karp
- David Rentz
- Diana Jimenez
- Emily Avila
- Erik Bishop
- Erik Jacobson
- Jason Chevalier
- Jim Fillpot
- Joy Haerens
- Julie Sanchez
- Kathy Lucero
- Laura Hope
- Leonard Crow
- Linda Holdzkom
- Lisa Bailey
- MD Matin
- Maria Kort
- Marie Boyd
- Melanie Siddiqi
- Melissa Sosa
- Mellanie Reeve
- Mike Fink
- Misty Burruel
- Neil Watkins
- Patrick Cabildo
- Ricardo Diaz
- Robert Rundquist
- Shelly Eckvahl
- Sherrie Guerrero
- Sonia Juarez
- Stephanie Moya
- Susan Hardie
- Tara Johnson
- Teresa Hull
- Teresa Williamson
- Theodore Younglove
- Theresa Rees
- Tim Greene
- Tony DiSalvo
- Troy Ament
- Vicky Valle
- Yubel Svensson

In Attendance: Caleb Beaver, ASCC President and Arsalan Khan, ASCC Vice President

Recorder: Theresa Rees

Summary Notes (11/13/15 Meeting) – approved as presented

Self-Study Update – All revisions to the first draft that were due to Sherrie on December 11th were incorporated into the second draft. The second draft was released to the writers in early January for further editing. The next round of revisions is due to Sherrie on Friday, January 22nd. Afterward, the third draft of the Self-Study will be released to the college constituencies and our professional editor, Peggy Madden, on or about February 1st.

Timeline Update – A revised copy of the Accreditation Timeline was distributed at the meeting. The new timeline shows updated target dates for the review of the Self-Study through the time it goes to the Board for approval. Also revised are target dates for the completion of collecting evidence (March 1st). The mock Accreditation visit was taken off the timeline due to time constraints. The drafting of the Quality Focus Essay will begin in March.

Taskstream Demo – Sherrie walked the group through logging into Taskstream and demonstrated the layout of the evidence room and committees room. Anyone in the AOC who wishes to have a log-in to Taskstream account should contact Sherrie so she can create their account. However, only the evidence sub-committee will have access to post documents to Taskstream.

Evidence Finding – An evidence-finding sub-committee was formed consisting of Sherrie Guerrero, Jim Fillpot, Ted Younglove and Misty Burruel. This group has been meeting to strategize and post the evidence into Taskstream.

Education Group Update – David Rentz updated the committee on his address to the faculty, staff and guests during the Flex presentation earlier this month. His presentation was an overview of accreditation process. In addition, Mellanie Reeve created a Softchalk online tutorial on accreditation which was presented at each school meeting during flex. The module will remain accessible for those who were not able to participate in it during flex.

Other –

- The AOC members are encouraged to read through their standard in the draft of the Self-Study and make any revisions.
- We will be using the Hope/Engage/Succeed theme for the Self-Study
- AOC members are encouraged to attend the Accreditation forums which will be held during college hour this semester. The forums will be accessible remotely for the Chino and Fontana campuses.
- Committee members were asked to think about themes which we should address in the Quality Focus Essay.

The meeting was adjourned at 1:55pm.