FACULTY SENATE MINUTES
March 6, 2012

Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts...............................Neil Watkins
Secretary/Treasurer—Senator-at-Large....................Angela Bartlett
Curriculum Chair......................................................Marie Boyd
Business & Applied Technology.............................Joy Haerens
Business & Applied Technology.........................David Karp
Chino/Fontana.......................................................Tim Greene
Health Sciences.......................................................Beverly Cox
Health Sciences......................................................Renee Ketchum
Instructional Support...........................................Mary Jane Ross
Instructional Support.............................................Cindy Walker
Language Arts .......................................................Leona Fisher
Mathematics & Sciences......................................Nicole DeRose
Mathematics & Sciences.......................................Alif Wardak
Social & Behavioral Sciences..............................Vera Dunwoody
Social & Behavioral Sciences...............................Angela Sadowski
Student Services...............................................Maria Cuevas
Student Services...............................................Susan Starr
Visual and Performing Arts.................................John Machado
Senator-at-Large................................................Jeff Brouwer
Senator-at-Large................................................Robin Ikeda
Adjunct Senator-at-Large.....................................Gail Keith-Gibson

Members Absent:
Chino/Fontana.......................................................Karen Encinas
Visual and Performing Arts.................................Cynde Miller

Alternates Present:
Chino/Fontana.......................................................Laurie Pratt
Instructional Support...........................................Shelley Marcus
Language Arts.......................................................Cathy Decker
Student Services................................................Vacant
Visual and Performing Arts.................................Vacant
Adjunct Alternate Senator.................................Dolores Blanton

Guests:
Richard Berlo
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of February 21, 2012, and consent agenda were approved 24-0 as amended.

IV. CONSENT AGENDA
  • Approval of funds not to exceed $350 to purchase plaques for the Meritorious Service recipients.
  • Approval of funds not to exceed $200 to host a dessert reception for the Meritorious Service recipients.
  • Approval of funds in the amount of $78 to purchase tape to cover the floor in the Sports Center for the Meritorious Service Award luncheon and dessert reception.
  • Faculty representatives have been requested to serve as follows:
    ▪ **Health & Safety Committee**
      Cheryl Gilbert, HS
    ▪ **Resigned—Unable to Serve—Datatel Colleague Steering Committee**
      Cathy Decker, LA
    ▪ **Resigned—Unable to Serve—Early Alert Planning Committee**
      Cheryl Gilbert, HS
    ▪ **Resigned—Unable to Serve—One Book One College Committee**
      Cathy Decker, LA
    ▪ **Resigned—Unable to Serve—Program and Services Review Committee**
      Pak Tang, SBS
    ▪ **Scholastics Standards Committee**
      Cheryl Gilbert, HS
      Michelle Newsome, Adjunct/Workforce Preparation

V. REPORTS
  • President
    ▪ **Tenure Reception**—President Alger reminded Senate about tomorrow’s Tenure Reception, on March 7, during college hour in CAE, Room 102/Music Room. This year’s reception will honor the following newly-tenured faculty: William Araiza, Sarah Cotton, Carol Dickerson, Stuart Egli, Nicole Farrand, Leona Fisher, Timi Hayward, Karina Jabalera, Angela Leontas, Diana Sanchez, and Julie Song. Please stop by to congratulate the newly-tenured faculty and enjoy the delicious appetizers.

    President Alger asked for volunteers to help with beverage service, welcome table, and clean-up. Senators Ketchum and Walker volunteered for the welcome table; Senators Brouwer, Decker, and Starr volunteered for beverage service; and Senators Brouwer, Machado, Wardak, and President Alger volunteered to assist with clean-up.
- **Academic Senate Foundation Scholarship** — The Academic Senate Foundation is sponsoring a scholarship to attend Spring Plenary Session for one part-time faculty member. The scholarship will cover the cost of registration and hotel for two nights (transportation and meals are not covered). Each academic senate may nominate one part-time faculty member for the lottery. President Alger polled the adjunct senators on their interest in attending. Senate nominated Adjunct Senator Gail Keith-Gibson.

- Senate sends condolences to the family of retired Art Professor Martha Underwood, who recently passed away. Senate authorized a donation in her memory to the Claremont Museum of Art from the faculty of Chaffey College.

- **Governing Board Report** — President Alger’s February report was included in Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included.

- **Full-time positions** — Dr. Shannon said he needs to meet with Dr. Guerrero as soon as possible to prioritize and advertise for these positions.

- **Curriculum**
  - Curriculum Chair Boyd presented the following BPs/APs approved by the Curriculum Committee for Senate’s review:
    - BP/AP 4070 Auditing and Auditing Fees
    - AP 4102 Career Technical Programs
    - AP 4103 Work Experience
    - BP/AP 4250 Probation, Disqualification and Readmission
    - AP 4255 Disqualification and Dismissal
    - AP 4300 Field Trips and Excursions
    - BP/AP 4500 Student News Media
  - Senate unanimously approved the BPs/APs as presented.

- Curriculum Chair Boyd reported that we got a letter from ASJCC that has divided colleges up into two lists—those that need to report in 2012 and those who need to report in 2013; we fall under 2013. This does not mean we are “off the hook.” Just the opposite. ACCJC will be looking for 100% compliance which means if you haven’t assessed a course, you have a written plan describing when you will be assessing. We need to work really hard to get as close to possible to 100% by 2013; some areas are doing better than others. The deans received a monitoring report and will be communicating with departments. All programs should have at least 30-40% of courses either assessed, or undergoing assessment currently.

- **Committee**
  - **Academic Issues Group** — Ardon Alger, Angela Bartlett, and Neil Watkins reported on Distance Education. There was a recent email that clarified
some issues regarding the DE Mentors as well as the upcoming Moodle 2 change. There will be a tool to help prepare faculty members for the switch. The DE FIT findings will go to the DE Committee, and we will also look at updating the mission statement and composition of the DE Committee as a result of these findings.

- **Budget Advisory** — Ardon Alger encourages us to attend one of the upcoming budget meetings. We have a very tight budget and will need to fill $4 million. Chancellor Scott will retire September 1, 2012.

VI. **OLD BUSINESS**

- **Accreditation Oversight Committee** — Senate reviewed the list of interested faculty and approved Cecilia Best, Bev Cox, DE Creasy Valdez, Len Crow, Cathy Decker, Tim Greene, Carol Hutte, Daniel Jacobo, Erik Jacobson, Candice Tinsley, Teresa Williamson, and Tom Vitzelio as faculty representatives to serve on the Accreditation Oversight Committee. Senate approves and needs more faculty.

- **Meritorious Service Award** — Faculty Senate selected Peggy Stiffler Madden, Karen Lyman, Cathie Keenan, Barbara Hindman, and Chris Flores as recipients of the 2011-2012 Meritorious Service Award. The luncheon to honor this year’s recipients will be held on **Tuesday, April 3, at 12:30 pm in the Sports Center** provided courtesy of Jared Ceja in the Bookstore. The luncheon will be followed with a campus-wide dessert reception from 2:00 pm – 2:30 pm. The Senate looks forward to honoring these truly outstanding faculty.

- **Adjunct Sub-Committee — Faculty Lecturer of the Year** — Senate reaffirmed its commitment to continue to work with adjunct faculty to help address issues of concern to adjunct faculty. Senate’s decision on adjunct faculty and the Faculty Lecturer of the Year stands.

- **Measure L Survey** — Leona Fisher reported on the survey results and stated that classified are interested in many of the same issues that faculty are, including green technology and areas where students can gather. Brett and Ardon went to lunch with Dr. Shannon last week and expressed the need for transparency on these funds. Dr. Shannon stated that we should receive some clarification this week.

VII. **NEW BUSINESS**

- **ASCC Update** — Richard Berlo, ASCC President/Student Trustee, thanked Senate for the opportunity to speak and reported on this year’s March in March. Chaffey College was not a part of the people being removed by police yesterday. Cid Pinedo, Lorena Corona, and Diana Sanchez attended with the students and Mr. Berlo promised to provide an earlier reminder to Senate next year so that Faculty Senate can send someone as well. Mr. Berlo spoke with all three senators and six assembly people. Senator Dutton spoke to the group for the first time in many years, and stated that he supports the “green movement,” particularly in connection with spending Measure L funds.
Mr. Berlo also reported that ASCC agrees with the Chaffey recommendations regarding the Student Success Taskforce; ASCC strongly recommends that there be more student representation on the Taskforce and Senate agrees. ASCC has revised their by-laws this year with the help of faculty adviser and Senator John Machado. They have also helped implement the Food Pantry program, along with Susan Stewart and Dr. Guerrero, which has been a great success, and Mr. Berlo thanked Senate for their recent donation. There is a great need for food donations and the program has had to turn people away. Shelly Marcus also reported that the Food Pantry in Fontana is very appreciated and needed by the students there. The ASCC scholarship deadline is March 26th and this month is Women’s History Month. ASCC elections are also fast approaching. Senate thanks Mr. Berlo for his report.

- **Program and Services Review Committee (PSRC)**—Senate to put out a call for a faculty representative to serve on the Program & Services Review Committee (PSRC) to complete Pak Tang’s term which ends June 2014. For PSR committee details and meeting times, please visit the committee list website at [http://www1.chaffey.edu/committeelist/detail.php?recordid=7](http://www1.chaffey.edu/committeelist/detail.php?recordid=7). Interested faculty members are urged to contact the Faculty Senate Office at Extension 6966 and ask to be added to the list.

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer