Faculty Senate Minutes
September 30, 2014

Members Present:
President .................................................. Ardon Alger
Vice President—Language Arts .................... Neil Watkins
Secretary/ Treasurer—Instructional Support ...... Cindy Walker
Curriculum Chair ..................................... Marie Boyd
Business & Applied Technology .................. Thierry Brusselle
Business & Applied Technology .................. David Karp
Chino/ Fontana ......................................... Laurie Pratt
Health Sciences ...................................... Sue Paplanus
Language Arts ........................................ Bonnie Spears
Language Arts ........................................ Neil Watkins
Mathematics & Sciences ............................ Nicole DeRose
Social & Behavioral Sciences ..................... Vera Dunwoody
Visual and Performing Arts ....................... John Machado
Senator-at-Large ..................................... Tim Arner
Senator-at-Large ..................................... Doug Duno
Senator-at-Large ..................................... Robin Ikeda
Adjunct Senator-at-Large ......................... Gail Keith-Gibson

Members Absent:
Chino/ Fontana ......................................... Tim Greene
Health Sciences ....................................... Renee Ketchum
Instructional Support ............................... Mary Jane Ross
Mathematics & Sciences ........................... Alif Wardak
Social & Behavioral Sciences .................... Angela Sadowski
Student Services ...................................... Maria Cuevas
Student Services ...................................... Susan Starr
Visual and Performing Arts ....................... Stan Hunter/ Sabbatical

Alternates Present:
Chino/ Fontana ......................................... Daniel Bentum
Mathematics & Science ............................ Diana Cosand
Adjunct .................................................. Laura Mayuga

Guests:
Eric Bishop
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of September 23, 2014, were approved as amended 15/0 with 1 abstention, and the consent agenda was approved 16-0.

V. CONSENT AGENDA
• Faculty representatives have been requested to serve as follows:
  ▪ Administrative Assistant II, Discipline and Enrollment Management Screening Committee
    Jeff Brouwer, M&S
  ▪ Financial Aid Specialist Screening Committee
    Phil Roberts, KNA
• Faculty Representatives who can no longer serve:
  ▪ Resigned—Unable to Serve—Professional Development Committee
    Ashly Bootman, Adjunct/ LA

VI. REPORTS
• President
  ▪ Sabbatical Report Readers—President Alger reminded the Sabbatical Report Readers that they need to have their recommendations to the Senate next Tuesday, October 7.
  ▪ Sabbatical Leave Request—Angela Cardinale—After review of the sabbatical tracking table, the following Senate members volunteered to review Angela’s 2015-16 sabbatical leave request: Curriculum Chair Boyd, Senator Spears, and Vice President Watkins.
  ▪ Inland Empire Regional Training Consortium (IERTC) Grant—Chaffey College is the recipient and lead of a $14,980,284 IERTC grant; Chaffey’s portion is $6,632,881. IERTC is a regionally coordinated, large-scale effort to develop the highly trained/highly technical workforce necessary to advance industry and the economy of our region. There are twelve (12) college consortium partners of Southern California, Inland Empire Region: Chaffey College, Norco College, Barstow Community College, College of the Desert, Mt. San Jacinto Community College, Victor Valley College, San Bernardino Valley Community College, Crafton Hills College, Riverside City College, Mira Costa College, CSU San Bernardino, and UC Riverside.
  ▪ Turnitin.com—President Alger shared the results of the SBSturnitin.com survey. Response rate was low; however, those who identified as current users of turnitin.com, more than half (both full-time/part-time) were passionate about turnitin.com and strongly desired a renewal of this license.
• **Oranges**—President Alger announced that students will be trained by Chaffey’s ground attendants on how to properly pick the oranges in Chaffey’s orange grove (on Wilson by the Children’s Center). The oranges will be picked and donated to ASCC’s Food Pantry.

• **Safety Issues/Emergency Response on Campus Task Force**—President Alger announced that new faculty member Robert Price and Baron Brown, Administration of Justice Professors, have volunteered to serve on this task force.

• **Governing Board Report**—The Senate President’s September Board Report was included in the Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included.

• Committee

  • **Academic Issues Group**—President Alger, Secretary/ Treasurer Walker, and Vice President Watkins reported the following:
    o Employee ID cards will be created soon and will include a barcode/ magnetic strip for future use, name, identification as an employee, and picture. Employees will need to have it with them when requesting access from Campus Police during campus off-hours, but employees will not need to carry it with them all the time.
    o Dr. Guerrero will send out an email each semester providing contact information for evening deans.
    o The M2C3 surveys will be sent out to a randomized number of students/ sections during the Fall semester. This survey will help the college gain insight into issues related to the achievement gap. Surveys will take approximately 15 minutes and will be distributed to the randomly selected faculty via their mailboxes.
    o If faculty request equipment in their PSR one-year updates, their requests are included in the RAC list of equipment. These requests stay on the list until purchased or until the full PSR report is resubmitted.

• **Sustainability Visioning Workshop**—President Alger attended this workshop on September 24, a combined effort with HMC Architects, Facilities Master Plan, and the GEM/ Sustainability Committee. A lot of good ideas were shared, both long-term and short-term. It would help the campus and the environment if some of the short-term ideas could be brought to fruition sooner rather than later.

**VII. OLD BUSINESS**

• **Student Success and Support Program (SSSP)**—Eric Bishop, Interim Vice President, Student Services, provided Senate with a draft of the SSSP Plan. Senators recommended the following additions to the report:
  - Success Centers serve as a way to support at-risk students (Section IV. Follow-Up for At-Risk Students)
- Flex workshops and Faculty Success Center Workshops also provide professional development for SSSP-related issues (Section III. Policies and Professional Development)
- The Faculty Inquiry Team’s research on student pathways should be included in the plan as a way that the college is planning to address SSSP-related issues.

Discussion related to students with disabilities also occurred with Dr. Bishop. One senator was concerned that the student he referred to DPS was given a list of off-site locations to receive DPS testing. Dr. Bishop reported that Chaffey’s DPS approved tester left last year, and we are currently working on finding a new DPS tester. This is a unique position for which very few people are certified, so it is not an easy position to fill. In the meantime, faculty should contact Bill Miller to determine alternative strategies.

- **Adjunct Years of Service**—Senate recommended including pins/ recognition during the service awards luncheon. This means an entire year before adjuncts can be recognized. President Alger suggested Adjunct representatives from Senate and CCFA conduct a survey of adjunct faculty on other options.

- **Board Policies and Administrative Procedures**
  - **BP/AP 3200 Accreditation**—tabled by request of Dr. Guerrero
  - **BP/AP 4104 Contract Education**—President Alger reported in Senator Ketchum’s absence that Senator Ketchum reviewed the BP/ AP and recommends approving as written; Senate concurred.

**VIII. NEW BUSINESS**

- **AB 2558, Legislation for Professional Development Program in the California Community Colleges**—Secretary/ Treasurer Walker reported that AB 2558 is the Board of Governors sponsored legislation to revitalize professional development for both faculty and staff as directed by recommendations from the Student Success Task Force and the Professional Development Committee, which concluded its work in September 2013. Specifically, AB 2558 updates outdated statutes to reflect a renewed focus on professional development; authorizes the use of state money for professional development activities if it becomes available through the state budget; and clarifies that all employees, classified staff and administrators as well as faculty, are eligible to receive professional development opportunities from participating districts. It will also require more detailed tracking of FLEX attendance and other professional development activities in order to receive funding.

**IX. ANNOUNCEMENTS**

**X. FLOOR ITEMS**
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Cindy Walker, Secretary/ Treasurer