AGENDA
MEETINGS OF THE GOVERNING BOARD
CHAFFEY COMMUNITY COLLEGE DISTRICT
Thursday, December 17, 2015
Board Room, Marie Kane
Center for Student Services/Administration

I.  REGULAR SESSION
   A. CALL TO ORDER (2 p.m.)

II. CLOSED SESSION
   A. PUBLIC COMMENTS ON CLOSED SESSION AGENDA

   B. RECESS TO CLOSED SESSION

III. STUDY SESSION
   A. CONVENE IN OPEN SESSION (3:30 p.m.)

   B. AGENDA
      1. Board Partnership Report
      2. Student Equity Plan

IV. REGULAR SESSION
   A. RECONVENE IN REGULAR SESSION (4 p.m.)
      1. Pledge of Allegiance

   B. ORGANIZATION
      1. Oath of Office to Board Members
      2. Election of Governing Board Officers

   C. PUBLIC COMMENTS

   D. COMMUNITY LINKAGES
      1. Governing Board
      2. Legislative Update
      3. Presentations
      4. Foundation

   E. REPORTS
      1. Closed Session Actions
      2. Monitoring
         a. Annual Measure L Performance Audit
         b. Board Partnership

   F. PUBLIC HEARINGS

(continued on page 2)
G. CONSENT AGENDA
1. Governance Process
   a. Approval of Minutes, November 18, 2015
   b. Certify/Attest Board Actions
2. General Institution
   a. Student Equity Plan
3. Academic Affairs
   a. 2016–2017 Academic Calendar
   b. Curriculum
4. Business/Fiscal Affairs
   a. Approval to Purchase Materials Through Other Public Agency Contracts
   b. Budget Increase – Restricted General Fund
   c. 2015–2016 California Early Childhood Mentor Program Contract Agreement
   d. 2015–2016 Child Development Training Consortium Agreement
   e. Disposal of District Property: Electronic Equipment and Miscellaneous Materials
   f. Rental Agreement: Ontario High School
5. Human Resources
   a. Management Personnel Plan/Employment Contract
   b. Student Worker Salary Schedule

H. ACTION AGENDA
1. Business/Fiscal Affairs
   a. Contract, Purchase Order, and Warrant Lists

I. CEO/STAFF REPORTS
1. Superintendent/President
2. Faculty Senate
3. Classified Senate
4. California School Employees Association (CSEA)
5. Chaffey College Faculty Association (CCFA)
6. Child Development Center Faculty Association (CDCFA)

J. BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

V. ADJOURNMENT

The next regular meeting of the Governing Board will be Thursday, January 28, 2016.

Complete agenda may be viewed at www.chaffey.edu/governing board.
PROPOSAL

To administer the following oath of office to newly reelected and elected governing board members Lee C. McDougal, Gloria Negrete McLeod, and Gary C. Ovitt.

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the state of California against all enemies, foreign or domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the state of California; that I take this obligation freely, without mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.
TOPIC  ELECTION OF GOVERNING BOARD OFFICERS

Communication No.  IV. B.2

SUPPORTS BOARD POLICY

Board Policy 2305 Annual Organizational Meeting – The purpose of the annual organizational meeting is to elect a Governing Board President, Governing Board Vice President, Clerk of the Governing Board, and a Governing Board Representative to the San Bernardino County School Boards Association and conduct any other business as required by law or determined by the Board.

PROPOSAL

Education Code Section 72000(c)(2)(A) requires the Governing Board hold an organizational meeting within fifteen days of the first Friday in December to elect the following officers and representative for the 2015–2016 year:

1. Election of a president
2. Election of a vice president
3. Election of a clerk
4. Selection of one member to serve as the voting representative to the San Bernardino County Committee on School District Organization
5. It is recommended that an alternate be selected to serve as the voting representative to the San Bernardino County Committee on School District Organization in the event the regular voting member cannot serve
SUPPORTS BOARD POLICY

**Board Policy 6400 Audits** - The Superintendent/President shall assure that an annual outside audit of all funds, books, and accounts of the District is completed in accordance with the regulations of Title 5. The Superintendent/President shall recommend a certified public accountancy firm to the Governing Board with which to contract for the annual audit.

**PROPOSAL**

To present the 2014-2015 annual Measure L performance audit report for information as prepared by Vicenti, Lloyd, & Stutzman LLP.

**BACKGROUND**

Section 1(b)(3)(C) of Article XIIIA of the California Constitution requires the District to conduct an annual independent performance audit to ensure that the proceeds of the bonds deposited into the bond building fund have been expended only for the authorized bond projects. The audit for the 2014–2015 has been reviewed by the Citizen’s Oversight Committee.

**BUDGET IMPLICATIONS**

N/A

**RECOMMENDATION**

The 2014–2015 annual Measure L performance audit prepared by Vicenti, Lloyd & Stutzman LLP is presented for information only.

<table>
<thead>
<tr>
<th>Prepared by</th>
<th>Kim Erickson, Executive Director, Business Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submitted by</td>
<td>Lisa Bailey, Associate Superintendent, Business Services and Economic Development</td>
</tr>
<tr>
<td>Recommended by</td>
<td>Henry D. Shannon, Superintendent/President</td>
</tr>
</tbody>
</table>
CHAFFEY COMMUNITY COLLEGE DISTRICT

PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L
PERFORMANCE AUDIT

Fiscal Year Ending June 30, 2015
<table>
<thead>
<tr>
<th>CONTENTS</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independent Auditor's Report</td>
<td>1</td>
</tr>
<tr>
<td>Background Information</td>
<td>2</td>
</tr>
<tr>
<td>Objectives</td>
<td>3</td>
</tr>
<tr>
<td>Scope of the Audit</td>
<td>3</td>
</tr>
<tr>
<td>Procedures Performed</td>
<td>4</td>
</tr>
<tr>
<td>Conclusion</td>
<td>5</td>
</tr>
<tr>
<td>Schedule of Findings and Responses</td>
<td>6</td>
</tr>
</tbody>
</table>
INDEPENDENT AUDITOR’S REPORT

The Board of Trustees
The Citizens’ Oversight Committee
Chaffey Community College District
5885 Haven Avenue
Rancho Cucamonga, CA 91737-3002

We have conducted a performance audit of the Chaffey Community College District (the “District”), Measure L General Obligation Bond funds for the fiscal year ended June 30, 2015.

We conducted our performance audit in accordance with Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed on page three of this report which includes determining the Chaffey Community College District’s compliance with the performance requirements for the Proposition 39 Measure L General Obligation Bonds under the applicable provisions of Section 1(b)(3)(C) of Article XIII A of the California Constitution and Sections 15264 and 15272 – 15286 of the California Education Code as they apply to the Bonds and the net proceeds thereof. Management is responsible for the Chaffey Community College District’s compliance with those requirements.

Solely to assist us in planning and performing our performance audit, we obtained an understanding of the internal controls of Chaffey Community College District to determine if internal controls were adequate to help ensure the District’s compliance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution and Sections 15264 and 15272 – 15286 of the California Education Code. Accordingly, we do not express any assurance on the internal controls.

The results of our tests indicated that, in all significant respects, Chaffey Community College District expended Measure L General Obligation Bond funds for the year ended June 30, 2015 only for the specific projects developed by the District’s Board of Trustees and approved by the voters, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution and Sections 15264 and 15272 – 15286 of the California Education Code.

Vicenti, Lloyd & Stutzman LLP
Glendora, California
October 26, 2015

-1-
BACKGROUND INFORMATION

In November 2000, the voters of the State of California approved Proposition 39 authorizing the issuance of general obligation bonds by California public school districts and community colleges, under certain circumstances and subject to certain conditions. In March 2002, a general obligation bond proposition (Measure L) of the Chaffey Community College District was approved by the voters of the District. Measure L authorized the District to issue up to $230,000,000 of general obligation bonds to finance various capital projects, and related costs, as specified in the bond measure provisions.

Pursuant to the requirements of Proposition 39 and related State legislation, the Board of Trustees of the District established a Citizens’ Oversight Committee and appointed its members. The principal purpose of the Citizens’ Oversight Committee, as set out in State law, is to inform the public as to the expenditures made using the proceeds of the bonds issued pursuant to the Measure L bond authorization. The Citizens’ Oversight Committee is required to issue at least one report annually as to its activities and findings.

Section 1(b)(3)(C) of Article XIII A of the California Constitution requires the District to conduct an annual independent performance audit to ensure that the proceeds of the bonds deposited into the Bond Building Fund have been expended only for the authorized bond projects.
CHAFFEY COMMUNITY COLLEGE DISTRICT

PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L
PERFORMANCE AUDIT

June 30, 2015

OBJECTIVES

The objectives of our Performance Audit for the fiscal year ended June 30, 2015 were to:

- document the expenditures charged to the Chaffey Community College District Bond Building Fund;

- determine whether expenditures charged to the Bond Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure L in March 2002;

- note incongruities, system weaknesses or non-compliance with specific Education Code sections related to oversight of fund expenditure and provide recommendations for improvement;

- provide the District Board of Trustees and the Citizens’ Oversight Committee with a performance audit as required under the requirements of the California Constitution and Proposition 39.

