FACULTY SENATE MINUTES
October 6, 2015

Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts.............................Neil Watkins
Secretary/ Treasurer—Instructional Support ..........Cindy Walker
Curriculum Chair.......................................................Marie Boyd
Business & Applied Technology........................David Karp
Chino/ Fontana...........................................................Laurie Pratt
Health Sciences.......................................................Sue Paplanus
Health Sciences.....................................................Renee Ketchum
Instructional Support ........................................Mary Jane Ross
Mathematics & Sciences......................................Nicole DeRose
Mathematics & Sciences....................................Alif Wardak
Social & Behavioral Sciences..............................Vera Dunwoody
Social & Behavioral Sciences.........................Angela Sadowski
Student Services..................................................Maria Cuevas
Student Services..................................................Susan Starr
Visual and Performing Arts.................................Stan Hunter
Senator-at-Large.....................................................Doug Duno
Senator-at-Large....................................................Robin Witt
Adjunct Senator-at-Large.................................Gail Keith-Gibson
Adjunct Senator-at-Large.................................Sheila Scott

Members Absent:
Business & Applied Technology.........................Thierry Brusselle
Chino/ Fontana.......................................................Tim Greene
Language Arts.......................................................Bonnie Spears
Visual and Performing Arts...............................John Machado
Senator-at-Large.....................................................Garrett Kenenh

Alternates Present:
Business & Applied Technology........................Carol Dickerson
Chino/ Fontana.......................................................Daniel Bentum
Health Sciences....................................................Sandy Clay
Language Arts.......................................................Cathy Decker
Student Services................................................Donna Colondres
Visual & Performing Arts.................................Patrick Aranda
Adjunct .................................................................Luke Gunderson
Guests:
Troy Ament  
Baron Brown  
Angela Burk-Herrick  
Sam Gaddie

I. P.E.

II. CALL TO ORDER

III. PUBLIC COMMENT

IV. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of September 29, 2015, and consent agenda were approved 23-0 as amended.

V. CONSENT AGENDA
• Faculty representatives have been requested to serve as follows:
  ▪ Instructional Assistant II, Math Success Center, Screening Committee
    Angela Leontas, M&S  
  ▪ One Book One College Committee
    Kimberly George, LA  
  ▪ Outcomes and Assessment Committee
    Annette Henry, KNA  
• Faculty representatives who can no longer serve:
  ▪ Resigned—Unable to Serve—Technology Committee
    Nicole Farrand, VPA

VI. REPORTS
• President
  ▪ Accreditation—President Alger announced that the College is looking for a group of 4-5 adjunct faculty members to review the accreditation documents when they become available. Time to be arranged. Senators Gunderson, Keith-Gibson, and Scott volunteered, along with Patricia DoCarmo.  
  ▪ Occupant Load for our Classrooms—President Alger reported that Dr. Guerrero confirmed that the College follows all legal requirements in reviewing the room capacity signs in each room and in placing signs in rooms without current/updated signage. Placing and updating signage will be done as soon as possible.
• Curriculum
  ▪ Curriculum Committee Goals—Curriculum Chair Boyd shared the following Curriculum Committee Goals for 2015-2016:  
    o Review University Studies and IGETC certificate summer discussions and continue discussion.
o Continue to work on ADTs:
  • Film, Television, Electronic Media
  • Nutrition and Food
  • Social Justice
o Re-organize business degrees and certificates
o Continue to submit/ update C-ID approvals
o Curriculum website/ Curriculum Handbook
o Prerequisite procedures and review of statistical validations
o Revise Cooperative Work Experience operational plan
o Submission of Low Unit Certificates to the Chancellor’s Office
o Bachelor’s Degrees
  ▪ **Associate Degree for Transfer Summary: SB 440 Compliance**—Curriculum Chair Boyd shared the Associate Degree for Transfer Summary with the Senate.
  ▪ **California Community Colleges Chancellor’s Office Hours and Units Calculations**—The Chancellor’s Office distributed official descriptions of how to calculate hours and units.

• Committee
  ▪ **Academic Issues Group**—President Alger, Secretary/ Treasurer Walker, and Vice President Watkins reported the following:
    o Sherrie presented an example plan of how Chaffey might offer classes at feeder high schools.

VII. OLD BUSINESS

VIII. NEW BUSINESS

• **Parking Lot and Pavement Assessment**—Troy Ament, Director, Facilities and Physical Plant, provided an update on the parking lot and pavement assessment that was done this summer.
  ▪ Chaffey currently has five parking lots (lots 2, 8, 9, 10, 11) that failed the assessment and will be rehabilitated as soon as possible. Any parking lot designated for solar will have electrical utility trenching addressed during the parking lot rehabilitation process.
  ▪ The parking lot next to CCE will be converted into a plaza (shaded areas for student gathering).
  ▪ The School Dude Maintenance work order system is available on the Chaffey website (under Maintenance).

• **GEM/Sustainability Update**—Sam Gaddie, Sustainability and Environmental Safety Officer, provided the following update:
  ▪ The college just completed a solar feasibility study that will be presented to the Governing Board in October.
  ▪ The college has improved water conservation across the campus and is working on additional improvements. The college saved almost 7 million gallons in 2013-2014 as a result of the improvements. Some turf will be replaced with drought-resistant landscaping to increase water savings.
Three demonstration gardens may be installed as part of the new landscaping.

- Construction of the new thermal energy storage (TES) tank has just finished, and the final upgrades and connections with central plant will be completed by early February 2016.
- As batteries should be collected for recycling, Sam requested that faculty and staff send used batteries to the warehouse for proper disposal via campus mail or by submitting a work order to have them picked up.
- Chaffey is currently recycling food waste and blue trash can waste. Plans are in place to start recycling green waste soon.
- The GEM committee is looking for faculty to join the committee. It meets the 3rd Thursday of each month from 2-3:30pm in the IS Meeting room. The committee will host a week of Earth Day events and provide sustainability news and updates to the campus.

- **Sabbatical Leave Requests**—After review of the Sabbatical Leave Tracking Table, Senate approved the following Sabbatical Leave Readers:
  - **Angela Cardinale**—Vice President Watkins and Senators Ross and Decker volunteered to review Angela’s 2016-2017 Sabbatical Leave Request.
  - **John Machado**—Senators Duno, Aranda, and Hunter will review John’s Fall 2016 Sabbatical Leave Request.
  - **Laurie Pratt**—President Alger and Senators Dickerson, and Boyd volunteered to review Laurie’s Spring 2017 Sabbatical Leave Request.

- **Culture Committee**—Senator Duno requested a committee to coordinate the campus-wide events related to culture so that events don’t overlap. Senators recommended working with Student Activities, One Book One College, and the Wignall Museum Advisory Committee.

**IX. ANNOUNCEMENTS**

**X. FLOOR ITEMS**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

_____________________________
Donna Walker, Recording Secretary

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Cindy Walker, Secretary/Treasurer
## Faculty Senate Voting Tally Sheet – October 6, 2015

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**Total Yes Votes:** 23  
**Total No Votes:** 0  
**Total Abstentions:** 0  
**Motion Carries:** Y Y Y

2/3 vote needed for a motion to carry (16)