FACULTY SENATE MINUTES
August 28, 2012

Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts...............................Neil Watkins
Secretary/Treasurer—Senator-at-Large...................Angela Bartlett
Business & Applied Technology.................................Joy Haerens
Business & Applied Technology...............................David Karp
Chino/Fontana.......................................................Karen Encinas
Chino/Fontana.......................................................Tim Greene
Health Sciences.....................................................Beverly Cox
Health Sciences.....................................................Renee Ketchum
Instructional Support.............................................Cindy Walker
Language Arts .......................................................Leona Fisher
Mathematics & Sciences.........................................Nicole DeRose
Mathematics & Sciences.........................................Alif Wardak
Social & Behavioral Sciences .........................Angela Sadowski
Student Services ...............................................Maria Cuevas
Student Services .................................................Susan Starr
Visual and Performing Arts ........................................John Machado
Visual and Performing Arts ........................................Cynde Miller
Senator-at-Large..................................................Jeff Brouwer
Adjunct Senator-at-Large.................................Gail Keith-Gibson

Members Absent:
Curriculum Chair.............................................Marie Boyd
Instructional Support........................................Mary Jane Ross
Social & Behavioral Sciences ..................Vera Dunwoody
Senator-at-Large................................................Robin Ikeda

Alternates Present:
Chino/Fontana.......................................................Laurie Pratt
Instructional Support........................................Shelley Marcus
Language Arts .....................................................Doug Duno
Mathematics & Science........................................Diana Cosand
Student Services ...............................................Diana Sanchez

Guests:
Garrett Kenehan
Kipp Preble

I. P.E.
II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of August 21, 2012, and consent agenda were approved 21-0 as amended.

IV. CONSENT AGENDA
• Faculty representatives have been requested to serve as follows:
  ▪ Accreditation Oversight Committee
    Joyce Oakdale, M&S                         Christa El-Said, VPA
  ▪ Faculty Success Center Advisory Committee
    Julie Song, SBS
  ▪ Resigned—Unable to Serve—Enrollment & Success Management Committee
    Karina Jabalera, SS
  ▪ Resigned—Unable to Serve—President’s Equity Council
    Christa El-Said, VPA

V. REPORTS
• President
  ▪ Moodle Censorship—President Alger announced that the censorship issue with Moodle has been resolved.
  ▪ Senate sends its congratulations to Robin Ikeda on the birth of her beautiful granddaughter, Adaline Kei Randall.
  ▪ Senate also sends it congratulations to Laura Luszcz Mayuga, Adjunct Communication Studies Professor, on the birth of her identical twin daughters.
  ▪ Garrett Kenahan, new Math Instructional Specialist, was introduced. Senate welcomes him to Chaffey.
  ▪ President Alger announced that the New Faculty Orientation has been reinstated and is going very well.
  ▪ Measure L—Funds have been spent on some items on the top of the prioritization list generated by faculty in the spring.
• Vice President
  ▪ Vice President Watkins announced that Lucy Serrano will be the Alternate Senator for Student Services.

VI. OLD BUSINESS
• Expired Committee Terms—Senate continued its review of expired committee terms and will put out open calls for the following committees: Technology, GEM, and Economic Development.
• Fast Track Payment Distribution—Kim Erickson and Lisa Bailey are investigating uneven payments and will respond.
• Campus Parking—The parking machines were fixed by Tuesday (ITS is responsible), and there is also a portable machine. There was notification regarding parking on Facebook, but the College acknowledged that they need to notify students earlier and in multiple ways as well as encourage
students to buy their passes early. Attendants were also trained to allow faculty through parking barriers. If faculty experience problems, they should accurately report them. There was some discussion about the grace period. Some on Senate felt that there should be no grace period, especially if we are already telling students there isn’t one. Although students were told there was no grace period, students only received warnings. As a body, Senate recommends that the campus be consistent in both communication and consequences, regardless of whether or not there is a grace period.

• **Board Policies and Procedures**—Senators volunteered to review the following BPs/APs that are out for constituent review:
  - BP/AP 3050 Institutional Code of Ethics—Leona Fisher
  - BP/AP 3300 Public Records—Angela Bartlett
  - BP/AP 3440 Service Animals—Cindy Walker
  - BP/AP 3810 Claims Against the District—Dave Karp

Senate also continued its review of the BPs/APs related to the “10+2” areas. Senators volunteered to review the following:
  - BP/AP 4050 Articulation—Susan Starr, Maria Cuevas, and Diana Sanchez
  - BP/AP 5050 Matriculation—Susan Starr, Maria Cuevas, and Diana Sanchez
  - BP/AP 5300 Student Equity—Angela Bartlett

VII. **NEW BUSINESS**

• **Energy Optimization Program/Green Earth Movement (GEM) Committee Update**—GEM Tri-Chair, Kipp Preble, provided a brief history and update on the committee. The college is committed to be at a zero carbon footprint in 10 years. The committee is responsible for providing monitoring reports in response to this commitment. They have also developed a new Sustainability Ends Policy for the board and recently developed a Sustainability Strategic Plan. Dr. Shannon has stated that there will not be renewable energy projects at Chaffey in the near future due to initial costs. Economic Development is doing some LEED Certification training, however.

The committee is currently kicking off a variety of educational outreach. The first is a renewed recycling campaign, and Kipp provided Senate with related information. Virtually 95% of our daily trash can be recycled, and Kipp provided Senate with examples of recyclables. This also saves the college a significant amount of money. There will be signs, stickers, and magnets posted across campus. Kipp dispelled the myth that recycle and trash bin contents go to the same location; it’s important that we communicate this.

Cid Pinedo is in the middle of an Energy Optimization Project, which evaluates and addresses building efficiency. One recommendation is that every building be metered.
The committee is also planning a speaker series, a panel discussion series, a film series, and a sustainability newsletter. The first event is the Climate Reality Project, which will be held on September 12. The committee welcomes new members and meets the 1st and 3rd Thursday from 2-3pm. Senate thanks the committee, especially the tri-chairs, for their service.

- **Chaffey College Integrated Planning Model 2012-2016**—Senate agreed to revise the first several sentences for improved tone and clarity. Senate will read the rest of the document and discuss next week.
- **Faculty Success Center**—Cindy Walker discussed upcoming workshops on instilling hope in students that have come out of the Faculty Summer Institute. They are designating spaces across campus as “High Hope Zones.”

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer