FACULTY SENATE MINUTES
September 9, 2014

Members Present:
President ................................................................. Ardon Alger
Vice President—Language Arts ............................. Neil Watkins
Secretary/ Treasurer—Instructional Support ........... Cindy Walker
Curriculum Chair ...................................................... Marie Boyd
Business & Applied Technology .......................... Thierry Bruselle
Business & Applied Technology .......................... David Karp
Chino/ Fontana ....................................................... Tim Greene
Chino/ Fontana ....................................................... Laurie Pratt
Health Sciences ...................................................... Renee Ketchum
Language Arts ....................................................... Bonnie Spears
Mathematics & Sciences ..................................... Alif Wardak
Social & Behavioral Sciences .............................. Vera Dunwoody
Student Services ................................................... Maria Cuevas
Student Services ................................................... Susan Starr
Visual and Performing Arts ................................. John Machado
Senator-at-Large .................................................... Tim Arner
Senator-at-Large .................................................... TBD
Adjunct Senator-at-Large .................................... Gail Keith-Gibson

Members Absent:
Health Sciences ....................................................... Sue Paplanus
Instructional Support .......................................... Mary Jane Ross
Mathematics & Sciences ...................................... Nicole DeRose
Social & Behavioral Sciences ............................. Angela Sadowski
Visual and Performing Arts ............................... Stan Hunter/ Sabbatical
Senator-at-Large .................................................... Robin Ikeda

Alternates Present:
Chino/ Fontana ....................................................... Daniel Bentum
Instructional Support .......................................... Shelley Marcus
Language Arts ....................................................... Cathy Decker
Student Services ................................................... Donna Colondres
Student Services ................................................... Vacant
Visual & Performing Arts .................................... Vacant
Adjunct ................................................................. Laura Mayuga

Guests:
Sherrie Guerrero
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of September 2, 2014, were approved 15/0 with two abstentions. Consent agenda was approved 17/0.

V. CONSENT AGENDA
- Faculty Representatives have been requested to serve as follows:
  - President’s Equity Council
    - Morgan Cole, Adjunct/ M&S
    - Hannah Seidler, Adjunct/ M&S
    - Melissa DiLorenzo, SBS
  - Faculty Representatives who can no longer serve:
    - President’s Equity Council
      - Abel Chen, BAT

VI. REPORTS
- President
  - Program and Services Review Committee (PSRC)—President Alger needs a designee to serve on PSRC during the fall semester. Senate approved Barbara King as the Faculty Senate President’s PSRC designee.
  - IT User’s Group—Software Change in the Success Center—Many of the efforts of last year’s recommendations to the IT Users Group seem to have been overlooked (software was installed in the Success Center without notification to Success Center staff). Other issues continue to create problems for faculty as well. Senate will add technology back to the discussion for this year.
  - Senate sends its congratulations to Annette Young, Librarian, on the birth of her son, Daniel Elliott Young, on August 25, 2014.
  - President Alger shared a lovely thank you note from Laura Hope.
  - President Alger also shared Bruce Osburn’s heartfelt thanks with the Senate.
- Vice President
  - Senate Elections—Senator-at-Large—Call for Nominations—Vice President Watkins announced that Cathy Decker, LA; Doug Duno, LA; Daniel Keener, LA; and Dan Kern, SBS, were nominated for Senator-at-Large. Congratulations to all of the nominees. Ballots will be distributed today via email. The deadline for voting is 4:30 pm on Monday, September 22, 2014.
  - Elections for Alternate Senator Vacancies—Student Services and Visual and Performing Arts—Senator Machado reported that Patrick Aranda was elected by acclamation as the Alternate Senator representing the School of Visual and Performing Arts. Senators Cuevas and Starr reported that Lucy Serrano was elected by acclamation as Student Services Alternate Senator.
• Curriculum
  ▪ Curriculum Committee Goals 2014/2015—Included in this week’s Senate packet were the following 2014-15 Curriculum Committee goals:
    □ Continue to work on implementing documentation for DE course approval (DE page in course checklist; DE documentation attachment on DE page in course checklist; work with DE committee; approve DE documentation through shared governance process)
    □ Continue to work on ADTs: Chemistry, Economics, Studio Arts, Music, and Spanish
    □ Re-organize Business degrees and certificates
    □ Re-organize Art courses – create Art History strand
    □ Spanish curriculum revision
    □ Continue to submit/ update C-ID approvals
    □ Curriculum website/ Curriculum Handbook
    □ Adjust units/ hours for studio courses
  ▪ Timeline for Curriculum and Class Schedule Development—Curriculum Chair Boyd distributed copies of the Curriculum Timeline and Class Schedule Development, and it was reviewed by Senate.
  ▪ Units/Hours for Studio Courses Update—It was moved and unanimously approved to adjust the studio course units/ hours ratio from 1:2 to 1:3. This adjustment will be done in the Curriculum Office and will not require modifications.
  ▪ Issues with Course C-ID Approval and CurricUNET Prompts (wording in italics on the CORS)—It was moved and unanimously approved to request CurricUNET to remove the italicized prompts on the COR because these prompts are causing issues with C-ID reviewers for course approval.
  ▪ For Your Information—From now on when the “lecture/ lab” combo for course design is selected in CurricUNET, there will be an additional box in the Content area of the COR prompting faculty to include content from the lab.

VII. OLD BUSINESS
• Faculty Advising (FA) Advisory Committee—Senate discussed the composition of this committee and it was decided that it would consist of two faculty representatives from each school and two adjunct faculty representatives. Senate then reviewed the list of interested faculty and approved the following faculty representatives: Bruce Osburn, BAT; Rob Rundquist and Cindy Walker, IS; Sean Connelly and Laurie Pratt, LA; Sonia Diaz and Robin Ikeda, M&S; Wendy Whitney, SS; and Michelle Martinez and Laura Mayuga, Adjunct. Senate encourages the members of the FA Advisory Committee to reach out to other areas.

VIII. NEW BUSINESS
• Dr. Sherrie Guerrero, Associate Superintendent, Instruction and Institutional Effectiveness—Dr. Guerrero updated Senate on Accreditation. The Accreditation Oversight Committee (AOC) is evaluating the college on an
ongoing basis rather than doing it all at once. The AOC will be starting the outlining process of our next accreditation document in October. Any faculty interested in participating are encouraged to join the committee. Some of the goals for this group include improving communication throughout the accreditation process and facilitating easier ways to find and provide documentation. Dr. Guerrero is going to identify a manager, faculty, and classified member to tri-chair the accreditation process. Chaffey will be one of the first colleges to go through the new streamlined accreditation process and new standards.

In preparation for accreditation, we needed to review our mission statement and revise it to incorporate our values, including non-cognitive aspects of student learning and success. Additionally, we need to create an integrated master plan that incorporates the Governing Board goals and the integrated master plan into institutional goals that can be structured in a new strategic plan. Dr. Guerrero and the deans have worked over the past year to draft an integrated strategic plan. Dr. Guerrero asked that Senate review the goals, objectives, and activities listed on the new strategic plan and provide feedback. Our current Integrated Planning Model will become part of our future Integrated Planning Manual and will be combined with our Facilities Master Plan.

Senators asked Dr. Guerrero how the Technology Plan is integrated with the future Facilities Master Plan and Integrated Master Plan. According to Dr. Guerrero, Melanie Siddiqui is working on a Technology Master Plan. Senators remarked that it is essential to include faculty and classified input in the creation of the Technology Master Plan.

In response to a question about the objectives related to the Success Centers, Dr. Guerrero shared that she and Dean Hope are working to increase support and hours to the Success Centers as well as pursue implementation of some of the recommendations from the Math FIT in the Math Success Center.

Dr. Guerrero encouraged Senate to review the core values and make sure they still represent what we value.

Dr. Guerrero also reported that scheduling for summer will take place prior to Fall/Spring scheduling this year. Summer FTES will shrink about 10-15%, but should have minimal impact on students. Fall and Spring FTES will be similar to this year with some possible slight growth that we might be able to capture.

Dr. Guerrero would like to investigate alternative platforms for PSR and Curriculum after we’ve completed the accreditation process. CurricUNET has not been able to provide timely or effective support over the past few years.

One senator recommended looking at all of our content management systems.
IX. ANNOUNCEMENTS

X. FLOOR ITEMS

XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Cindy Walker, Secretary/ Treasurer