MEMBERS PRESENT:

President ................................................................. Ardon Alger
Vice President—Language Arts ................................. Neil Watkins
Secretary/ Treasurer—Instructional Support ............... Cindy Walker
Curriculum Chair ...................................................... Marie Boyd
Business & Applied Technology ............................... Thierry Brusselle
Business & Applied Technology ............................... David Karp
Chino/ Fontana ....................................................... Laurie Pratt
Health Sciences ..................................................... Sue Paplanus
Health Sciences ..................................................... Renee Ketchum
Instructional Support ............................................. Mary Jane Ross
Mathematics & Sciences ........................................ Nicole DeRose
Mathematics & Sciences ........................................ Alif Wardak
Social & Behavioral Sciences ................................. Angela Sadowski
Student Services .................................................. Maria Cuevas
Student Services .................................................. Susan Starr
Senator-at-Large .................................................... Doug Duno
Senator-at-Large .................................................... Garrett Kenahan
Senator-at-Large .................................................... Robin Witt
Adjunct Senator-at-Large ....................................... Gail Keith-Gibson
Adjunct Senator-at-Large ....................................... Sheila Scott

MEMBERS ABSENT:

Chino/ Fontana ....................................................... Tim Greene
Language Arts ....................................................... Bonnie Spears
Social & Behavioral Sciences ................................. Vera Dunwoody
Visual and Performing Arts ..................................... Stan Hunter
Visual and Performing Arts ..................................... John Machado

ALTERNATES PRESENT:

Chino/ Fontana ....................................................... Daniel Bentum
Health Sciences ..................................................... Sandy Clay
Instructional Support ............................................. Shelley Marcus
Mathematics & Science ......................................... Diana Cosand
Social & Behavioral Sciences ................................. Pak Tang
Student Services .................................................. Donna Colondres
Visual & Performing Arts ....................................... Patrick Aranda
Adjunct ................................................................. Luke Gunderson
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of December 1, 2015, and consent agenda were approved 24-0 as amended.

V. CONSENT AGENDA

- Faculty representatives have been requested to serve as follows:
  - Child Development Center Teachers (3 positions) Screening Committee
    Sergio Gomez, SBS
  - Director of Grant Development & Management, Institutional Research and Resource Development Screening Committee
    Doug Duno, LA Garrett Keneman, IS
  - Educational Services Generalist Screening Committee
    Kristen Burleson, C&M

VI. REPORTS

- President
  - **Correction to the November 10, 2015, Consent Agenda.** The agenda should read as follows:
    - **Vice President, Student Services Screening Committee**
      - Daniel Bentum, Chino Sonia Diaz, M&S
      - Annette Henry, KNA Donna Colondres, C&M
  - Senate is seeking a faculty representative to serve on the Administrative Assistant II, Business Services Screening Committee. The committee will convene end of January beginning of February. Senator Ketchum volunteered to serve.
  - **State Academic Senate—Stanback-Stroud Diversity Award**— The Academic Senate announced the call for nominations for the Stanback-Stroud Diversity Award, sponsored again this year by the Foundation for California Community Colleges. This award seeks to acknowledge the cadre of committed faculty who consistently rise to meet the challenge student’s face. This award seeks to acknowledge an individual or group who perform in an exceptional manner to advance intercultural harmony, equity, and campus diversity by making exceptional contributions to the college.

Each college may nominate one faculty member or group of faculty to receive this prestigious honor, which includes a cash award of $5,000. All faculty (full- or part-time), both classroom and non-classroom, are eligible for consideration. **The completed application must be received in the Academic Senate Office by 5:00 p.m. on February 8, 2016.** For additional information, please contact the Faculty Senate Office at Extension 6965 or...
visit the Academic Senate website at http://www.asccc.org/events/stanback-stroud-diversity-award-0.

- Senate sends its heartfelt condolences to new faculty member Leta Ming, Art History Professor, on the recent loss of her father.
- Senate also sends healing thoughts and speedy recovery wishes to Adjunct Professor Denise Martinez Peraza and Chaffey Student Kevin Ortiz, who were both victims in the San Bernardino shooting at the Inland Regional Center on Wednesday, December 2.

- Curriculum
  - Curriculum Review and SLOs—ACCJC requires that SLO data for Distance Education (DE) courses be disaggregated from SLO data for the same face-to-face course. In order to address this requirement, the Curriculum Committee has included instructions on the homepage regarding how to attach DE SLO data to course pages in CurricUNET.
    - DE course proposals will be examined by the Curriculum Committee to see if there are at least two (2) rounds of SLO assessment processes.
  - Curriculum Committee Actions—Senate approved the following Curriculum Committee report:
    - Course Modifications—First Reading
      - ART 30, Figure Drawing
      - ART 50, Introduction to Sculpture
      - FASH D 442, Industrial Sewing
      - FASH D 445, Fitting and Alterations of Patterns and Apparel
      - FASH D 470, Apparel Production
      - FASH D 471, Advanced Patternmaking
      - FASH D 472 Computer-Aided Patternmaking
      - FASH D 480, Design Collection
      - FASH D 61, Pattern Drafting I
      - FASH D 65, Fashion Illustration
      - FASH D 72, Fashion Draping
      - FASH M 10, Introduction to the Fashion Industry
      - FASH M 11, Retail Merchandising and Management
      - FASH M 12, Visual Merchandising
      - FASH M 15, Image and Fashion Selection
      - FASH M 60, Textiles
      - ID 10, Introduction to Interior Design
      - ID 11, History of Western Architecture and Interiors I
      - ID 12, History of Western Architecture and Interiors II
    - Distance Education Approvals
      - AJ 1, Introduction to the Criminal Justice System—Hybrid
      - AJ 2, Concepts of Criminal Law—Hybrid
      - COMPSCI 1, Introduction to Computer Programming—Online
    - Program Modifications
      - Computer Game Development, Certificate
      - Computer Information Systems, Certificate
• Computer Information Systems, A.S Degree
• Computer Support Technician (A+), Certificate
• Fashion Design, A.S Degree
• Fashion Design, Certificate
• Homeland National Security, Certificate
• Hospitality Management: Food Service, Certificate
• Hospitality Management: Food Service, A.S Degree
• Hospitality Management: Hotel, Certificate
• Hospitality Management: Hotel, A.S Degree
• Interior Design, Certificate

• Committee
  ▪ College Planning Council—Curriculum Chair Boyd, Senator Dickerson, Secretary/ Treasurer Walker, and Vice President Watkins reported the following:
    o Sherrie Guerrero, Associate Superintendent of Instruction, presented a draft of a proposal regarding a change in the PSR process. The new process needs to be discussed with the PSR committee and involves starting the PSR writing process in the spring instead of the fall. Moving the process earlier would allow the prioritization process and faculty positions to be in place earlier in the year. If approved, programs due for PSR would start their PSR writing in Spring 2016.
    o The CPC discussed best practices for creating a useful and user-friendly scorecard to assess our strategic plan.

VII. OLD BUSINESS
• Revised Sabbatical Leave Request—Leona Fisher—Sabbatical Readers Karp, Ross, and Spears reviewed Leona’s revised sabbatical request for Spring 2017 and recommended approval as revised; Senate concurred.

• Board Policies and Administrative Procedures
  ▪ BP/AP 3200 Accreditation—Senator Kenehan and Vice President Watkins recommended the following:
    o Provide the types of positions/people who would serve on the AOC. Senate approved BP/ AP 3200 as recommended, 21-0.
  ▪ BP/AP 3225 Institutional Effectiveness—Senator Kenehan and Vice President Watkins recommended approval as written; Senate concurred, 21-0.
  ▪ BP/AP 3250 Institutional Planning—Senator Decker and Secretary/Treasurer Walker recommended approval as revised; Senate concurred, 21-0.
  ▪ Draft Evaluation Form for Faculty Senate Scholarships—Senator Sadowski distributed a revised draft of the scholarship evaluation form for review and discussion. Senate approved the revised scholarship evaluation form, 18-2-1.

VIII. NEW BUSINESS
• Faculty Prioritization Process—Overload numbers are not currently included in the FTES data for the prioritization process and this significantly diminishes
the percentage of classes being taught by instructors in certain areas that have a large number of overload hours. Senators suggested adding a column that includes the overload hours so that it could be considered in the faculty prioritization process.

- **Distance Education (DE) Course Offerings**—One of the Senators requested that Senate discuss the criteria for which the DE Committee decides to allow DE classes. Currently, success rates are used to determine whether or not a course can be offered in the online format. Senators suggested discussing the issue with the DE Committee to find ways to help departments improve low performing DE classes prior to being eliminated.

IX. ANNOUNCEMENTS

X. FLOOR ITEMS

XI. ADJOURNMENT

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

____________________________________
Donna Walker, Recording Secretary

____________________________________
Cindy Walker, Secretary/ Treasurer