FACULTY SENATE MINUTES
September 7, 2010

Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts..............................Neil Watkins
Secretary/Treasurer—Senator-at-Large..................Angela Bartlett
Curriculum Chair.....................................................Marie Boyd
Business & Applied Technology.........................Joy Haerens
Business & Applied Technology..........................David Karp
Chino/Fontana.........................................................Karen Encinas
Chino/Fontana..........................................................Tim Greene
Health Sciences......................................................Beverly Cox
Health Sciences.....................................................Renee Ketchum
Instructional Support.............................................Mary Jane Ross
Instructional Support.............................................Cindy Walker
Language Arts.......................................................Leona Fisher
Mathematics & Sciences......................................Nicole DeRose
Mathematics & Sciences......................................Alif Wardak
Social & Behavioral Sciences.........................Vera Dunwoody
Social & Behavioral Sciences..........................Angela Sadowski
Student Services...............................................Bob Baiz
Student Services................................................Susan Starr
Visual, Performing, & Communication Arts..........Orville Clarke
Visual, Performing, & Communication Arts.........Tom deDobay
Senator-at-Large..................................................Robin Ikeda
Adjunct Senator-at-Large.................................Gail Keith-Gibson

Members Absent:
Senator-at-Large..................................................Jeff Brouwer

Alternates Present:
Business & Applied Technology............................Thierry Brusselle
Health Sciences.....................................................Sue Bartell
Instructional Support.........................................Rob Rundquist
Language Arts.....................................................Cathy Decker
Mathematics & Sciences.................................Diana Cosand
Social & Behavioral Sciences..........................Pak Tang
Visual, Performing, & Communication Arts........John Machado

Guests:
Dr. Henry Shannon
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of August 31, 2010, and consent agenda were approved 22-0 as amended.

IV. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - Matriculation Oversight Committee
    Charmaine Phipps, LA
  - Resigned – Unable to Serve – Faculty Success Center Advisory Committee
    Emily Avila-Teeguarden, M&S

V. REPORTS
- President
  - 75/25 – President Alger provided a chart detailing faculty numbers from 2005 to 2010. There has been a notable decline from Spring 2009/10, adjuncts are down 18.5% and full-time faculty are down 16%.
  - Budget – Senate would like clarification on budget projections. President Alger will provide Senate with a more detailed, comprehensive report of what the state has promised in comparison with our school’s budget.
  - Governing Board Report – President Alger’s August report was included in Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included. Faculty Accomplishments can now be viewed on the Faculty Senate website at http://www1.chaffey.edu/facultysenate/accomplished.shtml.
- Vice President
  - A constituent expressed concern about email notification from Admissions after the drop deadline. Senator Cox will verify with Datatel whether or not these emails should begin after the drop deadline.

VI. OLD BUSINESS
- Academic Accommodations Committee – Senate reviewed the list of interested Disability Program & Services faculty and selected DE Creasy-Valdez to serve on the Academic Accommodations Committee.
- Health & Safety Committee – Senate reviewed the list of interested faculty and selected Sandra Collins and Sue Paplanus as the faculty representatives to complete Thierry Brusselle’s term and replace retired faculty member Bob Carlson on the Health & Safety Committee. Interest on this committee was
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very high. Senate thanks everyone for their willingness to participate. Limiting the field was a difficult task.

- **Program & Services Review Committee (PSRC)**—Senate approved the continuation of Michelle Tardiff on PSRC and selected Jackie Boboye to complete Linda Mundy’s term (June 2011) and Doug Duno to complete the term held by Donna Colondres (June 2012).

- **Student Petitions Committee**—Senate selected Vanessa Thomas and Victoria Tirado to serve on the Student Petitions Committee.

- **Revision of Board Policy 7.2.7 Emeritus**—The revised Board Policy 7.2.7 Emeritus was originally approved by the Governing Board in 1987 but was inadvertently left out when the Policy Manual moved over to the web. Senate reviewed the revised policy and changed the word “certificated” to “academic.” With this additional change, Senate approved the revised policy 7.2.7 Emeritus, 22/0.

- **Student Grievance Procedures Proposed Changes**—The approved changes to the Student Grievance Procedure establishes that the Student Grievance Committee shall be comprised of a pool of faculty and administrators. The faculty pool consists of two faculty representatives from each of the schools and one faculty member each from the Fontana and Chino Campuses for a total of twenty faculty representatives. Senate is seeking faculty representatives to serve on the Student Grievance Committee. Interested faculty are urged to contact their Senator or the Faculty Senate Office at Extension 6965.

**VII. NEW BUSINESS**

- **Dr. Henry Shannon, Superintendent/President**
  - **Budget**—Dr. Henry Shannon discussed the economy and the budget. We still don’t have a budget from the state; last year we received money on October 1. There is great concern that we will not have a budget at the end of October and this will seriously affect our college’s operation, in addition to all public schools. 91% of our budget comes from the state. 9% comes from other sources including soft money, grants, etc. Anita Undercoffer can provide a chart that outlines these additional funding sources. Our budget is approximately $9 million a month. Dr. Shannon is also working on improving the proportion of the budget that community colleges receive (Proposition 98). Students, faculty, staff, and administrators need to mobilize to put pressure on legislators to address these concerns. Dr. Shannon is also aggressively seeking to hire a grant specialist. Vera Dunwoody stated that the international students bring in revenue. Renee Ketchum expressed the desire to add grant monitors into future grant requests to help maintain the grants and budget around them. Dr. Shannon welcomes an ad hoc committee of Senators to provide input on the grant specialist position.

Hiring at the moment is to fulfill immediate needs given the budget. He
expressed a commitment to the staff we already have, which is reflected in the decision to allow for step increases. Ardon Alger expressed a concern for transparency in the prioritization process for hiring staff, and lack of clarity on which positions are being filled and which are not. Dr. Shannon stated that he will share more of this information. Deans’ meeting minutes would help.

Measure L has allowed the school to continue construction plans. We need to plan for this process once these funds are gone. Dr. Shannon wants to pursue a capital campaign to ensure financial stability long-term including allied health, and math and sciences, including environmental science. Ardon Alger discussed the concern for general purpose classroom space. We need to develop a plan for marketing ourselves to stakeholders to generate funding.

John Machado suggested that we generate concern within the communities we serve.

- **Accreditation**—Dr. Shannon also discussed Accreditation follow-up—we have until mid-March 2011 to have the areas completed; there will be a report issued in October 2010 on progress. David Karp suggested a conversation or possibly a committee to discuss what is successful and what needs improvement in regard to our internal process on generating accreditation reports.

- **Parking**—Dr. Shannon urged faculty to remind students to park on-campus due to community complaints. Thierry Brusselle suggested the faculty parking decal change color each year.

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**

**X. SUMMARY**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer