Members Present:
President.................................................................Ardon Alger
Vice President — Language Arts.............................Neil Watkins
Secretary/Treasurer — Mathematics & Sciences........Diana Cosand
Curriculum Chair.....................................................Marie Boyd
Business & Applied Technology.............................Joy Haerens
Business & Applied Technology..............................James Kerr
Health Sciences.....................................................Beverly Cox
Health Sciences.....................................................Renee Ketchum
Instructional Support.............................................Cecilia Best
Language Arts .........................................................Cathy Decker
Mathematics & Sciences........................................Alif Wardak
Social & Behavioral Sciences.................................Marylee Requa
Social & Behavioral Sciences.........................Angela Sadowski
Student Services ..................................................Bob Baiz
Visual, Performing, & Communication Arts ............Orville Clarke
Visual, Performing, & Communication Arts ..........Tom deDobay
Senator-at-Large.....................................................Angela Bartlett
Senator-at-Large.....................................................Jeff Brouwer
Senator-at-Large.....................................................Robin Ikeda
Adjunct Senator-at-Large........................................Gail Keith-Gibson

Members Absent:
Instructional Support............................................Mary Jane Ross
Mathematics & Sciences........................................Cathie Keenan
Student Services ..................................................Katherine Wilson

Alternates Present:
Business & Applied Technology............................David Karp
Instructional Support............................................Rob Rundquist
Language Arts/Fontana Campus.............................Leona Fisher
Social & Behavioral Sciences/Chino Campus ..........Tim Greene
Student Services ..................................................Vacant
Visual, Performing, & Communication Arts ..........John Machado

Guests:
Sherrie Guerrero
Inge Pelzer
Henry Shannon
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of April 27, 2010, and consent agenda were approved 20-0 as amended.

IV. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - Scholastics Standards Committee
    Kristy Knight, SBS/Adjunct

V. REPORTS
- President
  - President Alger informed Senate that between 2003 to the present Chaffey College has hired 90 full-time contracted faculty members.
  - Academic Senate Plenary Session—Curriculum Chair Boyd reported on the final resolution approved by the Academic Senate at its Spring Plenary session in Burlingame, California. Resolutions dealt with a wide variety of topics, but those most especially relevant to Chaffey College dealt with accreditation, curriculum mandates, transfer degree, and budgeting decision.
  - Installation of New Senators Luncheon—President Alger announced that next week’s Installation of New Senators and scholarship presentation luncheon has been relocated to the new Center for the Arts, Building A (CAA), Room 218 at 12:30 pm.

- Curriculum
  - Chair Boyd explained that because of the probable passage of SB1440, local graduation requirements for transfer degrees will no longer be allowed, which means Chaffey will need to remove the computer literacy graduation requirement, which is a locally established graduation requirement for transfer degrees. The curriculum Committee feels that computer competency is an important skill for Chaffey students to master in order to be competitive in the job market, and therefore suggests that it be embedded in the fourth Core Competency as presented:

Personal, Academic and Career Development—Students will assess their own knowledge, skills and abilities; set personal, educational and career goals; work independently and in group settings; demonstrate computer competency; and cultivate self reliance, financial literacy, physical, mental and social health. Examples will include, but are not limited to the following:
  - Demonstrate professional and ethical responsibilities of the individual.
  - Identify personal, academic, psychological, and social needs, determine resources and access appropriate services.
- Develop, implement, and evaluate progress towards achieving personal goals, academic goals, career goals and career resilience.
- **Demonstrate the ability to use technology to access, evaluate, and present information.**

Senate approved the revisions to the Personal, Academic and Career Development Core Competency.

VI. **OLD BUSINESS**

- **Administrative Procedures — 3.3.6 Records Retention and Destruction (New) and 4.6.14 Pass/No Pass (Revised)** — Senate reviewed the new Administrative Procedure 3.3.6 Records Retention and Destruction and approved it as written.

Faculty Senate reviewed the revised 4.6.14 Pass/No Pass administrative procedure and clarified the following:

- To insert number 8 to match the college catalog: “Students may enroll in a maximum of eight optional pass/no pass units per semester; however, courses offered only on a pass/no pass basis are exempt from the eight unit maximum.”
- To change number 12 to read “a letter grade of D+” since a C- grade is no longer referred to in the college catalog.

VII. **NEW BUSINESS**

- **Grants** — Inge Pelzer, Executive Assistant to the Superintendent President provided information to Senate on grants. Faculty need to consider applying for appropriate grant opportunities, and Inge is willing to assist with this. There are overseas programs. There are Fulbright-Hays Doctoral Dissertation Research Abroad grants and several others that might be appropriate. Other grants are institutional grants. There is a new 5-year Stem Grant available. There is money for faculty to learn and to further their careers.

- **Budget, Backfill for Retired Faculty, and Sabbaticals** — Henry Shannon, Superintendent/President, and Sherrie Guerrero, Vice President of Instruction and Student Services, addressed Senate on budget, retired faculty backfill, and sabbaticals. Dr. Shannon explained that we are working on the budget for next year. The retirement program has been helpful in reducing expenditures and helping to balance the budget. We will be submitting the tentative budget to the board in June. We are doing our best to look at retirements and deal with the backfill in a manner consistent with the limitations of our budget. We are in better shape than most colleges. Dr. Shannon applauded faculty for their support during these difficult budget times. We will have another budget forum when we know more from Sacramento. Senators asked if there would be changes in the organizational structure, and Dr. Shannon explained he is planning to take recommended changes to the board on May 27. We are reducing and holding positions vacant in the meantime. We will move quickly on the position that Steve Menzel currently occupies. There will be a
leaner look to Chaffey.

**Backfill for Retired Faculty** — Dr. Guerrero explained that the fall schedule was built with lower than normal FTES projections, so we will need to backfill most of the retirees’ sections. Although we will be maintaining the same cuts from 09/10, the cuts will be more evenly balanced throughout the year. This spring took a disproportionate hit. The deans and coordinators were held to a 2008-2009 adjunct budget. The goal is to backfill almost all of the retirees with adjuncts. We also need to work on a program discontinuance policy, as indicated by our accreditation review team. The Program and Services Review Committee has begun this discussion. This does not mean we are discontinuing programs now. Areas in which there was not complete backfill include ESL, auto body, music, and physics. We have a framework to look at classes and decide where we can add.

President Alger raised the issue of hiring an additional full-time person for the reading department, given the new reading requirement. The Senators agreed this position should be a priority in hiring.

**Sabbaticals** — Dr. Guerrero explained that this has been a difficult decision to grapple with. On the one hand, adjuncts have been laid off, approximately 9,000 student classroom seats were cut, and others in the community are being laid off or furloughed. On the other hand, she explained that she believes in sabbaticals and their power for renewal and professional development. She explained that the contract is silent on how to handle sabbaticals in difficult times such as these and that it was not appropriate for her to discuss contract language change with the Senate (only with CCFA). She added that she will make her decision on sabbaticals this week. Most likely there will be some approved for next year. When asked about full-time faculty replacements, she explained that we will look at regulatory requirements by external entities. Such replacements, if made, might be temporary. She added that the prioritization process used last year (which included Senate and CCFA representation) would occur when we are at that point. Other questions that were raised involved the backfill for DPS and moving to a 16-week semester. With regard to DPS, she is looking at how to apply the Success Center model and create more support for both faculty and students. With regard to the 16-week calendar, both she and Dr. Shannon support studying the issue.

- **Academic Senate Adopted Spring Resolutions** — Included in this week’s Senate packets was a table of contents with the web address for all of the Academic Senate’s adopted spring resolutions. The final resolutions can be accessed at the following website: http://www.asccc.org/Events/sessions/spring2010/Final_Spring_Resolutions.doc

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**
X. SUMMARY
XI. ADJOURNMENT
The meeting was adjourned at 2:10 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Diana Cosand, Secretary/Treasurer