FACULTY SENATE MINUTES
December 1, 2015

Members Present:
President ................................................................. Ardon Alger
Vice President—Language Arts .............................. Neil Watkins
Secretary/ Treasurer—Instructional Support .......... Cindy Walker
Curriculum Chair ...................................................... Marie Boyd
Business & Applied Technology ........................... Thierry Brusselle
Business & Applied Technology ............................ David Karp
Chino/ Fontana ....................................................... Laurie Pratt
Health Sciences ...................................................... Sue Paplanus
Health Sciences ..................................................... Renee Ketchum
Instructional Support ............................................ Mary Jane Ross
Mathematics & Sciences ...................................... Alif Wardak
Social & Behavioral Sciences ............................... Vera Dunwoody
Student Services .................................................... Maria Cuevas
Student Services .................................................... Susan Starr
Visual and Performing Arts ................................. Stan Hunter
Senator-at-Large .................................................... Doug Duno
Senator-at-Large .................................................... Garrett Kenehan
Senator-at-Large .................................................... Robin Witt
Adjunct Senator-at-Large ...................................... Gail Keith-Gibson
Adjunct Senator-at-Large ...................................... Sheila Scott

Members Absent:
Chino/ Fontana ....................................................... Tim Greene
Language Arts ........................................................ Bonnie Spears
Mathematics & Sciences ........................................ Nicole DeRose
Social & Behavioral Sciences ............................ Angela Sadowski
Visual and Performing Arts ................................. John Machado

Alternates Present:
Chino/ Fontana ........................................................ Daniel Bentum
Instructional Support ............................................. Shelley Marcus
Mathematics & Science .......................................... Diana Cosand
Student Services ..................................................... Donna Colondres
Adjunct ................................................................. Luke Gunderson

Guests:
Eric Bishop
Angela Burk-Herrick
I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of November 10, 2015, were approved 17-0, and consent agenda was approved 18-0 as amended.

V. CONSENT AGENDA
• Approval of funds for the Faculty Senate and Curriculum end-of-the-year Faculty Get-Togethers.
• Faculty representatives have been requested to serve as follows:
  - Administrative Assistant II (.475), Campus Police Screening Committee
    Sherm Taylor, BAT
  - Community Education Advisory Committee
    Sandra Buenrostro, CPS/ C&M
• Faculty representatives who can no longer serve:
  - Resigned—Unable to Serve—Professional Development Committee
    Derek Doctor, Adjunct/ BAT
  - Resigned—Unable to Serve—Transfer Center Advisory Committee
    Angela Leontas, M&S

VI. REPORTS
• President
  - Chancellor’s Office Press Release—President Alger shared the November 16, 2015 press release with the Senate titled California Community Colleges Board of Governors Unanimously Calls for Plan to Establish New Model for Accrediting System’s 113 Colleges. “The California Community Colleges Board of Governors on Monday unanimously directed the state Chancellor’s Office to develop a new model for accrediting the system’s colleges and to report back in March 2016 on details and a timeline for implementing the changes.” The entire press release can be accessed on the Chancellor’s website at the following link:
  - Governing Board Report—The Senate President’s November Board Report was included in the Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included.
  - Meritorious Service Award recipient Penny Marino’s lovely thank you note was shared with the Senators.
• Senate sends a very special thank you to Governing Board Members Gary George and Paul Gomez and authorized the purchase of commemorative plaques from the faculty of Chaffey College (Faculty Senate/ CCFA) for their years of service, contributions, and support.
• Senate sends its heartfelt sympathies to the family of Francois Briot, Retired French Professor, who recently passed away.
• Senate also sends its heartfelt sympathies to Fabiola Espitia, GPS Counselor, on the recent loss of a family member.

• Curriculum
  • Curriculum has not met recently and has no report.

• Committee
  • Green Earth Movement (GEM)—President Alger reported the following:
    o New faculty members have joined the committee along with the ASCC President.
    o The GEM Committee is discussing plans for solar to be installed in our parking lots.
  • Outcomes and Assessment
    o Angela Burk-Herrick and Curriculum Chair Boyd will be creating historical Program SLO document with all older program SLOs for each program. This will be stored on the program’s curriculum page in CurricUNET.
    o The up and down arrows have been fixed by CurricUNET for the course SLO page. Faculty will be asked to spend a little time during FLEX to review their course SLO alignment between course SLOs, program SLOs, and Core Competencies.

VII. OLD BUSINESS
• Academic Calendar—Senator Ketchum reported on the proposed 2016-2017 calendar. Senate approved the calendar. Some Senators requested that the Calendar Committee consider having the entire week of Thanksgiving off and discuss the possibility of a 16-week semester for the future. Senator Ketchum stated she would bring this to the committee for future discussion and consideration.
• Meritorious Service Awards—Senate sends a special thank you to Kim Erickson, Executive Director of Accounting Services, and Maria Earlywine, Dining Services Director, Chaffey College Dining Commons/ CulinArt Inc., for all of their efforts in coordinating and staging the luncheon so beautifully. Senate would also like to thank photographer Sarah Juarez, Technical Support Specialist Michael O’Bannon, Candice Brock, Sonia Juarez, Aissa Nason, Donna Walker, and Alif Wardak for their help with this event. Once again the Meritorious Service Luncheon was a huge success thanks to the extraordinary efforts of the Bookstore and CulinArt. Faculty, administrators, staff, and guests attended to honor Dianne Hagin, Penny Marino, and Maggie Van Riper. Library plates should arrive soon and will be installed on the perpetual plaque just inside the Library’s entrance.
• **Academic Senate Adopted Resolutions**—Included in the Senate packets was the table of contents for the resolutions that were adopted at the Academic Senate Fall Plenary Session.

• **Draft Evaluation Form for Faculty Senate Scholarships**—Senate reviewed and discussed the draft evaluation form that Senators Decker, Greene, and Sadowski had revised. Senators agreed to combine #1 (community involvement) and #2 (academic and Chaffey campus involvement) into one in order to give more weight to #3 and #4. Secretary/ Treasurer Walker will send the update to Senator Sadowski to add to the other modifications being made to the scholarship form.

• **Wignall Museum of Contemporary Art Advisory Committee**—Senate reviewed the list of interested faculty and approved the following faculty representatives to serve on the Wignall Museum of Contemporary Art Advisory Committee:
  - Richard Baca, Adjunct/ LA
  - Sean Black, Adjunct/ VPA
  - Sandra Buenrostro, DPS/ C&M
  - Kristen Burleson, C&M
  - Cathy Decker, LA
  - Michelle Dowd, LA
  - Stephen Shelton, LA
  - Victoria Tulacro, LA

• **Board Policies and Administrative Procedures**
  - **BP/AP 3710 Securing Copyright**—Senators Marcus and Ross reported the following:
    - **BP 3710 Securing Copyright**: Eliminate reference to an employee who facilitates copyright administration since we don’t have anyone in such a position.
    - **AP 3710 Securing Copyright**:
      - **Prefatory Note**: The college doesn’t have any procedures in place; eliminate reference.
      - Clarification regarding exactly what District resources faculty can use for personal work with copyright residing solely with the originator/ faculty, not the district. For example, can faculty use their office, computer, printer for personal work and retain complete ownership of copyright? What other district resources are permissible for this purpose? Which are not? Reference page 3 **District facilities**; page 4 **Personal work**; Page 5 **Institutional work**; Page 3 **Exceptional District resources**.
      - Clarification of who is responsible for facilitating a written agreement between faculty and the District when required.
      - System to inform faculty when written agreements are needed.
      - Paragraph 2 on page 1, regarding the provision of District assistance, seems to conflict with paragraph 4 on page 3, **District facilities**.
Clarification of page 4, paragraph 4, last sentence, *Sponsored Work*, needed to clarify that material created while on sabbatical remains the intellectual property of the faculty member.

- **Recommendations:**
  - BP/AP 3710 should use language and terminology consistent with BP/AP 3715, *Intellectual Property*.
  - BP/AP 3710 should be reviewed by a copyright attorney and requested changes made.

**VIII. NEW BUSINESS**
- **Student Equity Plan**—Dr. Eric Bishop, Interim Vice President, Student Services, discussed the draft Student Equity Plan with the Senate.
- **Classified Prioritization Process**—A copy of the Classified Prioritization Process was included in the Senate packets.
- **Board Policies and Administrative Procedures**—Senators volunteered to review the following BPs/APS and provide recommendations at next week’s meeting:
  - **BP/AP 3200 Accreditation**—Senator Kenehan and Vice President Watkins
  - **BP/AP 3225 Institutional Effectiveness**—Senator Kenehan and Vice President Watkins

**IX. ANNOUNCEMENTS**

**X. FLOOR ITEMS**

**XI. ADJOURNMENT**
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

____________________________________
Donna Walker, Recording Secretary

____________________________________
Cindy Walker, Secretary/Treasurer
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| Total Yes Votes | 17 | 18 | 21 | 21 |
| Total No Votes   | 0  | 0  | 0  | 0  |
| Total Abstentions| 0  | 0  | 0  | 0  |
| Motion Carries   | Y  | Y  | Y  | Y  |

2/3 vote needed for a motion to carry (16)