FACULTY SENATE MINUTES
February 18, 2014

Members Present:
President ...............................................................................Ardon Alger
Vice President—Language Arts..............................................Neil Watkins
Secretary/Treasurer—Senator-at-Large..............................Angela Bartlett
Curriculum Chair ....................................................................Marie Boyd
Business & Applied Technology .........................................Thierry Brusselle
Business & Applied Technology .........................................David Karp
Chino/Fontana ......................................................................Laurie Pratt
Health Sciences .....................................................................Sue Paplanus
Health Sciences .....................................................................Renee Ketchum
Instructional Support .........................................................Mary Jane Ross
Instructional Support .........................................................Cindy Walker
Mathematics & Sciences ......................................................Nicole DeRose
Social & Behavioral Sciences .............................................Vera Dunwoody
Student Services ....................................................................Maria Cuevas
Student Services ....................................................................Susan Starr
Visual and Performing Arts ..................................................Stan Hunter
Visual and Performing Arts ..................................................John Machado
Senator-at-Large ...................................................................Tim Arner
Senator-at-Large ...................................................................Robin Ikeda
Adjunct Senator-at-Large .....................................................Gail Keith-Gibson

Members Absent:
Chino/Fontana ......................................................................Tim Greene
Language Arts .......................................................................Leona Fisher
Mathematics & Sciences ......................................................Alif Wardak
Social & Behavioral Sciences .............................................Angela Sadowski

Alternates Present:
Instructional Support ............................................................Shelley Marcus
Language Arts .......................................................................Doug Duno
Mathematics & Science .........................................................Diana Cosand
Adjunct ...............................................................................Laura Mayuga

Guests:
Greg Creel
Sherrie Guerrero
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of February 11, 2014, and consent agenda were approved 22-0 as amended.

IV. CONSENT AGENDA

V. REPORTS
• Curriculum
  ▪ Curriculum Committee Approvals
    o New Courses
      • MUSIC 36, Piano for Music Majors II
      • MUSIC 58, Applied Music
      • MUSIC 7, Music Theory and Musicianship III
      • MUSIC 8, Music Theory and Musicianship IV
    o New Programs
      • Emergency Medical Provider, Certificate of Achievement
    o Course Deactivations
      • CIS 98ABCD, Independent Study: Computer Information Systems
      • CISCO 492A-H, Special Topics: CIS Cisco Internetworking
      • CISHDSP 492A-H, Special topics: CIS Hardware and Support
      • CISNTWK 492A-H, Special Topics, CIS Networking
      • CISNTWK 92A-H, Special Topics: CIS Networking
      • CISPROG 92A-H, Special Topics: CIS Programming
      • CS 492A-H, Special Topics: Computer Science
  ▪ Coordinators
    ▪ Coordinators Council Meeting—There was an update on the FIT for Math. The survey has gone out for this. Some online instructors are not adequately prepared with computer skills. There was some conversation about how this would be remedied—for example, there might need to be a contractual requirement.

VI. OLD BUSINESS
• Faculty Prioritization—Several senators commented on the improved transparency of the new process, but recognized that there are some aspects that will improve next year when more time is allotted for the process. Senate is not doing its own version of prioritization but will offer feedback on the process to improve it for next year. There was a concern that Art History and Art be listed separately on the data sheet so that the data is more meaningful. There was a concern that all faculty be informed about the 75/25 rule and what FTEF means. There was discussion about the qualitative and quantitative aspects of this process. It would be helpful for faculty members to have each position’s rubric prior to discussing the prioritization in the school meetings.
Additionally, it would be important for the Faculty Prioritization Committee to have all information relevant to decision-making (including the rubrics for each position and each school’s prioritization) with adequate time prior to meeting. There might also be additional types of data that would help this committee and a question about how much this data is weighted in decision-making.

Dr. Guerrero stopped by and expressed the desire for feedback on how to improve the process (improved questions, timeline, etc.) but cautioned Senate not to “second-guess” the decisions made by schools. Senate assured Sherrie that it was never the intention of Senate to second guess the prioritizations of schools, but rather to look at the process from a campus-wide perspective. After this process is finished for this year, Senate should review and offer recommendations.

The PSR deadline will need to be pushed earlier into fall to facilitate earlier hiring. Senate agreed that this was important so that we could have stronger hiring pools. There was concern about the consistency of how each school facilitates prioritization discussions. There was some discussion about a rating scale. One senator expressed a concern about correlation between PSR, what was completed in the rubric, and the ultimate decisions made about prioritization. Dr. Guerrero stated that every position has been checked to make sure it was entered in PSR or for an annual update. One senator volunteered to meet with IT to “re-collapse” the data to have a fuller picture and to explain decision-making.

Instructional Support and Support Services should discuss what sorts of information would help showcase their needs most effectively. There was a discussion about how useful the waitlist data is. There was concern about “what piece of the GE puzzle” the Prioritization Committee focuses. The ADT degrees and the double counting have confounded this issue. There may need to be a training piece in order for all faculty to feel comfortable analyzing and responding to data in order to fully participate in these conversations.

Several senators stated that the conversation resulting from this new process has been healthy and transparent, and another stated that the clarity on the process from the beginning was helpful. Dr. Guerrero talked about how we will need to address the achievement gap in the future.

Jim Fillpot and the President’s Equity Council are working on a plan about how to get serious about addressing this issue once the Student Success Act changes are implemented.

- **FTES**—Dr. Guerrero said we intentionally lowered our FTES generation last year because of the uncertainty of Prop 30. After Prop 30 passed, we ran a big summer session to recapture the FTES needed to make base; however, not all courses filled, and we did not make base. If colleges miss making base, the state gives them three years to get back to their base number. We planned to
make that this year; consequently, we did earn what we needed and more. This year was bigger than it normally would have been to achieve this goal—which is why reductions were done in the schedule planning for 14/15. This ensures we are not too big and not too small. The FTES overage we have this year will position us to possibly capture growth funding when the state decides how they will allocate growth funding. The reducing we did for the 2014-2015 schedule will be to get us back to our normal base. Plans are to run a more normal summer for 2014—at all three locations; however, it will be slightly smaller than 2013. There was some question about why summer 2013 didn’t do so well. There may need to be more outreach/marketing to communicate what is available in the summer.

- **Brown Act Training**—One senator proposed that we should not vote by email as a body. This will go on the agenda for a vote.

- **Expired Committee Terms**—Senate reviewed the list of interested faculty and made the following committee appointments:

  - **Early Advantage Planning**—Senate approved Ricardo Diaz (Co-Chair), Julie LaMay, Jeff Moser, Carmen Navarro, and Judith Weingartner as continuing faculty representatives and approved Bob Baiz and Lisa Padgett as new faculty representatives on the Early Advantage Planning Committee.

  - **Economic Development Advisory**—Senate approved the continuation of Elmano Alves, Kristen Burleson, Sue Herman, James Kerr, Joanne Osgood, and Jacque Wall on the Economic Development Advisory Committee.

  - **Enrollment & Success Management**—Senate approved Ardon Alger, Emily Avila, Ricardo Diaz, Joann Eisberg, Gail Keith-Gibson (Adjunct), Garrett Kenahan, Robert Rundquist, and Cindy Walker (Tri-Chair) as continuing faculty representatives on the Enrollment & Success Management Committee.

  - **EOPS/CARE Advisory**—Senate approved Thierry Brusselle, Greg Creel, and Melissa Utsler as continuing members and approved Karina Jabalera as a new member on the EOPS/CARE Advisory Committee.

  - **Ethics Across the Curriculum**—Senate approved the continuation of Abel Chen, Ryan Falcioni (Chair), Bonnie Khaw-Posthuma, Barbara King, Mark Lewis, and Carmen Navarro as continuing faculty representatives on the Ethics Across the Curriculum Committee.

Senate continued its review of committees with expired terms and will put out open calls for the following committees: Faculty Success Center Advisory, Financial Aid Appeals, Green Earth Movement (GEM), Honors Program, and Integrated Planning.

**VII. NEW BUSINESS**

- **Dean’s Hiring Committees—Business & Applied Technology, Language Arts, and Visual & Performing Arts**—There will be four faculty representatives on each of these committees; one will come from outside the area. Interested faculty should forward their names to President Alger, and this list will go to Dr. Guerrero.
VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY

XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/ Treasurer