FACULTY SENATE MINUTES
March 29, 2011

Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts............................Neil Watkins
Secretary/Treasurer—Senator-at-Large...............Angela Bartlett
Curriculum Chair....................................................Marie Boyd
Business & Applied Technology........................Joy Haerens
Business & Applied Technology.........................David Karp
Chino/Fontana.......................................................Tim Greene
Health Sciences......................................................Beverly Cox
Health Sciences.....................................................Renee Ketchum
Instructional Support..........................................Mary Jane Ross
Instructional Support.............................................Cindy Walker
Language Arts.......................................................Leona Fisher
Mathematics & Sciences......................................Alif Wardak
Social & Behavioral Sciences............................Vera Dunwoody
Student Services................................................Bob Baiz
Student Services...............................................Susan Starr
Visual, Performing, & Communication Arts.........Tom deDobay
Senator-at-Large..................................................Jeff Brouwer
Senator-at-Large..................................................Robin Ikeda
Adjunct Senator-at-Large.................................Gail Keith-Gibson

Members Absent:
Chino/Fontana.......................................................Karen Encinas
Mathematics & Sciences......................................Nicole DeRose
Social & Behavioral Sciences.............................Angela Sadowski
Visual, Performing, & Communication Arts.......Orville Clarke/Medical Leave

Alternates Present:
Chino/Fontana.......................................................Laurie Pratt
Instructional Support...........................................Rob Rundquist
Language Arts......................................................Cathy Decker
Mathematics & Science.......................................Diana Cosand
Social & Behavioral Sciences............................Pak Tang
Student Services...............................................Maria Cuevas
Visual, Performing, & Communication Arts.......John Machado
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of March 15, 2011, and consent agenda were approved 23-0 as amended.

IV. CONSENT AGENDA
- Approval of funds not to exceed $100 to purchase a plaque for this year’s Faculty Lecturer.
- Approval of funds not to exceed $200 for miscellaneous supplies for this year’s Faculty Lecturer.
- Faculty representatives have been requested to serve as follows:
  - Resigned — Unable to Serve — Datatel Colleague Steering Committee
    Beverly Cox, HS
  - Resigned — Unable to Serve — Distance Education Committee
    Paula Snyder, SBS

V. REPORTS
• President
  - Datatel Colleague Steering Committee — Senator Decker will serve as the Faculty Senate representative replacing Bev Cox.
  - 2011 Alumni of the Year & Athletic Hall of Fame — Ardon polled senators on their interest in attending this year’s Alumni of the Year & Athletic Hall of Fame Dinner on Thursday, April 7, at the Doubletree Hotel in Ontario. Senator Decker and Jeff Harlow will represent Senate at this event.
  - Academic Senate Resolutions — President Alger distributed the table of contents with the web address for the final resolutions that will be discussed and voted on at the Academic Senate Spring Plenary Session, April 14-16, 2011. Senators will review the resolutions and prepare for discussion at the April 12th meeting. The Executive Committee final resolutions can be accessed at the following website: http://www.asccc.org/session/materials.
  - Governing Board Report — President Alger’s March report was included in Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included.
  - Senate sends its condolences to the family of Linda Reaves, retired classified professional, who recently passed away.
  - Senate sent well wishes to Jon Ausubel, who recently had surgery.
- Ardon reported that Senator Orville Clarke and Cathie Keenan are doing better.
- Senate will attend the Meritorious Service Awards luncheon next week in lieu of the regular meeting.

- **Vice President**
  - Vice President Watkins asked that senators remain collegial and calm in this time of stress. He encouraged senators to remind all faculty to keep treating each other well.
  - **Senate Elections — Call for Nominations** — Vice President Watkins announced that because of the spring break nominations will be extended until 4:30 pm, Wednesday, March 30, by a vote of 11/6. Any person nominated before that time must have agreed to be on the ballot by 4:30 pm on Wednesday. If the nominated person has not responded by the new deadline, his or her name will not be placed on the ballot. Ballots will be distributed on April 12. The deadline for voting is **4:30 pm on Monday, April 25, 2011**.

- **Curriculum**
  - **Local Graduation Requirement Removal Pursuant to SB 1440** — Senator Boyd reported that five PE faculty came to the Curriculum Committee meeting and discussed the resolution to eliminate the local graduation requirement for Physical Education, Recreation and Wellness. A summary of this discussion is available in the Curriculum Committee minutes for 03/16/2011. After the PE presentation, and after further deliberations by the Curriculum Committee, the committee once again voted to eliminate the local PE requirement for terminal degrees. Senator Machado reported that the performance arts faculty (particularly the dance faculty) had supported the Curriculum Committee’s original vote to eliminate this local graduation requirement. Several points about the resolution were clarified: (1) continuing to have a local requirement for terminal degrees does not make us non-compliant with SB 1440, (2) voting to remove the local requirement is not voting to remove terminal degrees, and (3) the Curriculum Committee must base decisions regarding graduation and curriculum on pedagogy not enrollment, economics, course scheduling or faculty load. Senator Baiz strongly opposed passing the resolution for the elimination of the local PE requirement and expressed concern that PE faculty needed additional representation on the Curriculum Committee. Senator Baiz stated that a PE class, particularly an activity class, is important to a general liberal education and should continue to be required. PE representation on the Curriculum Committee will be discussed later in spring by the Faculty Senate. Senator Boyd reported the committee’s main concern was fairness and consistency for students, as well as student degree completion. Ardon urged senators to consider that the Curriculum Committee is the Senate’s chosen experts and seriously debated the issue three times, each time approving removal of the PE local
Committees

- Enrollment & Success Management Committee
  - Waitlist Changes—Senator Walker reported that as soon as students log on to Chaffey View they will be reminded to update their email address. The alert box will inform students of the new waitlist process. Once students are on the waitlist, they will be notified based on their position on the waitlist. When a spot opens up they will be contacted by email, and they will have three (3) days to add the class. If a student has not added the class by the deadline, the spot will be offered to the next student on the waitlist, and they will be removed from the waitlist. This process will stop on the Tuesday before classes start. At that point, add codes given by the instructor will be required to add the class, and no students will be added to the waitlist.
  
- Title V HSI (Hispanic Serving Institution) Grant—Senator Walker and Senator Rundquist gave a brief overview on the Title V HSI Grant that Chaffey was awarded in October 2010. This grant totals $3.5 million over the next five years and identifies three initiatives: Learning to Learn, Expansion of Supplemental Instruction, and the Counseling Apprentice Program. The combined efforts of this grant will foster a shared investment and commitment to Dr. Shannon’s new Completion Counts: Exceeding Expectations (C2:E2) agenda. With so many services being limited due to financial uncertainty, this grant provides a much needed boost for continuing to promote and improve student success during these difficult times ahead. Since this effort will undoubtedly impact every instructor on campus, it is important that the Faculty Senate be an active participant in the grant.

Senator Walker noted “Learning to Learn” is certified by the US Department of Education’s Program Effectiveness Panel as the only student success program at the postsecondary level that achieves both improvement in GPA across the curriculum and gains in retention through graduation. A Faculty Summer Institute will be offered to teach faculty how to make the “invisible strategies” of successful students visible and how to teach our students to use these skills across the curriculum, the essence of the “Learning to Learn” approach. For the counseling apprentice part of the grant, Senator Rundquist noted the apprentices will have Bachelor’s degrees and most likely will be graduate students in a related area. Counseling Apprentices would provide much needed engagement with students regarding their goals, course and major selection, etc., and will be able to connect students to Counseling resources, make appointments for students to meet with a counselor, etc. For the Supplemental Instruction (SI) part of the grant, Senator Rundquist urged Senators to contact Robin Witt for...
information on how to get involved with supplemental instruction. Supplemental Instruction through the grant has expanded SI for 22 high-risk barrier courses. Senator Walker noted thanks were due to Dean Hope for writing the successful grant, which received a score of 100%.

VI. OLD BUSINESS

- **Distance Education** – Senator Tang expressed the serious objections Social and Behavioral Sciences (SBS) faculty have to using success rates to determine which classes are offered. Senators Tang and deDobay pointed out that faculty under pressure to raise success rate for online courses might “dumb down” curriculum. Senator Decker noted that given the administration’s previous strong discouragement of faculty dropping students for any reason, using success rates to determine course offerings seems unfair. In contrast to SBS faculty, Math Department faculty are happy that they no longer need to teach Distance Education, reported Senator Brouwer, since they feel it is pedagogically unsound to teach math online with current technology. Senator Dunwoody noted that the prior Chaffey position that there is no fundamental difference between courses offered face-to-face and online is called into question by using success rates to cut DE classes. Senator Boyd noted that DE courses require extensive reading and computer competence in contrast to face-to-face classes; we have statistical evidence that many Chaffey students are underprepared in these areas, which likely contributes to the lower success rates of DE classes.

Senators requested additional dialogue with Dr. Guerrero in an open forum. Senators felt the discussion is not only about DE but about all the issues around student success and completion. They noted this is a complex issue and one the entire community college system is struggling with.

- **Meritorious Service Award** – President Alger reminded Senate that the campus-wide dessert reception for this year’s Meritorious Service Award recipients, Ginny Downie, Maureen Hyams, and Bob Toister, will be held next Tuesday, April 5, from 2:00 pm – 2:30 pm in the Sports Center. Everyone is invited to stop by to congratulate this year’s recipients.

VII. NEW BUSINESS

- **Senate Scholarships** – Senate discussed and reviewed the Faculty Senate Scholarship criteria and application form and agreed to award two scholarships in the amount of $800 each. The deadline to submit scholarship applications is 4:30 pm, Monday, April 11, 2011.

- **Classified Senate Scholarship Award Committee** – Senator Ketchum volunteered to serve as the faculty representative on the Classified Senate Scholarship Award Committee. Classified Senate will award eight scholarships in the amount of $300 each. Seven of the scholarships will be awarded to Chaffey College students; one scholarship will be awarded to a Chaffey College employee.
VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT
  The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer