FACULTY SENATE MINUTES
October 4, 2011

Members Present:
President.............................................................Ardon Alger
Vice President—Language Arts.........................Neil Watkins
Secretary/Treasurer—Senator-at-Large...............Angela Bartlett
Curriculum Chair.................................................Marie Boyd
Business & Applied Technology......................Joy Haerens
Business & Applied Technology......................David Karp
Chino/Fontana......................................................Karen Encinas
Instructional Support........................................Cindy Walker
Language Arts......................................................Leona Fisher
Mathematics & Sciences.................................Nicole DeRose
Mathematics & Sciences.................................Alif Wardak
Social & Behavioral Sciences.........................Vera Dunwoody
Social & Behavioral Sciences.........................Angela Sadowski
Student Services...............................................Maria Cuevas
Student Services...............................................Susan Starr
Senator-at-Large..............................................Jeff Brouwer
Senator-at-Large..............................................Robin Ikeda
Adjunct Senator-at-Large............................Gail Keith-Gibson

Members Absent:
Chino/Fontana....................................................Tim Greene
Health Sciences...............................................Beverly Cox
Health Sciences...............................................Renee Ketchum
Instructional Support.....................................Mary Jane Ross
Visual and Performing Arts..........................Cynde Miller
Visual and Performing Arts..........................Orville Clarke/Medical Leave

Alternates Present:
Business & Applied Technology......................Thierry Brusselle
Chino/Fontana......................................................Laurie Pratt
Language Arts...............................................Cathy Decker
Student Services.........................................Vacant
Adjunct Alternate Senator........................Dolores Blanton
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF MINUTES AND CONSENT AGENDA
Minutes of September 20, 2011, and consent agenda were approved 19-0 as amended.

IV. CONSENT AGENDA
- Faculty representatives have been requested to serve as follows:
  - Resigned – Unable To Serve – Budget Advisory Committee
    Maria Cuevas, EOPS/SS
  - Resigned – Unable to Serve – Early Alert Planning Committee
    Maria Cuevas, EOPS/SS
  - Resource Development Specialist Screening Committee
    Ardon Alger, Faculty Senate President/VPA

V. REPORTS
- President
  - California Community Colleges Task Force on Student Success – Draft Recommendations – President Alger shared the draft recommendations of the California Community Colleges Task Force on Student Success. Legislation enacted last year called on the California Community Colleges Board of Governors (BOG) to convene a task force of system representatives and external partners for the purpose of developing a plan to bring about significant improvements in success rates of our students. The resulting draft recommendations, as described by Chancellor Scott, “constitute a bold plan for refocusing our colleges on student success.”

In order to develop a better understanding of what these proposed changes will mean to Chaffey, the Faculty Senate divided up the recommendations among subcommittees as follows:
  - Chapter 1 — Increase College and Career Readiness — Senator Bartlett
  - Chapter 2 — Support for Entering Students — Senators Starr and Cuevas
  - Chapter 3 — Incentivize Successful Student Behaviors — Senator Walker
  - Chapter 4 — Align Course Offering to Meet Student Needs — President Alger
  - Chapter 5 — Improve the Education of Basic Skills Students — Senator Walker
  - Chapter 6 — Revitalize and Re-Envision Professional Development — President Alger
  - Chapter 7 — Enable Efficient Statewide Leadership & Increase Coordination Among Colleges — President Alger
  - Chapter 8 — Align Resources with Student Success Recommendations — Senators Starr and Cuevas
Over the next six weeks, meetings will be convened across the state in order to provide us with an opportunity to provide input on this proposal. These meetings will take place at conferences, organizational meetings, and town halls. Chancellor Scott, Task Force members and the Chancellor’s Office staff will be attending many of these meetings. A full listing of these events can be found on the Chancellor’s Office website at http://www.cccco.edu/studentsuccess. Input will also be collected through an online dialogue which can be accessed at http://studentsuccess.ideascale.com. The Task Force will meet again on November 9 and will discuss input received in meetings and online. After their review, they will make adjustments to the plan as warranted. The proposal will then be forwarded to the BOG for consideration at their January 2012 meeting. All faculty are strongly encouraged to participate in this dialogue.

There is some good in the proposal, such as support for entering students and professional development. However, there are requirements that may not be appropriate for all students. The focus, for instance, is on high school students entering college, with little attention to ESL and vocational students. Another example is that students are required to declare a major by the end of their second term. There are some concerns that the system will become too rigid; colleges will also receive a “report card” that the board will be required to address. Changes will be made to categorical programs, which will affect funding as well. This also significantly increases the authority of the Chancellor’s Office. There is also discussion of “regional collaboration,” which may mean that we lose programs if other schools offer it. Senators should go to their constituents to discuss and request feedback; we will continue this discussion for the next two weeks.

- **Chancellor’s Office Press Release**—President Alger shared the Chancellor’s Office press release dated September 21, 2011, with Senate. Chancellor Scott congratulated Governor Brown for signing a bill that will make sure there is no tuition increase for the spring semester as was threatened.

- **State Academic Senate Call for Nominations**—The Academic Senate is pleased to announce that the Foundation for California Community Colleges is again sponsoring the Hayward Award for “Excellence in Education.” Each college may nominate one faculty member to receive this prestigious honor, which includes a cash award of $1,250. All faculty, both inside and outside of the classroom, are eligible for consideration, including previous nominees who did not receive the award. Four recipients, one from each area of the state, will be chosen and honored at the Board of Governors meeting in Sacramento. Each recipient is also eligible to be forwarded as a nominee for the Council for Advancement
and Support of Education (CASE) Professor of the Year Award. The completed application must be received in the Academic Senate Office by 5:00 pm on Monday, December 5, 2011. For additional information and applications, please contact the Faculty Senate Office at Extension 6965 or visit the Academic Senate website at http://www.asccc.org/awards/hayward.
- **Budget Update**—Included in this week’s packet was Chaffey’s 2011-2012 Adopted Budget Summary dated 9/20/11. Revenue reduction is approximately $5 million. The 2010-2011 ending balance for reserves was $19,023,352. The Governor signed the state budget on June 20, 2011, which includes triggers for midyear budget adjustments.

- **Governing Board Report**—President Alger’s September report was included in Senate packets. This report detailed a number of faculty accomplishments. Faculty members who would like to be featured in an upcoming Board Report should email pertinent information (who, what, when, where, why, and please spell out all acronyms) to ardon.alger@chaffey.edu in the Faculty Senate Office. Please remember that incomplete reports cannot be included.

- Senate sends get-well wishes to DE Creasy-Valdez on her recent surgery.

- **Coordinators**
  - Scheduling for 2012-2013 is beginning; there shouldn’t be any growth or cuts.
  - We will likely have twice the summer offerings at all three campuses; Senate is concerned about the efficiency of this, given our budget.
  - Distance Education will be increased eventually, according to Dr. Guerrero. Senate remains concerned about distance education offerings.

- **Committee**
  - **Datatel Colleague Steering**—Cathy Decker reported that the campus web portal is on hold. Phase 1 is supposed to open November 1, in time for spring registration. As of October 1, people can download the Datatel MOX Mobile Application on a smart phone to access the campus event calendar, phone directory, and other Datatel public data. As of December, access to Datatel is changing to web-based only, rather than through the Datatel desktop system. The committee is researching an automated system to deal with Incompletes. Faculty should examine the definitions of multiple types of petitions to ensure we are satisfied before they are coded in Datatel.

**VI. OLD BUSINESS**

- **Food Pantry**—Karen Encinas updated Senate on the food pantry. Much of the food is unusual or expired, so cash donations or grocery cards are encouraged. Email Susan Stewart to sign up for monthly deductions.

**VII. NEW BUSINESS**

- **Academic Issues Group (AIG)**
  - **Committees**—Ardon Alger reported that Dr. Guerrero was concerned that faculty didn’t understand their responsibilities in terms of shared governance and accreditation. We will examine the committees to ensure they understand their roles. Our work in preparation for accreditation should be continual rather than accomplished at the last minute.
  - **Distance Education as it Relates to Accreditation**—Angela Bartlett reported that both federal and state education entities are closely
monitoring Distance Education (DE) in terms of success rates and integrity; as an institution, we must continue to work on these areas. In addition to faculty improvement in terms of DE, we must also build and maintain better infrastructure at our college to adequately support DE. Senator Greene shared that long-term, we will want to have a viable DE program to remain competitive with other colleges.

- **Student Success Task Force (SSTF) Recommendations**—Neil Watkins reported that at the AIG meeting, Dr. Guerrero indicated that the college would try to be flexible and creative when responding to some of the worst-case scenarios in the SSTF draft. For example, if state funding for lower-level courses like English 500 and Math 510 were cut, then the college could try to offer a few sections as non-credit or consolidate some courses.

- **Chino/Fontana Campus Meeting**—Senate discussed possible dates for Senate to meet at the Fontana Campus this semester and decided to hold its regular Tuesday Senate meeting at Fontana on November 15, from 12:40 pm–2:00 pm. Senate will hold one of its regular meetings at the Chino Campus in the spring, date to be determined.

- **Budget Advisory Committee (BAC)**—Senate to put out a call for a faculty representative to complete Dan Loomis’ term (June 2012) on BAC. The BAC is an advisory committee to the Superintendent/President, the main purpose of the committee is to improve the College’s budget development process. The BAC *meets on the second Tuesday of every month from 2:30 pm - 4:00 pm* as necessary, and on an adhoc basis as requested. The committee is dark in the months of July and August. Interested faculty are urged to contact their Senator or email Donna Walker at d.walker@chaffey.edu.

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**

**X. SUMMARY**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

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Donna Walker, Recording Secretary

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Angela Bartlett, Secretary/Treasurer