FACULTY SENATE MINUTES
February 9, 2016

Members Present:
President ...............................................................................Ardon Alger
Vice President—Language Arts..............................................Neil Watkins
Secretary/ Treasurer—Instructional Support .......................Cindy Walker
Curriculum Chair .................................................................Marie Boyd
Business & Applied Technology .......................................David Karp
Chino/ Fontana ....................................................................Laurie Pratt
Health Sciences ....................................................................Sue Paplanus
Health Sciences ....................................................................Renee Ketchum
Instructional Support .......................................................Mary Jane Ross
Language Arts ......................................................................Bonnie Spears
Mathematics & Sciences ....................................................Nicole DeRose
Mathematics & Sciences ....................................................Alif Wardak
Social & Behavioral Sciences ..............................................Angela Sadowski
Student Services ..................................................................Maria Cuevas
Student Services ..................................................................Susan Starr
Visual and Performing Arts ..............................................Stan Hunter
Senator-at-Large .................................................................Doug Duno
Senator-at-Large .................................................................Garrett Kenehan
Senator-at-Large .................................................................Robin Witt
Adjunct Senator-at-Large ...................................................Gail Keith-Gibson
Adjunct Senator-at-Large ...................................................Shella Scott

Members Absent:
Business & Applied Technology .....................................Thierry Bruselle
Chino/ Fontana ....................................................................Tim Greene
Social & Behavioral Sciences ..............................................Vera Dunwoody
Visual and Performing Arts ..............................................John Machado

Alternates Present:
Chino/ Fontana ....................................................................Daniel Bentum
Instructional Support ........................................................Shelley Marcus
Language Arts ......................................................................Cathy Decker
Student Services ..................................................................Donna Colondres
Adjunct .................................................................................Luke Gunderson

Guests:
Angela Burk-Herrick
Christopher Lamb
Alisha Rosas
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of January 26, 2016, and Consent Agenda were approved 19-0 as amended.

V. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - 508 Compliance Committee
    Phil Cestone, IS
  - Cultural Affairs Committee
    Christopher Lamb, Adjunct/ SBS
  - EOPS/ CARE Advisory Committee
    Myra Andrade, EOPS/ C&M
  - Financial Aid Specialist Screening Committee
    Carol Dickerson, BAT
  - Trees, Plants, and Grounds Committee
    Phil Cestone, IS
- Faculty representatives who can no longer serve:
  - Resigned—Unable to Serve—Accreditation Oversight Committee
    Joyce Oakdale, M&S

VI. REPORTS
- President
  - Faculty Prioritization—The minutes from the January 12, 2016 Deans meeting to determine the faculty prioritization list was included in the Senate packets.
  - January Governing Board Study Session—President Alger played a section of the January 28 Governing Board Study Session recording for the Senators.
  - VISIONS Multicultural Training—Several faculty, staff, and managers attended an extremely beneficial “train the trainers” over four days (2 days in November and 2 days in January). All participants reported that the experience was extremely valuable and meaningful.
  - Donna Colondres—Historically Black Colleges—Senator Colondres represented Chaffey College at the Historically Black Colleges Expo at the LA Convention Center last weekend. Approximately 2,000 + people attended the event. Senator Colondres was able to share about the 26 faculty positions that are now open for applications.
  - Measure L Build-Out Projects—President Alger distributed a handout with the scope and general description of the work to be done on the
Campus Center Shade Structure and Campus Center East Projects. He also posed the following questions:
1) Regarding the Campus Center shade structure, should windbreak walls be incorporated? Should the structure say “look at me!” or be scaled back in terms of design?
2) What does this work mean to you? What other small changes to this area could improve social interactions that are not yet listed (for both projects)?
3) While there are items in the scope today that the College will have to undertake, there are still some optional items we could identify (especially so if we can solve a “need” with a “want” and leverage the funds to do both). What “want” can you identify that is not yet listed (both projects)?

- **Governing Board Report**—The Senate President’s January Board Report was included in the Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included.

- **Curriculum**
  - **Revised Curriculum Committee Bylaws**—A copy of the revised Curriculum Committee Bylaws was included in the Senate packets for review and discussion. Senate approved the Bylaws as revised, 20-0.
  - **Curriculum Committee Approvals**
    - **Course Modifications**
      - IET-411, Programmable Logic Controllers
      - PHOTO-12, Studio Lighting
    - **Course Deactivations**
      - ART-421, Intermediate Ceramic Sculpture
      - CISWEB-402A-H, Special Topics: CIS Internet and Web Development
    - **Course Reactivations**
      - CIS-496ABCD, Internships in Computer Information Systems
    - **Program Modifications**
      - Fashion Design, A S Degree
      - Fashion Design, Certificate of Achievement
      - Hospitality Management: Food Service, A S Degree
      - Hospitality Management: Food Service, Certificate of Achievement
      - Hospitality Management: Hotel, A S Degree
      - Hospitality Management; Hotel, Certificate of Achievement
      - Interior Design, Certificate of Achievement
  - **Committee**
    - **Enrollment and Success Management (ESM)**—President Alger, Senators Keith-Gibson, Kenehan, Ketchum, Secretary/ Treasurer Walker, and Vice President Watkins reported the following:
Don Berz has been hired as a resource specialist for Chaffey. He presented some ideas on scheduling and resources to the group.

The ESM Committee decided to move the census deadline closer to the last day to drop so that our numbers are more accurate. There are still a number of faculty who don’t submit their census on time, and this costs the district a lot of money. Senators suggested creating a confirmation of submission when census is submitted.

**Outcomes and Assessment**—Angela Burk-Herrick, SLO Co-Facilitator, reported that TaskStream will be used for housing the SLO data and faculty volunteers are needed to participate in the development process.

### VII. OLD BUSINESS

- **Best Practices Success and Retention**—An article titled *Retaining Students in Classes: Putting Theory into Everyday Practice* by Laura Saret, EdD, was included in this week’s Senate packet. The article talks about why students do not persist in community college courses and provides strategies for improving success and retention.

### VIII. NEW BUSINESS

- **Alisha Rosas, Director, Marketing and Public Relations**—Faculty Senate welcomed Alisha Rosas, Chaffey’s new Director of Marketing and Public Relations. Alisha introduced herself; she was the Public Relations Director at the University of La Verne for several years. She has worked with First5California, United Farm Workers, and other organizations that focus on education and social justice. She looks for ways for students to have access to education without financial aid. She was a first-generation college student and wants to find ways to support our students. As part of Marketing and Public Relations, she is looking to assist in creating a new website and other ways to share our stories with our campus and beyond. Additionally, she is looking to create a project management system for Marketing. Alisha has worked with President Alger to hire student photographers on her staff. As part of her efforts, she would like to share student stories and needs referrals from faculty.

- **Sabbatical Report Readers**—After review of the Sabbatical Readers Tracking Table, the following Senators volunteered as readers:
  - Ryan Falcioni—Senators Hunter, Pratt, and Starr
  - Maria Fitzpatrick—Senators DeRose, Dunwoody, and Sadowski
  - Charmaine Phipps—Senators Decker, Duno, and Ross

Sabbatical Readers need to provide their recommendations to Faculty Senate no later than **Tuesday, March 2**.

- **English Instructor Screening Committee**—Senate reviewed and discussed the committee form for the English Instructor Screening Committee and approved the following faculty representatives:
  - Sean Connelly, LA
  - Maria Cuevas, EOPS/ C&M
  - Deckard Hodge, Chair/ LA
Mark Gutierrez, M&S
Victoria Tulacro, LA

- **Expired Committee Terms**—Senate reviewed the list of committee terms that will expire in June and decided to announce open calls for the following committees in order to have faculty representatives in place at the beginning of the Fall semester: Wignall Museum Advisory, Trees, Plants, and Grounds, Technology, and Student Success and Support Advisory.

IX. ANNOUNCEMENTS

X. FLOOR ITEMS

XI. ADJOURNMENT

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Cindy Walker, Secretary/ Treasurer