SCOPE OF THE AUDIT

The scope of our performance audit covered the fiscal period from July 1, 2014 to June 30, 2015. The sample of expenditures tested included object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than the proceeds of the bonds, were not included within the scope of our audit. Expenditures incurred subsequent to June 30, 2015 were not reviewed or included within the scope of our audit or in this report.
CHAFFEY COMMUNITY COLLEGE DISTRICT

PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L
PERFORMANCE AUDIT

June 30, 2015

PROCEDURES PERFORMED

We obtained the Bond Building Fund general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2015. We also reviewed documentation, including the District website, for compliance with California Education Code Sections 15264 and 15272 – 15286. Within the fiscal year audited, we obtained the actual invoices and other supporting documentation for expenditures to ensure compliance with the requirements of Proposition 39 and Measure L with regards to the approved bond projects list and performed the following procedures:

- We reviewed the projects listed to be funded with general obligation bond proceeds as set out in the Measure L election documents and revised through the district master plan.

- We selected a sample of expenditures for the fiscal year ended June 30, 2015, and reviewed supporting documentation to ensure that such funds were properly expended on the authorized bond projects.

- We verified on a sample basis that funds from the Bond Projects Fund were generally expended for the construction, reconstruction, acquisition, furnishing and equipping of District facilities constituting the authorized bond projects. In addition, we verified that funds held in the Bond Building Fund were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.
CONCLUSION

The results of our test indicated that, in all significant respects, the Chaffey Community College District has properly accounted for the expenditures of the funds held in the Bond Building Fund and that such expenditures were made for authorized bond projects. Further, it was noted that the funds held in the Bond Building Fund, and expended by the District, were used for salaries of administrators only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.
CHAFFEY COMMUNITY COLLEGE DISTRICT

PROPOSITION 39 GENERAL OBLIGATION BONDS
MEASURE L
PERFORMANCE AUDIT

June 30, 2015

SCHEDULE OF FINDINGS AND RESPONSES

There were no findings related to the performance audit for the fiscal year ended June 30, 2015.
TOPIC: BOARD PARTNERSHIP REPORT

Communication No.: IV.E.2.b

SUPPORTS BOARD POLICY

**Board Policy 2200 Governing Board Duties and Responsibilities** – The Governing Board shall strive to govern with excellence with an emphasis on outward vision, strategic leadership, and a future orientation and fulfill the responsibility to be stewards of the public's interests by recognizing and considering multiple perspectives from diverse communities in affirming a common vision for the District.

**ACTIVITIES THAT ADDRESS THE BOARD POLICY**

Chaffey College Governing Board members report on community linkages at each regular governing board session. Community linkage reports reflect community (governmental, service, and educational) and institutional activities and events that governing board members participate in each month.

**MEANS OF ASSESSMENT**

The Office of Institutional Research examined community linkage activities and events reported by governing board members in the 2014–2015 academic year (July 2014 through June 2015). Activities and events were quantified by type, nature, and location of each reported community linkage.

**SUMMARY OF EVIDENCE**

In the 2014–2015 academic year, Chaffey College governing board members reported participating in 431 events: 226 Chaffey College events (52.4%) and 205 community events (47.6%). Chaffey College events included: college-sponsored events (25.7%); club and group events (28.3%); athletic events (7.1%); student support (18.1%); foundation events (5.8%); and other general events (15.0%). Community events included: governmental events (30.7%); service events (47.3%); and education events (22.0%). Approximately 66.8% of community events occurred within Chaffey Community College District boundaries. However, governing board members also represented Chaffey College at regional (22.0%), statewide (8.8%), and national (2.4%) functions.

**USE OF RESULTS FOR PLANNING**

Empirical evidence exists that Chaffey College Governing Board members maintain collaborative partnerships, are constantly learning about and identifying the needs of the communities within the district, and advocate for the college not only in these communities but also at regional, state, and national levels. Evidence exists that governing board partnerships address Board Policy 2200 and Accreditation Standard IV.C (Leadership and Governance, Governing Board).

Prepared by: Jim Fillpot, Dean, Institutional Research and Resource Development

Recommended by: Henry D. Shannon, Superintendent/President
SUPPORTS BOARD POLICY

**Board Policy 2360 Minutes** – The minutes shall record all actions taken by the Governing Board. The minutes shall be public records and shall be available to the public.

**PROPOSAL**

To approve the minutes of the November 18, 2015, regular meeting.

**BACKGROUND**

It is the practice of the board to approve the minutes of the board meeting(s) held the previous month. Those minutes are then made available to the public in the Chaffey College Library and on the college website.

**BUDGET IMPLICATIONS**

N/A

**RECOMMENDATION**

Approval of the minutes of the November 18, 2015, regular board meeting.

Submitted by:  Henry D. Shannon, Superintendent/President

Recommended by:  Henry D. Shannon, Superintendent/President
A regular meeting of the Chaffey Community College District Governing Board was held on Wednesday, November 18, 2015, in the board room of the Marie Kane Center for Student Services/Administration. Board President George called the meeting to order at 2:05 p.m.

Members present:  Ms. Brugger, Mr. George, Mr. Gomez, and Ms. Roberts

Members absent:  Mr. McDougal and Mr. Beaver (Student Trustee)

CLOSED SESSION

The public is given an opportunity to address the Governing Board regarding the posted closed session agenda. No comments were made.

The Board convened in closed session at 2:10 p.m. Closed session was adjourned at 3:20 p.m.

STUDY SESSION

At 3:30 p.m. a study session commenced on the following topics:

Human Resources Recruitment/Staffing
Susan Hardie, director of human resources, presented the 2014–2015 recruitment analysis monitoring report. Ms. Hardie provided the Board with the following information: district selection results, 5-year comparison of district-wide employee demographics, part-time faculty demographics, and recruitment sources.

Mission Statement
Dean Laura Hope indicated the institutional mission statement is coming to the Board for a second time for review and approval.

REGULAR SESSION

The regular session reconvened at 4:00 p.m. Trustee Gomez led the Pledge of Allegiance to the Flag.

PUBLIC COMMENTS

Diane O’Neal, community member, thanked outgoing board members Gary George and Paul Gomez for their dedication on the Board.
Rick Gomez, community member, also thanked outgoing board members Gary George and Paul Gomez for what they have done for the community and the city. Mr. Gomez congratulated Lee McDougal, re-elected board member.

COMMUNITY LINKAGES

GOVERNING BOARD

Ms. Brugger announced the vocational and associate nursing pinning ceremonies will be on December 16 and 17. Board Member Brugger thanked everyone for their work with these programs.

Trustee Brugger thanked Gary George and Paul Gomez for their time on the Board. She stated it has been a pleasure to work with them as a team.

Board Clerk Roberts reported that she attended: four Rotary meetings, two West End Family Counseling meetings, a Travelers Aid meeting, a Law Enforcement of Ontario meeting and wine auction, two Ontario Police Museum meetings and a car show, the Chaffey vs Riverside City College football game, the Esperanza Dollars for Scholars event, and the Classified Senate’s Halloween Contest.

Mr. Gomez reported that he participated in Veterans Day activities on campus. He interfaced with the Veterans Club and the Rotary Club of Rancho Cucamonga, and as the result of a grant, flags and reading books were donated to the club. Trustee Gomez mentioned that he and the veterans read to the children at the Children’s Center. Mr. Gomez shared that he, a Rotary Club member, and members of the Veterans Club installed flags along the Children’s Center parade route.

Trustee Gomez also shared he attended the football game at Riverside City College.

Mr. Gomez announced that he will be going to Burlingame for the annual Community College League of California conference and California Community College Trustees' board meeting.

Board President George reported that in October he represented Chaffey at the Viet American news event; Pomona Valley Workshop board meeting; Esperanza Dollars for Scholars event; a quarterly dialogue meeting among board members, administration, faculty, and classified at the West End Center; and served as a judge at the Halloween contest on the Chino campus.

In November, Mr. George attended a board agenda review meeting with Dr. Shannon, a meeting with Lennar about the commercial area on the Chino campus, Feed the Pomona Valley Homeless with the Vietnamese Community event, and a Chaffey vs LA Harbor football game.
Mr. George shared that on December 12 the National Sorority of Phi Delta Kappa Delta Rho Chapter will hold their 5th Annual Educators’ Prayer Breakfast on December 12 at the National Orange Show. He indicated the purpose of the prayer brunch is to uplift the community and to reach out to youth. The event will showcase those in the community that have had a great impact on the lives of students and parents. Board President George announced that Dr. Shannon was chosen as one of three individuals being recognized at this event.

LEGISLATIVE UPDATE

Lorena Corona, manager, governmental relations, shared that the Board of Governors met last week at Mt. San Antonio Community College. Vice Chancellor Stewart from the Chancellor’s Office highlighted some of their legislative priorities that included: a proposal to amend current law to increase the maximum Cal Grant award from $1,656 to $3,000 per year; enrollment priority for Extended Opportunity Programs and Services, Disabled Programs and Services, and foster youth; and workforce program reporting requirements. Ms. Corona also shared the Legislative Analyst’s Office published a report on Proposition 98. She indicated $3.6 billion is expected to be invested back in education.

In response to a question at last month’s board meeting from Mr. Gomez, Ms. Corona indicated that SB415 became a law on September 1. SB415 is regarding voter participation. Lorena Corona mentioned that SB415 will become effective on January 1, 2018.

Trustee Gomez asked about the extension of Proposition 30, and Dr. Shannon indicated the extension of Proposition 30 is still positive. However, the Governor is not supporting the extension.

Ms. Corona thanked Mr. George and Mr. Gomez for what they have helped her accomplish and for their service to the college.

PRESENTATIONS

Introduction of the Women’s Cross Country Team
The women’s cross country team was unable to attend the board meeting. Dr. Cory Schwartz, interim dean, kinesiology, nutrition, athletics, provided the Board with information about the team’s season of sport. Dr. Schwartz also provided information about the following teams and their post season competitions: football, men’s and women’s soccer, volleyball, women’s water polo, and men’s and women’s basketball. Mr. Gomez questioned who made the decision to play a college game at a high school facility, and Dr. Shannon indicated that he will find out who made the decision.

The interim dean announced that Chaffey College will be changing from the Foothill Conference to the South Coast Conference on July 1, 2016.
Check Presentation:
Justin Caudill, athletic equipment attendant, introduced Kamesha Miles, missions program coordinator, for Susan G. Komen Inland Empire, who was presented with a check in the amount of $2,600 that represented the proceeds from the October Breast Cancer Awareness Month activities. The money will be used to fund free mammograms within the Chaffey Community College District. Mr. Caudill mentioned that ESPN Reporter Shelley Smith, a breast cancer survivor, came to our campus for the event. Mr. George stated that Mr. Caudill did a fantastic job. Dr. Cory Schwartz indicated there is an article about Justin Caudill on the California Community College Athletic Association’s website.

Accreditation Update
Dean Laura Hope provided an accreditation update on Standard III: Resources, A. Human Resources. Dean Hope announced that we have the first rough draft of the accreditation self-evaluation. Ms. Hope explained what Standard IIIA encompasses, and she commented that the standard ensures that we are hiring the right people to do the right things.

FOUNDATION
Dr. Henry Shannon, superintendent/president, presented the Foundation report on behalf of Lisa Nashua, executive director of the Foundation and Governmental Relations. The report included information on pending proposals, alumni affairs, the alumni data scrub, the scholarship program, the Chaffeyans Retirees Association, and the 2016 golf tournament on June 6, 2016.

REPORTS
CLOSED SESSION ACTIONS
Board Secretary Henry Shannon announced that the Board took action in closed personnel session this evening to approve the following by a unanimous (4:0:1) vote. (Mr. McDougal was absent.)

Employment of:
Aaron Amberg to the position of human resources generalist, 1.0 FTE, 12 months, range 1, step A of the confidential salary schedule, effective November 30, 2015.
Lori Smith to the position of purchasing/warehouse assistant, 1.0 FTE, 12 months, range 11, step A of the CSEA salary schedule, effective December 1, 2015.
Hourly personnel including adjunct faculty, contract faculty overload, and short-term workers.
Rosalinda Rivas to the temporary, unclassified, professional expert position of IDRC/TAACCCT work skills navigator, effective November 30, 2015, through June 30, 2016, under the terms and conditions of the employment agreement.
Utilization of volunteer services (This list has been made part of the minutes of this meeting.)

Appointment of:
Lisa Bruchet to the position of accounting specialist, 1.0 FTE, 12 months, range 20, step B of the CSEA salary schedule, effective December 1, 2015.
The Governing Board approved a reduced workload assignment for Robin Ikeda, instructor, biology from 1.00 FTE to .76 FTE for the 2015–16 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

The Governing Board approved a reduced workload assignment for Wafa Yazigi, instructor, mathematics from 1.00 FTE to .533 FTE for the 2016–2017 academic year, pursuant to the provisions of Education Code § 87483 and contingent upon approval from STRS.

MONITORING

The following monitoring reports were provided for the Board’s information:

- Claims
- Quarterly Investment Report and Annual Statements of Investment Guidelines
- Recruitment Analysis

- Measure L Update, Thermal Energy Storage (TES) Tank
  Melanie Siddiqi, vice president, administrative affairs, provided the Board with an update on the status of the TES tank. Ms. Siddiqi indicated the internal and external painting of the tank has been completed, and last Friday, the process of hydro testing and filling the tank began. She mentioned the next part of the procedure will be to commence the insulation process, followed by the installation of a pre-finished metal exterior desert tan jacket around the tank.

CONSENT AGENDA

A motion was made by Mr. Gomez, seconded by Ms. Brugger, to approve the consent agenda as presented.

Yeas: Ms. Brugger, Mr. George, Mr. Gomez, and Ms. Roberts
Nays: None
Absent: Mr. McDougal and Mr. Beaver (advisory)

Through this action, the following were approved (Approval of Minutes, October 22, 2015, through Hourly Position Certification).

GOVERNANCE PROCESS

The minutes of the October 22, 2015, regular board meeting were approved as presented.

The Governing Board received and adopted Board Policy 1200 Institutional Mission.

ACADEMIC AFFAIRS

The Governing Board approved one new course and seven course modifications for the Chaffey College 2015–2016 Catalog.

The Governing Board approved the 2016 summer calendar.
BUSINESS/FISCAL AFFAIRS

The Governing Board authorized the district to enter into Contract No. 16P6 with the lowest responsive and responsible bidder, Danny Letner, Inc. dba Danny Letner Roofing Co. of Orange, California, for the Social Science and Language Arts Roofing Project, in the amount of $469,604, which equals the sum of the base bid, as described on the attached Bid Opening Results.

HUMAN RESOURCES

The Governing Board approved the position description listing for the 2015–2016 fiscal year to be effective January 1, 2016. (This list has been made part of the minutes of this meeting.)

ACTION AGENDA

BUSINESS/FISCAL AFFAIRS

The contract, purchase order, and warrant lists were approved on the motion of Mr. Gomez, second of Ms. Brugger. (These lists have been made part of the minutes of this meeting.)

Yeas: Ms. Brugger, Mr. George, Mr. Gomez, and Ms. Roberts
Nays: None
Absent: Mr. McDougal and Mr. Beaver (advisory)

CEO/STAFF REPORTS

Henry Shannon, superintendent/president, provided the Board with his monthly report and highlighted the 2015 Community Strategy Session, the President’s Monthly Chat, the new director of marketing and public relations, and the GASB 68 implementation.

The superintendent/president introduced Alisha Rosas, director of marketing and public relations. Ms. Rosas provided the Board with background information on some of her previous employers.

Dr. Shannon requested that Internal Auditor Patrick Cabildo provide information on the GASB 68 implementation. Mr. Cabildo explained that GASB 68 will be implemented for past fiscal year 2014–2015 and effects STRS and PERS liabilities. He indicated the information will appear on the audited financial statements, and the number for Chaffey College is approximately $60 million. Mr. Cabildo explained this is a way to be more transparent to the users of the financial statements.

Dr. Henry Shannon announced that a reception will be held in SSA 227 on December 8 to honor Mr. George and Mr. Gomez for their service to the district. The superintendent/president invited everyone to attend.

Faculty Senate Secretary Cindy Walker presented the faculty accomplishments to the Board. Ms. Walker highlighted, Andrew Schnurr, Joanne Osgood, and Meg O’Rourke.
Lissa Napoli, Classified Senate recording officer, presented the Senate’s monthly report. Ms. Napoli highlighted Hope Ell, and she announced the Classified Senate will hold its holiday luncheon on Friday, December 11.

BOARD COMMENTS, REQUESTS, AND FUTURE AGENDA ITEMS

Ms. Roberts thanked her mentors, Gary George and Paul Gomez, for their great service to the college. She wished them great success and good health.

ADJOURNMENT

The meeting was adjourned at 5:15 p.m. in memory of Francois Briot, retired French instructor and Nohemi Gonzalez, a California State University, Long Beach student, who was one of the victims of the Paris attack, as well as other victims of the tragedy.

The next regular meeting of the Chaffey Community College District Governing Board will be Thursday, December 17, 2015.

________________________________________
President

________________________________________
Clerk
SUPPORTS BOARD POLICY

Board Policy 2210 Officers – The clerk of the Governing Board shall certify or attest to certain actions taken by the Governing Board whenever such certification or attestation is required for any purpose.

PROPOSAL

To authorize the Governing Board clerk to attest to actions taken by the Governing Board.

BACKGROUND

A number of agencies require official certification of various actions of the Governing Board. With the election of board officers tonight, this action will update the official approved signatures list for the district.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

To authorize the Governing Board clerk to attest to actions taken by the Governing Board whenever such certification or attestation is required for any purpose.

Prepared by: Henry D. Shannon, Superintendent/President

Recommended by: Henry D. Shannon, Superintendent/President
SUPPORTS BOARD POLICY

**Board Policy 5300 Student Equity** – The Governing Board is committed to assuring student equity in educational programs and college services. The Superintendent/President shall establish and implement a student equity plan that meets the Title 5 standards for such a plan.

PROPOSAL

To approve the 2015–2016 Chaffey College Student Equity Plan.

BACKGROUND

The President’s Equity Council has convened and steered a number of discussions to prepare a new Student Equity Plan. These activities engaged members of the campus in dialogue to identify current or future efforts which could be institutionalized to achieve the college’s goal to close the identified gaps. The Student Equity Plan has also completed a review through the shared governance process.

BUDGET IMPLICATIONS

Funding Source: California Community Colleges Chancellor’s Office

Status of Funds: The Chaffey College Student Equity Plan includes a budget of $1,848,676. $859,080 of this budget is included in the 2015–2016 adopted restricted general fund budget. The remaining $989,596 is being presented for approval under a separate business/fiscal affairs board agenda item.

Future Implications: It is unknown if these funds will be on-going,

RECOMMENDATION

It is recommended that the Governing Board approve the 2015–2016 Chaffey College Student Equity Plan.

Submitted by: Eric Bishop, Interim Vice President, Student Services

Recommended by: Henry D. Shannon, Superintendent/President
SUPPORTS BOARD POLICY

Board Policy 4010 Academic Calendar – The Superintendent/President shall present annually for Governing Board approval an academic calendar that includes consultation with CCFA and CSEA.

PROPOSAL

To approve the 2016–2017 academic calendar.

BACKGROUND

The proposed 2016–2017 academic calendar was developed by the Calendar Committee, which includes representatives from Faculty Senate, Classified Senate, faculty association, classified association, and management and reflects the provisions of Article 17 (Academic Calendar) of the Chaffey Community College District/Chaffey College Faculty Association Agreement. The calendar has been reviewed by President’s Cabinet.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended the Governing Board approve the 2016–2017 academic calendar.

<table>
<thead>
<tr>
<th>Prepared by:</th>
<th>Leonard Crow, Dean, Discipline and Enrollment Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Submitted by:</td>
<td>Sherrie Guerrero, Associate Superintendent, Instruction and Institutional Effectiveness</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>Henry D. Shannon, Superintendent/President</td>
</tr>
</tbody>
</table>
Spring Semester 2017

January 9 – May 16

87 service days

**INSTRUCTION BEGINS**

<table>
<thead>
<tr>
<th>Week</th>
<th>M</th>
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**INSTRUCTION ENDS**

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</tbody>
</table>

**FINAL EXAMINATIONS**

- **Deadline to ADD open-entry/exit classes**: April 22
- **Deadline to DROP full-term classes with a “W” grade**: April 6
- **Deadline to apply for graduation and certificates**: February 12
- **Lincoln Holiday**: February 17
- **Census submission for full-term classes due from faculty**: January 27

**INSTRUCTION BEGINS**

<table>
<thead>
<tr>
<th>Week</th>
<th>M</th>
<th>T</th>
<th>W</th>
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</tbody>
</table>

**Grade Registration Notification**

- **October 26**
- **Application Period (online with OpenCCC)**: Begins September 1
- **Schedule of Classes** available on the website: June 1
- **Institutional Flex Days**: January 5 – 6

**Commencement**

- **May 18**
- **Faculty Lecture. No classes held**: April 19
- **Washington Holiday**: February 20
- **Lincoln Holiday**: February 17
- **Martin Luther King, Jr. Holiday**: January 16

**Late Registration**

- **January 11 – 19**
- **Deadline to ADD Track 2 classes**: March 28
- **Late Registration**: March 21 – 28
- **Grades due from faculty**: March 21
- **Deadline to DROP Track 1 classes without a “W” grade**: January 19
- **Deadline to DROP Track 1 classes with a “W” grade**: February 5
- **Deadline to ADD Track 1 classes**: January 19
- **Census submission due from faculty**: January 14

**Chaffey College 2016–2017 Academic Calendar**

<table>
<thead>
<tr>
<th>Week</th>
<th>M</th>
<th>T</th>
<th>W</th>
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</tbody>
</table>

**IMPORTANT SAFETY EVENTS**

- **The Great California Shakeout Earthquake Drill**: October 15, 2015
- **Active Shooter Drill**: Week of April 4, 2016

**NOTE:** Weekend classes meet following Friday holidays and before Monday holidays unless specifically designated as a holiday on this calendar.

* Deadline for refunds varies for Fast Track classes. Check your Registration Receipt or Class Schedule on MyChaffey portal for this information.
SUPPORTS BOARD POLICY

Board Policy 4020 Program, Curriculum, and Course Development – The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

PROPOSAL

To approve eleven course modifications, one new program of study, and one program of study modification for the Chaffey College 2015–2016 Catalog, as recommended by the Faculty Senate, the college Curriculum Committee, and the associate superintendent of instruction and institutional effectiveness.

BACKGROUND

AB 1725 and Section 53200(c) of Title 5 define the role of the Faculty Senate in assuming primary responsibility for making recommendations in the areas of curriculum and academic standards. The Curriculum Committee reviewed the attached course modifications, new program of study, and program of study modification. The course modifications, new program of study, and program of study modification include those not currently in the college curriculum. As a result of deliberations, the college Curriculum Committee, the Faculty Senate, and the associate superintendent of instruction and institutional effectiveness are recommending the eleven course modifications, one new program of study, and one program of study modification for approval by the Governing Board.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended the Governing Board approve eleven course modifications, one new program of study, and one program of study modification for the Chaffey College 2015-2016 Catalog.

Prepared by: Marie Boyd, Curriculum Chairperson
Submitted by: Sherrie Guerrero, Associate Superintendent, Instruction and Institutional Effectiveness
Recommended by: Henry D. Shannon, Superintendent/President
### Courses – Modifications

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Course ID</th>
<th>TOP Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Art</td>
<td>ART-30</td>
<td>1002.10</td>
<td>Figure Drawing</td>
<td>3</td>
</tr>
<tr>
<td>2. Art</td>
<td>ART-50</td>
<td>1002.20</td>
<td>Introduction to Sculpture</td>
<td>4</td>
</tr>
<tr>
<td>3. Fashion Design</td>
<td>FASHD-61</td>
<td>1303.10</td>
<td>Pattern Drafting I</td>
<td>3</td>
</tr>
<tr>
<td>4. Fashion Design</td>
<td>FASHD-65</td>
<td>1303.00</td>
<td>Fashion Illustration</td>
<td>2</td>
</tr>
<tr>
<td>5. Fashion Design</td>
<td>FASHD-442</td>
<td>1303.30</td>
<td>Industrial Sewing</td>
<td>2</td>
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<tr>
<td>6. Fashion Design</td>
<td>FASHD-445</td>
<td>1303.30</td>
<td>Fitting and Alterations of Patterns and Apparel</td>
<td>2</td>
</tr>
<tr>
<td>7. Fashion Design</td>
<td>FASHD-471</td>
<td>1303.30</td>
<td>Advanced Patternmaking</td>
<td>3</td>
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<tr>
<td>8. Fashion Merchandising</td>
<td>FASHM-10</td>
<td>1303.20</td>
<td>Introduction to the Fashion Industry</td>
<td>3</td>
</tr>
<tr>
<td>11. Fashion Merchandising</td>
<td>FASHM-60</td>
<td>1303.20</td>
<td>Textiles</td>
<td>3</td>
</tr>
</tbody>
</table>

### Program of Study – New

<table>
<thead>
<tr>
<th>Program of Study</th>
<th>AA/AS/C</th>
<th>TOP Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Business and Office Technologies</td>
<td>Certificate</td>
<td>0518.00</td>
<td>Professional Skills</td>
<td>19.5</td>
</tr>
</tbody>
</table>

### Program of Study – Modification

<table>
<thead>
<tr>
<th>Program of Study</th>
<th>AA/AS/C</th>
<th>TOP Code</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
</table>

December 2015 Board Meeting
TOPIC  APPROVAL TO PURCHASE MATERIALS THROUGH OTHER PUBLIC AGENCY CONTRACTS

Communication No.  IV.G.4.a

SUPPORTS BOARD POLICIES

Supports and complies with Board Policies:  2710 Conflict of Interest, 6100 Delegation of Authority, 6330 Purchasing, 6340 Contracts, and 6600 Capital Construction.

PROPOSAL

To determine that it is in the district's best interests to make procurements by means of existing public agency contracts pursuant to California Public Contract Code Section 20652 and to authorize the district to make such procurements under Section 20652 as needed in the district's best interests for the calendar year ending on December 31, 2016.

BACKGROUND

California Public Contract Code Section 20652 authorizes the Governing Board, without advertising for bids, to contract for the lease or purchase of materials, supplies, equipment, automobiles, tractors, and other personal property for the district through contracts let by other public agencies (commonly referred to as "piggy-backing" contracts). San Bernardino County requires the Governing Board to take specific action to determine that it is the best interests of the district to utilize an existing bid or contract to make procurements pursuant to Section 20652, rather than receiving bids on its own behalf.

This action provides the district the option to make procurements using existing public agency contracts as the need arises and is in the best interest of the district pursuant to California Public Contract Code Section 20652.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board determine that it is in the district’s best interests to make procurements by means of existing public agency contracts pursuant to California Public Contract Code Section 20652 and to authorize the district to make such procurements under Section 20652 as needed in the district’s best interests for the calendar year ending on December 31, 2016.

Prepared by: Kim Erickson, Executive Director, Business Services
Submitted by: Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by: Henry D. Shannon, Superintendent/President
SUPPORTS BOARD POLICY
Board Policy 6300 Fiscal Management - The Superintendent/President shall establish procedures to assure that the fiscal condition and activity of the District ensures fiscal health and stability, supports Governing Board priorities and financial planning and budgeting, and is consistent with generally accepted principles of accounting and business practices.

PROPOSAL
To approve the budget increase of $1,432,880 to the 2015–2016 restricted general fund budget for the district’s California Work Opportunity and Responsibility to Kids (CalWORKs), Temporary Assistance for Needy Families (TANF), Student Equity, Extended Opportunity Programs and Services (EOPS), and Cooperative Agencies Resources for Education (CARE) programs.

BACKGROUND
The adopted restricted budgets for the CalWORKs, TANF, Student Equity, EOPS, and CARE programs were based on the Chancellor’s Office estimated advance preliminary allocations. Per notification from the Chancellor’s Office, the final allocations for these programs have increased by $1,432,880.

<table>
<thead>
<tr>
<th>Program</th>
<th>Current Budgeted Allocation</th>
<th>Adjustments</th>
<th>Revised Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>CalWORKs</td>
<td>$402,316</td>
<td>$58,725</td>
<td>$461,041</td>
</tr>
<tr>
<td>TANF</td>
<td>93,557</td>
<td>12,679</td>
<td>106,236</td>
</tr>
<tr>
<td>STUDENT EQUITY</td>
<td>859,080</td>
<td>989,596</td>
<td>1,848,676</td>
</tr>
<tr>
<td>EOPS</td>
<td>753,941</td>
<td>322,802</td>
<td>1,076,743</td>
</tr>
<tr>
<td>CARE</td>
<td>72,964</td>
<td>49,078</td>
<td>122,042</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$2,181,858</strong></td>
<td><strong>$1,432,880</strong></td>
<td><strong>$3,614,738</strong></td>
</tr>
</tbody>
</table>

BUDGET IMPLICATIONS

Funding Source – California Community Colleges Chancellor’s Office.

Status of Funds – The 2015–2016 restricted general fund budget will be increased as indicated below for the increases to the CalWORKs, TANF, Student Equity, EOPS and CARE programs:

<table>
<thead>
<tr>
<th>48xxx</th>
<th>Income</th>
<th>$1,432,880</th>
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</thead>
<tbody>
<tr>
<td>52xxx</td>
<td>Classified Salaries</td>
<td>$23,400</td>
</tr>
<tr>
<td>53xxx</td>
<td>Benefits</td>
<td>499</td>
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<tr>
<td>54xxx</td>
<td>Supplies</td>
<td>400</td>
</tr>
<tr>
<td>55xxx</td>
<td>Other Services</td>
<td>1,047,701</td>
</tr>
<tr>
<td>56xxx</td>
<td>Capital Outlay</td>
<td>5,000</td>
</tr>
<tr>
<td>57xxx</td>
<td>Student Aid</td>
<td>355,880</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$1,432,880</strong></td>
</tr>
</tbody>
</table>

Future Implications – None
RECOMMENDATION
It is recommended that the Governing Board approve the budget increase of $1,432,880 to the 2015–2016 restricted general fund budget for the district’s California Work Opportunity and Responsibility to Kids (CalWORKs), Temporary Assistance for Needy Families (TANF), Student Equity, Extended Opportunity Programs and Services (EOPS), and Cooperative Agencies Resources for Education (CARE) programs.

Prepared by: Anita D. Undercoffer, Executive Director, Budgeting & Fiscal Services
Submitted by: Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by: Henry D. Shannon, Superintendent/President
AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

December 17, 2015
Board Meeting Date

TOPIC 2015–2016 CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM CONTRACT AGREEMENT

Communication No. IV.G.4.c

SUPPORTS BOARD POLICY

Board Policy 3280 Grants – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the California Early Childhood Mentor Program contract agreement for the period from August 1, 2015, through July 31, 2016.

BACKGROUND

The California Early Childhood Mentor Program offers experienced early childhood teachers the opportunity to train student teachers enrolled in local community colleges. The mentor program originated from private funding and federal block grant money received by Chabot-Las Positas Community College and the National Center for Early Childhood Workforce (formerly the Child Care Employee Project). The program, under the direction of Jeri Bollman, improves the quality of childcare by providing incentives that reduce teacher turnover, and is supported by public money administered through the Chabot-Las Positas Community College District. The mentor program creates a career track for experienced teachers, as well as establishes training options for students at their worksites.

BUDGET IMPLICATIONS

Funding Source – Chabot-Los Positas Community College

Status of Funds – Mentors receive a stipend directly from the Chabot-Las Positas Community College.

Future Implications – None

RECOMMENDATION

It is recommended that the Governing Board approve the California Early Childhood Mentor Program contract agreement for the period from August 1, 2015, through July 31, 2016.

Prepared by: Cory Schwartz, Dean, School of Social and Behavioral Sciences
Submitted by: Jim Fillpot, Dean, Institutional Research and Resource Development
Reviewed by: Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by: Henry D. Shannon, Superintendent/President
TOPIC 2015–2016 CHILD DEVELOPMENT TRAINING CONSORTIUM AGREEMENT

Communication No. IV.G.4.d

SUPPORTS BOARD POLICY

Board Policy 3280 Grants – The Governing Board shall be informed about all grant awards received by the District. The Superintendent/President shall establish procedures to assure the timely application and processing of grant proposal applications and awards, and that the grants that are submitted directly support the purposes of the District.

PROPOSAL

To approve the Child Development Training Consortium Grant Agreement between Chaffey College and Yosemite Community College District for the 2015–2016 year in the amount of $7,500.00.

BACKGROUND

Chaffey College has participated in the Child Development Training Consortium program on an annual basis since 1993. These funds will provide direct financial support for the tuition to child development students who are enrolled in courses required by the California Commission on Teacher Credentialing. The funds may also be used to pay the fees to obtain a new or renew a child development permit. The grant, under the direction of Kristy Knight, provides educational stipends and other items, such as instructional supplies, for the students in the college’s child development program.

BUDGET IMPLICATIONS

Funding Source – Source funding for this program is provided by the federal block grant from the California Department of Education, Child Development Division, and administered by Yosemite Community College

Status of Funds – The 2015–2016 restricted general fund budget will be increased as indicated below for this grant:

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>$7,500</td>
</tr>
<tr>
<td>Student Aid</td>
<td>$7,500</td>
</tr>
<tr>
<td>Total</td>
<td>$7,500</td>
</tr>
</tbody>
</table>

Future Implications – These funds are available through an annual application process dependent upon the availability of the federal block grant.

RECOMMENDATION

It is recommended that the Governing Board approve the Child Development Training Consortium Grant Agreement between Chaffey College and Yosemite Community College District for the 2015–2016 year in the amount of $7,500.

Prepared by: Cory Schwartz, Dean, School of Social and Behavioral Sciences
Submitted by: Jim Fillpot, Dean, Institutional Research and Resource Development
Reviewed by: Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by: Henry D. Shannon, Superintendent/President
SUPPORTS BOARD POLICIES

Supports and complies with Board Policies: 2710 Conflict of Interest, 6100 Delegation of Authority, 6330 Purchasing, 6340 Contracts, and 6550 Disposal of Property.

PROPOSAL

To adopt attached Resolution 121715, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

BACKGROUND

The Chaffey Community College District is owner of the electronic equipment and miscellaneous materials listed on Exhibit A, attached to the resolution. The listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale.

Pursuant to California Education Code Section 81450 et seq., the resolution must be adopted by majority vote of those members present to be valid.

In accordance with the district’s Governing Board Policy 6550 and California Education Code Section 81450 et seq., Resolution 121715 delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the listed items and to execute all documents in connection therewith, subject to the terms and conditions of the resolution.

BUDGET IMPLICATIONS

N/A

RECOMMENDATION

It is recommended that the Governing Board adopt Resolution 121715, which delegates authority to the superintendent/president or his designee to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in Exhibit A of the resolution, and to execute all documents in connection therewith, in accordance with the terms and conditions of the resolution.

Attachment: Resolution 121715

Prepared by: Kim Erickson, Executive Director, Business Services
Submitted by: Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by: Henry D. Shannon, Superintendent/President
RESOLUTION 121715

A RESOLUTION OF THE GOVERNING BOARD OF CHAFFEY COMMUNITY COLLEGE DISTRICT AUTHORIZING THE DISPOSAL OF ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS

WHEREAS, the Chaffey Community College District ("District") is owner of the electronic equipment and miscellaneous materials listed on the attached Exhibit A; and

WHEREAS, the listed items have exceeded their useful life and are no longer suitable for district purposes and may be disposed of through auction sale; and

WHEREAS, pursuant to California Education Code Section 81450 et seq., this resolution must be adopted by majority vote of those members present to be valid; and

WHEREAS, in accordance with the District's Governing Board Policy 6550, this resolution delegates authority to the superintendent/president, or his designee, to sell or otherwise dispose of the listed items, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

NOW, THEREFORE, BE IT RESOLVED BY CHAFFEY COMMUNITY COLLEGE DISTRICT, AS FOLLOWS:

Section 1. The Governing Board finds and determines that all of the recitals set forth above are true and correct.

Section 2. The Governing Board approves the delegation of authority to the district's superintendent/president, or his designee, to sell or otherwise dispose of the electronic equipment and miscellaneous materials listed in the attached Exhibit A, and to execute all documents in connection therewith, in accordance with Education Code Sections 81450 and 81452.

Section 3. That this delegation of authority shall be valid for the sale or disposal of the items listed in the attached Exhibit A, or until rescinded by the Governing Board.

Section 4. That this resolution shall become effective upon its adoption.

PASSED AND ADOPTED by the Governing Board of the Chaffey Community College District at Rancho Cucamonga, California, this 17th day of December, 2015, at a regular meeting by the following vote:

Ayes:
Noes:
Abstentions:
Absent:

I, , Clerk of the Governing Board of the Chaffey College Community College District of San Bernardino County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly adopted by said board at the regular meeting thereof at the date and place and by vote stated, which resolution is on file and of record in the office of said board.

--------------------------------------------------------------------------------

Clerk, Governing Board
## DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS

**BOARD MEETING DATE:** DECEMBER 17, 2015

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Serial #s (Asset #s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Segways, i2 Patrollers</td>
<td>082101039878 (129894), 082091039734 (129893), 49632 (132216), 49066 (132637), 46554 (132638)</td>
</tr>
<tr>
<td>1</td>
<td>Scanner, Fujitsu FI-4530C</td>
<td>004026 (124129)</td>
</tr>
<tr>
<td>4</td>
<td>Dental Chair Kits M-IR-DA-8</td>
<td>N/A (130325), N/A (130326), N/A (130327), N/A (130328)</td>
</tr>
<tr>
<td>4</td>
<td>Flat Panel Monitor Mounts, ADEC 561</td>
<td>N/A (130206), N/A (130206), N/A (130207), N/A (130208)</td>
</tr>
<tr>
<td>1</td>
<td>Simulated Portable X-Ray Unit</td>
<td>46305EC9 (124797)</td>
</tr>
<tr>
<td>10</td>
<td>Printers, HP LaserJet 4250</td>
<td>CNRXK42693 (126289), CNGXC08046 (124915), CNRXH64198 (127708), CNBXC18099 (125336), SNCNBXC15254 (124094), CNRXY42290 (129126), CNRXK61358 (127889), CNRXK41819 (127876), CNB XF11562 (124282), CNDXD17801 (125337)</td>
</tr>
<tr>
<td>2</td>
<td>Printers, HP LaserJet 4000</td>
<td>USEX033256 (115449), USEF169255 (111527)</td>
</tr>
<tr>
<td>2</td>
<td>Printer, HP LaserJet 4100</td>
<td>USJNJ47323 (118981), USJNG14665 (118815)</td>
</tr>
<tr>
<td>1</td>
<td>Printer, HP LaserJet 4300</td>
<td>CNGY205871 (123722)</td>
</tr>
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<td>7</td>
<td>Printers, HP LaserJet 4200</td>
<td>USGNS43506 (123181), USDNP19368 (122714), USGPNP11260 (123164), CNBXC35818 (124201), USGNX44568 (123184), USBNM15421 (122176), CNBXC104305 (122392)</td>
</tr>
<tr>
<td>3</td>
<td>Printers, HP LaserJet 4350</td>
<td>USBXM14464 (124141), CNRXC81771 (127766), USBXM14486 (N/A)</td>
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<tr>
<td>2</td>
<td>Printer, Xerox Phaser 6700</td>
<td>AB9779341 (136099), CNBX108712 (121085)</td>
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<tr>
<td>1</td>
<td>Printer, Xerox Phaser 6350</td>
<td>WNN537392 (125236)</td>
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<td>1</td>
<td>Printer, Xerox Phaser 6200</td>
<td>LPHU42187 (122327)</td>
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<tr>
<td>5</td>
<td>Printer, Xerox Phaser 6250</td>
<td>PWGS57480 (123151), PWG679144 (123976), PWG659588 (123179), PWG682266 (124176), PWG682266 (122953)</td>
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<td>1</td>
<td>Printer, HP C3990A</td>
<td>USHD022379 (111759)</td>
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<td>1</td>
<td>Printer, HP DeskJet 970 Cxi</td>
<td>MX1121D1HM (115801)</td>
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<td>2</td>
<td>Video Magnifier, Aladdin Genie</td>
<td>2199030196 (112939), 2199020032 (112577)</td>
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<tr>
<td>3</td>
<td>MacBook Pro</td>
<td>W88022V9X91 (128630), W88219RPYJX (129700), W88219RQYJX (129698),</td>
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<td>1</td>
<td>PowerBook G4</td>
<td>QT2450SLM4M (121024)</td>
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<tr>
<td>1</td>
<td>Printer, Epson Stylus Photo 2200</td>
<td>EBJY095441 (122621)</td>
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<tr>
<td>1</td>
<td>Printer, HP LaserJet 2100TN</td>
<td>USCB028236 (113236)</td>
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<tr>
<td>8</td>
<td>Projector, Sanyo PLC-XP21N</td>
<td>G2405719 (123385), G1201859 (121571), G1502298 (119515), G2Y05809 (123377), G1201714 (117390), G1701109 (119593), G6Y26383 (126029), G6Y26336 (126031)</td>
</tr>
<tr>
<td>1</td>
<td>Projector, Eiki LCXNB2</td>
<td>G0901830 (116082)</td>
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<tr>
<td>1</td>
<td>Printer, HP LaserJet 8150</td>
<td>JPBLM43560 (119010)</td>
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<tr>
<td>1</td>
<td>Printer, Xerox Phaser 6360</td>
<td>DBY262531 (131887)</td>
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<tr>
<td>Description</td>
<td>Model/Serial Numbers</td>
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<tr>
<td>-----------------------------</td>
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<tr>
<td>Printer, HP LaserJet 4050N</td>
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<tr>
<td>Label Printer, Zebra TLP 2844</td>
<td>41A051201862 (124303)</td>
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<tr>
<td>Projector, Panasonic PT-L735U</td>
<td>SH4420010 (123735)</td>
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<tr>
<td>Printer, Q-Matic</td>
<td>S34613163 (130345)</td>
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<td>Touch Screen, ML-1725L</td>
<td>724121562C (123362), 724121560C (123364), 724121566C (123359), 724121561C (123360), 724121572C (123367), 724121568C (123366), 724121554C (123358), 724121536C (123365), 724121555C (123361)</td>
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<tr>
<td>Computers, Apple Power Mac G5</td>
<td>G86305GLUV1 (126538), G86305QDUV1 (126553)</td>
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<tr>
<td>Keyboard/monitor for Poweredge, Dell</td>
<td>3892337 (123165)</td>
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<tr>
<td>Photo ID Printer, Eltron P310</td>
<td>E221424 (121089)</td>
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<td>Computer, Dell Optiplex 745</td>
<td>FSK32C1 (125855), DXBPKC1 (126309)</td>
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<tr>
<td>Scanner, Fujitsu Fi4530C</td>
<td>004026 (124129)</td>
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<tr>
<td>Computer, Dell Optiplex 760</td>
<td>1R89QM1 (132428)</td>
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<tr>
<td>Computer, Dell Optiplex GX280</td>
<td>HSX6V71 (124698), GMNQP71 (N/A)</td>
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<tr>
<td>Computer, Dell Optiplex 780</td>
<td>7HX1FN1 (132614)</td>
<td></td>
</tr>
<tr>
<td>ScanJet, HP ADF</td>
<td>SG05926134 (117494)</td>
<td></td>
</tr>
</tbody>
</table>
SUPPORTS BOARD POLICIES

Supports and complies with Board Policies: 2710 Conflict of Interest/Principles, 6100 Delegation of Authority, 6330 Purchasing, 6340 Contracts, and 6700 Civic Center and Other Facilities Use.

PROPOSAL

To approve and authorize the district to enter into a rental agreement with Chaffey Joint Union High School District (CJUHSD), for classroom space located at Ontario High School, 901 West Francis Street, Ontario, California, as a temporary facility for educational classes in accordance with the CJUHSD application and permit for use of school premises terms and conditions.

BACKGROUND

Since August 2007, the district has been a party to a rental agreement at Ontario High School for the rental of classroom space. Over the period of approximately eighteen weeks, five instructional classes will be scheduled at the school’s facilities during various hours, Monday and Wednesday.

The proposed total rental fee of $15,328.20 is based upon a fixed one-time processing fee of $30, an hourly rate of $35 per hour for the first hour and $25 per hour every hour thereafter for each classroom, plus $50.10 per hour for security guard services. The district intends to rent the facility from January 11, 2016, through May 18, 2016. The rates are established by CJUHSD board policy through the Civic Center Act under California Education Code Sections 38130, et seq., and permits the district to enter the proposed rental agreement for educational purposes.

Upon completion of due diligence review, the district has determined that continuing the rental agreement with CJUHSD for the property located at Ontario High School would best serve the interests of the community and advance the district’s mission.

BUDGET IMPLICATIONS

Funding Source – Unrestricted General Fund.

Status of Funds – Funds of $15,328.20 for this agreement are included in the 2015–2016 unrestricted general fund budget.

Future Implications – N/A
RECOMMENDATION

It is recommended that the Governing Board approve and authorize the district to enter into a rental agreement with Chaffey Joint Union High School District (CJUHSD), for classroom space located at Ontario High School, 901 West Francis Street, Ontario, California, as a temporary facility for educational classes, for the periods of January 11, 2016, through May 18, 2016, for a total rental fee of, at the rates as noted above, in accordance with the terms and conditions of the application and permit for use of school facilities as administered by CJUHSD’s civic center policies and procedures.

<table>
<thead>
<tr>
<th>Prepared by:</th>
<th>Kim Erickson, Executive Director, Business Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reviewed by:</td>
<td>Lisa Bailey, Associate Superintendent, Business Services and Economic Development</td>
</tr>
<tr>
<td>Recommended by:</td>
<td>Henry D. Shannon, Superintendent/President</td>
</tr>
</tbody>
</table>
TOPIC MANAGEMENT PERSONNEL PLAN/EMPLOYMENT CONTRACT

Communication No. IV.G.5.a

SUPPORTS BOARD POLICY
Board Policy 7250, Educational Administrators - Educational administrators shall be compensated in the manner provided for by the appointment or contract of employment.

PROPOSAL
To approve the change to the employment contract between the Governing Board of the Chaffey Community College District and the academic position listed below:

Level I
Vice President, Student Services

Proposed Contract
Expiration Date
June 30, 2018

BACKGROUND
The Chaffey Community College District Management Professional Development/Evaluation Personnel Plan approved by the Governing Board on May 28, 2015, consistent with the provisions of California Education Code, Section 72411, a provision enacted under AB1725, requires all instructional and student services administrators to be employed, and all other administrators may be employed, by the Governing Board of the district by an appointment or contract not to exceed four years. The applicable provisions of the Management Professional Development/Evaluation Personnel Plan approved by the Governing Board provides that managers appointed to academic positions, Level I, including associate vice presidents, may be employed by the Governing Board under contract for a period not greater than four (4) years. Academic managers appointed to Level II positions, including associate deans and Level III positions, may be employed by the Governing Board under contract for a period not greater than three (3) years.

BUDGET IMPLICATIONS
Funding Source – Unrestricted general fund

Status of Funds – The personnel costs associated with this position is included in the 2015–16 budget.

Future Implications – It is anticipated that these costs will be ongoing.

RECOMMENDATION
It is recommended the Governing Board approve the change to the employment contract between the Governing Board of the Chaffey Community College District and the academic position listed above.

Prepared by: Susan Hardie, Director, Human Resources
Reviewed by: Lisa Bailey, Associate Superintendent, Business Services and Economic Development
Recommended by: Henry D. Shannon, Superintendent/President
AGENDA ITEM
Chaffey Community College District
GOVERNING BOARD

December 17, 2015
Board Meeting Date

TOPIC STUDENT WORKER SALARY SCHEDULE

Communication No. IV.G.5.b

SUPPORTS BOARD POLICY

Board Policy 7130 Compensation – Salary schedules, compensation and benefits, including health and welfare benefits, for all classes of employees and each contract employee shall be established by the Governing Board.

PROPOSAL

To approve the attached student worker salary schedule for the 2015–2016 fiscal year to be effective January 1, 2016.

BACKGROUND

The administration recommends salary changes as reflected in the attached position schedule due to the increase in the state minimum wage effective January 1, 2016.

BUDGET IMPLICATIONS

Funding Source – Restricted and unrestricted general fund

Status of Funds – Affected budgets will absorb any increased expenditures as a result of this hourly position certification proposal.

Future Implications – N/A

RECOMMENDATION

It is recommended the Governing Board approve the attached student worker salary schedule for the 2015–2016 fiscal year to be effective January 1, 2015.

| Prepared by: | Susan Hardie, Director, Human Resources |
| Submitted by: | Lisa Bailey, Associate Superintendent, Business Services and Economic Development |
| Recommended by: | Henry D. Shannon, Superintendent/President |
Student Employee Pay Scale Effective January 1, 2016

Student employee positions are classified into three ranges (with Range 3 being the most skilled or difficult) using three classifying factors: level of responsibility, qualifications, and difficulty.

Pay Scale through December 31, 2015:
Range 1 = $9.00 / hour (entry-level positions)
Range 2 = $10.00 / hour (intermediate-level positions)
Range 3 = $11.00 / hour (advanced-level positions)

Pay Scale Beginning January 1, 2016:
**Range 1 = $10.00 / hour**
Entry-level positions
Require minimal or no previous experience. Acceptable performance levels can be reached primarily through on-the-job training. Examples: entry-level office assistants, entry-level lab assistants, entry-level bookstore clerks, police cadets, M & O assistants, student ambassadors, food service workers, etc.

**Range 2 = $11.00 / hour**
Intermediate-level positions
Position requires some previous experience. Acceptable performance levels can be reached through a combination of prior knowledge, skills, and abilities working in conjunction with on-the-job training. Examples: intermediate-level office assistants and lab assistants, peer advisors, senior bookstore clerks, etc.

**Range 3 = $12.00 / hour**
Advanced-level positions
Position requires considerable previous experience (or certification such as CPR, MA, etc.). Although on-the-job training may be provided, acceptable performance levels can only be reached through a sufficient amount of specific prior knowledge, skills, and abilities. Examples: tutors, SI leaders, medical assistants, information technology interns, etc.
TOPIC  CONTRACT, PURCHASE ORDER, AND WARRANT LISTS

Communication No.  IV.H.1.a

SUPPORTS BOARD POLICY

**Board Policy 6310 Accounting** – Present to the Governing Board at a regular Governing Board meeting a list of all purchase orders and/or District warrants for Governing Board review and ratification.

PROPOSAL

To approve the contract, purchase order, and warrant lists as presented.

BACKGROUND

The attached reports represent all contracts, purchase orders, and district warrants for the month of November 2015.

BUDGET IMPLICATIONS

*Funding Source* – All Funds

*Status of Funds* – Funding for these contracts, purchase orders, and warrants are included in the 2015-2016 adopted district budgets.

*Future Implications* – None

RECOMMENDATION

It is recommended the Governing Board approve the attached contract, purchase order, and warrant lists.

Prepared by:  Kim Erickson, Executive Director, Business Services

Submitted by: Lisa Bailey, Associate Superintendent of Business Services and Economic Development

Recommended by:  Henry D. Shannon, Superintendent/President
# CONTRACT AND CHANGE ORDER LIST

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Vendor</th>
<th>City, State</th>
<th>Description of Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>16C182</td>
<td>A-B-CPR and First Aid Training, Inc.</td>
<td>San Diego, CA</td>
<td>For a not-to-exceed amount, to provide CPR and First Aid adult training workshop for the Chaffey College Classified Success Network, held on November 20, 2015, at the Rancho Cucamonga campus, as approved by the Office of Instructional Support and Library Services</td>
<td>$788.00</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td>16C187</td>
<td>Aimee A. Mele</td>
<td>Ontario, CA</td>
<td>For a not-to-exceed amount, to provide on-call sign language interpreter services to students as a level I sign language interpreter, for the period of October 1, 2015, through June 30, 2016, as approved by Disability Programs and Services</td>
<td>3,000.00</td>
<td>Restricted General Fund</td>
</tr>
<tr>
<td>16A5</td>
<td>Andrew Wheeler</td>
<td>Rancho Cucamonga, CA</td>
<td>For a not-to-exceed amount, to serve as the official statistician for the 2015 Panther Pride Women’s Basketball Tournament, for the period of December 4, 2015, through December 6, 2015, as approved by the Office of the Dean of Kinesiology, Nutrition, and Athletics</td>
<td>600.00</td>
<td>Auxiliary Donations Fund</td>
</tr>
<tr>
<td>16C184</td>
<td>Applied Learning Science, LLC</td>
<td>Pasadena, CA</td>
<td>For a not-to-exceed amount, to provide consulting services to facilitate exemplary performance of the Energy Efficiency and Utilities Sector by assessing current performance and providing recommendations on improvement opportunities, for the period of October 22, 2015, through June 30, 2016, as approved by the Office of Economic Development</td>
<td>16,400.00</td>
<td>Restricted General Fund</td>
</tr>
<tr>
<td>16C193</td>
<td>Camilo Cruz Photography</td>
<td>Los Angeles, CA</td>
<td>For a not-to-exceed amount, to serve as artist guest speaker during the Center for the Arts Presents - Inside/Outside: Prison Narratives exhibition and program, to be held on November 10, 2015, at the Wignall Museum of Contemporary Art, located at the Rancho Cucamonga campus, as approved by the Office of the Wignall Museum of Contemporary Art</td>
<td>150.00</td>
<td>Restricted General Fund</td>
</tr>
</tbody>
</table>

---

1 Funding for all contracts and change orders on this list are included in the 2015-2016 adopted district budgets.
2 Funded by Disability Programs and Services (DPS) budget.
3 Funded by Economic Development grant funds.
4 Funded by Student Equity budget.
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Vendor</th>
<th>City, State</th>
<th>Description of Service</th>
<th>Amount</th>
<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>16C185</td>
<td>Childcare Careers, LLC</td>
<td>San Mateo, CA</td>
<td>For a not-to-amount, to provide the District, as-needed qualified temporary Childcare teachers, for the period of November 5, 2015, through June 30, 2016, as approved by the Office of the Child Development Center</td>
<td>$4,000.00</td>
<td>Children's Center Fund</td>
</tr>
<tr>
<td>16C65</td>
<td>Debra L. Reilly, Esq., dba Reilly Workplace Investigations</td>
<td>Encinitas, CA</td>
<td>Amendment 1 to increase the not-to-exceed amount, to conduct independent, impartial, and confidential employment investigations, as approved by the Office of Human Resources</td>
<td>40,000.00</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td>16C188</td>
<td>Erika N. Barrios</td>
<td>Rancho Cucamonga, CA</td>
<td>For a not-to-exceed amount, to create four unique illustrations to be used in the design of Wignall Museum of Contemporary Art artist buttons, for the period of October 26, 2015, through December 24, 2015, as approved by the Office of the Wignall Museum of Contemporary Art</td>
<td>400.00</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td>16C180</td>
<td>Jacco Van Der Kooij, dba Winning by Design</td>
<td>Campbell, CA</td>
<td>For a not-to-exceed amount, to provide The How to Use Information Prezi, including, consultancy services for the creation of custom design templates, art direction, concepting, client communication, project management, and presentation design, for the period of October 15, 2015, through December 31, 2015, as approved by the Office of the Center of Excellence</td>
<td>2,250.00</td>
<td>Restricted General Fund</td>
</tr>
<tr>
<td>16A4</td>
<td>Kenneth Walter</td>
<td>La Verne, CA</td>
<td>For a not-to-exceed amount, to serve as the official statistician for the Chaffey College Panthers home football game, held on November 14, 2015, as approved by the Office of the Dean of Kinesiology, Nutrition, and Athletics</td>
<td>150.00</td>
<td>Auxiliary Donations Fund</td>
</tr>
<tr>
<td>16C140</td>
<td>Nancy K. Bohl, Inc., dba The Counseling Team International</td>
<td>San Bernardino, CA</td>
<td>For a not-to-exceed amount, to provide psychological screening services of law enforcement/school police applicants, for the period of July 1, 2015, through June 30, 2016, as approved by the Office of Human Resources</td>
<td>600.00</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td>16A3</td>
<td>Nicki Datwani</td>
<td>Hacienda Heights, CA</td>
<td>For a not-to-exceed amount, to provide disc jockey entertainment and master of ceremonies services, dole drummers and dancers, for events held during International Student Week, for the period of November 17, 2015, through November 19, 2015, as approved by the Office of the International Students Center</td>
<td>2,150.00</td>
<td>Auxiliary Donations Fund</td>
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</tbody>
</table>

5 Funded by Center of Excellence funds.
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Vendor</th>
<th>City, State</th>
<th>Description of Service</th>
<th>Amount</th>
<th>Funding Source</th>
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<tbody>
<tr>
<td>16C150</td>
<td>Occupational Health Centers of California, dba Concentra Medical Centers</td>
<td>Rancho Cucamonga, CA</td>
<td>For a not-to-exceed amount, to provide as-needed pre-employment and fitness for duty exams, urine drug screening, Hepatitis B vaccines, breath alcohol test, and tuberculosis skin test for employees, for the period of July 1, 2015, through June 30, 2016, as approved by the Office of Human Resources</td>
<td>$1,000.00</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td>16C190</td>
<td>Oliva Ramos</td>
<td>Ontario, CA</td>
<td>For a not-to-exceed amount, to provide translator services during the Online to College and Parents Informational Workshops, held at the Rancho Cucamonga and Chino campuses, for the period of September 16, 2015, through June 30, 2016, as approved by the Office of Marketing and Public Relations</td>
<td>300.00</td>
<td>Unrestricted General Fund</td>
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<tr>
<td>15C103A</td>
<td>Remote-Learners US, Inc.</td>
<td>Fishersville, VA</td>
<td>Amendment 1 to extend the term date to October 24, 2017, to the License, Hosting, and Support Services Agreement, to provide Remote-Learner support, hosting, and training services for two Moodle LS site platforms, as approved by the Office of Information Technology Services</td>
<td>83,354.66</td>
<td>Restricted General Fund</td>
</tr>
<tr>
<td>16C123</td>
<td>RISE Interpreting, Inc.</td>
<td>Riverside, CA</td>
<td>For a not-to-exceed amount, to provide on-call sign language interpreter services, as requested by Disability Programs and Services, for the period of July 1, 2015, through June 30, 2016, as approved by Disability Programs and Services</td>
<td>15,000.00</td>
<td>Restricted General Fund</td>
</tr>
<tr>
<td>16C124</td>
<td>RISE Interpreting, Inc.</td>
<td>Riverside, CA</td>
<td>For a not-to-exceed amount, to provide on-call sign language interpreter services, as requested by Human Resources, for the period of July 1, 2015, through June 30, 2016, as approved by the Office of Human Resources</td>
<td>10,000.00</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td>16C46</td>
<td>Sheri Geerer</td>
<td>Riverside, CA</td>
<td>Amendment 1 to increase the not-to-exceed amount, to provide on-call sign language interpreter services to students as a level III sign language interpreter, as approved by Disability Programs and Services</td>
<td>10,000.00</td>
<td>Restricted General Fund</td>
</tr>
</tbody>
</table>

6 Funded by restricted Lottery funds.
7 Funded by Disability Programs and Services (DPS) budget.
8 Funded by Disability Programs and Services (DPS) budget.
<table>
<thead>
<tr>
<th>Contract Number</th>
<th>Vendor</th>
<th>City, State</th>
<th>Description of Service</th>
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<th>Funding Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>16C176</td>
<td>Siemens Industry, Inc.</td>
<td>Cypress, CA</td>
<td>For a not-to-exceed amount, to manage and coordinate the fire alarm service program for the Chaffey College Rancho Cucamonga, Fontana, and Chino campuses, including, on-site and off-site point-to-point monitoring, testing and inspection of fire alarms in accordance to The National Fire Alarm Code, as approved by the Office of the Vice President, Administrative Affairs</td>
<td>$54,590.00</td>
<td>Unrestricted General Fund</td>
</tr>
<tr>
<td>16C166</td>
<td>Steven Shoffner</td>
<td>La Crescenta, CA</td>
<td>For a not-to-exceed amount, for the production and installation of an exhibition book for the Inside/Outside: Prison Narratives exhibit, for the period of August 15, 2015, through September 1, 2015, as approved by the Office of the Wignall Museum of Contemporary Art(^9)</td>
<td>2,000.00</td>
<td>Restricted General Fund</td>
</tr>
<tr>
<td>16C114</td>
<td>Superior International Industries, Inc., dba Grounds for Play, Llc.</td>
<td>Hermosa Beach, CA</td>
<td>For a not-to-exceed amount, to provide labor, materials, and equipment to design and install pre-school playground equipment at the Child Development Center, located at the Rancho Cucamonga campus, as approved by the Office of the Child Development Center</td>
<td>63,928.45</td>
<td>Children’s Center Fund</td>
</tr>
<tr>
<td>16C189</td>
<td>Taskstream, Llc</td>
<td>New York, NY</td>
<td>Annual Site License Agreement, to the Learning Achievement Tools and annual subscription to the Accountability Management System, for the period of October 19, 2015, through October 18, 2016, as approved by the Office of the Associate Superintendent, Instruction and Institutional Effectiveness</td>
<td>77,400.00</td>
<td>Unrestricted General Fund</td>
</tr>
</tbody>
</table>

*List reflects contracts entered into and change orders to existing contracts through **November 30, 2015.**\(^{10}\)

\(^9\) Funded by Instructional Support, Inmate Education grant.

\(^{10}\) Funding for all contracts and change orders on this list are included in the 2015-2016 adopted district budgets.
### CHAFFEY COMMUNITY COLLEGE

#### WARRANT REGISTER REPORT

**FOR THE MONTH OF NOVEMBER 2015**

<table>
<thead>
<tr>
<th>General Funds (10)</th>
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<tbody>
<tr>
<td>Payroll</td>
<td>6,203,765.16</td>
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<tr>
<td>Commercial</td>
<td>4,115,598.22</td>
</tr>
<tr>
<td><strong>Total Fund (10)</strong></td>
<td><strong>10,319,363.38</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Scheduled Maintenance Fund (42)</th>
<th>10,823.73</th>
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</thead>
<tbody>
<tr>
<td>Building Fund (40)</td>
<td>443,097.14</td>
</tr>
<tr>
<td>Early Retirement Fund (61)</td>
<td>1,951.75</td>
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<tr>
<td>Vacation Liability (69)</td>
<td>-</td>
</tr>
<tr>
<td>Capital Outlay Project Fund (41)</td>
<td>24,947.51</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Child Development Fund (33)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll</td>
<td>70,292.33</td>
</tr>
<tr>
<td>Commercial</td>
<td>117,433.72</td>
</tr>
<tr>
<td><strong>Total Fund (33)</strong></td>
<td><strong>187,726.05</strong></td>
</tr>
</tbody>
</table>

**Total All Funds**  
$6,274,057.49

**Payroll Warrant/Advice Numbers**

- 119275-119443
- 328472-330233

**Commercial Warrant Numbers**

- 1008651-1008757
- 1674095-1674908

**Purchase Order Numbers**

- BPO's 12115-12126  $9,668.00
- PO's 44316-44431  $570,142.41