AP 7350  Resignations

It is customary to give a minimum of two weeks' notice for classified and confidential staff; a minimum of 30 days' notice for management; a minimum of one semester's notice for faculty, or, at the earliest feasible moment. All notifications must be submitted in writing to the appropriate manager with a copy to the Chief Human Resources Officer.

References:  Education Code Sections 87730 and 88201

Approved:  3/6/12