FACULTY SENATE MINUTES
November 23, 2010

Members Present:
President...............................................................................Ardon Alger
Vice President—Language Arts........................................Neil Watkins
Secretary/Treasurer—Senator-at-Large..........................Angela Bartlett
Business & Applied Technology.....................................Joy Haerens
Chino/Fontana....................................................................Karen Encinas
Chino/Fontana....................................................................Tim Greene
Instructional Support......................................................Mary Jane Ross
Instructional Support......................................................Cindy Walker
Language Arts ..................................................................Leona Fisher
Mathematics & Sciences.................................................Alif Wardak
Social & Behavioral Sciences ...........................................Angela Sadowski
Student Services ..............................................................Susan Starr
Visual, Performing, & Communication Arts .................Tom deDobay
Senator-at-Large..............................................................Jeff Brouwer
Senator-at-Large..............................................................Robin Ikeda
Adjunct Senator-at-Large...............................................Gail Keith-Gibson

Members Absent:
Curriculum Chair...............................................................Marie Boyd
Business & Applied Technology......................................David Karp
Health Sciences ...............................................................Beverly Cox
Health Sciences ...............................................................Renee Ketchum
Mathematics & Sciences.................................................Nicole DeRose
Social & Behavioral Sciences ...........................................Vera Dunwoody
Student Services ..............................................................Bob Baiz
Visual, Performing, & Communication Arts .................Orville Clarke

Alternates Present:
Chino/Fontana.................................................................Laurie Pratt
Health Sciences ...............................................................Sue Bartell
Instructional Support.....................................................Rob Rundquist
Mathematics & Sciences .................................................Diana Cosand
Social & Behavioral Sciences ...........................................Pak Tang
Visual, Performing, & Communication Arts .................John Machado

I.  P.E.
II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of November 16, 2010, and consent agenda were approved 22-0 as amended.

IV. CONSENT AGENDA

V. REPORTS

- President
  - Orville Clarke – Senator Machado reported that Orville is in recovery and there is a box in CAA-305 for non-cash donations; cash donations can be made to the administrative coordinators.
  - Chaffey College Transit Center Dedication Ceremony – President Alger invited everyone to attend the dedication ceremony of the Chaffey College Transit Center on Tuesday, December 7, at 2:00 pm.
  - Testing Center – The testing center will be ready next semester. Dr. Guerrero promised to provide several dates and times for testing before the end of the semester to be run by volunteer faculty members during their office hours.
  - Room Upgrading/Renovation/Disrepair – Senators were asked to notify President Alger of any room upgrading, renovation, and/or disrepair affecting teaching via email as soon as possible.
  - 2020 Vision Report – President Alger distributed highlights from the “2020 Vision” report. The report was put out by the Community College League of California. It was written by the Commission of the Future and Chaffey College’s Dr. Guerrero is a member of the Commission.

Commission Goals:
- Success: California’s community colleges will increase completions by 1 million by 2020.
- Equity: California’s community colleges will eliminate the achievement gap.
- Access: California’s community colleges will close participation rate gaps.

“This recommendations are divided into four main categories: Leadership and Accountability; Intensive Student Support; Teaching and Learning; Finance and Affordability. While these recommendations are not exhaustive, they represent data-proven best practices for community college student success.”

This report addresses many of the critical concerns about California Community Colleges that have appeared in the media recently. The full report can be accessed at the following link: http://www.cccvision2020.org/Portals/0/Documents/COTFReport.pdf.

- Senate will not meet next week in lieu of subcommittee meetings.
• Vice President
  ▪ Faculty members have expressed concern with the status of moving towards a compressed calendar. A sub-committee of the Enrollment & Success Management Committee is working on a study of the impact these changes would create.

  The Senate will send out a faculty survey on the compressed calendar when all factors affecting the compressed calendar have been assembled. Senate wants faculty to be clear on what those effects would be when they express support for a particular calendar.
  ▪ There is a concern about classes that aren’t offered regularly. This will be discussed further at the next meeting.

• Committees
  ▪ **Adjunct Senate**-Gail Keith-Gibson reported that the Faculty Senate Adjunct Sub-Committee held their first meeting last Friday, Nov. 19, 2010. Nineteen (19) members attended from a variety of departments and campuses. President Alger, Laura Hope, and Jon Ausubel stopped by. The committee's purpose and by-laws were discussed. Elections for officers were conducted. Senator Keith-Gibson was elected chair. Potential committee projects were also discussed, including improving communication, mentoring new adjuncts, and keeping adjunct instructors informed of important campus information. The next meeting is tentatively scheduled for February 4, 2011.

  Senate recommends that Chaffey College committees identify and encourage adjunct faculty members to serve.

  ▪ **Student Activities & Student Government Faculty Advisory** — Laurie Pratt reported that the primary purpose of the committee is to supervise the process by which ASCC devises criteria for and awards student scholarships. The advisory board reviews applications and recommends students for scholarships. Senator Pratt asked faculty to encourage students to apply for ASCC scholarships. There is now a cap of $1,000 on the awards this year, so more students will be awarded. The budget is $312,000, three-quarters of which is reserved for scholarships and the emergency book grants. Book grants are awarded randomly and are limited to one per student per year. Senator Pratt provided a list of fall and spring activities hosted by ASCC. Donations are being accepted for students in need and their families for the holiday season. Juniper Elementary, our Partnership School, is also in need of school supplies. The board also provides support and supervision during the election process.

  ▪ **Web Management Committee — Technology Issues** — Neil Watkins distributed a list of Technology Issues that was drafted by the Web Management Committee, Angela Bartlett, Neil Watkins, John Machado, and Thierry Brusselle. The new portal and content management system are in
are in process, and these will address some of these issues. These concerns will be brought to IT and the Academic Issues Task Force once the committee identifies what is most needed. Senator Walker said that it would be helpful to tie IT issues into the Educational Master Plan.

VI. OLD BUSINESS

- **Sabbatical Leave Requests—Joann Eisberg, Tamari Jenkins, and Wafa Yazigi**—Senators de Dobay, Ikeda, and Walker have reviewed Joann Eisberg’s sabbatical leave request for Fall 2011 & Fall 2012 and recommend approval as revised. The skills Joann will implement in her sabbatical could be shared with all faculty members and would benefit the college. Senate concurred 22/0.

Sabbatical readers for Tamari Jenkins’ Fall 2011 sabbatical leave request, Senators Bartlett, Haerens, and Machado, have reviewed the request and recommend approval as written. Her proposal ties directly to the community and across the curriculum. Senate concurred 22/0.

Senators Karp, Starr, and Wardak have reviewed Wafa Yazigi’s sabbatical leave request for Spring 2012 and Fall 2012 and recommend approval. He provided all requested changes. The new textbook can meet the needs of the changing math sequence. Senate concurred 21/0/1 abstention.

Approved sabbatical leave requests will be forwarded to the Vice President of Instruction.

VII. NEW BUSINESS

- **Best Practices for Waitlists**—Senator Walker distributed a draft of general guidelines for Senate’s review to help protect both students and faculty to ensure consistency among the different areas. The best practices guide creates an option for departments with specific needs to tailor the plan to their populations. There was some concern about students being required to complete homework before they are added to the class; this may be a contradiction with Title V. #1 should be amended so that students can contact instructors without losing their spaces on the waitlist. Senate thanks the committee and looks forward to reviewing the final draft.

VIII. ANNOUNCEMENTS

IX. FLOOR ITEMS

X. SUMMARY
XI. ADJOURNMENT
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer