Members Present:
- President ................................................................. Ardon Alger
- Vice President—Language Arts ................................. Neil Watkins
- Secretary/ Treasurer—Instructional Support .................. Cindy Walker
- Business & Applied Technology ................................. Thierry Bruselle
- Chino/ Fontana .......................................................... Laurie Pratt
- Health Sciences ......................................................... Renee Ketchum
- Instructional Support ................................................. Mary Jane Ross
- Language Arts ............................................................ Bonnie Spears
- Mathematics & Science ............................................. Nicole DeRose
- Mathematics & Sciences .......................................... Alif Wardak
- Social & Behavioral Sciences ................................. Vera Dunwoody
- Social & Behavioral Sciences ................................. Angela Sadowski
- Student Services ....................................................... Maria Cuevas
- Student Services .......................................................... Susan Starr
- Visual and Performing Arts ................................. Stan Hunter
- Senator-at-Large ......................................................... Garrett Kenahan
- Senator-at-Large ......................................................... Robin Witt
- Adjunct Senator-at-Large ........................................... Gail Keith-Gibson
- Adjunct Senator-at-Large ........................................... Sheila Scott

Members Absent:
- Curriculum Chair ....................................................... Marie Boyd
- Chino/ Fontana .......................................................... Tim Greene
- Visual and Performing Arts ......................................... John Machado
- Senator-at-Large ......................................................... Doug Duno

Alternates Present:
- Chino/ Fontana .......................................................... Daniel Bentum
- Instructional Support .................................................. Shelley Marcus
- Language Arts ............................................................ Cathy Decker
- Mathematics & Science ............................................. Diana Cosand
- Student Services ....................................................... Donna Colondres
- Adjunct ................................................................. Luke Gunderson

Guests:
- Stephen Lux
- Darryl Seube
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA

Minutes of September 22, 2015, and consent agenda were approved 21-0 as amended.

V. CONSENT AGENDA

- Faculty representatives have been requested to serve as follows:
  - 508 Compliance Committee
    - Melanie Reeve, IS
  - Human Resource Generalist Screening Committee
    - Abel Chen, BAT
  - Instructional Assistant II, Math Success Center, Screening Committee
    - Garrett Kenehan, IS
- Faculty representatives who can no longer serve:
  - Resigned—Unable to Serve—508 Compliance Committee
    - Annette Young, IS

VI. REPORTS

- President
  - Governing Board Report—The Senate President’s September Board Report was included in the Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included.
  - Academic Senate—Call for Nominations—The Academic Senate is pleased to announce the call for nominations for the Exemplary Program Award. Sponsored annually by the Foundation for Community Colleges, the Exemplary Program Award recognizes outstanding community college programs. As many as two California community college programs will receive cash awards of $4,000, and up to four additional programs will receive honorable mention plaques.
The theme for 2015-2016 is *Contextualized Teaching and Learning*. Programs that provide innovative strategies for improving student learning through the use of contextualized pedagogy and embedded basic skills delivery relevant to the program of study are just some of the possible emphases of eligible programs. Scalable programs are of heightened interest.

This award offers an excellent opportunity for California Community Colleges to showcase exceptional programs that use contextualized teaching and learning to enhance the student experience by focusing teaching and learning on concrete applications in a specific context that is of interest to the student. Contextualized teaching and learning is identified as a promising strategy that actively engages students and promotes improved learning and skills development.

The Board of Governors will present the 2015-2016 Exemplary Program Award to as many as six programs from across the state at its January 2016 meeting. Each college may nominate one program to receive this prestigious honor. *Completed applications must be received in the Academic Senate Office by 5:00 pm on November 10, 2015.* A minimum of three nominations statewide must be received for the selection process to proceed. For additional information, please visit the Academic Senate website at [http://www.asccc.org/events/exemplary-program-award-0](http://www.asccc.org/events/exemplary-program-award-0).

- **Academic Senate**—The September *Rostrum*, a quarterly publication of the Academic Senate for California Community Colleges, was included in the Senate packets and can be accessed online at the following link: [http://www.asccc.org/sites/default/files/rostrum-september_2015.pdf](http://www.asccc.org/sites/default/files/rostrum-september_2015.pdf).
- Senate sends its congratulations to Phil Roberts on the birth of his daughter.

- **Curriculum**
  - **Curriculum Committee Approvals**
    - **Course Modifications**
      - BUSL-28A, Business Law I
      - BUSOT-40B, Computer Keyboarding: Speed & Accuracy Development
      - BUSOT-64B, Microsoft Office Assess-Expert
      - NURADN-48, Mental Health and Psychiatric Nursing
      - NURADN-48L, Mental health and Psychiatric Nursing Lab
    - **Course Deactivations**
      - ACCTG-450, Tax Preparation for Small Business
      - ACCTGFS-454, Introduction to the Taxation of Corporations & Partnerships
      - AUTOTECH-492A-H, Special Topics: Automotive Technology
      - AUTOTECH-492LA-H, Special Topics Laboratory: Automotive Technology
      - BUS-430, Business Plan Preparation
      - BUS-492A-H, Special Topics: Business
• BUS-496ABCD, Internships in Business
• ED-492A-H, Special Topics: Education
• NURADN-13, Mental Health and Psychiatric Nursing
• NURADN-13L, Mental Health and Psychiatric Nursing Laboratory
  o New Programs
  • Film, Television & Electronic Media, AS-T

VII. OLD BUSINESS
• Meritorious Service Awards—Call for Nominations—Senators reviewed, discussed, and approved the nominations of Dianne Hagin, Penny Marino, and Maggie Van Riper as recipients of the 2015-2016 Meritorious Service Award. The luncheon to honor this year’s recipients will be held on Tuesday, November 17, at 12:30 pm in AD-151, provided courtesy of the Bookstore. The luncheon will be followed by a campus-wide dessert reception from 2:00 p.m.—2:30 p.m. The Senate looks forward to honoring these truly outstanding faculty members.

• AP 3750 Use of Copyrighted Material—Senators Marcus and Ross shared the following:
  o The existing text in the AP is acceptable.
  o Recommend that the references to “local practice” and “local procedure” either be removed or provided before final approval is given.
  o Strongly recommend that the topic be put on a future Senate agenda, as there are several issues relating to practice and training at the college that need to be discussed if we are to be in compliance with copyright law. Senate decided to hold this item for further discussion.

VIII. NEW BUSINESS
• Campus Safety Update—Stephen Lux, Administrator, Campus Police, and Darryl Seube, Interim Police Chief/ Director of Public Safety, updated Senate on the following:
  ▪ Police Chief Seube remarked that Troy Ament has been a valuable resource in emergency planning for Chaffey College. He is a highly regarded expert across the state on emergency planning.
  ▪ The Emergency Response Plan (ERP) has been updated based on feedback and continuing improvement processes. Each time an event occurs on our campus or at other college campuses, processes are reviewed and updated to address those incidents.
  ▪ Chaffey emergency personnel have worked closely with other local agencies to create relationships and training opportunities.
  ▪ Campus Safety personnel have received training (FEMA, NIMS & SEMS) that qualify us to receive funding in case of disasters.
  ▪ Some next steps include recruiting and training building captains/ contacts/ coordinators and defining their responsibilities.
  ▪ All employees are emergency responders for their immediate area, so the acronym NETS is a good memory device: Notify, Evacuate, Take, and Secure.
Parking permits can be purchased using smart phones as well as the machines in the parking lots. Students can now add time to their meter by using their smart phones as well. Information on how to do this is posted on the meters.

The difference between 6911 and 911 was explained. When you call 911 or 6911 from a campus phone there is a direct connection with Chaffey's dispatch center. Calling 911 from a cell phone will go to the nearest dispatch center in the city of Rancho Cucamonga. 6911 is preferred as the Campus Police and medical personnel on campus can respond most quickly in most cases. However, 911 can also be called, and emergency personnel will respond.

20% of the new interior door locks still need to be installed. Chaffey has one locksmith to do the installations, and he is doing the installations as part of his regular hours on top of his regular duties. The new locks don't work on push bar doors, so an alternative solution is being researched.

One senator reported that she has noticed that the marquee entrance is a safety hazard for people trying to cross over, as there is no crosswalk. Steve committed to addressing the issue in the Health and Safety Committee. There was also concern about skateboarding on campus. Skateboarding is not permitted on campus, but enforcement is challenging.

- **Professional Development Committee—Call for Faculty Representatives**
  - Senate put out an open call for faculty representatives to serve on the Professional Development Committee (PDC). The PDC will establish professional development goals and objectives as identified by their college constituents, identify the activities to be pursued by the Professional Development Office, support and sponsor those activities conducted, and conduct an annual review of the committee's progress. The PDC meets on the third Thursday of the month from 3:00-4:30 pm in BEB 204. Faculty interested in serving on the Professional Development Committee are urged to contact their Senator or the Faculty Senate office at extension 6965.

IX. ANNOUNCEMENTS

X. FLOOR ITEMS

XI. ADJOURNMENT
  - The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

Donna Walker, Recording Secretary

____________________________________

Cindy Walker, Secretary/ Treasurer
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2/3 vote needed for a motion to carry (16)