Members Present:
President.................................................................Ardon Alger
Vice President—Language Arts.................................Neil Watkins
Secretary/Treasurer—Senator-at-Large......................Angela Bartlett
Curriculum Chair.......................................................Marie Boyd
Business & Applied Technology..............................Joy Haerens
Business & Applied Technology..............................David Karp
Chino/Fontana.........................................................Karen Encinas
Chino/Fontana..........................................................Tim Greene
Health Sciences.......................................................Beverly Cox
Health Sciences.......................................................Renee Ketchum
Instructional Support...............................................Mary Jane Ross
Instructional Support...............................................Cindy Walker
Language Arts.........................................................Leona Fisher
Mathematics & Sciences.........................................Nicole DeRose
Mathematics & Sciences..........................................Alif Wardak
Social & Behavioral Sciences.................................Vera Dunwoody
Social & Behavioral Sciences.................................Angela Sadowski
Student Services....................................................Susan Starr
Visual, Performing, & Communication Arts...............Tom deDobay
Senator-at-Large......................................................Jeff Brouwer
Senator-at-Large......................................................Robin Ikeda
Adjunct Senator-at-Large.........................................Gail Keith-Gibson

Members Absent:
Student Services.......................................................Bob Baiz
Visual, Performing, & Communication Arts...............Orville Clarke (Medical Leave)

Alternates Present:
Chino/Fontana..........................................................Laurie Pratt
Instructional Support...............................................Rob Rundquist
Language Arts.........................................................Cathy Decker
Mathematics & Sciences.........................................Diana Cosand
Social & Behavioral Sciences..................................Pak Tang
Student Services.....................................................Maria Cuevas
Visual, Performing, & Communication Arts...............John Machado

Guest:
Sherrie Guerrero
I. P.E.

II. CALL TO ORDER

III. APPROVAL OF CONSENT AGENDA

Consent agenda approved 24-0.

IV. CONSENT AGENDA

V. REPORTS

- President
  - Faculty Senate approved the December 7, 2010 minutes via email before the winter break, 18/0.
  - Orville Clarke—He is making good progress and can receive letters—his address was distributed.
  - Cathie Keenan—She is also making progress.
  - Save the Date—President Alger reminded Senate to save the date for the Chaffey College President’s Dinner on Saturday, March 12, 2011.
  - Budget Forum—President Alger encouraged Senators to attend the budget forum on Thursday, January 27, from 12:30 pm - 1:30 pm in the Chaffey College Theatre presented by Scott Lay, President and Chief Executive Officer of the Community College League of California.
  - The following Los Angeles Times newspaper articles were included in this week’s Senate packets: One Word for California: Education by Darrell Steinberg, January 3, 2011; The Upward Mobility Gap by Doyle McManus, January 2, 2011; and California Isn’t Broken, by Bill Lockyer and Stephen Levy, Monday, December 20, 2010.
  - Senate sends its congratulations to Robin Ikeda on the wedding of her daughter during the winter break.

- Committees
  - Technology—Included in the Senate packet were the notes from the December 9, 2010 Technology Committee meeting. Meeting notes can be accessed from the ‘Z’ drive, under Faculty Senate, Public, Campus Committees, Technology (Z:\Faculty Senate\Public\Campus Committees\Technology). The next Technology Committee meeting will be held on February 10, 2011 at 2PM in the Information Services Meeting Room. Senator Watkins expressed that some of Senate’s concerns have begun to be addressed but that others still need to be addressed. At some point everyone will be updated to Office 2007; you can contact IT to request this currently.

VI. OLD BUSINESS

- Sabbatical Leave Request—Tim Arner—Faculty Senate conducted an emergency meeting via email before the break to vote on Tim Arner’s sabbatical leave request. Senator’s Brouwer, Cox, and Wardak reviewed Tim’s
sabbatical request and recommended approval as revised, Senate concurred 21/0. The approved revised report was forwarded to the Office of Instruction.

- **Academic Senate Exemplary Program Award**—The Academic Senate for California Community Colleges is pleased to announce that two community colleges, Chaffey College and Mira Costa College, have been selected to receive the 2010-11 Exemplary Program Awards for best embodying this year’s theme, *Innovative Programs Supporting Student Success*.

Chaffey College was selected for its Opening Doors program, which is committed to helping students move off of academic and progress probation. This innovative, home-grown intervention for students at risk of dismissal serves as a channel for facilitating and sustaining student success. Ricardo Diaz is the Coordinator of Chaffey’s Opening Doors program.

- **Faculty Get Together**—President Alger will email Senators possible dates and times for a faculty get-together in February. Cindy Walker has volunteered to host an area faculty get-together the week after spring break.

- **Adjunct Staff Directory Update**—Senator Gail Keith-Gibson reported that Adjunct Faculty who currently have Chaffey College telephone extensions were added to the searchable campus directory during the winter break. At this time e-mail and department information were not included. In addition, Adjunct Faculty who do not have telephone extensions were excluded from the directory. Hopefully these omissions will be rectified in the near future. Senator John Machado added that the new web portal may allow all faculty and staff to update their own information.

### VII. NEW BUSINESS

- **The Budget**—Sherrie Guerrero, Vice President of Instruction & Student Services, reported changes as a result of the Association of California Community College Administrators (ACCCA) conference and Governor Brown’s budget.
  - Much of the budget hinges on a tax extension as well as Prop. 98. There are three scenarios—Plan “C”) Prop. 98 is continued as planned and tax extensions are approved; Plan “B”) Prop. 98 maintains and the tax extensions are not approved; and Plan A) Prop. 98 funds go to K-12 exclusively and tax extensions are not approved. Chancellor Scott stated that serving more students than we are funded for is not sustainable. Dr. Guerrero explained how our funding works (FTES). Currently, the state is requiring us to grow this year but face dramatic cuts next year. Our base for 2010-11, with growth, will be 14,528 FTES. To “balance” the base, we will need to cut many sections for 11-12. To capture growth for this year, we are offering accelerated courses for continuing students who couldn’t access classes previously. These classes will begin after spring break. There is currently a philosophical debate about who will staff these courses. We will also do a summer session that is 50% the size of last year, approximately 80-90 sections at one campus only.
2011-2012 will be dramatically cut. Based on projected cuts, our base for 2011-12 will be 11,996. We are planning for the worst-case scenario, but we will keep growth options prepared for immediate implementation. Deans and coordinators will load all full-time faculty members first. There will be reduced numbers of adjuncts. A letter will be sent to adjuncts to inform them of these changes. Fall and spring will be planned as a unit to maintain a balance of sections between fall and spring. This way, adjuncts can be allocated assignments for both fall and spring much earlier in the year.

We will also begin to shift resources from programs and give them to other programs. This will be done as holistically as possible. Deans will be more prescriptive in terms of the priority of class offerings. Distance education will also be scrutinized in terms of completion rates, and those with poor completion rates will no longer be offered online. The school will also be looking at what instruction can be moved into Community Education. The goal will be to meet what students need most while maintaining a comprehensive program. Coordinators and deans are currently discussing this process, but deans will make the final decision. Institutional Research is also creating data to support this process. Dr. Guerrero recommends that we all direct students to enroll in classes that they really need to meet their objectives, as well as to avoid dropping courses they may not be able to enroll in later. Dr. Guerrero will not be recommending sabbaticals given this climate; there may be an option for Senator Clarke next year.

Senator Boyd raised the issue of SB 1440 and how this plays into the budget cuts and curriculum planning. New courses will likely not be offered in this climate.

Dr. Guerrero provided Senate with charts illustrating the dramatic projected section cuts as well as adopted budgets versus expenditures from 2008-2012.

Because of the cut in FTES, we will lose FTES funds and the entire college will feel the impact.

President Alger recommended communicating with the public the importance of the tax extension and the impact it will have on the community college system.

Dr. Guerrero is committed to open communication about this issue.

Senate supports the idea of producing a video to place on our website to communicate with the community, students, staff, and faculty. Senator Encinas suggested streamlining some programs to save money. Dr. Guerrero encourages us to be creative in searching for ways to be more efficient. Senator Karp suggested a public relations effort to motivate the community to take action and illustrate the ramifications of these cuts. Senator Karp asked about the permanence of these cuts. Dr. Guerrero stated that when things get better, there will be a process in place to prioritize what gets restored and when. Senator Alger recommends that all of us get the word out to everyone we possibly can to protect our school
and our students as well as motivate Scott Lay to create an effective state-wide advertising campaign through the Community College League.

- **Meritorious Service Award — Call for Nominations** — All full-time contract faculty, living or deceased, who have been retired for at least one full year or who have died while still in service, are eligible for the Faculty Senate Meritorious Service Award. Nominations may be submitted by a single faculty member or group of faculty members. The letter of nomination should be narration, but concise and explicit. Details that sustain and/or support any assertion of meritorious service should be added as an appendix. Criteria used in evaluating applications are superior teaching or job performance plus professional achievement and/or college service. Complete guidelines are available from the Faculty Senate Office.

  Deadline for submitting applications is **noon on Tuesday, February 15, 2011**. Senators are urged to voicemail their constituents with details and deadlines. Recipients will be honored at a luncheon on April 5, 2011.

- **Program & Services Review Committee** — Senate to put out a call for a faculty representative to serve on the Program & Services Review Committee (PSRC) to complete Vera Dunwoody’s term which ends June 2011. The Program and Services Review Committee determines the extent to which the college's programs and services effectively support the college mission and goals. The committee then makes recommendations to the Superintendent/President regarding planning for improvement and resource allocation. Interested faculty members are urged to contact the Faculty Senate Office at Extension 6966 and ask to be added to the list.

- **Procedure 1.6.5 Regular Review of Policies and Practices** — Senate reviewed the new procedure and approved it unanimously with a minor change to the Procedure name: *Practices to Procedures*.

**VIII. ANNOUNCEMENTS**

**IX. FLOOR ITEMS**

**X. SUMMARY**

**XI. ADJOURNMENT**

The meeting was adjourned at 2:00 p.m.

Respectfully submitted by,

____________________________________
Donna Walker, Recording Secretary

____________________________________
Angela Bartlett, Secretary/Treasurer