I. GENERAL INFORMATION
Chaffey College has a need for a pool of part-time instructors to teach French. All applicants are expected to meet the California State Community College Minimum Qualifications for French instructors. Meeting the minimum qualifications does not guarantee employment or an interview.

II. MINIMUM QUALIFICATIONS
- Master’s degree in French; OR
- Bachelor’s degree in French AND a Master’s degree in another language or linguistics; OR
- Valid lifetime credential that authorizes service as a French instructor in a California Community College; OR
- The equivalent
- Clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college staff and students.

III. APPLICATION PROCEDURE
Applications are accepted on a continuous basis until the opportunity is filled or until otherwise indicated on the CCC Registry listing. In order to be considered for a part-time teaching opportunity at Chaffey College, you must submit all of the following documents through the CCC Registry website www.cccregistry.org:

1. CCC Registry online application
2. Resume/curriculum vitae

Unofficial transcripts are required immediately upon consideration for a teaching assignment, and official transcripts are required within 30 days of employment.

Once your application and resume are submitted through CCC Registry's website, your information will be available for review by the District's designated personnel for potential part-time teaching opportunities within the discipline. If you are identified as a potential candidate for an open course, you may be contacted by a District representative.

IV. COMPENSATION
Part-time faculty compensation is commensurate with education and District teaching experience according to the lecture, lab, or non-instructional rate schedules.

V. ADDITIONAL INFORMATION OR ASSISTANCE
If you have any questions related to the qualifications or application process, please call the Chaffey College Office of Human Resources at (909) 652-6528.

If you have questions related to CCC Registry or technical aspects regarding submitting application materials on the CCC Registry website, please call the CCC Registry directly.

7/21/15