FACULTY SENATE MINUTES
February 21, 2012

Members Present:
President.................................................................................................................Ardon Alger
Secretary/Treasurer—Senator-at-Large.................................................................Angela Bartlett
Curriculum Chair.....................................................................................................Marie Boyd
Business & Applied Technology........................................................................Joy Haerens
Business & Applied Technology.........................................................................David Karp
Chino/Fontana........................................................................................................Karen Encinas
Chino/Fontana..........................................................................................................Tim Greene
Health Sciences......................................................................................................Beverly Cox
Health Sciences......................................................................................................Renee Ketchum
Instructional Support..............................................................................................Cindy Walker
Mathematics & Sciences.........................................................................................Nicole DeRose
Mathematics & Sciences.........................................................................................Alif Wardak
Social & Behavioral Sciences................................................................................Vera Dunwoody
Social & Behavioral Sciences................................................................................Angela Sadowski
Student Services.....................................................................................................Maria Cuevas
Student Services......................................................................................................Susan Starr
Senator-at-Large......................................................................................................Jeff Brouwer
Senator-at-Large......................................................................................................Robin Ikeda
Adjunct Senator-at-Large........................................................................................Gail Keith-Gibson

Members Absent:
Vice President—Language Arts...............................................................................Neil Watkins
Instructional Support...............................................................................................Mary Jane Ross
Language Arts..........................................................................................................Leona Fisher
Visual and Performing Arts.....................................................................................John Machado
Visual and Performing Arts.....................................................................................Cynde Miller

Alternates Present:
Business & Applied Technology...........................................................................Thierry Brusselle
Chino/Fontana.........................................................................................................Laurie Pratt
Instructional Support...............................................................................................Shelley Marcus
Language Arts..........................................................................................................Cathy Decker
Mathematics & Science.........................................................................................Diana Cosand
Student Services......................................................................................................Vacant
Visual and Performing Arts.....................................................................................Vacant
Adjunct Alternate Senator......................................................................................Dolores Blanton
Guests:
   Sherrie Guerrero

I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
   Minutes of February 14, 2012, and consent agenda were approved 21-0 as amended.

IV. CONSENT AGENDA
   • Faculty representatives have been requested to serve as follows:
     ▪ Resigned — Unable to Serve — Distance Education Committee
       Joann Eisberg, M&S

V. REPORTS
   • President
     ▪ 2012 Summer Session Academic Calendar — Copies of the 2012 Summer Session Academic Calendar were distributed to Senators.
     ▪ Measure L Survey Update — President Alger reported that he is waiting for classified staff to complete their survey before compiling the data, and Cid Pinedo said “he would reach out to managers through CAMP.”
   • Curriculum
     ▪ Curriculum Chair Boyd presented the following BPs/APs approved by the Curriculum Committee for Senate’s review:
       o BP/AP 4235 Credit by Examination — Senate reviewed as revised and approved unanimously.
       o BP/AP 4240 Academic Renewal — Senate reviewed as revised and approved unanimously.

VI. OLD BUSINESS
   • Accreditation Oversight Committee — Senate put out a renewed call for faculty representatives to serve on the Accreditation Oversight Committee. This body will position the college to be able to annually compile and address the accreditation standards. The committee will ensure that all college activities are mapped to both the accreditation standards and the Ends Policies and that evidence is collected through ongoing activities rather than once every six years. With regard to the reports from PSR, the Accreditation Oversight Committee will review them and recommend changes to either the Ends Policies or the Strategic Goals and Action Plans as appropriate. Interested faculty are urged to contact their Senators or the Faculty Senate Office at Extension 6965.
   • Meritorious Service Award — Senators reviewed and discussed the nominations. President Alger will contact the recipients.
- **Administrative Procedure 4231 Grade Changes** — Senate approved the revisions unanimously.
- **Tenure Reception** — Senate will host its annual Tenure Reception on Wednesday, March 7, during college hour in CAE 102, Music Room. This year’s reception will honor the following newly-tenured faculty: William Araiza, Librarian; Sarah Cotton, Biology; Carol Dickerson, Accounting; Stuart Egli, Drafting/Engineering Technology; Nicole Farrand, Art; Leona Fisher, English; Timi Hayward, Fire Technology; Karina Jabalera, Counselor; Angela Leontas, Mathematics; Diana Sanchez, Counselor/EOPS; and Julie Song, Sociology. Please stop by to congratulate the newly-tenured faculty and enjoy the delicious appetizers.

**VII. NEW BUSINESS**

- **Accreditation, Educational Master Plan, Faculty Hiring and Strategic Plan** — Dr. Sherrie Guerrero, Vice President, Instruction/Student Services, stated that Dr. Shannon developed broad goals that everyone at the college could connect with, beyond just instruction and student services. Sherrie expanded upon goal #1, “Commitment to Student Success,” which includes advancing the Completion Counts agenda, decreasing the achievement gap for Latino and African-American students, expanding student support for Completion Counts, and increasing opportunity for students in high-demand, career technical fields. Dr. Guerrero said that this is the heart of her agenda. The other vice presidents are working to fill in their respective goals as well. One senator expressed the hope that all of the work that the college did prior to the Educational Master Plan (EMP) be represented here in the Strategic Goals. There was another concern about how all of the various plans and strategies we have developed at this college all should be integrated. Dr. Guerrero recommended that we wait until the other VPs provide their input, and then the original EMP group can get together to help “flesh out” the objectives, activities, and benchmarks. We need to prioritize this for accreditation as well. Another senator expressed a concern about improving communication at Chaffey, as a result of her experience on President’s Equity Council. Dr. Guerrero stated that the communication with that committee has improved under the leadership of Jim Fillpot, Alisha Serrano, and Carol Dickerson. The tri-chairs of President’s Equity Council are also members of the Enrollment and Success Management Committee and are connected to all of the broader issues the college is grappling with.

Summer school will be 8-weeks to match the pattern of the 8-week accelerated classes, which have been very successful. We will offer sections at all three campuses, though the offerings will be fewer at Fontana and Chino (30 to 50 sections each), about 250 sections total.

One senator wanted to inform Dr. Guerrero that the new Behavioral Intervention Team (BIT) has been very effective and complimented the work
of that team. The senator asked if the BIT was a temporary service.

Dr. Guerrero reassured the Senate that the BIT will be an integral, ongoing part of the college. She added that many student discipline issues are actually more behavioral in nature, and the BIT provides a vehicle for addressing those issues.

We are facing more dramatic budget cuts this fall, so the college is being cautious. Dr. Guerrero said the administration has tried to restore some things in the budget throughout the year, including the Berkeley trip for students, which had been suspended the previous 2 years. Dr. Guerrero had hoped to support at least a couple of sabbaticals this year, but the worsening budget news has again raised caution. Dr. Guerrero added that Dr. Shannon and she believe hiring more tenure-track faculty to be a more pressing issue than sabbaticals. The money that would have gone to backfill for sabbaticals will instead be used to hire as many full-time faculty as is feasible with the budget. The college will be using the most recent prioritization process. PSR, temporary positions, and critical needs will all factor into this process.

Dr. Guerrero discussed the Accreditation Oversight Committee. She created a course on Moodle that will facilitate this process on an annual basis. All of the committees are linked to accreditation standards and will discuss their appropriate standards and report to the Moodle course. There are also resources available, like sample reports. The Accreditation Oversight Committee will integrate this information, but we will have documentation prepared for the accreditation team visit. The standing committee should be large enough to speak to all of the standards. This tool should make accreditation preparation more streamlined.

Senate thanked Dr. Guerrero for her time.

• **Distance Education**—Some senators are concerned with some of the information coming from the Distance Education Office regarding the new DE Mentors. Senate feels that the mentors’ primary role should be to offer pedagogical support on best practices in teaching in an online environment rather than being expected to serve as the sole means of technical support for faculty who teach online. Faculty were told that they would be redirected to the mentors should they ask the DE Office for support, which some senators felt was inappropriate.

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer