FACULTY SENATE MINUTES
September 13, 2011

Members Present:
President..........................................................Ardon Alger
Vice President—Language Arts.........................Neil Watkins
Secretary/Treasurer—Senator-at-Large...........Angela Bartlett
Curriculum Chair..............................................Marie Boyd
Business & Applied Technology..................Joy Haerens
Business & Applied Technology..................David Karp
Chino/Fontana..................................................Karen Encinas
Health Sciences..............................................Beverly Cox
Health Sciences..............................................Renee Ketchum
Language Arts...............................................Leona Fisher
Mathematics & Sciences...............................Nicole DeRose
Mathematics & Sciences...............................Alif Wardak
Social & Behavioral Sciences......................Vera Dunwoody
Social & Behavioral Sciences......................Angela Sadowski
Student Services..........................................Maria Cuevas
Student Services..........................................Susan Starr
Visual & Performing Arts.............................Cynde Miller
Senator-at-Large...........................................Jeff Brouwer
Senator-at-Large...........................................Robin Ikeda
Adjunct Senator-at-Large..............................Gail Keith-Gibson

Members Absent:
Instructional Support.................................Mary Jane Ross
Instructional Support.................................Cindy Walker
Chino/Fontana..............................................Tim Greene
Visual and Performing Arts.........................Orville Clarke/Medical Leave

Alternates Present:
Business & Applied Technology..................Thierry Brusselle
Chino/Fontana..............................................Laurie Pratt
Language Arts..............................................Cathy Decker
Mathematics & Science................................Diana Cosand
Student Services.........................................Vacant
Visual and Performing Arts.........................John Machado
Adjunct Alternate Senator............................Dolores Blanton

Guests:
Bruce Osburn
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of September 6, 2011, and consent agenda were approved 22-0 as amended.

IV. CONSENT AGENDA
  - Faculty representatives have been requested to serve as follows:
    - Trees, Plants, and Grounds Committee
      Chris Briggs, M&S

V. REPORTS
  - President
    - State Academic Senate – The Academic Senate is pleased to announce the call for nominations for the Exemplary Program Award. The Board of Governors will present the 2011-2012 Exemplary Program Award at its January 2012 meeting. The Exemplary Program Award will again be funded by the Foundation for California Community Colleges. As many as two California community college programs will receive cash awards of $4,000 and up to four programs will receive honorable mention plaques. This award offers an excellent opportunity to showcase exceptional and innovative programs.

      This year’s theme is Student Success: Programs Engaging First-year Students. The focus of the award will be on those programs that engage and serve incoming first-year students to provide them with services and/or instruction tailored to identify their needs and prepare them in ways that increase student retention and persistence. Innovation, integration and adaptation based upon sound research are the keystones to successful applications.

      Completed applications must be received in the Academic Senate Office by 5:00 pm on November 10, 2011. For applications and additional information, please contact the Faculty Senate Office at Extension 6965 or visit the Academic Senate website at http://asccc.org/awards/exemplary.

      - Adjunct Art Professor Quinton Bemiller’s four-year-old daughter, Jade, was recently diagnosed with leukemia. Senate approved a donation to help with medical expenses. The Bemiller family has set up a website with more information about Jade and her fight with leukemia at http://jadesfight.weebly.com/index.html. If you would like to donate to the Bemiller family, checks can be mailed to Quinton Bemiller, Attention Jade Leukemia Fund, PO Box 412246, Los Angeles, CA, 90041-9246. Please
make checks payable to Megann and/or Quinton Bemiller. The Bemiller family thanks you in advance for your generosity and caring.

- **Vice President**
  - A concern came up from a constituent about the calendar. We are still waiting for the study results.
  - As a follow-up to Dr. Guerrero’s visit, Vice President Watkins is concerned with over-enrollment and pedagogy and recommends that Senate, deans and the Vice President work together on this issue.
  - He also expressed concern with the long-range potential change to the mission if the Chancellor’s office moves towards eliminating most basic skills courses. State Senate and Faculty Senate should be mindful of this issue.

- **Curriculum**
  - Curriculum Chair Boyd reported that the next group of TMC degrees includes: Anthropology, Engineering, Geography, Information Systems, Journalism, Nursing, Philosophy, Radio/Television/Film, Social Work, and Spanish. The Curriculum Chair sent emails to effected departments. Please consult that email for further information regarding faculty discussion group meetings.
  - The Curriculum Committee will be working on the following policies and procedures in response to recommendations from ACCJC, or in response to Title 5 changes:
    - Program discontinuance procedures for Curriculum Committee
    - Policy and procedures for pre-requisites
    - Policy and procedures for test-by-exam
  - Curriculum Chair also updated the Senate on the 9.12.11 Chancellor’s Office Advisory on the new Title 5 Repeats and Withdrawal regulations. More discussion to come.

- **Status of Approved Associate Degrees for Transfer at the California Community Colleges**— Chancellor Jack Scott announced that the Community College system is making excellent progress in the approval of associate degrees for transfer under SB 1440. As of July 26, 2011, 53 of the 112 California community colleges have received Chancellor’s Office approval for 122 associate degrees for transfer that they will offer to students in fall 2011. Chaffey College is one of the 53 colleges in compliance, with an AA-T degree in Communication Studies and an AS-T degree in Math. Sociology, Psychology, and Geology will be out next for Chaffey. For a complete listing, please contact the Faculty Senate Office at Extension 6965 or visit the Faculty Senate ‘Z’ drive, public folder.

- **Committee**
  - **Adjunct Senate**— Adjunct Senator Gail Keith-Gibson updated Senate on the activities of the Faculty Senate Adjunct Sub-Committee and the Adjunct Faculty Website, a "one-stop information source" for adjuncts. The link to the adjunct website is located in the Faculty Handbook at [http://www.chaffey.edu/fac-handbook](http://www.chaffey.edu/fac-handbook) under the section Adjunct
Information. The website also links to a new Facebook forum for adjunct faculty. Senator Keith-Gibson expressed concern about communication problems with adjunct faculty and urged the deans and coordinators to encourage the adjunct faculty to frequently check and maintain their campus email accounts. Senator Keith-Gibson solicited ideas for how to improve the communication issue. Several Senators suggested email forwarding as a possible solution. Senate thanks Senator Keith-Gibson for her hard work.

- **Trees, Plants, and Grounds — Irrigation & Landscaping Proposal** — Robin Ikeda presented the Irrigation & Landscaping Proposal to Senators. This proposal has been worked on since August 2010 and has been presented to the board. Major irrigation infrastructure was broken due to the trenches for the Central Plant, devastating the plant life on campus. M&O and the Tree Committee had to hand water plants to keep them alive. Bernard’s and M&O have tied irrigation to new construction projects, so things have improved, but there are still areas that lack irrigation and others that have irrigation but lack landscaping. The proposal is to repair the irrigation infrastructure and automatize it both in Rancho and in Chino. This would make landscaping more sustainable. The proposal also recommends maintaining an inventory of trees. Finally, the proposal includes establishing a link between landscaping and pedagogy, the student outcomes, and ends policies of the college. Senator Ikeda provided an executive summary of the key literature explored. The literature suggests that our environment affects us psychologically; therefore, if the college improves upon the environment, the college will experience improved student learning and success. Improving our landscape also improves community access and ecosystem services (absorbing carbon dioxide, processing water, etc.). Senator Ikeda illustrated the areas that will receive first priority; the improvements are limited by budget constraints. Senator Keith-Gibson asked about using indigenous plants, which the Tree Committee is keeping in mind. Senator Machado reminded Senate that the literature on art in public space comes to similar conclusions. Senator Miller suggested that the city, students, and faculty become involved in this effort. Senate thanks Senator Ikeda and the Tree Committee for their hard work on this proposal. Senate endorses the proposal unanimously.

