FACULTY SENATE MINUTES
March 30, 2010

Members Present:
President.................................................................Ardon Alger
Vice President – Language Arts.................................Neil Watkins
Secretary/Treasurer – Mathematics & Sciences.............Diana Cosand
Curriculum Chair........................................................Marie Boyd
Business & Applied Technology.................................Joy Haerens
Business & Applied Technology.................................James Kerr
Health Sciences.........................................................Renee Ketchum
Instructional Support................................................Cecilia Best
Language Arts.............................................................Cathy Decker
Mathematics & Sciences............................................Alif Wardak
Social & Behavioral Sciences....................................Marylee Requa
Student Services.......................................................Bob Baiz
Student Services.......................................................Katherine Wilson
Visual, Performing, & Communication Arts..............Orville Clarke
Visual, Performing, & Communication Arts..............Tom deDobay
Senator-at-Large.......................................................Angela Bartlett
Senator-at-Large.......................................................Jeff Brouwer
Senator-at-Large.......................................................Robin Ikeda
Adjunct Senator-at-Large..........................................Gail Keith-Gibson

Members Absent:
Health Sciences........................................................Beverly Cox
Instructional Support.................................................Mary Jane Ross
Mathematics & Sciences..........................................Cathie Keenan
Social & Behavioral Sciences....................................Angela Sadowski

Alternates Present:
Instructional Support..............................................Rob Rundquist
Social & Behavioral Sciences/Chino Campus...........Tim Greene
Student Services.......................................................Vacant

Guests:
Jon Ausubel
DE Creasy Valdez
John Fay
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA

Minutes of March 23, 2010, and consent agenda were approved 20-0 as amended.

IV. CONSENT AGENDA

V. REPORTS

• President
  ▪ Upcoming Registration Changes—Senate reviewed the document that will be sent out to all faculty announcing the Upcoming Registration Changes. The schedule of classes for summer and fall 2010 has been combined into one schedule. The application period for summer and fall will begin on April 19. We should each take five minutes out of our classes this semester to explain these changes to our students. Senate approved the document with two concerns, 1) that the last day to register during the late registration period, Friday, August 27, needs to be changed to Sunday because the Friday date short changes the classes that meet on Saturday and Sunday; and 2) Senator James Kerr raised the concern about short-term classes which are currently less than one week.
  ▪ College Council—President Alger passed around the summary notes from the March 24, 2010, College Council meeting.
  ▪ Senate sent get well wishes to Cathie Keenan on her recent surgery, and authorized sending an acknowledgement from the faculty of Chaffey College.
  ▪ Senate will not meet next week in lieu of the Meritorious Service Award Luncheon.

• Vice President
  ▪ Senate Elections — New Faculty Senate Representatives—Senators discussed the results of the feedback from their constituents regarding the options for new Faculty Senate representatives and agreed to go with Option A and B. Vice President Watkins will conduct the Senate vote on the configuration for the new Senate Unit.

Vice President Watkins polled Senators on their school elections. Elections for expired Senate seats need to be completed no later than thirty days before the end of the Spring semester, April 21, 2010.

• Coordinators
  ▪ Senate understood Vice President Sherrie Guerrero to say that it’s not clear what backfilling will take place at this time. But she did not say that no classes will be backfilled.
VI. OLD BUSINESS

- **Senate Elections—Call for Nominations**—Vice President Watkins announced the following nominations: Jeff Brouwer, Thierry Brusselle, and Shelley Marcus have been nominated for Senator-at-Large; Michelle Dowd, Joy Haerens, Mary Jane Ross and Maggie Vizio have been nominated for Faculty Lecturer of the Year. Ballots will be distributed by April 2. The deadline for voting is **4:30 pm on Monday, April 26, 2010**.

VII. NEW BUSINESS

- **Collective Bargaining Agreement Consultation—Sabbaticals and Evaluations**—Jonathan Ausubel, DE Creasy Valdez, and John Fay led the discussion with Faculty Senate on sabbaticals and evaluations. Discussion of evaluations is pursuant to Education Code section 87610 and today's discussion builds upon Jonathan Ausubel's previous visit on November 3, 2009. We want to standardize the evaluation process, by mirroring in C3 and C4 evaluations what we have in the C2 years. We want to maintain a faculty evaluation committee and a separate administrative evaluation for everyone. In C1 and C2, faculty are evaluated every semester. This creates some problems. The frequency of evaluations and the short time frame for each one creates confusion about improvement plans. The second C3 evaluation is discretionary. We could make the second in C1 and C2 discretionary as opposed to doing two each year, or we could extend the period in which the evaluations can take place. The Education Code actually requires an evaluation per contract year. Senators suggested that the evaluation section for adjunct faculty could be clearer.

Sabbaticals are a type of leave that are board-approved or not. The contract currently has the faculty fill out the sabbatical application, first-level manager checks to see if it will cause major difficulty and then it gets passed to the Senate. Then it's passed to the CIO who recommends to the Board through the President and it is either approved or disapproved. If more than 2.5% of tenured faculty apply, first priority will be greater number of years of consecutive service without a sabbatical. There is no language about deadlines. Some are added. By October 1 the form should get to HR and then forwarded to Senate by November 1. Senators discussed the use of academic and professional criteria as agreed upon by the Senate and the CIO. Selection criteria currently only come into play if the number exceeds 2.5%. Senate tabled for further discussion.

- **Expired Committee Terms**—Senate reviewed the list of expired committee terms and decided to announce open calls for the following campus committees in order to have faculty representatives in place at the beginning of the Fall semester: Catalog and Schedule of Classes Advisory, Datatel Colleague Steering, Distance Education, Economic Development Advisory, GEM, and Technology.
VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT

The meeting was adjourned at 2:10 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Diana Cosand, Secretary/Treasurer