Members Present:
President .................................................................................. Ardon Alger
Vice President – Language Arts ........................................ Neil Watkins
Secretary/Treasurer – Senator-at-Large .......................... Angela Bartlett
Curriculum Chair ........................................................................ Marie Boyd
Business & Applied Technology ....................................... Joy Haerens
Chino/Fontana ........................................................................ Karen Encinas
Health Sciences ................................................................. Beverly Cox
Instructional Support ......................................................... Mary Jane Ross
Language Arts ................................................................. Leona Fisher
Mathematics & Sciences ..................................................... Nicole DeRose
Social & Behavioral Sciences ......................................... Vera Dunwoody
Student Services ................................................................. Maria Cuevas
Visual and Performing Arts .............................................. John Machado

Members Absent:
Chino/Fontana ................................................................. Tim Greene

Alternates Present:
Chino/Fontana ................................................................. Laurie Pratt
Instructional Support ......................................................... Shelley Marcus
Language Arts ................................................................. Cathy Decker
Mathematics & Science .................................................. Diana Cosand
Student Services ................................................................. Vacant

Guests:
Ricardo Diaz
Rob Rundquist

I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of January 31, 2012, and consent agenda were approved 21-0, with one abstention, as amended.

IV. CONSENT AGENDA

V. REPORTS

- President
  - Faculty Hiring Criteria — President Alger provided this information to Senate. Senate suggested making the criteria list bullet points instead of numbers to avoid any misconceptions. Every effort will be made to keep this process as transparent as possible. There are currently nine (9) full-time temporary faculty positions, three (3) of which are supported by grants. There is a concern about losing some of the outstanding temporary full-time faculty who are currently working. A Senator stated that ASL is in dire need of a full-time faculty member.
  - Faculty Requests — President Alger provided a list that came from previous PSRs and dean/department requests, etc., of possible tenure-track faculty hires. The Deans, VPs, Bret McMurrnan, and Ardon Alger will attend the Dean’s meeting on February 10, to prioritize the list.
  - Meeting with Gary George — Bret McMurrnan and Ardon Alger met with Board Member Gary George last week.

- Vice President
  - Vice President Watkins announced the upcoming Chaffey Review party on Friday, February 10, at 5:30 pm in the CAA lobby, as well as the Juniper Elementary School book drive.

- Curriculum
  - Curriculum Chair Boyd reported the timeframe on repeatability has been pushed back two years.

VI. OLD BUSINESS

- Sunshining Policies/Procedures — Chapter 5 (Student Services) and Chapter 7 (Human Resources)
  - AP 5075 Course Adds and Drops and AP 7145 Personnel Files — Senator Decker reported that in AP 5075, there is some confusion in the phrasing in the “Drops by Faculty Members.” Senate revised the grammar, using terms “can” and “may” instead of “must” and “should.” Senate will continue the discussion next week. On AP 7145, Senator Decker wanted a little bit of clarification about the term “examination committee.” Senator Boyd asked...
about how long derogatory records are included in these files and how soon this type of item would be removed. Senate will follow up on this.

- **BP/AP 5130 Financial Aid; BP 7360 Discipline and Dismissal – Academic Employees; BP/AP 7370 Political Activity; AP 7371 Personal Use of Public Resources** – Ardon Alger reported that BP/AP 5130 Financial Aid were fine overall; Senate approved as written. BP/AP 7370 and AP 7371 will be discussed next week.

- **BP/AP 7110 Delegation of Authority** – President Alger reported these were fine overall; Senate approved as written.

- **BP 7140 Collective Bargaining** – Senator Ketchum reported that she has reviewed this policy with Lisa Bailey and recommends approving as written; Senate concurred.

- **AP 7160 Professional Development and BP/AP 7600 District Police Department** – President Alger reported that AP 7160 was fine overall; Senate approved as written. Senate to discuss BP/AP 7600 next week.

- **BP 7210 Academic Employees; AP 7215 Academic Employees: Grievance Procedure for Contract Decisions** – Vice President Watkins reported that on BP 7210, there is a deleted bullet point regarding temporary faculty; it was simply moved to a different place; Senate approved as written. AP 7215 should be looked at closely by CCFA because it so closely relates to contract issues. The last paragraph of AP 7215 is in contrast to what we’ve been told—the Ed Code says 75%, not 67% (Please refer to AP 7215, Ed Code 87612, page 7, which can be accessed at [http://www.chaffey.edu/policies/under_review.shtml](http://www.chaffey.edu/policies/under_review.shtml)); Senate approved as written. AP 7216 looks good; Senate approved as written.

- **BP/AP 7250 Educational Administrators; BP/AP 7310 Nepotism; and BP 7510 Domestic Partners** – Senator Fisher reviewed BP/AP 7250 and recommended approval as written; Senate concurred. Senator Fisher stated BP 7310 was fine; Senate approved as written. In her review of AP 7310, she expressed concern about the word “morale”; we should delete this term because it is too vague; Senate approved as revised.

- **BP/AP 7340 Leaves and BP/AP 7350 Resignations; AP 7341 Sabbaticals, AP 7343 Industrial Accident and Illness Leave, AP 7344 Notifying District of Illness; BP 7345 Catastrophic Leave; and BP/AP 7350 Resignations** – Senator Dunwoody expressed concern about the term “personnel plans” throughout the BP/AP 7340 documents. Senate needs clarification on this term. AP 7341, AP 7343, AP 7344, BP 7345, and BP/AP 7350 were fine; Senate approved as written.

- **BP/AP 7380 Retired Academic Employees** – Senate to discuss next week.

- **Measure L Survey** – Ardon Alger and Leona Fisher reported that the Measure L survey they created was distributed to all faculty on Thursday, February 2. The survey will be available until **5:00 pm on Friday, February 10**. A reminder email will be sent. Senate will take the results of the survey and, with administration, collaborate on a list of possible projects. They are looking for general feedback and, once that is received, they will distribute a specific list to
faculty. Once that list is compiled, Senate will send out a second survey asking faculty to rank the proposed projects.

VII. NEW BUSINESS

- **Success Guides/E-Advising** — Ricardo Diaz and Rob Rundquist provided a report on E-Advising, a new feature available on ChaffeyView. Ricardo showed Senate how students can do an unofficial degree audit based on their information from Chaffey only. (Information from other institutions requires interpretation from a counselor.) Hopefully, this will generate interest from students and create an investment in developing their own educational plans along with the counselors. Chaffey is one of the only colleges that makes unofficial degree audits available to students online. The audit also shows students all of the options available at Chaffey. This is updated every year, with the catalog update. The information can be nuanced and complex, so there is a need for students to follow up with a conversation with counselors. Senate suggested a legend as well as more messages to students throughout suggesting they follow up with a counselor. There are also Success Guides who work in the Success Centers; they are available to help train students on how to use these tools in addition to other resources at Chaffey; they can make classroom visits; they are at all three campuses and are funded by a Title V grant. This also addresses the concerns expressed by the Student Success Task Force. Students who know where they are in their educational journey are more likely to succeed. Senate commends Ricardo and Rob for these excellent projects.

- **Accreditation Oversight Committee** — Senate put out a call for faculty representatives to serve on the Accreditation Oversight Committee. This body will position the college to be able to annually compile and address the accreditation standards. The committee will ensure that all college activities are mapped to both the accreditation standards and the Ends Policies and that evidence is collected through ongoing activities rather than once every six years. With regard to the reports from PSR, the Accreditation Oversight Committee will review them and recommend changes to either the Ends Policies or the Strategic Goals and Action Plans as appropriate. Interested faculty are urged to contact their Senators or the Faculty Senate Office at Extension 6965.

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,