FACULTY SENATE MINUTES  
November 9, 2010

Members Present:

President.................................................................Ardon Alger
Vice President—Language Arts.................................Neil Watkins
Secretary/Treasurer—Senator-at-Large.........................Angela Bartlett
Curriculum Chair....................................................Marie Boyd
Business & Applied Technology.................................Joy Haerens
Business & Applied Technology.................................David Karp
Health Sciences........................................................Renee Ketchum
Instructional Support...............................................Cindy Walker
Language Arts.........................................................Leona Fisher
Mathematics & Sciences...........................................Nicole DeRose
Mathematics & Sciences...........................................Alif Wardak
Social & Behavioral Sciences.................................Angela Sadowski
Student Services.....................................................Susan Starr
Visual, Performing, & Communication Arts............Tom deDobay
Senator-at-Large.......................................................Jeff Brouwer
Adjunct Senator-at-Large..........................................Gail Keith-Gibson

Members Absent:

Chino/Fontana..........................................................Karen Encinas
Chino/Fontana..........................................................Tim Greene
Health Sciences.......................................................Beverly Cox
Instructional Support...............................................Mary Jane Ross
Social & Behavioral Sciences.................................Vera Dunwoody
Student Services......................................................Bob Baiz
Senator-at-Large......................................................Robin Ikeda
Visual, Performing, & Communication Arts...........Orville Clarke

Alternates Present:

Chino/Fontana..........................................................Laurie Pratt
Instructional Support...............................................Rob Rundquist
Social & Behavioral Sciences...............................Pak Tang
Visual, Performing, & Communication Arts...........John Machado

Guests:

Melanie Olivera-LaVallee
Robin Witt
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of November 2, 2010, and consent agenda were approved 20-0 as amended.

IV. CONSENT AGENDA

- Faculty representatives have been requested to serve as follows:
  - **Multi-Campus Task Force**
    - DE Creasy Valdez, SS
    - Tim Greene, SBS
    - James Kerr, BAT
    - Neil Watkins, LA
    - Joy Haerens, BAT
    - Ardon Alger, Alternate/VPCA
  - Sarah Cotton, M&S
  - Carol Hutte, LLR
  - Terri Ann Linn-Watson, HS
  - Lisa Padgett, M&S
  - Karen Encinas, VPCA

V. REPORTS

- President
  - **Sabbaticals** — President Alger reminded sabbatical readers that they need to have their recommendations to Senate no later than December 7, 2010. Deadline to submit to the Office of Instruction is January 15, 2011, and Senate doesn’t reconvene in the spring until January 25.
  - **Accreditation Update** — Included in this week’s packet was an Accreditation Update memo from Dr. Guerrero to Dr. Shannon.
  - Senate is interested in the status of hiring the grant writer mentioned during President Shannon’s visit.
  - President Alger shared with Senate that Jared Ceja, Director, Auxiliary Services, is going to purchase some larger pop-up tents (20X10) for the student quad area. Some of these pop-ups may have sides to help protect students from the elements.
  - Senate sends get-well wishes to Orville Clarke.

- Vice President
  - Neil Watkins expressed concern about the date of Veteran’s Day observance.
  - Academic Issues Group met and discussed a campus-wide get-together in late November. We are also going to have a panel discussion in the spring on journalists’ rights and responsibilities on-campus.

- Curriculum
  - Chair Boyd passed out information regarding C-ID and how to sign up for discipline listserves. She encouraged everyone to sign on to their discipline’s listserv to have input in this state-wide dialog.
Committees

- **Outcomes & Assessment** — Marie Boyd reported that there are less than 30 courses requiring course SLO input into CurricUNET. This has been a fantastic faculty process and everyone is thanked for their cooperation.

### VI. OLD BUSINESS

- **SB 1440** — Marie Boyd provided Senate with information on logging into CI-D.

### VII. NEW BUSINESS

- **Reading Program** — Melanie Olivera-LaVallee reported that there are 2 full-time, tenured reading instructors and one new full-time, temporary instructor while over 80 percent of the campus needs to access at least one reading class. In the last two semesters 14 adjuncts and one full-time temporary instructor were hired, most without any reading faculty approval, requiring mentoring and support. Accuplacer doesn’t branch low enough to reach approximately one-third of the students in reading classes. The graduation requirement changed, placing an extra burden on the Reading Department. Many courses also have reading as a prerequisite.

Given these factors, Senate supports the Reading Department in its request for prioritization for faculty hiring and other support and resources from the institution.

- **Supplemental Instruction** — Robin Witt provided a presentation on Supplemental Instruction. She differentiated between supplemental learning requirements (DLAs, workshops, and study groups) and Supplemental Instruction. Supplemental Instruction (SI) is a program in which faculty selects an exemplary student from a particular class section to run study groups the following semester for the same instructor in the same course. These SI leaders are paid as apprentices to sit in on the class, to hold the study group session, and to conduct prep work. The program is free to students. In the past, this program was offered through a STEM grant. It is now funded through a Title V grant and will be offered to 70 targeted classes in the spring. The program has been very successful in the past.

- **Smoking/Non-Smoking Policy** — John Machado presented the Smoking/Non-Smoking Policy that was approved by the Health & Safety Committee on November 3, 2010.

### VIII. ANNOUNCEMENTS

### IX. FLOOR ITEMS

Senate expressed concern about the testing center opening. President Alger said that progress is being made and that he will report his findings back to Senate next week.

### X. SUMMARY
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer