Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts........................................Neil Watkins
Secretary / Treasurer—Senator-at-Large.........................Angela Bartlett
Curriculum Chair.........................................................Marie Boyd
Business & Applied Technology......................................Joy Haerens
Business & Applied Technology.....................................David Karp
Chino / Fontana.........................................................Tim Greene
Health Sciences.........................................................Sue Paplanus
Instructional Support.....................................................Mary Jane Ross
Language Arts .............................................................Leona Fisher
Mathematics & Sciences................................................Nicole DeRose
Mathematics & Sciences................................................Alif Wardak
Social & Behavioral Sciences.........................................Angela Sadowski
Student Services .........................................................Maria Cuevas
Visual and Performing Arts .............................................John Machado
Senator-at-Large .........................................................Robin Ikeda
Adjunct Senator-at-Large ..............................................Gail Keith-Gibson

Members Absent:
Chino / Fontana..........................................................Karen Encinas
Health Sciences............................................................Renee Ketchum
Instructional Support.....................................................Cindy Walker
Social & Behavioral Sciences .........................................Vera Dunwoody
Student Services .........................................................Susan Starr
Visual and Performing Arts .............................................Cynde Miller
Senator-at-Large .........................................................Jeff Brouwer

Alternates Present:
Business & Applied Technology......................................Thierry Brusselle
Chino / Fontana............................................................Laurie Pratt
Health Sciences...........................................................Sandy Clay
Social & Behavioral Sciences .........................................Pak Tang
Visual and Performing Arts .............................................Stan Hunter
Adjunct Alternate Senator ..............................................Laura Luszcz

Guests:
Jared Ceja
Tara Johnson
Sylvia Martinez
Jaime Recinos

I.     P.E.

II.  CALL TO ORDER
III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of April 23, 2013, and consent agenda were approved 21-0 as amended.

IV. CONSENT AGENDA
• Faculty representatives have been requested to serve as follows:
  ▪ One Book One College Committee
    Julie LaMay, LA
  ▪ Resigned—Unable to Serve—Health & Safety Committee
    Melissa Utsler, LA

V. REPORTS
• President
  ▪ Chaffey College 2013 Student Success Scorecard—President Alger distributed the scorecard. We will spend more time analyzing and discussing this further in the fall.
  ▪ State Regulatory Changes—President Alger announced the following state regulatory changes that affect all California Community College students and encouraged faculty to help make students aware of these new regulations:
    ▪ Unit Capacity—Any student who exceeds 100 units (excluding 500 level courses) will lose registration priority status.
    ▪ Enrollment—ALL Chaffey College students (new or continuing) must have completed the following to retain their registration priority:
      ▪ The Chaffey College Assessment process includes taking the following placement tests: Math, English, Reading, or ESL
      ▪ Orientation—contact the counseling office
      ▪ Education Plan—approved by a counselor
      ▪ Maintain Good Academic Standing (cumulative GPA 2.0)
        ▪ Financial Aid Students—Effective Fall 2015 Students’ Board of Governor’s fee waiver eligibility will be impacted if you do not meet academic and progress standards for two consecutive terms.
    ▪ Registration—Priority registration has been legally mandated in the following ways:
      ▪ Eligible veterans and foster youth will be given 1st enrollment priority status
      ▪ Active EOPS and DPS students will receive 2nd enrollment priority status
      ▪ Further information about the 3rd enrollment priority status will be available by July 1.

For more information regarding the California Community College regulations for student success visit the California Community College Chancellor’s website: www.californiacommunitycolleges.cccco.edu or the Chaffey College website: www.chaffey.edu/student-success. An informational video is also available at http://www.youtube.com/watch?v=viuxhzeG8VQ.
• Curriculum
  ▪ Correction to the April 9, 2013 Curriculum Report—Should read: In cases where we have to write new “leveled” curriculum because of the elimination of repeatability, particularly for PE, the articulation officer
recommended we only require comparable courses for the first of the leveled courses and not for second or third level courses, since transfer schools continue to allow repeatability without level differentiation.

- Coordinators
  - Next year, the coordinators and deans will meet jointly and more frequently. Coordinators with specific issues can still bring those separately to Dr. Guerrero.

- Committee
  - **Academic Issues Group (AIG)**—Ardon Alger, Angela Bartlett, and Neil Watkins reported that they updated the group on the PRIDE statement. Neil provided some suggestions about improved training and communication for using the new scheduling tool. The goal is for AAs to have more time to do other projects. They also discussed developing a clearer calendar on due dates. There is continued concern about room overlap and hopefully this calendar would help alleviate this problem. They also discussed Senate next year addressing the changes recommended by the Student Success Task Force, working on making the evaluation process more meaningful, and partnering more with CCFA. The college may also be hiring a couple of new temporary faculty positions, but there is no final word yet. The dean hiring committees will be rolled out next week as well.
  - **CCFA**—Marie Boyd reported that there is a lot of discussion this academic year regarding rewriting the by-laws. One big question was whether negotiators should be voted in or appointed. There has also been talk about having adjunct representation on the negotiating team. The membership chair resigned, and President Bret McMurran suggested that an adjunct faculty member be appointed as chair. Representatives will be taking this back to their constituents for discussion. Local dues will be increasing from $4 to $10 per year, which was decided after polling the membership. The PAC will likely need to be more active in the next election. Remember to vote!

VI. **OLD BUSINESS**

- **PRIDE Update**—Angela Bartlett, Robin Ikeda, Gail Keith-Gibson, Mary Jane Ross, and Neil Watkins reported that the notes from the last meeting are in the packet. Plans include connection with the FSC and the FIT on student engagement. The team will roll out basic graphics in the fall and begin distribution. The goal will be internal and external advertising as well as making the values actionable. The PRIDE statement is currently a part of the hiring process but needs to be made part of the screening process as well. Some Senators suggested including this in the self-evaluation process in the future.

- **Academic Senate Plenary Adopted Resolutions**—Marie Boyd and Leona Fisher provided notes. Minimum qualifications for new disciplines have been added, including Chicano Studies, Health Education, Peace Studies, Digital Media, Pharmacy Tech, Dance; Kinesiology failed as a discipline to be forwarded because of the existence of PE – it was deemed redundant to add Kinesiology. Dance has new TOP codes. There was some discussion of Resolution 5.01 under Budget and Finance which calls for statewide conversation on funding formulas to maintain comprehensive course and
program offerings. This issue speaks to the fact that too often, CTE programs are cut to achieve budget reductions; however, reduced course offerings in these areas are often reflected in reduced completion rates. There was additional discussion of regional coordination of course offerings: for instance, if a college has a CTE program but cannot afford to purchase expensive replacement equipment for a specific course, they will investigate a relationship with an area college that does offer that specific course. Another resolution dealt with conjoint programs, which allow for a cooperative relationship between two colleges so that students may complete courses, for, say, a TMC degree for which neither college alone offers all course work, but between the two colleges, students may complete all TMC coursework. There were additional resolutions focused on best practices in distance education. Another resolution called for fieldwork to begin to study a common assessment for ESL. Another resolution called for a study regarding the impact of high-unit majors. This also likely connects with the 100-unit cap. Resolution 13.05 calls for a review of efforts to change language in Title 5 to address “egregious act[s] of cheating.” Resolution 19.04 deals with asking part-time faculty what they want to be called. Rep Council has discussed this and adjunct faculty at Chaffey seem to prefer “part-time.” Senate requested that Adjunct Senator Keith-Gibson survey the adjunct faculty.

• **BP/AP 3520 Local Law Enforcement**—Thierry Brusselle recommended approval with minor revisions; Senate concurred.

• **Professional Development Committee**—Senate approved Jade Lehar (Adjunct) to serve on the Professional Development Committee.

• **Transfer Center Advisory Committee**—Senate reviewed the list of interested faculty and approved Doug Duno and Laurie Pratt as faculty representatives on the Transfer Center Advisory Committee.

### VII. NEW BUSINESS

• **Bookstore Update**—Jared Ceja, Director, Auxiliary Services; Jaime Recinos, Bookstore Supervisor; Sylvia Martinez, Bookstore Buyer; and Tara Johnson, Bookstore Assistant Buyer, provided an update to Senate. The bookstore is non-profit but does need to cover its own expenses. It doesn’t pull from the general fund in any way. Residual funds return to the school in a variety of ways, including events, construction, and scholarships. They are also very involved in the campus community and are the #1 employer of Chaffey College students. The textbook rental program is saving students over $1 million per year and has introduced used rentals to save additional money. From 2009-2012, the average book cost fell from $100 to $68. The reasons for this include used book efforts, the textbook rental program, ebooks, and faculty negotiation efforts. This means more students have access to materials, improving their likelihood to succeed. This year was the 4th annual Grad Fest, during which the bookstore, in partnership with the Alumni Association and several other organizations on-campus, celebrated students and provided them with resources they will need for graduation. The Box Office also provides many educational discounts. They now sell season passes and tickets to athletic games and host fan events. The bookstore gift card is now universal – valid at all Bookstore and Dining locations. They’ve continued to grow the 99 cent refill program and have started Happy Hour specials. The bookstore supports the Completion Agenda with scholarships and support for transfer/graduation for student workers. During training, they bring in
groups like the Transfer Center to speak with students. Their rate of transfer/graduation is higher than district-wide. About 22% of their student workers are transferring this year. The bookstore also hosts workplace training and provides alumni opportunities with its new internship program. The Bridge featured our tech rentals (iPads, etc.) this year, and the bookstore, under Dr. Pinedo’s leadership, was recognized as a Collegiate Retailer of the Year (only 18 colleges in the U.S. and Canada are chosen for this award). They also provided faculty with ideas on how to support the bookstore’s efforts. They asked that faculty remind students about used and rental options and buyback. It would be helpful to include the price on new, used, and rental textbooks in the syllabus, for example. Adopting early or on-time, carefully considering textbook package content (access code, textbook, etc.), and communicating supply needs (regardless of category) are all important.

There was a question about copyrighted material in reading packets. Instructors are responsible for checking for copyrights. The bookstore has the ability to run it through copyright clearance, but it would add to the cost of packets for students.

Tara will email the textbook rental list out to instructors a few weeks before the semester starts. This price will vary among 3rd party providers and the on-campus Chaffey bookstores. There are three (3) types of rental programs. Two are funded through campus programs, including ASCC and EOPS. The third category is a “patchwork” of third-party providers, with one main provider (Rafter). There are also different durations on rentals (30 days, full semester, etc.). ASCC and Student Activities are big supporters of these programs and played a significant role in making us a premier textbook rental institution.

The bookstore welcomes feedback and suggestions and provided contact information. Senate thanks them for their excellent work and programs.
• **Faculty Inquiry Teams for 2013/2014**—Laura Luszcz and Robin Ikeda (Faculty Success Center Advisory representatives) reported that there will be an upcoming FIT on Perceptions and Experiences in Reading and Writing Across the Curriculum and Perceptions and Experiences in Learning Math.

Both of the FITs stem from relevant issues in education. For example, as reported in Volume 62 of "Did You Know," students tend to significantly exaggerate their abilities in reading and writing as well as their intentions to study. Further, the recent transformation of the English curriculum, and the realignment of prerequisites across disciplines with the new courses, makes an exploration of reading and writing across the curriculum particularly timely. Math also touches a variety of disciplines, and this FIT will explore math phobias and anxiety and best practices to alleviate these fears. Sometimes instructors perpetuate these anxieties as well. The selection process for FIT members will be the same as last time.

Marie provided positive feedback on the curriculum transformation in English. When these courses were written, preparation for writing and reading across the curriculum was carefully considered.

Senate approves both of these FIT proposals.

• **Curriculum Committee Chair**—Faculty Senate unanimously approved Marie Boyd as the Curriculum Committee Chair for the 2013-2015 term.

• **Technology Committee Tri-Chair**—President Alger announced that two Technology Committee faculty representatives have submitted their names for the Tri-Chair position. Following past practices, Senate will request a statement from both candidates before voting next week.

VIII. ANNOUNCEMENTS

• Tomorrow EOPS is hosting a Cinco de Mayo event.
• Vote in the CCFA election!
• The photo show opens on Monday in Montclair.
• The dance concert opens on Thursday.
• Faculty are invited to a party at Marie’s house after graduation.

IX. FLOOR ITEMS

X. SUMMARY

XI.
ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

____________________________________
Donna Walker, Recording Secretary

__________________________________
Angela Bartlett, Secretary / Treasurer