Members Present:
President.......................................................... Ardon Alger
Vice President—Language Arts..........................Neil Watkins
Secretary/Treasurer—Senator-at-Large...............Angela Bartlett
Curriculum Chair..............................................Marie Boyd
Business & Applied Technology.........................Joy Haerens
Business & Applied Technology........................David Karp
Chino/Fontana................................................Tim Greene
Health Sciences..............................................Beverly Cox
Instructional Support.....................................Mary Jane Ross
Instructional Support.....................................Cindy Walker
Language Arts...............................................Leona Fisher
Mathematics & Sciences.................................Nicole DeRose
Mathematics & Sciences................................Alif Wardak
Social & Behavioral Sciences.........................Vera Dunwoody
Social & Behavioral Sciences........................Angela Sadowski
Student Services.........................................Susan Starr
Visual and Performing Arts.........................John Machado
Visual and Performing Arts........................Cynde Miller
Senator-at-Large........................................Robin Ikeda
Adjunct Senator-at-Large.........................Gail Keith-Gibson

Members Absent:
Chino/Fontana.................................................Karen Encinas
Health Sciences..............................................Renee Ketchum
Student Services..........................................Maria Cuevas
Senator-at-Large........................................Jeff Brouwer

Alternates Present:
Business & Applied Technology.....................Thierry Brusselle
Chino/Fontana................................................Laurie Pratt
Language Arts..............................................Doug Duno
Mathematics & Science................................Diana Cosand
Visual and Performing Arts........................Vacant

I. P.E.

II. CALL TO ORDER
III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of November 13, 2012, and consent agenda were approved 21-0 as amended.

IV. CONSENT AGENDA

V. REPORTS

• President
  ▪ **October Governing Board Meeting**—President Alger reported that the Governing Board accepted the Regional Economic and Workforce Development Center for Excellence grant to host the Inland Empire and San Diego-Imperial Center of Excellence at Chaffey College. There are five centers in the state. This Center was previously located at San Bernardino Valley College.

The Governing Board also accepted the funding for fiscal year 2012-13 as disbursed through the District’s Joint Powers Authority to provide law enforcement security assessment, establish a District Emergency Operations Center, establish a District Police Substation, and purchase one fully-equipped police vehicle. Additional safety operational needs will also be addressed through this one-time funding source. Karen Pender informs us that the topic was discussed at the Health and Safety Committee. The District is adding an emergency command post (i.e. an unused trailer). There are continuing concerns on the Rep. Council regarding campus safety.

  ▪ **Budget Forum**—Included in this week’s packet was a copy of the budget projections that were presented at the Budget Forum on November 14. The complete PowerPoint presentation can be accessed at the following link: [Z:\Budgeting Services\Public\Budget Forums & Updates\Budget Forums](Z:\Budgeting Services\Public\Budget Forums & Updates\Budget Forums)

  ▪ **Fall Plenary Session Adopted Resolutions**—President Alger distributed copies of the Academic Senate’s adopted resolutions which can be accessed at the following link: [http://asccc.org/materials](http://asccc.org/materials).

• Senate will not meet next week in lieu of subcommittee meetings.

• Curriculum
  ▪ Marie Boyd provided a TMC update. We should be at 80% compliance by June 2013 and 100% by June 2014. We are making satisfactory progress on repeatability as well.

• Committee
  ▪ **Outcomes & Assessment**—Marie Boyd reported that by the end of January FLEX, everyone needs to have done between 80% to 100% of assessment with at least one (1) SLO per course.

VI. OLD BUSINESS

• **Faculty Value Statement**—Angela Bartlett, Robin Ikeda, David Karp, Renee Ketchum, Mary Jane Ross, Cindy Walker, and Neil Watkins provided an
update. The group researched other college statements and brainstormed ideas, creating the acronym PRIDE (Participate, Respect, Inspire, Develop, Engage). Robin Ikeda is on the current Faculty/Student Interaction FIT and made some recommendations based on her experience.

- **Expired Committee Terms**—Senate reviewed the list of interested faculty and made the following committee appointments:
  - **Scholastics Standards**—Senate approved the continuation of Greg Creel, Ricardo Diaz (Chair), Meng Khou, Linda Marcotte, and Candice Tinsley, and approved Monica Carter, Samantha Krag, and Melanie Olivera-LaVallee as new members to the Scholastics Standards Committee.
  - **Student Petitions**—Senate approved Vanessa Thomas and Victoria Tirado as continuing faculty representatives and appointed Wendy Whitney as a new member on the Student Petitions Committee.
  - **Student Publications Advisory**—Senate approved Angela Bartlett, Doug Walsh (Adjunct), and Neil Watkins (Chair) as continuing faculty representatives and appointed Samantha Krag and Mark Muckenfuss (Adjunct) as new faculty representatives on the Student Publication Advisory Committee.
  - **Trees, Plants, and Grounds**—Senate approved the continuation of Ardon Alger, Rose Ann Cobos, Diana Cosand, Sarah Cotton, Ted Jenkins, and Tom Teeguarden (Adjunct) on the Trees, Plants, and Grounds Committee.

- **Board Policies & Administrative Procedures**
  - **AP 3501 Campus Security and Access**—Ardon Alger reported that there was discussion about the holiday schedule and i.d. cards.
  - **BP/AP 5010 Admissions and Concurrent Enrollment**—Susan Starr reported that there were some minimal editing concerns. Senate approved with recommended changes.
  - **AP 5011 Admission and Concurrent Enrollment of High School and Other Young Students**—Susan Starr recommended approval minor changes; Senate approved as revised.

### VII. NEW BUSINESS

- **Ask Art: Using the Museum to Make Curricular Connections**—Neil Watkins and John Machado reported that this is a faculty-led program that encourages engagement between Chaffey College faculty and the Wignall Museum of Contemporary Art. The program consists of faculty advocates, called *Ask Art: Advocates* that work with museum staff to encourage colleagues across the college’s curriculum to use the museum as a tool in the classroom. Currently an educational guide called *Ask Art: Museum Tool Kit* is being developed that will assist *Ask Art: Advocates* to encourage engagement for approaching visual art across various disciplines, and more. Faculty Success Center workshops and educational opportunities will be developed as well. Senate expressed support for this important project. The Wignall features high-quality exhibits that connect across the curriculum. If you are interested in being involved with this new project please contact Rebecca Trawick.
• **Academic Issues Group (AIG)** — Ardon Alger, Angela Bartlett, and Neil Watkins reported that summer school will have about 450 sections in one 8-week session. Some classes will be hybrid. Each area will need to more accurately account for our materials fees. These materials must have “enduring value,” contain intellectual property that can’t be obtained elsewhere, and, for electronic items, must last for longer than 2 years. Lab materials, handouts, slide shows, success center materials, etc. are all examples of appropriate items. Senators will receive specific directions on how to proceed. The Distance Education Committee will be examining the most effective way to “rehabilitate” online courses; the committee will be looking at policy/guidance, student readiness, and faculty support. Reading and writing instructors will attend mandatory training in the spring and summer to teach the new English courses. We will also be communicating with students in multiple ways about the upcoming changes. A sub-committee on Enrollment and Success Management will be examining the resources available to the 2% of students who don’t place in English.

• **Academic Senate Fall Plenary Session** — Ardon Alger, Marie Boyd, and Gail Keith-Gibson reported that the session was interesting; for example, there was discussion on measuring student success and non-credit, free online courses, MOOCs (Massive Open Online Courses).

VIII. **ANNOUNCEMENTS**

• Chaffey is one of the five colleges mentioned in The Campaign for College Opportunity’s April 2012 publication titled *What Works Now: Five Solutions to Improve Student Success in California’s Community Colleges*. The publication can be accessed at the following link:
  

IX. **FLOOR ITEMS**

X. **SUMMARY**

XI. **ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer