AP 3501  Campus Security and Access

During business hours, the District will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all District facilities is by key or access card, if issued, or by admittance via the Campus Police Department. In the case of periods of extended closing, access to appropriate facilities will be provided to authorized employees.

The campus facilities are maintained by Maintenance and Operations and patrolled by the officers of the Campus Police Department. The police officers and police cadets regularly test the emergency phones and submit work orders for repair, recommend the trimming of shrubbery for safety reasons and conduct periodic lighting surveys. Officers report the need for replacement of lights and any other physical hazards they notice. Periodic crime prevention surveys are conducted when a crime trend occurs or upon the physical changes of office space and equipment when requested by an administrator. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, Campus Police, Maintenance and Operations, and a representative from the Health and Safety Committee meet to discuss campus security and access issues of concern.

Reference: 34 Code of Federal Regulations Section 668.46(b)(3)

Approved: 05/20/14