PART-TIME FACULTY POOL, ADMINISTRATION OF JUSTICE

GENERAL INFORMATION
Chaffey College has an immediate opening for a part-time instructor to teach Administration of Justice in the Spring 2016 and potentially Fall 2016 semester. All applicants are expected to meet the California State Community College Minimum Qualifications for administration of justice/criminal justice instructors. Meeting the minimum qualifications does not guarantee employment or an interview. Evaluation of applicants will start immediately and the position is open until filled.

Applicants may be responsible for teaching any course offered as Administration of Justice or Criminal Justice. The course descriptions for all Administration of Justice courses can be found under the “Catalog” link at the Chaffey Community College website: http://www.chaffey.edu/schedule/cat_15-16_courses.pdf.

MINIMUM QUALIFICATIONS
- Bachelor’s degree in a related field and two years of experience; OR
- Associate’s degree in a related field and six years of experience; OR
- Valid lifetime credential that authorizes service as an administration of justice instructor in a California Community College; AND
- Clear evidence of sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college staff and students.

DESIRABLE QUALIFICATIONS
- Master’s in Administration of Justice, Criminal Justice, Public Administration, Public Policy, Criminology or Homeland/National Security and four years of experience working in the Criminal Justice System, or a Juris Doctorate (J.D.) with two years of experience working in the Criminal Justice System.
- Holding/held ranks of Detective, Sr. Detective, Special Agent (or equivalent) or higher in a law enforcement agency.
- Applicants with a background in forensics are encouraged to apply.

APPLICATION PROCESS
Applications are accepted on a continuous basis unless otherwise indicated on the CCC Registry listing. In order to be considered for a part-time teaching opportunity at Chaffey College, you must submit the following documents through the CCC Registry website:
1. CCC Registry online application
2. Resume/curriculum vitae
3. Copies of transcripts (unofficial are acceptable)

Once your application and resume are submitted through CCC Registry's website, your information will be available for review by the District's designated personnel for potential part-time teaching opportunities within the discipline. If you are identified as a potential candidate for an open course, you may be contacted by a District representative. If you are identified as a potential candidate for an open course, you may be contacted by a District representative. If you are contacted by the District, copies of unofficial transcripts verifying degree conferral are required immediately.

COMPENSATION
Part-time faculty compensation is commensurate with education and District teaching experience according to the lecture, lab, or non-instructional rate schedules.

ADDITIONAL INFORMATION OR ASSISTANCE
If you have any questions related to the qualifications or application process, please call the Chaffey College Office of Human Resources at (909) 652-6528.

If you have questions related to CCC Registry or technical aspects regarding submitting application materials on the CCC Registry website, please call the CCC Registry directly.