**VI. OLD BUSINESS**

- **Real Estate and Consumer Studies Discontinuance Review Committee** — Senate was asked to nominate four faculty members to serve on the Real Estate and Consumer Studies Discontinuance Review Committee in accordance with Administrative Procedure 4.2.2. Senate approved the following faculty members to serve: Marie Boyd, Theresa Thompson, Renee Ketchum, and Thierry Brusselle, with Joy Haerens as the alternate.
• **Expired Committee Terms**—Senators reviewed the list of interested faculty and approved faculty representatives for the following committees:
  - **Art**
    - David Karp, BAT
    - Peter Konovnitzine, M&S
    - John Machado, Chair/VPA
    - Sean Connelly, LA
    - Rob Rundquist, IS
    - Stan Hunter, VPA
    - Denise Johnson, Adjunct/VPA
    - Alec Erkebaev, M&S
  - **Budget Advisory**
    - Tom Vitzelio, IS (3-year term)
    - Sandra Collins, M&S (2-year term)
    - Rachel Arciniega, HS (2-year term)
  - **Calendar**
    - Renee Ketchum, HS
    - John Fay, Alternate/M&S
    - Toks Oduwole, EOPS/SS
  - **Enrollment & Success Management**
    - Vanessa Thomas, BAT
    - Melissa Utsler, LA
    - Len Crow, M&S
    - Robin Witt, M&S
    - Karina Jabalera, SS
    - Bruce Osburn, BAT
    - Renee Ketchum, HS
    - Mary Jane Ross, IS
    - John Fay, M&S
    - Eva Rose, Faculty Success Center/LA
    - Jeff Moser, SS
    - Neil Watkins, LA
  - **Health & Safety**
    - Russ Baty, BAT
    - Cheryl Hodge, HS
    - Timi Hayward, BAT
    - Sara Seol, M&S
    - Sandy Hardie-Townsend, SBS
    - Tamari Jenkins, LA
  - **One Book One College**
    - Deckard Hodge, LA
    - Angela Bartlett, LA
    - Sandy Hardie-Townsend, SBS
    - Shelley Marcus, IS
    - Robert Rundquist, IS
    - Misty Burruel, Tri-Chair/VPA
    - Judith Weingartner, LA
    - Neil Watkins, LA
    - Cathy Decker, LA
    - Julia Karet, LA
    - Robert Nazar, LA
    - Maggie Vizio, LA
    - Leona Fisher, LA
    - Eric Odegaard, Adjunct/LA
    - Denise Johnson, Adjunct/VPA
  - **Outcomes & Assessment**
    - Victoria Tirado, LA
    - Dan Kern, SBS
    - Asiris Cruz, SBS
    - Lindsay Mitchell, LA
    - Gail Keith-Gibson, Adjunct/IS
    - Mamta Agarwal, M&S
    - Stuart Egli, M&S
  - **President’s Equity**
    - Ardon Alger, VPA
    - Jacqueline Wall, BAT
    - Christa El-Said, VPA
    - Bruce Osburn, BAT
    - Diana Sanchez, EOPS/SS
    - Carol Dickerson, Tri-Chair/BAT
    - Ricardo Diaz, SS
    - Erik Jacobson, VPA
    - Lynn Navarette, SBS
    - Lucy Serrano, SS
• **Program & Services Review Committee (PSRC)**—Senate to put out a renewed call for a faculty representative to complete Joyce Oakdale’s term (June 2012) on PSRC. The Program and Services Review Committee determines the extent to which the college's programs and services effectively support the college mission and goals. The committee then makes recommendations to the Superintendent/President regarding planning for improvement and resource allocation. The entire committee meets 6-8 times a year. Review teams schedule their own meeting for discussions of their particular programs of responsibility. Interested faculty are urged to contact their Senator or the Faculty Senate Office at Extension 6965.

• **Technology Committee**—Senate put out a renewed call for a faculty representative to complete Alec Erkebaev’s term (June 2012) on the Technology Committee. The purpose of this committee is to provide a mechanism for communication, review of standards, and recommendations regarding the technology needs of the District. These areas include hardware, software, data, voice, and network usage. The committee meets on the second Thursday of the month from 2:00 pm – 4:00 pm in the Information Services Conference Room. If you are interested in serving on the Technology Committee, please contact Donna Walker at d.walker@chaffey.edu or your Faculty Senator.

VII. **NEW BUSINESS**

• **Professional Relations—Proposed Changes to Working Document**—Bruce Osburn, Chair, presented the proposed changes to the Professional Relations Working Document. The changes are intended to make the process more relational and less procedural. The changes allow for an informal discussion prior to a more formal process. Participants are made aware that committee members may make personal notes for reference. Participants are now free to choose an individual PRC member to work through the process with them. The overall language has been changed to be more personal and less formal as well. There have also been changes to the composition of the committees. Senate formally thanks Bruce and the committee for their hard work. Senate approves the proposed changes unanimously.

VIII. **ANNOUNCEMENTS**

IX. **FLOOR ITEMS**

X. **SUMMARY**
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer