FACULTY SENATE MINUTES  
March 10, 2015

Members Present:
President..................................................................................Ardon Alger
Vice President—Language Arts............................................Neil Watkins
Secretary/ Treasurer—Instructional Support .......................Cindy Walker
Curriculum Chair.................................................................Marie Boyd
Business & Applied Technology.......................................David Karp
Chino/ Fontana......................................................................Laurie Pratt
Health Sciences.....................................................................Renee Ketchum
Language Arts......................................................................Bonnie Spears
Mathematics & Sciences....................................................Nicole DeRose
Mathematics & Sciences....................................................Alif Wardak
Student Services....................................................................Maria Cuevas
Student Services....................................................................Susan Starr
Visual and Performing Arts..............................................Stan Hunter
Visual and Performing Arts...............................................John Machado
Senator-at-Large.................................................................Robin Ikeda
Senator-at-Large....................................................................Doug Duno
Adjunct Senator-at-Large...................................................Gail Keith-Gibson

Members Absent:
Business & Applied Technology.......................................Thierry Bruselle
Chino/ Fontana......................................................................Tim Greene
Instructional Support..........................................................Mary Jane Ross
Social & Behavioral Sciences............................................Vera Dunwoody
Social & Behavioral Sciences............................................Angela Sadowski
Senator-at-Large....................................................................Tim Arner

Alternates Present:
Chino/ Fontana......................................................................Daniel Bentum
Instructional Support.........................................................Shelley Marcus
Mathematics & Science......................................................Diana Cosand
Student Services....................................................................Vacant
Adjunct..................................................................................Laura Mayuga

Guests:
Greg Creel
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of March 3, 2015, and consent agenda were approved 19-0 as amended.

V. CONSENT AGENDA

• Faculty representatives have been requested to serve as follows:
  - Faculty Success Center Advisory Committee
    Grace Reotutar, Adjunct/IS

VI. REPORTS

• President
  - Adjunct Faculty Service Awards—Adjunct Senator Keith-Gibson announced the upcoming Adjunct Faculty Years-of-Service Reception on Wednesday, April 15, from 12:30-2:00pm in the newly renovated multipurpose room, AD Building, Room 151. The reception is co-sponsored by Faculty Senate and CCFA to honor adjunct faculty who have served Chaffey College for ten, twenty, or thirty years. Faculty who plan to attend are asked to RSVP to confirm attendance by emailing Gail Keith-Gibson at gail.keithgibson@chaffey.edu.

  The following faculty volunteered to arrive at noon on the day of the event to help with set-up: Greg Creel and Senators Cosand, Cuevas, Decker, DeRose, and Wardak.

  - Faculty ID Cards—President Alger reported that the design of the card has been created and the cards are currently being printed. Eric Bishop is in conversations with Admissions and Records about creating an initial and long-term process for issuing the cards and hopes to be ready by the end of the month.

  - Security Update—President Alger reported that the hardware for the safety doorknobs has been ordered and will arrive early next week.

  - Greenhouse—Senator DeRose reported that the Biology department has a new greenhouse near Zimmerman Hall. The department has everything functioning and is now hoping to populate the greenhouse with more plants. They hope to grow plants that can be used as part of the Biology lab courses.

  - 2015 Alumni of the Year and Athletic Hall of Fame Dinner—President Alger polled senators on their interest in attending this year’s Alumni of the Year and Athletic Hall of Fame Dinner on Tuesday, April 7, at the Doubletree Hotel in Ontario. Senator Machado and Curriculum Chair Boyd will represent Senate at this event.
• **Academic Senate Resolutions**—President Alger distributed copies of the Academic Senate Resolutions for discussion at the Area D meeting on Saturday, March 28, 2015. The resolutions can be accessed on the Academic Senate website at the following link: http://www.asccc.org/events/2015-04-09-070000-2015-04-11-070000/2015-spring-plenary-session-0.

• Senate sends its heartfelt condolences to Sherm Taylor, Automotive Technology Professor, on the recent loss of his father.

• **Vice President**

  • **Senate Elections—Call for Nominations**—Vice President Watkins announced that the nomination memo will go out today for President Elect, Senator-at-Large, and Faculty Lecturer of the Year. There is also another Senator-at-Large position that will need to be filled for one year. Please forward all nominations to Vice President Watkins no later than 4:30 pm on Monday, April 6, 2015.

  o **Adjunct Senator Elections—Call for Nominations**—In addition, Vice President Watkins announced that nominations are open for Adjunct Faculty Senator-At-Large. The nomination memo will be distributed to all adjunct faculty via email. Please forward all nominations to Vice President Watkins no later than 4:30 pm on Monday, April 6, 2015. Candidate statements are also due at this time (Maximum 500 words).

  o **School Elections**—Vice President Watkins also announced that elections for expired Senate seats need to be completed no later than thirty days before the end of the spring semester, April 22, 2015. Senators whose terms are expiring at the end of this year are Thierry Bruselle and Carol Dickerson (Alternate), Business & Applied Technology; Laurie Pratt and Daniel Bentum (Alternate), Chino/Fontana; Sue Paplanus and Sandy Clay (Alternate), Health Sciences; Mary Jane Ross and Shelley Marcus (Alternate), Instructional Support; Neil Watkins, Language Arts; Nicole DeRose, Mathematics & Science; Angela Sadowski, Social & Behavioral Sciences; Maria Cuevas and Donna Colondres (Alternate), and an Alternate Vacancy, Student Support Services; and Stan Hunter, Visual and Performing Arts. School elections will be conducted by the continuing Senators.

• **Election Best Practices**—Included in the Senate packets was a copy of Senate’s Election Best Practices.

• **Curriculum**

  • **Curriculum Committee Approvals**

    o **New Programs**

      • Fire Technology and Fire Prevention
      • International Business
      • Marketing
      • Studio Arts
• Course Deactivations
  • DPS 505, Assessment of Learning Abilities and Limitations
  • DPS 522AB, Basic Skills for Job Readiness

• Committee
  ▪ Art—Senator Machado reported on the recent activities of the Art Committee. The collections of ten Edward Weston photographs and four Milford Zornes watercolor paintings were reinstalled in the Rancho Cucamonga campus library. Ten ceramic cups donated by artist and Gulf War veteran Ehren Tool were installed on the second floor of SSA. Archival framing was completed on seven artworks in the collection that have been recommended for installation in CAA: three paintings by Joe Suzuki, two photographs by Elaina Sharpshair, and two photographs by Karmina Mercado. Other current ongoing projects include the installation of information signs for the public sculpture collection on campus, selecting artworks from the collection for installation in the Chino campus library, and establishing an Alumni Wall proposed by art professor Misty Burruel for displaying the current work of former Chaffey College Visual and Performing Arts students. Senator Machado also updated senators on the ongoing discussions with the National Park Service for the return of the boulder with Fremont culture pictographs to its original location in Utah. He also reported the approval of the installation of the sculpture Props by Amy Maloof as part of the Measure L renovations of the Wignall Museum of Contemporary Art and surrounding area. More information on the Chaffey College art collection can be viewed online at www.chaffey.edu/ art_collection.
  ▪ Enrollment and Success Management—President Alger, Senators Dickerson, Ikeda, Keith-Gibson, Ketchum, Secretary/Treasurer Walker, and Vice President Watkins reported the following:
    o Some additional courses have been added to the Summer 2015 schedule in order to make up for lower efficiencies/fill rates this year.
    o Growth is expected to be funded next year (somewhere between 3% and 6%), but the exact amount has not yet been decided by the Chancellor’s Office.
    o Ideas for future growth were discussed, and the group plans to develop a variety of plans for various percentages of growth.
  ▪ Outcomes and Assessment—Curriculum Chair Boyd reported the following:
    o As of 2-12-15, Chaffey currently has 908 active courses.
    o Of these active courses, 98 (11%) are classified as new courses (since 2013). New courses may not have been offered yet; therefore SLO assessments have not have occurred. This is especially important in areas like Aviation Maintenance.
    o Of the remaining 810 active courses, 629 courses (78%) have had SLO assessment completed at some point since 2008.
    o A great deal of assessment data exists for courses which have been deactivated. If factored in to the number of courses for which SLO
assessment data exists, we would be far greater than 78%. For as great as this list looks in terms of SLO assessment, there also lies a great depth of assessment for courses which are no longer active.

- Just because a program is listed as “complete” does not mean its SLO activity is finished. Ongoing, SLO assessment leads to continuous quality improvement which is cyclical in nature and never-ending.
- The committee is trying to wean faculty away from statements like “Satisfied with results. No changes needed.”
- Courses indicated as “new course” with an asterisk have not had assessments yet and therefore have not been computed into the percentage for assessment. In most cases, they had not been offered yet. If the associated program says “complete,” that means that the remainder of the curriculum (indicated by the ratio next to the name of the program) has all been assessed.

VII. OLD BUSINESS

- **Student Equity Plan Executive Summary**—Included in this week’s Senate packet was a copy of the Student Equity Plan Executive Summary. “This Executive Summary reports the initiative to update the Chaffey College Student Equity Plan (SEP). The SEP’s goal is to document an action plan for creating equitable educational opportunities for students.” The summary can be accessed on the ‘Z’ drive under Faculty Senate/Public/Student Equity Plan Executive Summary.

- **Expired Committee Terms**—Senate reviewed the list of interested faculty and made the following committee appointments:
  - **Art**—Senate approved new members Patrick Aranda and Stephanie Logan (Adjunct).
  - **Health and Safety**—Senate approved the continuation of Russ Baty, Sandra Collins, James Kerr, Sue Paplanus, and Sara Seol, and approved new member Sergio Gomez, 20-0.
  - **Honors Program**—Senate approved the continuation of Kevin Cameron, Sean Connelly, Ryan Falcioni, Dan Loomis, and Carrie Veazey, and approved new members Michele Jenkins and Celeste Mor, 20-0.
  - **One Book One College (OBOC)**—Senate approved the continuation of Sean Connelly, Jack Hill (Adjunct), Deckard Hodge, Daniel Keener, Bonnie Khaw-Posthuma, Julie LaMay, Mercedes Limon, Shelley Marcus, Robert Nazar, Charmaine Phipps, Robert Piluso (Adjunct), Victoria Tulacro, Neil Watkins, and Judith Weingartner, 20-0.

Senate continued its review of committees with expired terms and will put out open calls for the following committees: Outcomes and Assessment, President’s Equity Council, Professional Relations, and Programs & Services Review.

VIII. NEW BUSINESS
IX. ANNOUNCEMENTS

- **Puck Awards Nominations**—Secretary/ Treasurer Walker announced that the Puck Awards nominations are now open. Please nominate faculty, staff, or teams (2 or more in a group) for their innovative practices.

- **SanFACC Mentoring Program**—Secretary/ Treasurer Walker announced that applications are now being accepted for the SanFACC Mentoring Program. This program matches college employees who are seriously interested in entering or advancing into an administrative position.

- **Career Expo**—On Wednesday, March 11, Chaffey is hosting a Career Expo with numerous booths for many different departments/ majors/ careers. Many high school counselors will be on our campus for this event.

X. FLOOR ITEMS

XI. ADJOURNMENT

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Cindy Walker, Secretary/ Treasurer