AP 3520  Local Law Enforcement

The District, on behalf of each campus or center, has a written mutual aid agreement with local law enforcement agencies. The agreement clarifies operational responsibilities for investigations of Part I violent crimes, defined by law as willful homicide, forcible rape, robbery, and aggravated assault, occurring at each location.

The written agreement designates which law enforcement agency has operational responsibility for violent crimes and delineates the specific geographical boundaries of each agency’s operational responsibility, including maps as necessary.

The written agreements required by the Board policy are public records and are made available for inspection by members of the public upon request to the Risk Management Office.

The Campus Police Department maintains a close working relationship with local law enforcement authorities including but not limited to San Bernardino County Sheriff’s Department/Rancho Cucamonga Sheriff’s Department, Fontana Police Department, and Chino Police Department. Meetings may be held between the leaders of these agencies on both a formal and informal basis. The Campus Police Department and local law enforcement agencies communicate regularly on the scene of incidents that occur in and around the campus area. When incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information, the Campus Police Department will work closely with local law enforcement agencies. There are written memoranda of understanding between the Campus Police Department and local law enforcement agencies.

In response to a call, the Campus Police Department will take appropriate action. The follow-up investigation for all incidents will be conducted by the Campus Police Department with the assistance from local law enforcement agencies as appropriate and as outlined in the memoranda of understanding. Incidents involving students may also be forwarded to the Dean of Discipline for administrative review and action as necessary. Incidents involving employees may also be forwarded to the Chief Human Resources Officer for administrative review and action as necessary.

Crimes shall be reported to the Campus Police Department to aid in providing timely warning notices to the community, when appropriate, and to ensure inclusion in the annual crime statistics report.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Campus Police Department in a timely manner. To contact the Campus Police Department, call 909-652-6911.
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The Campus Police Department has complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving District rules and regulations are committed by a student, the campus police may also refer the individual to the Dean of Discipline. Major criminal offenses will be investigated by the Campus Police Department with the assistance of local law enforcement as outlined in the memoranda of understanding. Campus Police personnel work closely with local, state, and federal law enforcement agencies. The Campus Police Department is also a part of the local 911 Emergency System. Although local law enforcement authorities have primary jurisdiction in all areas off campus, the Campus Police Department can and does respond to student-related incidents that occur in close proximity to campus. The Campus Police Department communicates with local law enforcement and fire departments to facilitate rapid response in any emergency situation.

All reported incidents will be investigated. The District does not have procedures for voluntary, confidential reporting of crimes. Violations of the law will be referred to the Campus Police Department and appropriate outside agencies. The violations will also be forwarded to the Dean of Discipline or Chief Human Resources Officer, as appropriate, for review. When the Campus Police Department identifies a potentially dangerous threat to the District’s community, timely reports and/or warnings will be issued through e-mail announcements, the posting of flyers, in-class announcements, via text for people who have registered for the emergency response text service, and by other appropriate means.

References:  Education Code Section 67381;  
            34 Code of Federal Regulations Section 668.46

Approved:  8/20/13