FACULTY SENATE MINUTES
November 16, 2010

Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts...............................Neil Watkins
Curriculum Chair.......................................................Marie Boyd
Business & Applied Technology............................Joy Haerens
Business & Applied Technology............................David Karp
Chino/Fontana..........................................................Karen Encinas
Chino/Fontana.........................................................Tim Greene
Health Sciences......................................................Beverly Cox
Health Sciences......................................................Renee Ketchum
Instructional Support..............................................Mary Jane Ross
Instructional Support..............................................Cindy Walker
Language Arts.........................................................Leona Fisher
Mathematics & Sciences.........................................Alif Wardak
Social & Behavioral Sciences............................Vera Dunwoody
Social & Behavioral Sciences............................Angela Sadowski
Student Services....................................................Bob Baiz
Student Services....................................................Susan Starr
Visual, Performing, & Communication Arts.............Tom deDobay
Senator-at-Large.....................................................Jeff Brouwer
Senator-at-Large.....................................................Robin Ikeda
Adjunct Senator-at-Large.........................................Gail Keith-Gibson

Members Absent:
Secretary/Treasurer—Senator-at-Large...............Angela Bartlett
Visual, Performing, & Communication Arts........Orville Clarke
Mathematics & Sciences........................................Nicole DeRose

Alternates Present:
Chino/Fontana........................................................Laurie Pratt
Instructional Support..............................................Rob Rundquist
Language Arts........................................................Cathy Decker
Mathematics & Sciences.........................................Diana Cosand
Visual, Performing, & Communication Arts...........John Machado

Guests:
Sid Burks
Rachel Hanna
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of November 9, 2010, and consent agenda were approved 24-0.

IV. CONSENT AGENDA

V. REPORTS
- President
  - **Budget Update** — Included in this week’s packet was a budget update handout with bullet points on the State Budget, Augmentations for Community Colleges, and State Budget Issues. Also included was a spreadsheet of Chaffey College District Unrestricted General Fund Reduction in Expenses Salary and Benefits.
  - **Campus Police Update** — The new 24/7 communication system to the campus police is up and running and seems to be working well.
- Committee
  - **Outcomes & Assessment** — Marie Boyd reported that we are nearly done with course level SLOs.

VI. OLD BUSINESS
- **State Academic Senate Plenary Session** — Ardon Alger and Marie Boyd reported on Senate Bill 1443, incentive-based funding or performance-based funding. Recent reports have been critical of the graduation and transfer rates at community colleges. This bill is focused on performance-based funding for community colleges with a goal of pushing up student success rates. At this point success is being defined as transfer, degree, and certificate rates. We know there are many other measures of student success. So the battle will be over what defines student success and who gets the money. This has not been a successful program in many other states who have tried to implement it. We need more measures—besides transfer rates—to demonstrate our success. What these measures should be is a subject that is being hotly debated. Senate encourages faculty to be vocal about the contributions we make to the community, emphasizing the access we provide to a wide variety of students, including those who are not immediately transfer-bound.
- **Expired Committee Terms** — Senate reviewed the list of interested faculty and approved the following:
  - **Art** — Senate approved Kelly Ford as a new faculty representative on the Art Committee.
  - **Early Alert Planning** — Senate approved the continuation of Cathy Zmudka and approved Judith Weingartner, Ken Koenigshofer, and Darcel Woods as new faculty representatives on the Early Alert Planning Committee.
- **Ethics Across the Curriculum**—Senate approved the continuation of Abel Chen and Bonnie Khaw-Posthuma as faculty representatives and approved Cecilia Best and Carmen Navarro as new faculty representatives on the Ethics Across the Curriculum Committee.

**VII. NEW BUSINESS**

- **Academic Calendar—2011-2012 Draft**—CCFA would like the Calendar Committee to put the Earthquake Drill on the calendar so that faculty could plan their syllabi around the drill. Senate agrees with CCFA in this matter.

- **Administrative Procedure 4.2.2 Program Discontinuance Review**—Sid Burks, Dean, Business & Applied Technology, reported that the accreditation team noted that we do not have a specific discontinuance policy; accordingly, the college is working to draft a Program Discontinuance Plan. There are two kinds of discontinuance: the discontinuance of programs that gradually decline; the other kind of discontinuance has to do with programs that suffer catastrophic, abrupt change. “Program Discontinuance can be initiated by the VPI&SS (Vice President of Instruction/Student Services) on recommendation of the program dean, or by data from program review. CCFA has some concerns with this because they feel that individual faculty members should not initiate the Program Discontinuance Review. Dean Sid Burks discussed the procedures that would accompany this process, which would involve forming a Discontinuance Review Committee consisting of the dean, program coordinator, and faculty.

  This committee would receive input from faculty, administrators, and students. CCFA feels that the program coordinator should not be on the Discontinuance Review Committee, as they feel that this is not a part of the coordinator’s contractual job description. Senate feels that the coordinator would be the best advocates for their programs, and therefore should be a part of the Discontinuance Review Committee. In addition to a Program Discontinuance Policy, there will also be the Program Improvement Plan, which upon the recommendation of the committee, may be implemented in lieu of Program Discontinuance, which would allow the program to address issues, needs, and deficiencies without discontinuing the program. Senate asked that a representative of the Curriculum Committee be required to serve on the Discontinuance Review Committee. In addition, Senate suggested addressing programs that are phased out by the faculty in the program.

  Senate also suggested that a paragraph be added with more specific language to make sure programs with catastrophic issues look at all factors that might indicate the need for the program and to acknowledge the dynamic communities that various programs serve. There was a request to amend the language of the criteria listed in the Program Discontinuance review to “A significantly low number of students served by the program” rather than “A significantly low number of students completing the program.” Some
programs have few completers but are still important to meet graduation and program needs.

- **Program & Services Review Update** — Sid Burks and Rachel Hanna, Co-Chairs, announced that PSR will be soliciting volunteers; they will need thirty more volunteers, and will be holding a sneak-peek of the new PSR procedure during College Hour in December. There will be a PSR handbook created by Rachel Hanna and Hope Ell. There will be FLEX activities this spring to acquaint faculty with the new procedures and handbook. They will conclude their review in April. **There will be one flex session for PSR training on Friday, January 14.** Senate thanks both Sid Burks and Rachel Hanna for their hard work on PSR and Program Discontinuance.

- **CTE/Perkins** — Sid Burks reported on what the Perkins Program is and the programs eligible for Perkins Grants and how such funds may be spent. CTE programs are supported by Perkins and can be fairly widely defined (dance, for example, or commercial music may qualify). Perkins supports CTE program improvement and CTE student organizations. It does not support supplanting, out of state travel, furniture, buildings, or contingencies/slush funds. There is a review committee composed of faculty, which determines how proposals are prioritized.

VIII. **ANNOUNCEMENTS**
John Machado reported that Orville Clarke is recovering well with his family.

IX. **FLOOR ITEMS**

X. **SUMMARY**

XI. **ADJOURNMENT**
The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Leona Fisher, Secretary/Treasurer for Angela Bartlett