FACULTY SENATE MINUTES
May 11, 2010

Members Present:
President.................................................................Ardon Alger
Vice President — Language Arts.................................Neil Watkins
Curriculum Chair......................................................Marie Boyd
Business & Applied Technology.................................Joy Haerens
Business & Applied Technology.................................James Kerr
Health Sciences......................................................Renee Ketchum
Instructional Support...............................................Mary Jane Ross
Language Arts..........................................................Cathy Decker
Mathematics & Sciences..........................................Alif Wardak
Social & Behavioral Sciences...................................Marylee Requa
Social & Behavioral Sciences.................................Angela Sadowski
Student Services.......................................................Bob Baiz
Student Services.......................................................Katherine Wilson
Visual, Performing, & Communication Arts...............Orville Clarke
Visual, Performing, & Communication Arts...............Tom deDobay
Senator-at-Large.....................................................Angela Bartlett
Senator-at-Large.....................................................Jeff Brouwer
Senator-at-Large.....................................................Robin Ikeda
Adjunct Senator-at-Large........................................Gail Keith-Gibson

Members Absent:
Secretary/Treasurer — Mathematics & Sciences..............Diana Cosand
Health Sciences........................................................Beverly Cox
Instructional Support.................................................Cecilia Best
Mathematics & Sciences.........................................Cathie Keenan

Alternates Present:
Business & Applied Technology..................................David Karp
Health Sciences........................................................Sue Bartell
Instructional Support...............................................Rob Rundquist
Language Arts/Fontana Campus.................................Leona Fisher
Social & Behavioral Sciences/Chino Campus.................Tim Greene
Student Services......................................................Vacant
Visual, Performing, & Communication Arts................John Machado

Guests:
Ilse Argueta    Bret McMurray    Cindy Walker
Thierry Brusselle    Laurie Pratt    Donna Walker
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA

Minutes of May 4, 2010, and consent agenda were approved 21-0 as amended.

IV. CONSENT AGENDA

V. REPORTS

- President
  - **Fall Faculty Get-Together—Dine to Donate**—The Faculty Success Center would like the Faculty Senate to support the Success Center in co-hosting the first fall Faculty Get-Together with a Dine-to-Donate fundraiser at Applebee’s in Rancho Cucamonga on Tuesday, September 21, 2010 from 4:00 pm – 8:00 pm. A percentage of all sales that evening will go to help support the Faculty Success Center. This will be a great way to start the school year. Senate agreed to collaborate with the Faculty Success Center on this event in the fall.

- **Distance Education Committee**—President Alger informed Senate that the Distance Education Committee has established criteria for faculty representatives on the DE Committee. A faculty representative needs to be currently teaching an online class or have previously taught an online class to be selected to serve as a faculty representative on the DE Committee. Senate reviewed the recent list of faculty members interested in serving on the DE Committee and the following members met the new criteria and were re-confirmed by Senate: Terri Helfand, Jon Ausubel, Alec Erkebaev, Teresa Williamson, Wafa Yazigi, Carol Hutte, Joanne Osgood, Ken Koenigshofer, Julie LaMay, Wanda Scott, Bonnie Spears, Paula Snyder, and Orville Clarke.

- **Sabbaticals**—President Alger distributed a memo from Sherrie Guerrero, Vice President of Instruction and Student Services, regarding sabbaticals for 2010-2011. Sherrie’s recommendation to the Governing Board will be to approve two sabbaticals, Orville Clarke (Spring 2011) and Alan Roebuck (Fall 2010). Senate approved the sabbaticals late in the Fall semester and forwarded them to Sherrie Guerrero. Because of the unprecedented budget problems, she was reluctant to recommend any sabbaticals until the budget picture was clearer. With the large number of retiring faculty, she felt she could grant two sabbaticals out of the seven requested. This approval is less than the maximum of four the College could grant by contract. The Senate has been working hard to encourage the College to at least grant some sabbaticals, feeling some were better than none. This approval and change in the amount of sabbaticals normally granted is only for this year. Because the budget picture remains unclear, what will happen with the 2011-2012 sabbatical requests can not be determined at
this time. The Senate continues to believe sabbaticals are an important part of this College, and unlike some colleges, which are not granting sabbaticals because of budget problems, we are thankful for the two sabbaticals that were granted.

Note of the seven sabbaticals approved by Senate, one person has since retired, one is for 2011-2012, and one person has had a previous sabbatical.

- **Assembly Bill 37/Revised Administrative Procedure 4.6.3 Honorary Degrees/Titles** — Assembly Bill 37 “requires the Trustees of the California State University and the Board of Governors of the California Community Colleges, and would request the Regents of the University of California, to work with their respective colleges and universities to confer an honorary degree upon each person, living or deceased, who was forced to leave his or her postsecondary studies as a result of federal Executive Order 9066 which caused the incarceration of individuals of Japanese ancestry during World War II.” In order to implement Assembly Bill 37, 1.4 Extraordinary Circumstances needs to be added to Chaffey’s Administrative Procedure 4.6.3 Honorary Degrees/Titles along with the reference Assembly Bill 37. Senate approved the revisions as presented, and was glad to do what ever they could to help address the tragic treatment of Japanese Americans during World War II. The Senate hopes that the awarding of the Honorary Degree will help bring some closure to those students who were removed from Chaffey and placed in internment camps preventing them from graduating.

- **Cecilia Carrera Thank You** — President Alger shared the following thank you letter from Cecilia Carrera. “I wanted to let you know that I will be retiring this coming June after working at Chaffey College for the past 10 years. Before doing so, I would like to thank you for allowing me the privilege to work with you all these years. Compared to faculty from other colleges, you rate at the top of the chart! What makes you different is your commitment to students, your kindness and patience, and your willingness to do the right thing. You guys are the best, and I will miss interacting with you all!” Senate sends its congratulations and best wishes to Cecilia on her retirement.

- Senate sends its congratulations to Deckard Hodge on the birth of his daughter.

- Senate also sends get well wishes to Misty Burruel on her recent surgery and authorized sending an acknowledgement from the faculty of Chaffey College.

- **Committees**

  - **Outcomes & Assessment** — Marie Boyd reported that we need 3-5 course level SLOs in CurricUNET by Fall 2010 Flex. Faculty Senate will request a direct message from administrators regarding this requirement. Marie will be available in the summer to assist programs with meeting this objective.
• **Computer Competency, Draft Resolution**—Marie presented the last paragraph of this resolution for Senate’s review.

**VI. OLD BUSINESS**

- **Proposed Change to the Student Grievance Procedure**—Senate reviewed and discussed the proposed change to the Student Grievance Procedure section (B.4) regarding the committee process. Some concern was expressed over the number of representatives involved increasing from 3 to 5. Senate generally felt that the change in the process appears to be a good idea and will work on filling the faculty positions in the fall.

- **High School Petitions Committee**—President Alger announced that the High School Petitions Committee is being restructured. The new structure will follow the procedures using area experts. The committee will consist of all the coordinators and Monica Molina, who will continue to prepare and distribute the petitions to the appropriate coordinators. The Senate voted 19/1/0 to try this new process for a year.

- **Expired Committee Terms—GEM and Technology Committees**—Senate reviewed the list of interested faculty and approved Victoria Tirado and Tim Arner to serve as faculty representatives on the GEM Committee, with Medina Cheatle as the alternate. Tracy Hegeman will serve as faculty representative on the Technology Committee.

**VII. NEW BUSINESS**

- **Presentation of Senate Scholarship**—Faculty Senate Scholarship in the amount of $1,000 was awarded to this year’s recipient, Ilse Argueta. Senate congratulated Ilse and wished her much success in her future endeavors.

- **Introduction of New and Acknowledgment of Outgoing Senators**—Outgoing Senators whose terms expire this year are James Kerr, who served for six (6) years as Senator from Business & Applied Technology; Cecilia Best, who served for three (3) years as Senator from Instructional Support; Cathie Keenan, who served for 26 years as Senator from Mathematics & Sciences and elected as Senate Vice President and Secretary Treasurer; Marylee Requa, who served for four (4) years as Senator and Alternate Senator from Social & Behavioral Sciences; and Katherine Wilson, who served for two (2) years as Senator from Student Services. Senate expressed appreciation for their years of service.

Senate welcomed Senators who will be joining us beginning in the fall: David Karp will serve as Senator from Business & Applied Technology (BAT) with Thierry Brusselle serving as the Alternate Senator from BAT; Karen Encinas and Tim Greene will serve as Senators representing the new Chino/Fontana Unit with Laurie Pratt serving as the Alternate Senator; Cindy Walker will serve as the Senator from Instructional Support; Leona Fisher will serve as the Language Arts Senator and Cathy Decker will serve as the Alternate Senator from Language Arts; Nicole DeRose will serve as the Senator for Mathematics
& Sciences; Vera Dunwoody will serve as the Senator from Social & Behavioral Sciences (SBS) with Pak Tang serving as the Alternate Senator from SBS; Susan Starr will serve as Senator from Student Services with Diana Sanchez serving as Alternate Student Services Senator; and Renee Ketchum, Alif Wardak, Diana Cosand, Maria Cuevas, Orville Clarke, and Jeff Brouwer have won reelection to their current positions for an additional term.

Senate wants to thank Donna Walker for the outstanding job she does and all the hard work she puts in for the Faculty Senate.

VIII. ANNOUNCEMENTS
   Party – After-graduation party at Marie’s house, look for the email invitation.

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT
   The meeting was adjourned at 2:10 p.m.
   Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer for Diana Cosand