I. Approval of Minutes
   a. Minutes from March 17, 2011 were approved via email.

II. Health & Wellness Week and Fair.
   a. Walk/Run Event. Alisa advised that we have ninety-one people signed up for the walk/run event with late registrants still coming in. She advised that late registrants have been informed that they can still sign up and receive a t-shirt; however, they would not receive a snack pack. Alisa asked all volunteers to check the sign in sheet and confirm the time they need to arrive for the event. Raffle tickets will also be sold at the event.
   b. Healthy Cooking Contest. Angie advised that she received several emails with questions about the contest so she put out another email with additional information. To-date, there are three people signed up and several are still thinking about it because they said they do not normally make appetizers. Angie advised that not many have signed up for the workshops; however, she will continue to send out reminders.
   d. Video Question Contest. The video question contest is going on at this time; however, Laura has not checked to see how many are participating. Angie advised that since this was the first time doing this contest, we ran into problems trying to send out the first video and question because the file was too large, so we had to put them on the PD website which actually worked out better. Despite all the problems we encountered, everyone seemed excited about participating in the contest and next year’s contest should run smoother.

III. Fall Flex 2011. Laura advised that Angie has started working on Flex workshops for fall; a draft schedule of workshops was distributed to the committee. Laura also advised that Dr. Shannon approved Dr. Shane Lopez as our keynote speaker. Professional Development will not be assuming any of the cost because it is tied to our grant goals; therefore, he will be paid through the Title V grant. So far, planned workshops for Fall Flex include the following:
   a. Teaching Critical Thinking: Understanding the Differences between Science and Religion; presented by Marc Meyer
   b. Teaching Approaches/Adaptations/Strategies for Teaching Accelerated Learning Courses; presented by Cindy Walker
   c. Ethics Across the Curriculum; presented by Ryan Falcioni and Barbara King
   d. Supplemental Instruction; presented by Robin Witt
   e. Making Hope Teachable; presented by our guest speaker, Dr. Shane Lopez
   f. Learning to Learn; presented by Eva Rose and Cindy Walker
   g. SLO Assessment on Critical Thinking (Closing the Loop); presented by Marie Boyd and Tom Vitzelio
   h. Moodle Workshop; presented by Teri Helfand and Kim Noseworthy
   i. Distance Education Practices – How to Keep Connected with Online Students – Showcasing Best Practices Panel Discussion; presented by
   j. 508 Compliance as Related to Distance Education; presented by
k. Online Activity for Adjuncts
If there are any other subjects that should be included or any suggestions, please contact Angie Horton; she will be preparing the Flex schedule. Angie made the suggestion of scheduling the school/department meetings after Convocation on Wednesday which would allow for two full days to schedule workshops; however, Laura and Frank advised that Wednesday is not a Flex day. Therefore, the school/department meetings would have to be scheduled on Thursday morning with workshops following in the afternoon and on Friday.

Laura advised that she had discussions with Kathy Napoli in the President’s office about ways to cut spending for Convocation and it was agreed that there would be no continental breakfast served; however, coffee and juice would be available. Laura shared some of the suggestions we discussed at our last meeting. It was suggested that we host a picnic with everyone bringing their own lunch, or partnering with the schools/departments to provide a dish. We also discussed using the vendors to provide lunch or asking Sherm Taylor to barbeque and have other departments sell side dishes such as salad, chips, cookies, etc. After discussion, PD agreed to ask Sherm Taylor if he would volunteer his services to barbeque hamburgers and hotdogs. The entrée would be purchased by the President’s office; PD would sell chips; Classified Senate would sell sodas and water; and Athletics would sell cookies. Laura will present these suggestions to the President’s office for approval.

Laura also distributed the Fall Flex 2010 Scheduled Workshop Evaluation Results for the committee to review. Three hundred and one evaluation forms were received for fifteen activities. Overall the evaluations were positive with only one workshop having an evaluation of lower than 3.17. Angie will distribute the results to the presenters for their use in preparing future Flex workshops.

Laura stated that nominations have gone out for the most Inspirational Colleague. Once voting is completed and a winner selected, the presentation will be made at Convocation. That should conclude the Fall Flex presentation.

IV. Meeting on April 21, 2011. Laura reminded everyone that we will not be meeting on April 21st. Our last meeting will be on May 5th, and we will be finalizing preparations for Fall Flex and reviewing the nominations for Inspirational Colleague.

V. Floor Items. Due to the budget situation and the need for funds to cover activities for next year, PD discussed several fundraising opportunities. The committee will continue to research different fundraising opportunities.

VI. Adjournment. The committee adjourned at 3:52 pm. The next meeting is scheduled for May 5, 2011.